

**CITY OF SANTA BARBARA
CITY COUNCIL**

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Paul Casey
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City Attorney

City Hall
735 Anacapa Street
<http://www.SantaBarbaraCA.gov>

**JUNE 23, 2020, 2:00 PM
AGENDA**

IN ORDER TO PROMOTE SOCIAL DISTANCING AND PRIORITIZE THE PUBLIC'S HEALTH AND WELL-BEING, THE GOVERNOR OF THE STATE OF CALIFORNIA ISSUED EXECUTIVE ORDER N-29-20, WHICH ALLOWS THE CITY COUNCIL TO HOLD MEETINGS VIA TELECONFERENCES OR OTHER ELECTRONIC MEETING FORMAT WHILE STILL MEETING THE STATE'S OPEN AND PUBLIC MEETING REQUIREMENTS. AS A PUBLIC HEALTH AND SAFETY PRECAUTION, THE COUNCIL CHAMBERS WILL NOT BE OPEN TO THE GENERAL PUBLIC. COUNCILMEMBERS MAY PARTICIPATE ELECTRONICALLY. THE CITY OF SANTA BARBARA STRONGLY ENCOURAGES AND WELCOMES PUBLIC PARTICIPATION DURING THIS TIME. PUBLIC PARTICIPATION IS AVAILABLE THROUGH THE FOLLOWING OPTIONS:

TELEVISION COVERAGE: Each regular City Council meeting is broadcast live in English and Spanish on City TV Channel 18 and rebroadcast in English on Wednesdays and Thursdays at 7:00 p.m. and Saturdays at 9:00 a.m., and in Spanish on Sundays at 4:00 p.m. Each televised Council meeting is closed captioned for the hearing impaired. Check the City TV program guide at www.santabarbaraca.gov/citytv for rebroadcasts of Finance and Ordinance Committee meetings, and for any changes to the replay schedule.

ONLINE STREAMING: Council meetings are streamed live at www.SantaBarbaraCA.gov/CAP

ELECTRONIC PARTICIPATION: Join Meeting Electronically at:
<https://attendee.gotowebinar.com/register/705421778652277264>

WEBINAR ID: 584-940-427

After registering, you will receive a confirmation email containing information about joining the webinar. You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended. You can also select the option to use your telephone, but you must use the Go To Webinar software to interact with the meeting. Select "Use Telephone" after joining the webinar in order to use your telephone.

Oral comments during a meeting may be made by electronic participation only.

If you have technical questions about the webinar, please go to: <https://support.goto.com/webinar>.

WRITTEN PUBLIC COMMENT: Public comments may also be submitted via email to Clerk@SantaBarbaraCA.gov prior to the beginning of the Council Meeting. All public comments submitted via email will be provided to City Council and will become part of the public record.

CONTINUED ON THE NEXT PAGE

PUBLIC COMMENT: Public comment on matters not listed on the agenda will occur at the beginning of the meeting. Members of the public wishing to speak must “raise their hand” in the GoToWebinar platform by selecting the virtual hand icon, which is generally located on most devices in the upper right hand corner of the screen. When persons are called on to speak, their microphone will be activated and they will be notified to begin speaking. Each speaker will be given a total of 3 minutes to address the Council. Pooling of time is not allowed during general public comment. The time allotted for general public comment at the beginning of the 2:00 p.m. session is 30 minutes. The City Council, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond the City’s subject matter jurisdiction.

PUBLIC COMMENT ON AGENDIZED ITEMS: Members of the public wishing to speak on a matter on the agenda must “raise their hand” in the GoToWebinar platform by selecting the virtual hand icon during the presentation of that item. The “raise hand” icon is generally located on most devices in the upper right hand corner of the screen. When persons are called on to speak, their microphone will be activated and they will be notified to begin speaking. Each speaker will be given a total of 3 minutes to address the Council. Pooling of time is not permitted during meetings conducted electronically.

ORDER OF BUSINESS: Regular meetings of the Finance Committee and the Ordinance Committee begin at 12:30 p.m. The regular City Council meeting begins at 2:00 p.m. in the Council Chamber at City Hall.

REPORTS: Copies of the reports relating to agenda items are available for review at <http://www.SantaBarbaraCA.gov/CAP>. In accordance with state law requirements, this agenda generally contains only a brief general description of each item of business to be transacted or discussed at the meeting. Should you wish more detailed information regarding any particular agenda item, you are encouraged to obtain a copy of the Council Agenda Report (a "CAR") online at the City’s website (<http://www.SantaBarbaraCA.gov/CAP>). Materials related to an item on this agenda submitted to the City Council after distribution of the agenda packet are posted to the City’s website as soon as reasonably feasible.

CONSENT CALENDAR: The Consent Calendar is comprised of items that will not usually require discussion by the City Council. A Consent Calendar item is open for discussion by the City Council upon request of a Councilmember, City staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Council considers the Consent Calendar.

SPANISH INTERPRETATION: If you need interpretation of your communications to Council from Spanish into English, please contact the City Clerk’s Office at 564-5309 or by email at Clerk@SantaBarbaraCA.gov. If possible, notification of at least 48 hours will usually enable the City to make arrangements.

INTERPRETACIÓN EN ESPAÑOL: Si necesita una interpretación del español al inglés, para sus comunicaciones al Consejo, comuníquese con la Oficina del Secretario Municipal al 564-5309, o por correo electrónico a Clerk@SantaBarbaraCA.gov. Si es posible, la notificación de al menos 48 horas generalmente permitirá a la Ciudad hacer los arreglos.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the City Administrator’s Office at 564-5305 or by email at Clerk@SantaBarbaraCA.gov. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

JUNE 23, 2020 AGENDA

ORDER OF BUSINESS

11:30 a.m. - Ordinance Committee Meeting, Council Chamber

ELECTRONIC PARTICIPATION: Join Meeting Electronically at:
<https://attendee.gotowebinar.com/register/2279585979534711055>

Webinar ID: 181-049-299

2:00 p.m. - City Council Meeting

SPECIAL ORDINANCE COMMITTEE MEETING - 11:30 A.M. IN THE COUNCIL CHAMBER (120.03)

Subject: Amendments To Santa Barbara Municipal Code Chapter 30.150 For Average Unit-Size Density Incentive Program Amendments Focused On The Central Business District (120.03)

Recommendation: That Ordinance Committee review and recommend to City Council proposed amendments to Santa Barbara Municipal Code Chapter 30.150, Average Unit-Size Density Incentive Program, in order to facilitate construction of more housing within the Central Business District and aid in Downtown economic recovery.

REGULAR CITY COUNCIL MEETING – 2:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

CONSENT CALENDAR

- 1. Subject: Funding To The Housing Authority For Acquisition Of Property Located At 110-116 East Cota Street To Develop Affordable Housing Units (610.04)**

Recommendation: That Council:

- A. Approve the request from the Housing Authority of the City of Santa Barbara (HACSB) for a \$2,000,000 loan for the acquisition of property located at 110-116 East Cota Street (Property) to be used for permanent housing of Low-Income, Very-Low-Income, and Extremely-Low-Income individuals whose household gross income does not exceed the upper limit of the Low-Income category published by the United States Department of Housing and Urban Development (HUD), which is 80 percent of the Area Median Income;
- B. Approve an increase in Fiscal Year 2021 appropriations in the City Affordable Housing Fund in the amount of \$2,000,000 coming from reserves to fund the requested property acquisition loan;
- C. Introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Approving a Loan Agreement, Deed of Trust, and Ninety-Year Affordability Control Covenant Imposed on Real Property Located at 110-116 East Cota Street and Authorizing the Community Development Director to Execute Such Agreements as Necessary; and
- D. Authorize the Community Development Director to execute such agreements and related documents, subject to approval as to form by the City Attorney, as necessary.

CONSENT CALENDAR (CONT'D)

2. Subject: Adoption Of An Urgency Ordinance To Amend City Lease Agreement No. 26,608 With La Sirena On East Beach, LLC (570.07)

Recommendation: That Council adopt, by reading in its entirety, an Uncodified Emergency Ordinance of the Council of the City of Santa Barbara Authorizing Execution of First Amendment to Amended and Restated Lease No. 26,608 Between City of Santa Barbara and La Sirena on East Beach, LLC.

3. Subject: Records Destruction For The City Attorney's Office (160.06)

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Relating to the Destruction of Records Held by the City Attorney's Office.

4. Subject: Proposed Amendment To The City's Traffic Management Strategy And Adoption Of Traffic Analysis Guidelines (530.05)

Recommendation: That Council:

- A. Amend the Traffic Management Strategy to remove the outdated California Environmental Quality Act references and retain existing land use policies;
- B. Adopt the Land Development Team Traffic Analysis Guidelines describing methodologies and procedures to analyze traffic congestion effects under the Traffic Management Strategy; and
- C. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending the Traffic Management Strategy Adopted by City Council Resolution No. 13-010 and Approving Traffic Analysis Guidelines Implementing the Amended Traffic Management Strategy.

5. Subject: Approval Of Benefits Administration Contract (410.01)

Recommendation: That Council authorize the City Administrator to enter into a two year agreement with Benefit Coordinators Corporation (BCC) for online employee benefits administration services effective July 1, 2020.

CONSENT CALENDAR (CONT'D)

6. Subject: Contract For Design Of Carpinteria Street Bridge Replacement Project (530.04)

Recommendation: That Council:

- A. Authorize the Public Works Director to execute a City Professional Services contract with Dewberry Engineers Inc. in the amount of \$999,335 for design services of the Carpinteria Street Bridge Replacement Project, and authorize the Public Works Director to approve expenditures of up to \$99,935 for extra services that may result from necessary changes in the scope of work;
- B. Accept Highway Bridge Program grant funding, and authorize an increase in appropriations and estimated revenues in the Streets Grant Capital Fund in the amount of \$708,240, funded by a Highway Bridge Program grant, for the participating share of the Preliminary Engineering phase of design for the Carpinteria Street Bridge Replacement Project; and
- C. Approve the allocation of available appropriations in the Pavement Maintenance Program in the Measure A Capital Fund in the amount of \$91,760, authorize the transfer of such funds to the Streets Grant Capital Fund, and approve an increase in appropriations and estimated revenues in the Streets Grant Capital Fund, funded by the transfer, for the City's share of the Preliminary Engineering phase of design for the Carpinteria Street Bridge Replacement Project.

7. Subject: First Amendment To Contract For Survey Services For The Westside Bike Boulevard Gap Closure Vision Zero Project (530.04)

Recommendation: That Council authorize the Public Works Director to execute the First Amendment to City Professional Services Contract No. 21900048 with Stantec Consulting Services, Inc., to increase the contract amount by \$27,100 for a total contract amount of \$60,060 for survey services.

8. Subject: Electrical Vehicle Charging Station Installation Project (630.06)

Recommendation: That Council authorize an increase in the Public Works Director's Change Order Authority to approve expenditures for extra work for Electric Vehicle Charging Station Upgrades Project with Venco, Contract No. 26,374, in the amount of \$7,080 for a total Project expenditure authority of \$95,168.

CONSENT CALENDAR (CONT'D)

9. Subject: Contract For Design Of Water Transmission Mains Renewal Project Cathodic Protection System (540.06)

Recommendation: That Council:

- A. Authorize the Public Works Director to execute a Professional Services contract with Corrosion Protection Solutions in the amount of \$125,945 for design services for the Water Transmission Mains Renewal Project Cathodic Protection System, and authorize the Public Works Director to approve expenditures of up to \$12,594 for extra services of Corrosion Protection Solutions that may result from necessary changes in the scope of work; and
- B. Approve an increase in appropriations in the Water Operating Fund in the amount of \$138,539, funded from Water Operating Fund reserves, authorize the transfer of such funds to the Water Capital Fund, and approve an increase in appropriations and estimated revenues in the Water Capital Fund in the amount of \$138,539, for design of the Water Transmission Mains Renewal Project Cathodic Protection System.

10. Subject: Contract Extension For Food Material Compost Services With California Wood Recycling, Inc., Doing Business As Agromin (630.02)

Recommendation: That Council authorize the Public Works Director to execute a one year extension to the organic processing services agreement with Agromin until June 30, 2021 in the amount of \$513,568 from Solid Waste Fund.

11. Subject: Contract For City Pipeline Video Inspection Software Replacement (540.01)

Recommendation: That Council:

- A. Authorize the Public Works Director to execute a Professional Services Agreement with ITpipes, LLC, in the amount of \$45,450 for software services for the replacement of the City's Wastewater Collection video inspection software system, and authorize the Public Works Director to approve expenditures of up to \$5,050 for extra services that may result from necessary changes in the scope of work, for a total contract budget amount of \$50,500; and
- B. Authorize the General Services Manager to issue three subsequent annual Purchase Orders to ITpipes, LLC, for software support and maintenance for Fiscal Years 2022 through 2024, in an annual not-to-exceed amount of \$24,200 per fiscal year, subject to future budget appropriations.

CONSENT CALENDAR (CONT'D)

12. Subject: Renew An Agreement To Maintain And Operate Pilgrim Terrace Community Gardens (570.05)

Recommendation: That Council authorize the Parks and Recreation Director to execute an agreement with Pilgrim Terrace Affordable, L.P., to maintain and operate the Pilgrim Terrace Community Gardens.

13. Subject: Change Order For Interwest Consulting Group, Contract 22000150, For Building Inspection Services (610.01)

Recommendation: That Council approve the first amendment to agreement 22000150 with Interwest Consulting Group, to increase the contract amount by \$16,500, for a total amount of \$51,499.

14. Subject: Lease Agreements With Non-Profit Organizations At The Westside And Franklin Neighborhood Centers (570.07)

Recommendation: That Council:

- A. Authorize the Parks and Recreation Director to execute annual lease agreements for office space at the Westside Neighborhood Center for the Independent Living Resource Center, UCP/Work, Inc., and the United Cerebral Palsy Association of Los Angeles, Ventura, and Santa Barbara Counties; and
- B. Authorize the Parks and Recreation Director to execute an annual lease agreement for office space at the Franklin Neighborhood Center for the California Rural Legal Assistance, Inc.

CONSENT PUBLIC HEARING

15. Subject: Parking And Business Improvement Area Annual Assessment Report For Fiscal Year 2021 – Public Hearing (550.1)

Recommendation: That Council:

- A. Consider any appropriate protests to the Parking and Business Improvement Area Annual Assessment Report For Fiscal Year 2021, as required under the California Parking and Business Improvement Area Law of 1989; and
- B. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Fixing and Assessing the Parking and Business Improvement Area Assessment Rates for Fiscal Year 2021, and Approving of the Parking and Business Improvement Area Annual Assessment Report for Fiscal Year 2021.

This concludes the Consent Calendar.

REPORT FROM THE ORDINANCE COMMITTEE

CITY COUNCIL ADMINISTRATIVE AND ATTORNEY REPORTS

CITY ADMINISTRATOR

16. Subject: Resolution Condemning National Police Brutality And Declaring Racism A Public Health Crisis (520.04)

Recommendation: That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Declaring Racism as a Public Health Crisis and Condemning Police Brutality.

FINANCE DEPARTMENT

PUBLIC HEARINGS

17. Subject: Public Hearing Regarding Proposed Increases To Solid Waste Rates (630.01)

Recommendation: That Council hold a public hearing, as required by California Constitution article XIII D, section 6, regarding proposed solid waste rates for Fiscal Year 2021, consider all protests against the proposed solid waste rates, and determine if written protests against the proposed solid waste rates are presented by a majority of owners of the parcels subject to the proposed rates.

FINANCE DEPARTMENT (CONT'D)

18. Subject: Adoption Of The Operating And Capital Budget For Fiscal Year 2021 (230.05)

Recommendation: That Council:

- A. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Adopting the Budget for the Fiscal Year 2021 by Appropriating Moneys for the Use and Support of Said City from the Funds and to the Purposes Herein Specified;
- B. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Establishing the City's Appropriation Limitation for Fiscal Year 2021;
- C. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending the City of Santa Barbara Schedule of Penalties, Fees, and Service Charges;
- D. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Authorizing Classified and Unclassified Positions in the City's Service Effective July 4, 2020, and Providing a Schedule of Classifications and Salaries for the Same in Accordance with the Operating Budget for the 2021 Fiscal Year;
- E. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Authorizing the Continuation of Capital and Special Project Appropriations to Fiscal Year 2021; and
- F. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Authorizing the Public Works Director to Execute Water Purchase Agreements, in a Form Approved by the City Attorney, and in Accordance with the Appropriation in the Approved Budget as may be Amended from Time to Time.

COMMUNITY DEVELOPMENT DEPARTMENT

19. Subject: Formation Of A Council Committee To Monitor Land Development Team Process Improvement Recommendations, Consideration Of A Council Committee For Downtown Long-Range Planning Initiatives, And Analysis Of COVID-19 Business Advisory Task Force Recommendations (180.02)

Recommendation: That Council:

- A. Form and appoint members to a Council committee to monitor the Land Development Team's implementation of process improvements;
- B. Discuss formation of a Council committee to consider Downtown long-range planning initiatives; and
- C. Receive preliminary analysis of the COVID-19 Business Advisory Task Force recommendations.

COUNCIL AND STAFF COMMUNICATIONS

COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS

PUBLIC COMMENT (IF NECESSARY)

CLOSED SESSION

20. Subject: Conference With City Attorney – Existing Litigation – Gov. Code §54956.9(d)(1) (160.03)

Recommendation: That Council hold a closed session to consider pending litigation pursuant to subsection (d)(1) of section 54956.9 of the Government Code and take appropriate action as needed.

The pending litigation is Todd Johnson v. City of Santa Barbara WCAB Case #: ADJ11635895, ADJ12393032, ADJ11635894.

Scheduling: Duration, 20 minutes; anytime
Report: None anticipated

ADJOURNMENT

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CITY OF SANTA BARBARA
SPECIAL ORDINANCE COMMITTEE
MEETING

MEETING AGENDA

DATE: June 23, 2020
TIME: 11:30 a.m.
PLACE: Council Chambers

Oscar Gutierrez, Chair
Mike Jordan
Kristen Sneddon

Office of the City
Administrator

Office of the City
Attorney

Nicole Grisanti
Supervisor, City Administrator's Office

Ariel Pierre Calonne
City Attorney

IN ORDER TO PROMOTE SOCIAL DISTANCING AND PRIORITIZE THE PUBLIC'S HEALTH AND WELL-BEING, THE GOVERNOR OF THE STATE OF CALIFORNIA ISSUED EXECUTIVE ORDER N-29-20, WHICH ALLOWS THE ORDINANCE COMMITTEE TO HOLD MEETINGS VIA TELECONFERENCES OR OTHER ELECTRONIC MEETING FORMAT WHILE STILL MEETING THE STATE'S OPEN AND PUBLIC MEETING REQUIREMENTS. AS A PUBLIC HEALTH AND SAFETY PRECAUTION, THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE GENERAL PUBLIC. ORDINANCE COMMITTEE MEMBERS MAY PARTICIPATE ELECTRONICALLY. THE CITY OF SANTA BARBARA STRONGLY ENCOURAGES AND WELCOMES PUBLIC PARTICIPATION DURING THIS TIME. PUBLIC PARTICIPATION IS AVAILABLE THROUGH THE FOLLOWING OPTIONS:

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ITEM FOR CONSIDERATION

SUBJECT: Amendments To Santa Barbara Municipal Code Chapter 30.150 For Average Unit-Size Density Incentive Program Amendments Focused On The Central Business District

Recommendation:

That Ordinance Committee review and recommend to City Council proposed amendments to Santa Barbara Municipal Code Chapter 30.150, Average Unit-Size Density Incentive Program, in order to facilitate construction of more housing within the Central Business District and aid in Downtown economic recovery.



CITY OF SANTA BARBARA

ORDINANCE COMMITTEE AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Ordinance Committee

FROM: Planning Division, Community Development Department

SUBJECT: Amendments To Santa Barbara Municipal Code Chapter 30.150 For Average Unit-Size Density Incentive Program Amendments Focused On The Central Business District

RECOMMENDATION:

That Ordinance Committee review and recommend to City Council proposed amendments to Santa Barbara Municipal Code Chapter 30.150, Average Unit-Size Density Incentive Program, in order to facilitate construction of more housing within the Central Business District and aid in Downtown economic recovery.

EXECUTIVE SUMMARY:

On April 28, 2020, City Council directed staff to expedite certain Average Unit-Size Density Incentive (AUD) Program amendments that specifically facilitate housing development in the Central Business District (CBD) and assist in economic recovery from COVID-19. The amendments to SBMC Title 30, Chapter 30.150 (Attachment 1 – Proposed Draft Amendments to SBMC Chapter 30.150) represent a hybrid package of development standards from the original December 2019 City Council direction, June 4, 2020 Planning Commission recommendations, and legal counsel.

The proposed ordinance amendments include development standards and density changes to incentivize additional housing downtown. Specifically, they include adding High Density with Priority Housing Overlay densities in the majority of the CBD and increasing the baseline building height limit in the CBD, on properties in the Priority Housing Overlay and the C-G and M-C Zones, from 45 feet to 48 feet. Both of these recommendations were included in the original City Council direction. Staff had proposed that unbundled residential parking be a requirement in the CBD instead of an option for developers, but the Planning Commission recommended it be maintained as an allowance. The Planning Commission also determined that to further incentivize housing, and not require additional fees, the parking in-lieu fee should be replaced with a parking maximum of one on-site space per unit. In addition, the Commission slightly expanded the area within which AUD

Program projects would be exempt from Open Yard requirements. The Planning Commission also recommended that all references to the initial AUD Program trial period be eliminated from the ordinance. Finally, although not a part of the Chapter 30.150 amendments, Planning Commission recommended striking Section 1. Findings and Determinations from the beginning of the ordinance.

DISCUSSION:

Background

The AUD Program was adopted by City Council in July 2013 to incentivize residential apartment development. The stated goal of the AUD Program was to facilitate development of smaller, more affordable residential units near transit and within easy walking and biking distance of commercial services and parks. Allowable AUD Program densities range from 15 to 63 units per acre. The former maximum density was 27 units per acre under the Variable Density Program. The other AUD Program development incentives include reductions in parking, setbacks, and open space requirements.

The AUD Program was adopted for an initial period, not to exceed eight years (i.e., until August 31, 2021) or once 250 units had been developed in the High Density or Priority Housing Overlay areas, whichever occurred sooner. The intent of this initial period was to monitor and assess the housing produced by the program against the goals and policies in the General Plan. City Council formed a Housing Task Force in December 2016 to evaluate certain aspects of the AUD Program, to consider potential ordinance amendments, and to provide recommendations to City Council. After several minor ordinance amendments and substantial discussion with significant public input, including a November 2019 joint work session with the Planning Commission, City Council provided direction for a package of Zoning Ordinance amendments, which would ultimately replace the AUD Program (Attachment 2 – Full 2019 AUD Amendment Package).

On April 28, 2020, due to the immediate and anticipated ongoing economic impacts of the COVID-19 pandemic, City Council directed staff to expedite certain AUD Program amendments that specifically facilitate housing development in the CBD and assist in economic recovery, including recommendations to:

- Add High Density with Priority Housing Overlay in the CBD, except within the Brinkerhoff Avenue Historic District;
- Remove the Priority Housing Overlay from the potential Historic Districts on lower De La Vina and Castillo Streets;
- Increase the baseline height limit, in the CBD, in the Priority Housing Overlay and, in the C-G and M-C Zones, from 45 to 48 feet;
- Exempt properties in the CBD, located between Chapala Street and Anacapa Street, from the Open Yard standards;
- Allow developers to pay a fee in lieu of providing on-site vehicle parking;
- Allow on-site parking to be leased separately from housing units in the CBD; and
- Extend the AUD Program duration to August 31, 2021.

Following the April 28, 2020, direction from Council, staff closely reviewed the California Government Code and consulted with staff from the State Housing and Community Development Department (HCD). With this consultation, it became apparent that any residential density reduction would require an amendment to the City's Housing Element, even if balanced with an equal or greater increase in residential density. Because of the significant time that a Housing Element Amendment would add to this work effort, and City Council's clear direction for expeditious action to facilitate housing production downtown, staff has deferred the density reductions within the historic districts to the subsequent package of AUD Program amendments, expected to be complete in early 2021. All other aspects of the City Council's direction to staff was presented to the Planning Commission for review and recommendation to City Council.

Planning Commission Recommendation

On June 4, 2020, the Planning Commission considered the proposed amendments responsive to City Council's direction on April 28, 2020, (Attachment 3 – Planning Commission Staff Report and Attachment 4 – Planning Commission Draft Minutes) and recommended the following:

- Increase the baseline height limit in the CBD, on properties in the Priority Housing Overlay and the C-G and M-C Zones, from 45 to 48 feet (7/0);
- Exempt properties in the CBD between Chapala Street and Anacapa Street, including adjacent properties on both sides of the street, from the Open Yard standards (6/1);
- Allow parking to be leased separately from rental housing units in the CBD (6/1);
- Require a maximum of one on-site parking space per unit in the CBD rather than an in-lieu fee (6/1);
- Eliminate the AUD Program Trial Period (7/0); and
- Strike "Section 1. Findings and Determinations" from the ordinance (6/1).

The Planning Commission's recommended amendments were intended to provide additional incentives for housing development and re-use of existing buildings in the CBD. The Planning Commission recommends extending the area exempted from Open Yard requirements to include the area in between, as well as both sides of, Chapala and Anacapa Streets. City Council's direction was to include only the area between the centerlines of Chapala and Anacapa Streets.

The Planning Commission also recommended a parking maximum of one space per unit rather than paying an in-lieu fee to provide less than one space per unit on site. The parking maximum allows a developer to provide no on-site residential parking if desired, with no fee. The Planning Commission also recommends that unbundled residential parking (leasing on-site parking spaces separately from the housing unit) be an option for property owners/managers rather than a requirement, as proposed by staff.

Because City Council provided direction to staff in December 2019 on the remaining AUD Program amendments, the Planning Commission recommended that any reference to the

initial trial period of the AUD Program be removed from the ordinance. Understanding that the final amendments are prioritized appropriately by staff and already underway, the Planning Commission was concerned that the trial period language is having a chilling effect on development, which is counter to the intent of this amendment package to speed recovery and facilitate housing development in the CBD. These above changes to the open yard requirements, parking, and trial period have been incorporated into the ordinance for review by the Ordinance Committee (Attachment 1 – Proposed Draft Amendments to SBMC Chapter 30.150).

Additionally, the Planning Commission recommended that City Council strike Section 1, Findings and Determinations, from the uncodified portion of the ordinance. The Commission gave this direction because a majority believed that discussing other potential future actions of City Council was outside of the scope of the current downtown-focused amendment package. It should be noted that Section 1 was drafted by, and included in the ordinance at the recommendation of the City Attorney's Office, in order to address the recently passed Housing Crisis Act (Government Code § 66300), which provides that whenever a local government proposes to decrease the "intensity of use" of an area or parcel below what was in place January 1, 2018, it must show that it is "concurrently" changing the development standards and policies applicable to other parcels within the jurisdiction so that there is "no net loss" in residential housing capacity.

Because City Council's recent direction to expedite certain downtown-focused amendments to the AUD Program and increase density would be acted on separately from potential future actions to downzone the Milpas Street corridor and the potential historic districts, the City Attorney's Office was concerned that HCD would not see the subsequent decrease in intensity of use as "concurrent," as required under Government Code § 66300. In order to account for the current increase in density, the City Attorney added language in the Findings to illustrate that the City Council intends to reduce density in the near future and is reserving credit for the increase of density in the CBD for a later date. Additionally, the Findings express that after both the expedited downtown-focused AUD amendments and the subsequent amendments reducing density are adopted, not only will there be "no net loss" of potential residential units, there will be a net increase in potential units. The City Attorney's Office provided these findings to HCD to verify that they could support this approach. HCD staff informally confirmed that, in light of the proposed Findings and the short period of time in which the future decrease in density will occur, they would most likely determine that the actions could be seen as "concurrent." The City Attorney's Office has not removed Section 1, Findings and Determinations, from the version of the ordinance recommended for Ordinance Committee review as it is legally necessary to protect Council's specific direction to downzone other areas at a later date, i.e. Milpas Street Corridor, Brinkerhoff, and other potential historic districts. (Attachment 1 – Proposed Draft Amendments to SBMC Chapter 30.150.) The City Attorney's Office strongly recommends that Section 1, as drafted, be retained in the ordinance for adoption by Council.

General Plan Consistency

The AUD Program is a key component identified in the Land Use Element to increase the development of multi-unit housing, specifically focusing the highest densities on main transit corridors and downtown. The proposed amendments are consistent with the General Plan policies included as Attachment 5 – Applicable General Plan Policies and Implementation Actions.

ENVIRONMENTAL REVIEW:

In 2010, the City certified a Program Environmental Impact Report (PEIR) for the General Plan. In 2011, the City Council approved an addendum to the PEIR to reflect amendments made to the General Plan for the AUD Program. The General Plan includes policies that created the AUD Program to encourage multi-unit housing development in the City's urban core. Policies in the General Plan require regular re-evaluation of the AUD Program's effectiveness with adjustments being made over time, as needed.

The current project amends the AUD Program to provide higher density housing in the CBD, among other changes. The project is within the scope of the Additional Housing Alternative evaluated in the PEIR. The analysis in the PEIR found that the environmental impacts associated with the Additional Housing Alternative are somewhat different from other alternatives, but have the same overall class or level of significance and require the same mitigation measures as those adopted for the 2011 General Plan (called the Hybrid Alternative in the PEIR).

An Addendum to the General Plan PEIR (SCH 2009011031) has been prepared consistent with State CEQA Guidelines Sections 15162 and 15164. The Addendum shows that no Subsequent Negative Declaration or Environmental Impact Report is required for the project because the project setting, description, impacts, and mitigations do not involve new significant impacts or a substantial increase in the severity of impacts previously identified in the final General Plan PEIR.

The CEQA Guidelines provide that an EIR addendum need not be circulated for public review, but is attached to the EIR. City Council will consider the addendum alongside the certified PEIR in making a decision on the project.

SUSTAINABILITY IMPACT:

Allowing higher density in the City's CBD aligns with the General Plan's Vision of a Sustainable Santa Barbara, as it aims to reduce private car dependency and vehicular emissions and makes public transport more economically viable, resulting in a more sustainable community. Furthermore, incentivizing housing production improves the jobs/housing imbalance that existing in our community and reduces the number of out-of-town commuters and associated vehicular emissions. Encouraging adaptive reuse of existing structures not only ensures the maximum potential of material lifespans but also

reduces waste associated with building tear down. Additionally, development standards that encourage adaptive re-use can reduce the large carbon footprint associated with new construction.

ATTACHMENTS:

1. Proposed Draft Amendments to SBMC Chapter 30.150
2. Full 2019 AUD Amendment Package
3. Planning Commission Staff Report
4. Planning Commission Draft Minutes
5. Applicable General Plan Policies and Implementation Actions

PREPARED BY: Renee Brooke, AICP, City Planner
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SUBMITTED BY: George Buell, Community Development Director

APPROVED BY: City Administrator's Office

ORDINANCE NO. _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA
BARBARA AMENDING SANTA BARBARA MUNICIPAL CODE
CHAPTER 30.150 TO FACILITATE CONSTRUCTION OF MORE
HOUSING UNITS WITHIN THE CENTRAL BUSINESS DISTRICT

THE CITY COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS
FOLLOWS:

SECTION 1. Findings and Determinations.

A. Recognizing the need to facilitate the development of more housing, City Council adopted the Average Unit-Size Density Incentive (AUD) Program in July 2013. The AUD Program allows for additional units by increasing density through construction of smaller average unit sizes. The AUD Program also includes reductions in parking, setbacks, and open space to incentivize construction of housing. AUD Program densities range between 27 and 63 units per acre.

B. The AUD Program offers project applicants residential unit density incentives as alternatives to the base residential densities specified for the particular City zone in which the program is available. The Program consists of three density tiers, i.e. Medium-High, High, and Priority Housing Overlay, which are available based upon the City's General Plan land use designation for the area proposed for development and the development type. The densities range between 27 and 63 units per acre, with the Priority Housing Overlay providing the greatest density at 63 units per acre.

C. Council desires to facilitate more housing in the Central Business District (CBD) within the downtown corridor.

D. Presently, the Priority Housing Overlay exists within a portion of the downtown corridor, however, a significant area within the core of the CBD is designated for the Medium-High Density tier. This area, commonly referred to as the "donut hole" extends from the 500 block of State Street to the 1300 block, with generally one to three blocks on either side.

E. In July 2017, City Council authorized the preparation of a Nexus Study and an Economic Feasibility Study by Keyser Marston Associates (KMA Study), to analyze the AUD Program. The study was completed in 2017, and updated in 2019. The KMA Study concluded that Medium-High Density projects in the CBD are economically infeasible to develop due to the high land values prevalent in the CBD.

F. The City Council hereby finds, and determines that, in order to make residential development more economically feasible, and encourage greater housing development downtown, the AUD Program is being amended to add the High Density tier and Priority Housing Overlay within the "donut hole" and two smaller areas north and east of the "donut hole," within Central Business District. This will result in an addition of a possible 2,523 housing units.

G. Additionally, in order to protect an existing historic district and other historic resources eligible for designation as historic districts within the downtown corridor, and preserve the unique character of those areas, Council hereby finds, and determines that, the AUD Program should be amended to remove the High Density tier and Priority Housing Overlay from all portions of the Brinkerhoff Avenue Historic District, Castillo Street Potential Historic District, and the Lower De La Vina Street Potential Historic

District. Preservation of the City's historic character is necessary to protect public health and safety because the City of Santa Barbara is uniquely dependent upon its architectural and historic character. The loss of community historic resources will have an adverse effect on the City's tourism base, thereby reducing City revenues and the City's ability to provide essential human services. Moreover, the loss of historic resources can cause physical and emotional harm to the health of humans, especially the disabled, who are socialized to depend upon a particular sense of place and who may experience fear, anxiety and stress when historic resources are damaged or destroyed. Within the next 12 months, the City will again amend the AUD Program to remove the High Density tier and Priority Housing Overlay from the Brinkerhoff Avenue Historic District, Castillo Street Potential Historic District, and the Lower De La Vina Street Potential Historic District. The Council finds, and determines that, this removal is concurrent with and facilitated by the present amendment to the AUD Program adding High Density and Priority Housing Overlay tiers within the CBD and does not result in a net loss to the City's residential housing capacity.

H. The City Council hereby finds, and determines that, the Priority Housing Overlay along the Milpas Street corridor has the potential to negatively impact the character of the neighborhood and result in development that cannot be sustained by the City's current transportation infrastructure, thereby having the potential to affect the health and welfare of the community. Within the next 12 months, the City will again amend the AUD Program to remove the Priority Housing Overlay from the Milpas Street Corridor. The Council finds, and determines that, this removal is concurrent with and facilitated by the present amendment to the AUD Program adding Priority Housing Overlay within the CBD and does not result in a net loss to the City's residential housing capacity.

I. The City Council hereby finds, and determines that, these current and near-term future amendments to the AUD Program result in an increase of 1,082 maximum units (and 583 units using the City's 2015 Housing Element assumptions) to the City's potential residential housing stock, as set forth in the following table.

Area	Existing Max Units	Proposed Max Units	Change in Max Units	Existing Build-Out Using Housing Element Assumptions	Proposed Build-Out Using Housing Element Assumptions	Change in Housing Element Units
CBD Infill Area	1,753	4,276	2,523	1,260	1,945	685
Brinkerhoff Historic District	40	17	-23	18	12	-6
Castillo Potential Historic District	355	144	-211	157	99	-58
Lower de La Vina Potential Historic District	253	101	-152	109	71	-38
Milpas Corridor	2,390	1,335	-1,055	1,076	1,076	0
Grand Total	4,791	5,873	1,082	2,620	3,203	583

J. The AUD Program was adopted as a trial program to facilitate the construction of smaller housing units by allowing increased density that could not be achieved through the City's then existing Variable Density Zoning Standards.

K. Pursuant to the General Plan's Land Use Element Policy, Implementation Action LG6.2, the AUD Program trial period was to remain in effect for 8 years from adoption of the implementing ordinance (i.e. August 31, 2021) or once 250 units have been developed in the High Density or Priority Housing Overlay areas, whichever occurred sooner. Land Use Element Policy, Implementation Action LG6.2, provides that as the trial period is approaching its end, Council will consider whether to extend or modify the Program. In absence of Council action before the expiration date, the Initial Program Period will end and the allowed residential density will remain the Variable Density standards allowed under Santa Barbara Municipal Code section 28.21.080.F as it existed in 2011.

L. As of May 2020, 185 AUD Program units have been built and occupied in the High Density or Priority Housing Overlay areas. It is anticipated that 250 units will be built in these areas before August 31, 2021. In order to provide city staff with the necessary time to make additional future Council-directed amendments to the AUD Program, which may result in permanently establishing development incentives similar to the AUD Program, the 250 unit cap on the sunset period is being removed. There is no guarantee, however, that Council will continue the AUD Program, or similar program, beyond August 31, 2021.

M. Additionally, the AUD Program ordinance is being amended to clearly articulate that, pursuant to Land Use Element Policy, Implementation Action LG6.2 of the General Plan, unless Council takes action on or before August 31, 2021 to extend or permanently establish the AUD Program, the program will expire and the allowed residential density will continue to be Variable Density as allowed under Santa Barbara Municipal Code section 28.21.080.F as it existed in 2011.

SECTION 2. Chapter 30.150 of the Santa Barbara Municipal Code is amended to read as follows:

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Underlined text in new

~~Double strikethrough has been moved~~

Double underlined is where text has been moved to

EXHIBIT A

Chapter 30.150

AVERAGE UNIT-SIZE DENSITY INCENTIVE PROGRAM

Sections:

- 30.150.010 Purpose.**
- 30.150.020 Definitions.**
- 30.150.030 Permitted Zones for the Program.**

- 30.150.040** ~~Program Duration. Reserved.~~
- 30.150.050** Status of R-M and R-MH Residential Density.
- 30.150.060** Pre-Application and Concept Review Required.
- 30.150.070** Average Unit-Size Density Incentives.
- 30.150.075** Process to Establish Density Tier.
- 30.150.080** Inclusionary Housing Requirements for Ownership Housing Projects.
- 30.150.090** Additional Development Incentives.
- 30.150.100** Prohibition Against Conversion of Residential Units to a Hotel or Similar Use.
- 30.150.110** Inclusionary Requirements for Rental Housing Projects.
- 30.150.120** In-Lieu Fees.
- 30.150.130** Moderate Income Housing Standards.
- 30.150.140** Moderate Income Housing Plan Processing.
- 30.150.150** Processing Waivers, Adjustments, and Reductions.
- 30.150.160** Exhibits.

30.150.010 Purpose.

The Average Unit-Size Density Incentive Program carries out a key program directed by the 2011 General Plan. The Program facilitates the construction of smaller housing units by allowing increased density and development standard incentives in selected areas of the City. Housing types that provide housing opportunities to the City's workforce are encouraged and facilitated by the program. ~~The Average Unit-Size Density Incentive Program will be in effect for a trial period of either eight years or until 250 residential units have been constructed in the areas designated for High Density residential (as defined in Section 30.150.070.B, High Density) or the Priority Housing Overlay (as defined in Section 30.150.070.C, Priority Housing Overlay), as shown on the City's Average Unit-Size Density Incentive Program Map, whichever occurs earlier.~~

30.150.020 Definitions.

In addition to the definitions contained in Chapter 30.300, for purposes of this chapter, the following words or phrases shall have the respective meanings assigned to them in the following definitions unless, in a given instance, the context in which they are used indicates a different meaning:

Affordable Housing. Residential units that are sold or rented at values defined as being affordable by the City of Santa Barbara's Affordable Housing Policies and Procedures, as such policies and procedures may be approved by the City Council from time to time.

Affordable Rent. The maximum monthly housing payment that may be charged for a moderate income unit, calculated on the basis of 100% of the area median income adjusted for the household size appropriate for the residential unit, multiplied by 30% divided by 12. As used in this chapter, "affordable rent" shall include the total of monthly payments by the tenant for all of the following: (1) use and occupancy of the moderate income unit and land and all facilities associated with the moderate income unit; (2) any additional separately charged fees or service charges assessed by the owner, other than security deposits; (3) an allowance for utilities paid by the tenant as established by the City, including garbage collection, sewer, water, electricity, gas, and other heating, cooking, and refrigeration fuel, but not telephone, internet, or television service; and (4) any other interest, taxes, fees or charges for use of the land or moderate income unit or associated facilities and assessed by a public or private entity other than the owner, and paid by the tenant.

Area Median Income. The median household income as provided in Section 50093(c) of the California Health and Safety Code, as it is currently enacted or hereinafter amended.

Average Unit Size. The total of the net floor area of each of the residential units in a project and divided by the number of residential units in that project. Common areas not controlled by the occupant of an individual residential unit are excluded from the average unit size.

Community Benefit Housing. Residential development that has a public benefit including the following housing types:

1. Priority housing;
2. Housing affordable to very low, low, moderate, or middle income households as defined in Chapter 30.160, Inclusionary Housing; and
3. Transitional housing and supportive housing.

Employer-Sponsored Housing. Residential units which are developed, owned, maintained, and initially sold or rented to employees of a local employer (or group of employers) where each residential unit is occupied as a primary residence (as defined by federal income tax law) by a household that includes at least one person who works in the south coast region of Santa Barbara County.

Household. One or more persons living together in a single residential unit, with common access to, and common use of, all living areas and all areas and facilities for the preparation and storage of food and who maintain no more than four separate rental agreements for the single residential unit.

Limited-Equity Housing Cooperative. A corporation organized on a cooperative basis that meets the requirements of State Civil Code Section 817 and which restricts the re-sale price of the cooperative's shares in order to maintain a specified level of affordability to any new shareholder.

Local Employer. A person, business, company, corporation or other duly formed legal entity which employs persons whose primary place of employment is located within the south coast region of Santa Barbara County.

Market-Rate Unit. An ownership housing residential unit or a rental housing residential unit that may be sold or leased at an unrestricted price.

Moderate-Income Household. A household whose income does not exceed the moderate income limits applicable to Santa Barbara County as defined in California Health and Safety Code Section 50093 and published annually pursuant to Title 25 of the California Code of Regulations, Section 6932 (or its successor provision) by the California Department of Housing and Community Development. Moderate-income households are generally households with incomes between 80% and 120% of area median income.

Moderate Income Housing Plan. A plan for a residential development submitted by an applicant as provided by Section 30.150.140, Moderate Income Housing Plan Processing.

Moderate Income Unit. A rental housing residential unit affordable to moderate-income households.

Net Floor Area. See Section 30.15.070, Measuring Floor Area.

Ownership Housing. Housing developed so that individual residential units may be sold separately under the requirements of the State Subdivision Map Act. For purposes of this chapter, a residential unit may be designated as ownership housing whether or not it is rented by the owner thereof.

Priority Housing. Priority housing includes the following three categories of housing:

1. Employer-sponsored housing;
2. Limited-equity housing cooperatives; and
3. Rental housing.

Rental Housing. Housing developed and maintained as multiple residential units on the same lot for occupancy by separate households pursuant to a lease or other rental agreements where all residential units are owned exclusively by the same legal entity.

30.150.030 Permitted Zones for the Program.

The Average Unit-Size Density Incentive Program as established herein is a density incentive program available in the following zones of the City: R-M, R-MH, O-R, C-R, C-G, M-C, CO-HV, and CO-CAR zones, as shown on the City of Santa Barbara Average Unit-Size Density Incentive Program Map ~~attached to this chapter as Exhibit A (Exhibit A to this chapter)~~. The fact that a lot may be subject to an overlay zone does not preclude the application of the Average Unit-Size Density Incentive Program on that lot if the Average Unit-Size Density Incentive Program is otherwise allowed in the base zoning of that lot. Development projects developed in accordance with the provisions of the Average Unit-Size Density Incentive Program shall comply with the development standards specified in this chapter.

~~30.150.040 Program Duration.~~

~~A. Initial Program Period. The Average Unit-Size Density Incentive Program shall have an initial duration of eight years after the effective date of the ordinance codifying this chapter or until 250 new residential units under this Program are constructed (as evidenced by the issuance of a certificate of occupancy) within the areas of the City designated for High Density Residential or the Priority Housing Overlay (as shown on the City of Santa Barbara Average Unit-Size Density Incentive Program Map attached to this chapter as Exhibit A), whichever occurs sooner.~~

~~B. Exclusion of Low and Very Low Housing Units. Housing projects that are affordable to low-income and very low-income households, as defined in the City's Affordable Housing Policies and Procedures, will not count towards the 250-unit Program limit established in subsection A, above.~~

~~C. Pending Applications. Any application for new development that is deemed complete prior to the expiration of the Program term established in subsection A, Initial Program Period, above, or the issuance of the certificate of occupancy for the 250th residential unit (whichever occurs sooner) may continue to be processed and potentially approved under the Average Unit-Size Density Incentive Program.~~

30.150.040 Reserved.

30.150.050 Status of R-M and R-MH Residential Density.

Notwithstanding the provisions of Chapter 30.20, Residential Zones, ~~for the duration of the Average Unit-Size Density Incentive Program established in Section 30.150.040.A, Initial Program Period,~~ the following incentive program is available regarding the residential density of new development projects in zones of the City which otherwise would apply the R-M residential density:

- A. **Average Unit-Size Density Incentive Program.** Projects developed in accordance with the provisions of the Average Unit-Size Density Incentive Program established in Section 30.150.070, Average Unit-Size Density Incentives, hereof are exempt from the standard R-M residential density provisions specified in Table 30.20.030.B, Development Standards—Two-Unit and Multi-Unit Zones.
- B. **Development of Affordable Housing.** Projects that meet the affordability criteria of the State Density Bonus Law or the City's Affordable Housing Policies and Procedures may continue to propose development pursuant to the density incentives established in Chapter 30.145, Affordable Housing and Density Bonus and Development Incentives.

30.150.060 Pre-Application and Concept Review Required.

- A. **Planning Commission Concept Review.** Concept Review by the Planning Commission pursuant to Section 30.205.040, Concept Review, is required for all rental housing projects proposed in accordance with the provisions of the Average Unit-Size Density Incentive Program when all of the following conditions apply:
 - 1. The project does not require another discretionary approval by the Planning Commission pursuant to any other provision of this title; and

2. The project site includes a lot with a High Density Residential land use designation or the project is being proposed under the Average Unit-Size Density Incentive Program Priority Housing Overlay; and
 3. The project site has a combined net lot area of 15,000 square feet or greater.
- B. **Review by Pre-Application Review Team.** All Average Unit-Size Density Incentive Program projects subject to Planning Commission Concept Review pursuant to subsection A above, shall be reviewed by the Pre-Application Review Team pursuant to Section 30.205.030, Pre-Application Review.
 - C. **Initial Concept Review by Design Review Body.** Initial Concept Review by the appropriate Design Review body shall occur prior to Concept Review by the Planning Commission. The applicant may elect to have additional Concept Reviews by the appropriate Design Review body, prior to the review by the Planning Commission.
 - D. **Pre-Application Review Team Report.** Prior to their review, the Planning Commission shall receive a written report from the Pre-Application Review Team concerning the proposed design and improvement of the project and the project's consistency with the City's General Plan.
 - E. **Planning Commission Comment and Recommendations.** The Planning Commission shall provide comment and recommendation by majority vote regarding the proposed design and improvement of the project and the project's consistency with the City's General Plan. The Planning Commission comments and recommendations are intended for use by the applicable Design Review body in their deliberations.
 - F. **Communication to Design Review Body.** Following the Planning Commission review hearing, the Community Development Department staff shall communicate the Planning Commission's comments and recommendations to the applicable Design Review body.
 - G. **Additional Planning Commission Review.** If a project is subject to Planning Commission Concept Review pursuant to this section, the Historic Landmarks Commission cannot elect to refer the project to the Planning Commission pursuant to Section 22.22.133, or as such section reference may be amended in the future, of the Santa Barbara Municipal Code, and the Architectural Board of Review cannot elect to refer the project to the Planning Commission pursuant to Section 22.68.050, or as such section reference may be amended in the future, of the Santa Barbara Municipal Code. However, the project applicant may request an additional concept review of the project by the Planning Commission.

30.150.070 Average Unit-Size Density Incentives.

The Average Unit-Size Density Incentive Program offers project applicants residential unit density incentives as alternatives to the base residential densities specified for the particular City zones in which the program is available. The Average Unit-Size Density Incentive Program consists of three density tiers which may apply based upon the City's General Plan land use designation for the lot and the nature of the development being proposed as follows:

- A. **Medium-High Density.** The Medium-High Density tier applies to those lots with a City General Plan land use designation of Medium High Density Residential. The Medium-High density tier allows the development of projects at residential densities ranging from 15 to 27 residential units per acre. The maximum average unit size within the Medium-High Density tier varies from 1,450 square feet of floor area to 905 square feet of floor area, depending upon the number of units per acre being developed, as specified in the Average Unit-Size Density Incentive Program Table ~~attached to this chapter as~~ (Exhibit B to this chapter).
- B. **High Density.** The High Density tier applies to those lots with a City General Plan land use designation of High Density Residential. The High Density tier allows the development of projects at residential densities ranging from 28 to 36 residential units per acre. The maximum average unit size within the High Density tier varies from 1,245 square feet of floor area to 970 square feet of floor area, depending upon the number of units per acre being developed, as specified in the Average Unit-Size Density Incentive Program Table ~~attached to this chapter as~~ (Exhibit B to this chapter).

- C. **Priority Housing Overlay.** The Priority Housing Overlay tier applies to lots within the City with a City General Plan land use designation of High Density Residential and lots zoned M-C (regardless of the General Plan land use designation) as shown on the City of Santa Barbara Average Unit-Size Density Incentive Program Map ~~attached to this chapter as~~ (Exhibit A to this chapter). The Priority Housing Overlay allows the development of projects at residential densities ranging from 37 to 63 residential units per acre. The maximum average unit size within the Priority Housing Overlay tier varies from 970 square feet of floor area to 811 square feet of floor area, depending upon the number of units per acre being developed, as specified in the Average Unit-Size Density Incentive Program Table ~~attached to this chapter as Exhibit B~~ (Exhibit B to this chapter).

D.30.150.075 Process to Establish Priority Housing Density Tier.

- A. Range of Residential Unit Sizes.** The Average Unit-Size Density Incentive Program Table (Exhibit B to this chapter) shows the maximum average residential unit sizes allowed for the residential densities specified in each density tier. Projects developed under the Average Unit-Size Density Incentive Program may exceed the base residential density for the zone in which the lot is located up to the maximum residential density specified in the density tier assigned to the lot by its City General Plan land use designation.

- B. Priority Housing Categories.** The Priority Housing Overlay tier is only available for rental housing, employer-sponsored housing, or limited-equity housing cooperative. A project developed under the Priority Housing Overlay tier may have a combination of Priority Housing categories (i.e., a portion of the project may be rental housing while another portion of the project may be employer-sponsored housing). For the purposes of this chapter, the different ~~forms~~ categories of ~~P~~priority ~~H~~housing shall be established in the following manner:

1. ***Employer-Sponsored Housing.*** In order to qualify for the density incentives allowed under the Average Unit-Size Density Incentive Program, the applicant for a proposed employer-sponsored housing project should typically propose a project which contains a range of residential unit sizes and which offers a range of rents or purchase prices, some of which are affordable to a household earning 200% of the area median income or less at the time of the initial occupancy of the project. The owner of an approved employer-sponsored housing project must record a written instrument against the real property, in a form acceptable to the City Attorney, by which the employer sponsor(s) that owns the real property agrees to limit the occupancy of each residential unit to a household who occupies the unit as their primary residence and which includes at least one person who is primarily employed at a place of employment located within the south coast region of Santa Barbara County for as long as the property is developed and maintained at the incentive densities.
2. ***Limited-Equity Housing Cooperative.*** In order to qualify for the density incentives provided under the Average Unit-Size Density Program, all of the residential units within the limited-equity housing cooperative must be affordable to households earning up to 250% of the area median income measured at the time of purchase, as affordability is defined in the City's Affordable Housing Policies and Procedures, and a covenant containing this requirement (in a form acceptable to the City Attorney) shall be recorded against the real property to this effect.
3. ***Rental Housing.*** In order to qualify for the ~~Priority Housing Overlay~~ density incentives allowed under the Average Unit-Size Density Incentive Program, the owner of real property developed with rental housing must record a written covenant, in a form acceptable to the City Attorney, by which the owner agrees to maintain the rental housing use for as long as the property is developed and maintained at the incentive densities provided for in this chapter.

- E. Residential Unit Sizes.** The unit sizes shown in the Average Unit-Size Density Incentive Program Table are the maximum average residential unit sizes allowed for the corresponding residential densities specified

~~in the applicable density tier. Projects may be developed under the Average Unit-Size Density Incentive Program at a residential density that is greater than the base density for the zone in which the lot is located, but at a residential density that is less than the density range specified in the density tier assigned to the lot by its City General Plan land use designation. However, the average unit size of any project that is developed at a residential density which exceeds the base density for the zone in which the lot is located through the application of the Average Unit-Size Density Incentive Program may not exceed the maximum average unit size for the applicable residential density tier as specified in the Average Unit-Size Density Incentive Program Table attached to this chapter as Exhibit B.~~

30.150.080 Inclusionary Housing Requirements for Ownership Housing Projects.

If residential units in an ownership housing project are developed in accordance with the Average Unit-Size Density Incentive Program of this chapter, the project shall comply with the City's Inclusionary Housing Ordinance (Chapter 30.160), and if the owner of the ownership housing project elects to provide the inclusionary units on-site as part of the ownership housing project (as opposed to paying the allowed in-lieu fee allowed by Chapter 30.160), the increased number of residential units to which the owner is entitled under Chapter 30.160 shall also comply with the maximum average unit size for the base density of the project under the Average Unit-Size Density Incentive Program.

30.150.090 Additional Development Incentives.

- A. **Development Standards Generally.** In order to further encourage the development of projects in accordance with the provisions of this Average Unit-Size Density Incentive Program, the development standards listed in this section are allowed for those projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program. Except as otherwise specified in this section, projects developed in accordance with the provisions of the Average Unit-Size Density Incentive Program shall otherwise comply with the development standards applicable to the applicable zone in which the lot is located.
- B. **Market Rate Ownership Projects Within the Upper State Street Area (USS) Overlay Zone.** Projects developed with market rate ownership units, on lots with a City General Plan land use designation of Medium-High Density, and within the Upper State Street Area (USS) Overlay Zone, shall comply with Upper State Street Area (USS) Overlay Zone development standards as required by Chapter 30.85.
- C. **Maximum Height.**
 - 1. **C-G and M-C Zones.** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program in the C-G or M-C Zones, located in and developed at the Priority Housing Overlay Tier, as shown on the City of Santa Barbara Average Unit-Size Density Incentive Program Map (Exhibit A to this chapter), and located within the Central Business District, delineated on Figure 30.175.050.B, Central Business District, shall be allowed a maximum height of 48 feet, unless an exception is approved pursuant to Section 30.140.100, Exceptions to Height Limits.
 - 2. **R-M, R-MH, O-R, C-R, CO-HV, CO-CAR Zones, or the USS Overlay Zone.** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program in the R-M, R-MH, O-R, C-R, C-G, M-C, CO-HV, CO-CAR Zones, or the USS Overlay Zone shall conform to the maximum height standards specified within the zone in which the lot is located.
- D. **Maximum Floor Area.** Average Unit-Size Density Incentive Program projects in the USS Overlay Zone are not subject to the USS Overlay Zone maximum floor area limitations of Chapter 30.85, except, that projects developed with market rate ownership units on lots with a City General Plan land use designation of Medium-High Density and located within the USS Overlay Zone shall comply with USS Overlay Zone maximum floor area limitations of Chapter 30.85.
- E. **Setbacks.** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program shall observe the following setback standards:

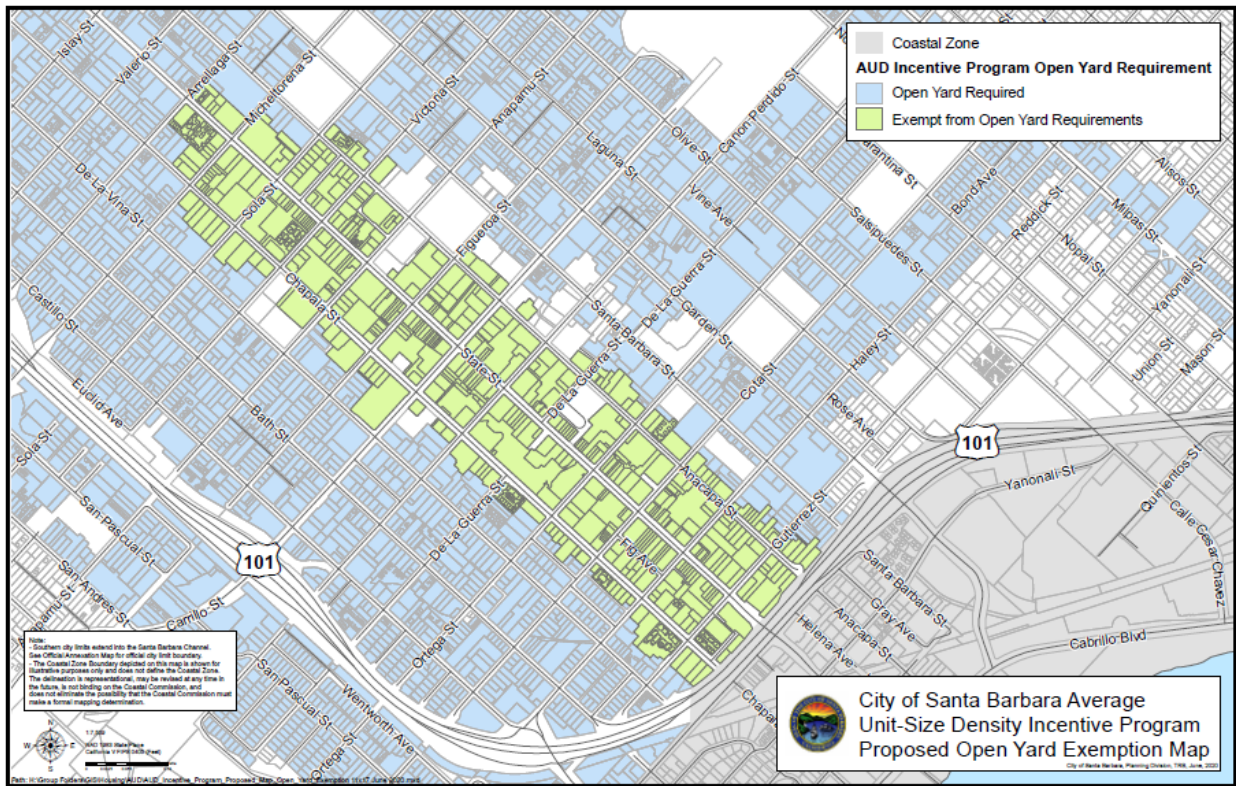
1. ***O-R, C-R, C-G, and M-C Zones and the USS Overlay Zone.*** Projects developed in accordance with the Average Unit-Size Density Incentive Program in the O-R, C-R, C-G, and M-C Zones and the USS Overlay Zone shall observe the following setback standards:
 - a. *Front Setback.*
 - i. State Street and First Blocks of Cross Streets. Projects on lots fronting State Street between Montecito Street and Sola Street, and lots fronting the first block east or west of State Street on streets that cross State Street between and including Montecito Street and Sola Street, shall not be required to provide a front setback.
 - ii. Non-Residentially-Zoned Lots Subject to the USS Overlay Zone. Projects developed on non-residentially-zoned lots within the USS Overlay Zone shall observe a front setback of 10 feet; provided, however, that projects on non-residentially-zoned lots in the Medium-High Density designation and developed with market rate ownership units shall observe the front setback standards of the USS Overlay Zone required by Chapter 30.85.
 - iii. All Other Lots. Projects on lots that do not front on the streets specified in subparagraph E.1.a.i, State Street and First Blocks of Cross Streets, shall observe the following front setback standard:
 - (1) A uniform front setback of five feet shall be provided except where that portion of the structure which intrudes into the required five-foot front setback is appropriately balanced with a front setback area that exceeds the minimum five-foot front setback. The additional compensating setback area shall be in the front yard, and not located farther from the adjacent front lot line than one half of the depth of the lot.
 - b. *Interior Setback Adjacent to Nonresidential Zone.* No interior setback is required for those projects adjacent to a nonresidential zone; provided, however, that projects on non-residentially-zoned lots in the Medium-High Density designation within the USS Overlay Zone and developed with market rate ownership units shall observe the interior setback standards required by the applicable zone.
 - c. *Interior Setback Adjacent to Residential Zone.* A uniform interior setback of six feet shall be provided except for those projects where that portion of the structure which intrudes into the required six-foot interior setback is appropriately balanced with an interior setback area that exceeds the minimum six-foot interior setback; provided, however, that projects developed on non-residentially-zoned lots in the Medium-High Density designation within the USS Overlay Zone and developed with market rate ownership units shall observe the interior setback standards required by the applicable zone.
 2. ***R-M and R-MH Zones.*** Projects on lots developed in accordance with the Average Unit-Size Density Incentive Program in the R-M and R-MH Zones, except for market rate ownership projects within the USS Overlay Zone, shall observe the same setbacks as the R-M and R-MH Zones.
 3. ***CO-HV and CO-CAR Zones.*** Lots developed in accordance with the Average Unit-Size Density Incentive Program in the CO-HV and CO-CAR Zones shall observe the setback standards required by the applicable zone
- F. **Parking.** ~~As an alternative to the residential parking requirements specified in Chapter 30.175, Parking Regulations, Projects developed under the Average Unit-Size Density Incentive Program shall observe the following parking requirements. may observe the following residential parking requirements; provided, however, that projects on lots in the Medium-High Density designation subject to the USS Overlay Zone and developed with market rate ownership units shall observe the parking requirements required by the applicable zone.~~

- ~~1. **USS Overlay Zone.** Market rate ownership units projects developed under the Average Unit-Size Density Incentive Program, on lots in the Medium-High Density designation, subject to the USS Overlay Zone, shall observe the parking requirements of the applicable zone.~~
 - ~~1. **Within the Central Business District.** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program, on lots within the Central Business District, as delineated in Figure 30.175.050.B., shall provide a maximum of one off-street parking space per residential unit. The parking space may be covered or uncovered, and may be leased separately from the residential unit. All off-street parking spaces associated with nonresidential components of mixed-use projects developed under the Average Unit-Size Density Incentive Program shall comply with the parking standards set forth in Chapter 30.175, Parking Regulations.~~
 - ~~2. **Outside the Central Business District.** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program on lots outside the Central Business District, as delineated in Figure 30.175.050.B., shall observe the following parking requirements:~~
 - ~~a. **Studio, One-Bedroom, and Two-Bedroom Residential Units.** A minimum of one parking space shall be provided for each residential unit. The parking spaces may be covered, uncovered, or a combination of both.~~
 - ~~b. **Three or More Bedroom Residential Units.** ~~Lots Outside Central Business District.~~ A minimum of two automobile parking spaces shall be provided for each residential unit with three or more bedrooms ~~on a lot that is located outside of the Central Business District as such district is delineated in Figure 30.175.050.B.~~ The parking spaces may be covered, uncovered, or a combination of both.~~

~~Lots Within the Central Business District. A minimum of one automobile parking space shall be provided for each residential unit with three or more bedrooms on a lot that is located within the Central Business District. The parking spaces may be covered, uncovered, or a combination of both.~~
 - ~~c. **Market Rate Ownership Projects in USS Overlay Zone.** Projects on lots in the Medium-High Density designation subject to the USS Overlay Zone and developed with market rate ownership units shall observe the parking requirements required by the applicable zone. Market rate ownership units projects developed under the Average Unit-Size Density Incentive Program, on lots in the Medium-High Density designation, subject to the USS Overlay Zone, shall observe the parking requirements of the applicable zone.~~
 - ~~3. **Parking Reductions.** Except for the parking reductions provided pursuant to Section 30.175.050.A, for development in which 100% of the units are developed as rental units affordable to very low or low income households, or Senior Housing, residential units developed under this chapter shall not qualify for any additional parking exceptions or reductions pursuant to Chapter 30.175, Parking Regulations.~~
 - ~~4. **Bicycle Parking.** A minimum of one covered and secured bicycle parking space shall be provided for each residential unit.~~
 - ~~5. **Guest Parking.** Guest parking is not required.~~
 - ~~6. **Other Parking Regulations.** Other than the number of required off-street parking spaces pursuant to Table 30.175.040, Required Off-Street Parking Spaces, and as may otherwise be provided in section 30.150.090.F.1., projects developed under this chapter shall observe all of the parking standards specified in Chapter 30.175, Parking Regulations.~~
- G. **Open Yard.** Projects developed in accordance with the Average Unit-Size Density Incentive Program shall provide open yard as follows:

1. ***Residential Zones.*** Projects in residential zones shall provide the open yard requirements specified by Section 30.140.140, Open Yards.
2. ***Nonresidential Zones.***
 - a. Projects in nonresidential zones, in the Medium-High Density designation, within USS Overlay Zone, and developed with market rate ownership units shall provide the Open Yard requirements specified by Section 30.140.140, Open Yards.
 - b. All other projects in nonresidential zones shall provide open yard as follows:
 - i. Private open yard, pursuant to Section 30.140.140.C.2, Lots Developed with Multi-Unit Residential or Mixed-Use; and
 - ii. On lots developed with four or more residential units, one additional area, located on grade or on a roof deck, is required with minimum dimensions of 15 feet long and 15 feet wide for use as a common open yard accessible to all residential units on the lot.
 - iii. An Alternative Open Yard Design that meets the following standards is allowed to replace i and ii above.
 - (1) Minimum Area: 15% of the net lot area located on the ground or on decks of any height, or on any floor of the building or structure;
 - (2) Standards and Location: Except those for private open yards, all open yard standards and location requirements, pursuant to Section 30.140.140.D and E, Standards and Location, are met; and
 - (3) Common Open Yard Area. At least one area with a minimum dimension of 20 feet long and 20 feet wide, located on the ground or on decks of any height, or on any floor of the building or structure that is accessible to all units for use as a common open yard area is provided. (Ord. 5890, 2019; Ord. 5869, 2019)
3. ***Exemption within the Central Business District.*** Properties developed and maintained in accordance with the Average Unit-Size Density Incentive Program, on lots within the Central Business District, as delineated in Figure 30.175.050.B., and located in an area bounded to the east by parcels that directly abut Anacapa Street and to the west by parcels that directly abut Chapala Street, as delineated in Figure 30.150.090, Open Yard Exemption Area, are exempt from the open yard requirements set forth in this Title.

FIGURE 30.150.090: Open Yard Exemption Area



30.150.100 Prohibition Against Conversion of Residential Units to a Hotel or Similar Use.

Residential units approved, permitted, or constructed under the Average Unit-Size Density Incentive Program shall not be converted to a hotel or other similar use as delineated in Section 30.295.040.P.

30.150.110 Inclusionary Requirements for Rental Housing Projects.

A. General Requirements.

1. ***Developments of 10 or More Residential Units.*** For all projects developed in accordance with the Average Unit-Size Density Incentive Program of this chapter with 10 or more rental housing residential units, at least 10% of the total residential units on site shall be constructed and offered at an affordable rent as moderate income units restricted for occupancy at moderate income to be occupied by moderate-income households as specified herein. Existing residential units that are to be retained shall be included in the number of residential units in the project for purposes of calculating the number of moderate income units required under this subsection.
2. ***Developments of Less Than 10 Residential Units But More Than Four Residential Units—Payment of an Inclusionary Housing In-Lieu Fee.*** For all projects developed in accordance with the Average Unit-Size Density Incentive Program of this chapter with fewer than 10 and more than four rental housing residential units, the applicant shall have the option to either pay to the City an Inclusionary Housing In-Lieu fee equal to an amount specified by Section 30.150.120.B, Calculation of Inclusionary Housing In-Lieu Fee, or to construct and offer residential units on site and offered at an affordable rent as moderate income units as set forth in subsection A.1.

- B. Density Bonus Units.** Any additional rental housing residential units authorized and approved as a density bonus under the State Density Bonus law or the City's Affordable Housing Policies and Procedures shall not be counted in determining the required number of moderate income units.

- C. **Rounding the Remainder.** In determining the number of moderate income units required by this section, any decimal fraction of 0.5 or more shall be rounded up to the nearest whole number. For any decimal fraction less than 0.5, the applicant of the project shall pay the City an Inclusionary Housing In-Lieu fee for the remainder equal to an amount specified by Section 30.150.120.B, Calculation of Inclusionary Housing In-Lieu Fee.
- D. **Rent Limits for Average Unit-Size Density Program Inclusionary Moderate Income Units.** Average Unit-Size Density Program moderate income units shall be restricted for rent at an affordable rent for moderate-income households. Nothing herein shall preclude an applicant/owner from voluntarily agreeing to restrict the moderate income units for rent to very-low or low income households at the target incomes specified for such income categories in the City's Affordable Housing Policies and Procedures.
- E. **Average Unit-Size Density Program Inclusionary Moderate Income Housing Plan Requirement.** Every Average Unit-Size Density Program rental housing development subject to the requirements of subsection A.1 shall include a Moderate Income Housing Plan that meets the standards of Section 30.150.140 as part of the building permit application submittal. No application for a building permit may be issued until a Moderate Income Housing Plan is submitted to and approved by the Community Development Director as being complete. The Community Development Director may require additional information reasonably necessary to clarify and supplement the application or determine the consistency of the proposed Moderate Income Housing Plan with the requirements of this chapter.
- F. **Rental Housing Projects Exempted from Inclusionary Requirements.** The inclusionary requirements of this chapter shall not apply to the following types of rental housing projects:
1. **Casualty Reconstruction Projects.** The reconstruction of any residential units or structures which have been destroyed by fire, flood, earthquake or other act of nature, which are being reconstructed in a manner consistent with the requirements of Section 30.165.080.C, Repair and Replacement of Damaged or Destroyed Nonconforming Structures.
 2. **Voluntarily Affordable Projects.** Residential developments which propose that not less than 100% of the residential units of the project (excluding managers' units) will be deed restricted for occupancy by families qualifying as lower income households pursuant to and in accordance with the City's Affordable Housing Policies and Procedures.
 3. **Employer-Sponsored Housing Projects.** Employer-sponsored housing projects developed in accordance with this chapter.
 4. **Four or Fewer Rental Housing Residential Units.** Projects that propose four or fewer units developed in accordance with this chapter.

30.150.120 Inclusionary Housing In-Lieu Fees.

- A. **Payment of Inclusionary Housing In-Lieu Fee to City.** All Inclusionary Housing In-Lieu fees paid under this section shall be deposited into the City's Affordable Housing Inclusionary Fund as provided for in Section 30.160.130, Affordable Housing Inclusionary Fund.
- B. **Calculation of Inclusionary Housing In-Lieu Fee.** The Inclusionary Housing In-Lieu fee shall be set at an initial amount equal to \$25.00 per square foot, based on the net floor area of each Average Unit-Size Density Incentive Program rental housing residential unit. The Inclusionary Housing In-Lieu fee shall be evaluated annually and adjusted by the Community Development Director by the Engineering News Record (ENR) Building Cost Index for Los Angeles. The Inclusionary Housing In-Lieu fee may additionally be adjusted from time to time by resolution of the City Council.
- C. **Fractional Units.** If the calculation for the required number of moderate income units as provided in Section 30.150.110, Inclusionary Requirements for Rental Housing Projects, results in a fraction of a residential unit, the amount of Inclusionary Housing In-lieu fee for such fractional unit shall be calculated as follows:

Fractional Unit / Total Moderate Income Unit Requirement x Per Square Foot Fee x Net Floor Area in the Project

Example: 33-unit rental housing project totaling 50,000 sq. ft. has an on-site requirement of 10%, or 3.3 residential units. Applicant must provide 3 moderate income units and pay an in-lieu fee for the 0.3 fractional unit. The payment for the in-lieu fee is calculated as follows: $0.3/3.3 \times \$25.00 \times 50,000 \text{ sq. ft.} = \$113,636$.

- D. **Timing of Payment of Inclusionary Housing In-Lieu Fee.** The Inclusionary Housing In-Lieu fees shall be paid to the City prior to the issuance of a Certificate of Occupancy or the date of the first inspection, whichever occurs first.

30.150.130 Moderate Income Housing Standards.

Moderate income units required to be constructed by this chapter shall conform to the following standards:

- A. **Design.** Moderate income units shall be dispersed evenly throughout a project and shall be comparable in construction quality and exterior design to the market-rate units constructed as part of the development. The size of moderate income units shall be determined in accordance with the City's Affordable Housing Policies and Procedures. Moderate income units may have different interior finishes and features than market-rate units so long as the interior features are durable, of good quality and consistent with contemporary standards for new housing.
- B. **Bedrooms and Bathrooms.** The average number of bedrooms in the moderate income units shall equal or exceed the average number of bedrooms in the market-rate units of the development. One- and two-bedroom moderate income units shall generally have at least one and one-half bathrooms, and three-bedroom moderate income units shall have at least two bathrooms. However, the required number of bathrooms shall not be greater than the number of bathrooms in the market-rate units.
- C. **Timing of Construction.** All moderate income units shall be constructed and occupied concurrently with or prior to the construction and occupancy of market-rate units of the development. In phased developments, moderate income units may be constructed and occupied in proportion to the number of residential units in each phase of the residential development.
- D. **Duration of Affordability Requirement.** Moderate income units built under this chapter shall be legally restricted to occupancy by moderate-income households for at least 90 years, pursuant to and in conformance with the City's Affordable Housing Policies and Procedures.

30.150.140 Moderate Income Housing Plan Processing.

- A. **Generally.** The submittal of a Moderate Income Housing Plan and recordation of an approved City affordability control covenant shall be a precondition on the City issuance of a building permit.
- B. **Required Plan Elements.** A Moderate Income Housing Plan shall include the following elements or submittal requirements:
 - 1. The number, location, structure (attached, semi-attached, or detached), and size of the proposed market-rate units and moderate income units and the basis for calculating the number of moderate income units;
 - 2. A floor or site plan depicting the location of the moderate income units and the market-rate units;
 - 3. The income levels to which each moderate income unit will be made affordable;
 - 4. The methods to be used to advertise the availability of the moderate income units and select the eligible tenants, including preference to be given, if any, to applicants who live or work in the City in conformance with the City's Affordable Housing Policies and Procedures;
 - 5. For phased development, a phasing plan that provides for the timely development of the number of moderate income units proportionate to each proposed phase of development as required by Section 30.150.130.C, Timing of Construction; and

6. Any other information reasonably requested by the Community Development Director to assist with evaluation of the Plan under the standards of this chapter.
- C. **Affordability Control Covenants.** Prior to issuance of a building permit, the City affordability control covenant shall be approved and executed by the Community Development Director, executed by the applicant/owners, and recorded against the title of any rental housing project that includes one or more moderate income units.

30.150.150 Processing Waivers, Adjustments, and Reductions.

- A. An applicant may request a waiver, adjustment, or reduction of the requirements of this chapter only upon a showing that strict application of its requirements would effectuate an unconstitutional taking of property or otherwise have an unconstitutional application to the property.
- B. Requests for waiver, adjustment, or reduction must be submitted in writing to the Community Development Director, together with supporting documentation, concurrently with the application submittal.
- C. In making a determination on an application for waiver, adjustment, or reduction, the applicant shall bear the burden of presenting substantial evidence to support the claim. The City may assume each of the following when applicable:
 1. That the applicant will provide the most economical affordable units feasible, meeting the requirements of this chapter and the City's Affordable Housing Policies and Procedures; and
 2. That the applicant will benefit from the incentives for project as described in this chapter and elsewhere in the Zoning Ordinance.
- D. Requests shall be acted upon by the Community Development Director within a reasonable time, taking into account the amount and complexity of the relevant information and evidence. The Community Development Director may conduct a public hearing on the matter, or refer the request for recommendations or action by the Planning Commission or City Council. The waiver, adjustment or reduction may be approved only to the extent necessary to avoid an unconstitutional result, after adoption of written findings, based on substantial evidence, supporting the determinations required by this section.

30.150.160 Exhibits.
EXHIBIT A

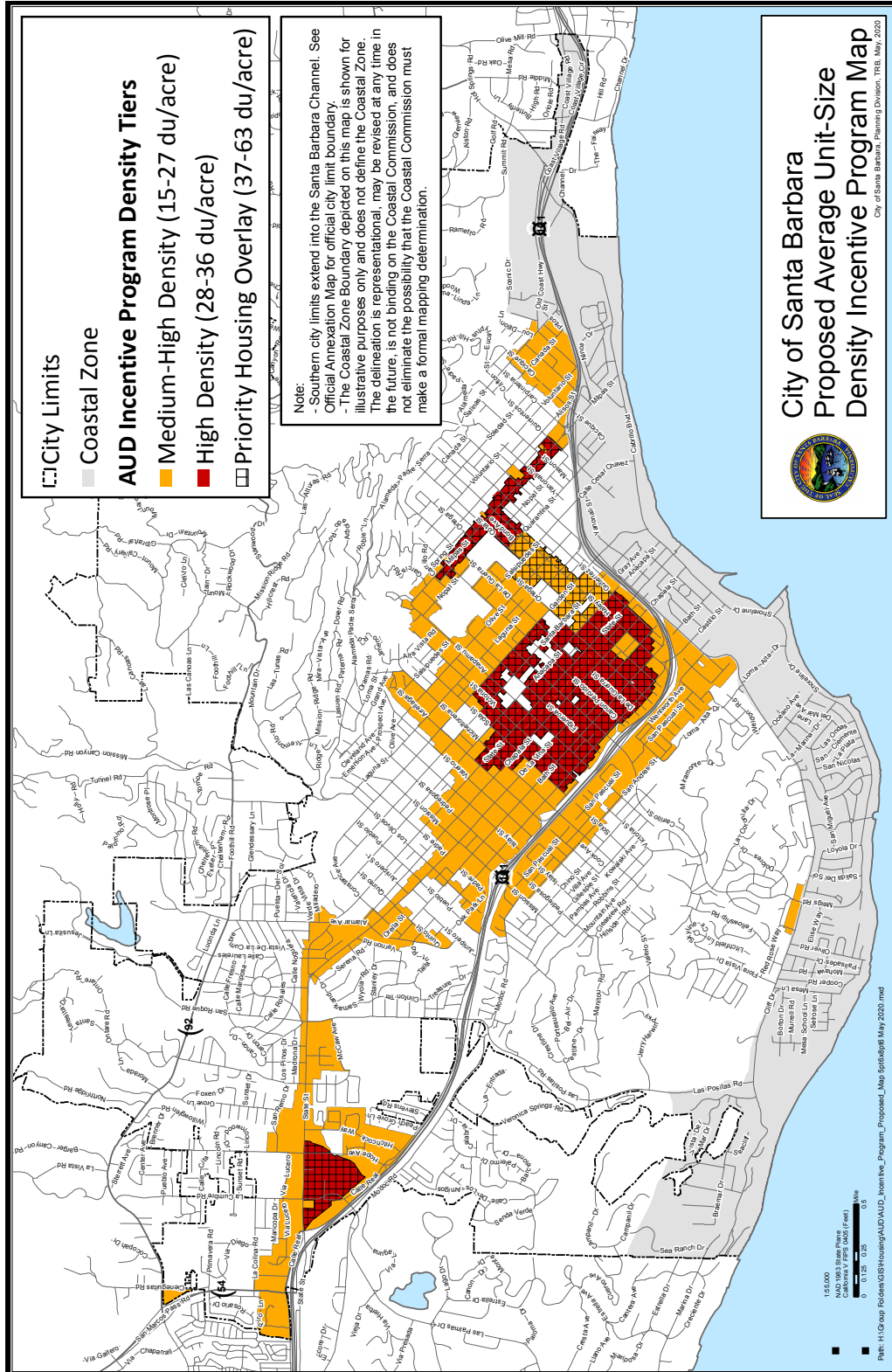


EXHIBIT B: AVERAGE UNIT-SIZE DENSITY (AUD) INCENTIVE PROGRAM TABLE					
Medium-High Density (15-27 du/ac)		High Density (28-36 du/ac)		Priority Housing Overlay (37-63 du/ac)	
Maximum Average Unit Size (sf)	Density (du/ac)	Maximum Average Unit Size (sf)	Density (du/ac)	Maximum Average Unit Size (sf)	Density (du/ac)
1,450	15	1,245	28	970	37
1,360	16	1,200	29	970	38
1,280	17	1,160	30	970	39
1,210	18	1,125	31	970	40
1,145	19	1,090	32	970	41
1,090	20	1,055	33	970	42
1,040	21	1,025	34	970	43
1,005	22	995	35	970	44
985	23	970	36	970	45
965	24	—	—	970	46
945	25	—	—	970	47
925	26	—	—	970	48
905	27	—	—	969	49
—	—	—	—	960	50
—	—	—	—	941	51
—	—	—	—	935	52
—	—	—	—	917	53
—	—	—	—	901	54
—	—	—	—	896	55
—	—	—	—	880	56
—	—	—	—	874	57
—	—	—	—	859	58
—	—	—	—	845	59
—	—	—	—	840	60
—	—	—	—	827	61
—	—	—	—	825	62
—	—	—	—	811	63

SECTION 3. The City Council hereby declares that should any section, paragraph, sentence, phrase or term of this Ordinance, hereby adopted, be declared for any reason to be invalid, it is the intent of the City Council that it would have adopted all other portions of this Ordinance regardless of any such portion declared invalid.

SECTION 4. In addition, the City Council finds that, on the basis of the whole record and exercising its independent judgment,

1. An Addendum to the General Plan Program Environmental Impact Report (PEIR) (SCH 2009011031) dated May 20, 2020 has been prepared for the Average Unit-Size Density Incentive Program Amendments Focused on the Central Business District. The Addendum shows that no Subsequent Negative Declaration or Environmental Impact Report are required pursuant to

CEQA Guidelines Section 15162 because the ordinance amendments would not result in additional significant environmental impacts, a substantial increase in the severity of impacts, or new mitigation measures beyond those identified in the PEIR. Based on the analysis in the PEIR and Addendum, potentially significant environmental impacts will be avoided or reduced to less than significant levels (Class 2) by measures incorporated into the Average Unit-Size Density Incentive Program Amendments Focused on the Central Business District and included in the mitigation monitoring and reporting program (MMRP) previously adopted for the adopted General Plan Update as provided in PEIR Volume I Section 23.

2. The City Planner is the custodian of the record of proceedings for the 2011 General Plan, Final PEIR for the General Plan Update, PEIR Addenda, and the Average Unit-Size Density Incentive Program Amendments Focused on the Central Business District. The documents and other materials which constitute the record of proceedings for these City actions are located at the City of Santa Barbara Community Development Department, Planning Division, 630 Garden Street, Santa Barbara, California. Copies of these documents are available for public review during normal business hours upon request at the City Planning Division Office.

SECTION 5. In accordance with the City Charter, the proposed ordinance amendments shall become effective thirty (30) days after the date of City Council adoption, and shall apply to all applications for development pursuant to the AUD Program which have not yet received a building permit.

The November 14, 2019 semi-annual joint work session of the City Council and Planning Commission focused on proposed amendments to the AUD Program. That discussion was continued to December 10, 2019 with the City Council, at which time the Council directed staff to pursue the following amendments to the AUD Program:

Density Changes

- Add High Density with Priority Housing Overlay in the Central Business District, except within the Brinkerhoff Avenue Historic District.
- Remove the Priority Housing Overlay from the potential Historic Districts on lower De La Vina and Castillo Streets.
- Remove the Priority Housing Overlay from Milpas Street and on Haley Street, west to North Quarantina Street.
- Add the Priority Housing Overlay to parcels directly adjacent to State Street, from Arrellaga Street to Mission Street.
- Consider designating State Street and De La Vina Street, west of Constance Street, High Density rather than Medium-High Density.

Parking Changes

- Allow developers to pay parking in-lieu fees in the CBD instead of providing the required on-site parking.
 - Explore in-lieu fee waivers for green buildings, redevelopment of existing buildings.
 - Define what the in-lieu fees will be used for and include a portion for ADA improvements in the CBD.
- Allow unbundled parking (parking spaces leased separately from housing unit) for multi-unit residential development in the CBD.
- Prohibit tenants of new multi-unit residential projects from obtaining on-street parking permits through the Residential Parking Permit Program.

Development Standards

- Establish maximum Floor-to-Lot Area Ratios (FARs) to regulate new multi-unit residential and mixed-use development, and explore:
 - Block-by-block options;
 - Incentivizing micro-units; and
 - Form-based code standards.
- Increase the maximum building height limit (without additional findings) from 45 feet to 48 feet in the C-G and M-C Zones, within the Priority Housing Overlay, excluding the Upper State Street Overlay, to improve livability of smaller units.
- Eliminate the open yard requirement on properties in the CBD between Chapala and Anacapa Streets.

Protect Existing Affordable Housing

- Establish no-net-loss of units affordable to low-income or very-low-income households.

Attachment 2 – 2019 Complete AUD Amendment Package Direction

- Review the concept of no-net-loss of existing units for all income levels.
- Limit allowed use of parcels developed with existing mobile home parks to discourage conversion.

Administrative Changes

- Require a land use decision with findings by the Planning Commission for multi-unit housing projects on lots over 10,000 square feet located in the High Density or Priority Housing Overlay areas.
- Eliminate the 250-unit provision triggering the end of the initial AUD Program trial period, which would extend the AUD Program to August 2021.
- Consider local preference for inclusionary housing component of AUD Program development.
- Consider incentives for ownership of residential units.



City of Santa Barbara California

PLANNING COMMISSION STAFF REPORT

REPORT DATE: May 28, 2020

AGENDA DATE: June 4, 2020

SUBJECT: **Average Unit-Size Density Incentive Program Amendments Focused on the Central Business District**

TO: Planning Commission

FROM: Planning Division, (805) 564-5470
Renee Brooke, AICP, City Planner
Daniel Gullett, Principal Planner
Jessica Metzger, AICP, Project Planner

I. RECOMMENDATION

Staff recommends that the Planning Commission consider the following proposals and forward a recommendation to the City Council to:

- A. Amend the City of Santa Barbara General Plan Land Use Element to incorporate revisions to the Average Unit-Size Density Incentive Program, amend the General Plan Map to reflect proposed designation changes within the Central Business District, and make environmental findings pursuant to the California Environmental Quality Act; and
- B. Amend Santa Barbara Municipal Code Chapter 30.150 to facilitate construction of more housing units within the Central Business District.

II. BACKGROUND

In 2011, City Council adopted an updated General Plan, including policies and implementation actions to establish the Average Unit-Size Density Incentive Program (AUD Program). In July 2013, City Council adopted the ordinance that codified the AUD Program for a limited duration. The goal of the program was to facilitate the construction of smaller housing units by allowing increased density and development standard incentives, and to focus additional residential development in multi-family and commercial areas. The intent of the limited duration was to review the program annually and make necessary adjustments to the zoning ordinance based on the projects proposed and their alignment with City policy direction. Since 2015, various aspects of the AUD Program have been reviewed by staff and the City Council, Planning Commission, design review bodies, and the Housing Task Force. In response, City Council has amended the AUD Program ordinance several times to require Planning Commission comments for larger AUD Program projects; require inclusionary rental housing units for moderate-income households; prohibit AUD Program units from being converted into short term rentals; and to require more parking for any sites currently developed with mobile home parks and larger units located outside of the Central Business District (CBD).

The November 14, 2019 semi-annual joint work session of the City Council and Planning Commission focused on proposed amendments to the AUD Program. That discussion was continued to December 10, 2019 with the City Council, at which time the Council directed staff to pursue the following amendments to the AUD Program:

Density Changes

- Add High Density with Priority Housing Overlay in the Central Business District, except within the Brinkerhoff Avenue Historic District.
- Remove the Priority Housing Overlay from the potential Historic Districts on lower De La Vina and Castillo Streets.
- Remove the Priority Housing Overlay from Milpas Street and on Haley Street, west to North Quarantina Street.
- Add the Priority Housing Overlay to parcels directly adjacent to State Street, from Arrellaga Street to Mission Street.
- Consider designating State Street and De La Vina Street, west of Constance Street, High Density rather than Medium-High Density.

Parking Changes

- Allow developers to pay parking in-lieu fees in the CBD instead of providing the required on-site parking.
 - Explore in-lieu fee waivers for green buildings, redevelopment of existing buildings.
 - Define what the in-lieu fees will be used for and include a portion for ADA improvements in the CBD.
- Allow unbundled parking (parking spaces leased separately from housing unit) for multi-unit residential development in the CBD.
- Prohibit tenants of new multi-unit residential projects from obtaining on-street parking permits through the Residential Parking Permit Program.

Development Standards

- Establish maximum Floor-to-Lot Area Ratios (FARs) to regulate new multi-unit residential and mixed-use development, and explore:
 - Block-by-block options;
 - Incentivizing micro-units; and
 - Form-based code standards.
- Increase the maximum building height limit (without additional findings) from 45 feet to 48 feet in the C-G and M-C Zones, within the Priority Housing Overlay, excluding the Upper State Street Overlay, to improve livability of smaller units.
- Eliminate the open yard requirement on properties in the CBD between Chapala and Anacapa Streets.

Protect Existing Affordable Housing

- Establish no-net-loss of units affordable to low-income or very-low-income households.
- Review the concept of no-net-loss of existing units for all income levels.

- Limit allowed use of parcels developed with existing mobile home parks to discourage conversion.

Administrative Changes

- Require a land use decision with findings by the Planning Commission for multi-unit housing projects on lots over 10,000 square feet located in the High Density or Priority Housing Overlay areas.
- Eliminate the 250-unit provision triggering the end of the initial AUD Program trial period, which would extend the AUD Program to August 2021.
- Consider local preference for inclusionary housing component of AUD Program development.
- Consider incentives for ownership of residential units.

Staff originally anticipated these ordinance amendments would be completed by December 2020, following the development of new Floor-to-Lot Area Ratio (FAR) standards for multi-unit housing; further outreach and engagement with the public; and review of the new development standards by the Architectural Board of Review (ABR), Historic Landmarks Commission (HLC), Planning Commission, Ordinance Committee, and City Council.

Due to the immediate and anticipated ongoing economic impacts of the COVID-19 pandemic and the shelter-in-place order issued by the Governor in March 2020, City Council is exploring all opportunities to stimulate the economy and encourage housing development downtown. On April 28, 2020, City Council directed staff to expedite certain AUD Program amendments that specifically facilitate housing development in the CBD to assist in economic recovery, described in more detail below (Exhibit A - Draft Amendments to SBMC Chapter 30.150). Staff is committed to returning to City Council in late July 2020 with recommendations from the Planning Commission on the following topics. Work on the remaining items in the bullet points above will continue to the extent possible, with an expected completion date by early 2021.

III. DISCUSSION

A. General Plan Amendment

The current AUD Program map is shown in Exhibit B. The proposed amendments to the AUD Program map include modifying densities allowed in the CBD, as shown in Exhibit C – Proposed AUD Program Map. The AUD Program map is included in the Land Use Element of the General Plan and, therefore, changes to the AUD Program map require a General Plan Amendment. The General Plan land use designation map and related text in the Land Use Element (page 17) are also being amended to reflect proposed changes to land use designations and maximum allowed densities. A draft City Council resolution to adopt these changes is attached (Exhibit D).

B. Zoning Ordinance Amendments

The proposed amendments to SBMC Chapter 30.150, Average Unit-Size Density Incentive Program (Exhibit A – Draft Amendments to SBMC Chapter 30.150) will implement the revisions to the General Plan Land Use Element text and maps; increase the baseline height limit in the

C-G and M-C Zones to 48 feet; exempt properties in the CBD between Chapala Street and Anacapa Street from the Open Yard standards; allow developers to pay a fee in-lieu of providing vehicle parking on-site; require parking to be leased separately from housing units in the CBD; and extend the AUD Program duration to August 31, 2021. These are described in more detail below.

1) Density Changes

The CBD is the preferred location for maximizing and incentivizing multi-unit residential development due to its proximity to jobs, commercial services, and recreational opportunities; and the availability of transit and active transportation options. Infilling the CBD with additional housing should provide more vibrancy to Downtown and increase economic vitality. A large portion of the CBD (including seven blocks of State Street and portions of West Haley and Anacapa Streets) is currently designated Medium-High Density (Exhibit B – Current AUD Program Map). To date, only one AUD Program project in the CBD has been proposed with a density compliant with the Medium-High Density tier, and that project involved converting existing second floor office space into two residential units. In general, multi-unit residential projects in the Medium-High Density portions of the CBD are considered financially infeasible due to high land costs and the maximum density of 27 units/acre¹.

In December 2019, and again in April 2020, a majority of City Councilmembers indicated support for increasing the allowed density in the CBD, with the exception of the existing Brinkerhoff Avenue Historic District. Redesignating areas of the CBD as High Density (maximum density of 36 units/acre) and Priority Housing Overlay (maximum density of 63 units/acre), except for the vicinity of the Brinkerhoff Avenue Historic District, as shown in Exhibit C, increases the maximum number of residential units in the CBD by 2,523 units².

The Planning Commission and City Council also supported redesignating two potential historic districts on lower De la Vina and Castillo Streets to a maximum density of 27 units/acre. In April 2020, staff recommended including these potential historic districts in this expedited package. However, pursuant to California Government Code §65863, the City is prohibited from reducing, requiring, or permitting the reduction of residential density to a lower density than what was used by the state Housing and Community Development Department (HCD) in determining compliance with housing element law, unless the City makes written findings supported by substantial evidence that the reduction is consistent with the General Plan, including the Housing Element, and that the remaining sites identified in the Housing Element are adequate to accommodate the jurisdiction's share of the regional housing need.

While preparing this downtown-focused amendment package for Planning Commission consideration, staff became aware that Government Code §65863 requires that any legislative action that a City takes to reduce density requires an amendment to the Housing Element to, at minimum, change the suitable sites inventory³ (even if offsetting increases in density are

¹ *Economic Feasibility Study*, Keyser Marston Associates, Inc., December 2017 and *Economic Feasibility Analysis Update, Average Unit-Size Density Incentive Program (AUD) Update*, Keyser Marston Associates, Inc., February 11, 2019.

² This analysis is theoretical and does not take into account on-the-ground parcel constraints.

³ 2015 Housing Element page 85

part of the same action). Any amendment to the Housing Element must be submitted to HCD for a minimum 60-day review period⁴. After this review is complete, the Housing Element amendment can proceed to City Council adoption with consideration of comments from HCD. Once adopted, the City would submit the amended Housing Element to HCD for certification. HCD then has 90 days to review the Housing Element before issuing a decision on certification.

Because of the significant time that a Housing Element Amendment would add to this work effort, and Council's clear direction for expeditious action to facilitate housing production downtown, the zoning changes to the historic districts will be included in the subsequent package of AUD Program amendments, expected to be complete in early 2021.

Exhibit A (Draft Amendments to SBMC Chapter 30.150) includes discussion of other planned near-term amendments to residential densities in the City and provides justification that the combined legislative actions still results in an overall "no net loss" of housing capacity.

2) Building Height

Along with adoption of the AUD Program in 2013, the City Council amended the regulations related to maximum building height in commercial zones. The maximum height in commercial and industrial zones is 60 feet, as allowed by the City Charter. Currently, the maximum height by-right is 45 feet, but buildings may be approved up to 60 feet in height in the C-G and M-C Zones (except within the Upper State Street Area Overlay Zone) for "Community Benefit Housing" projects, if additional findings are made by the Planning Commission. Community Benefit Housing projects are defined in SBMC Section 30.150.020 as: 1) Priority housing⁵; 2) Housing affordable to very low, low, moderate, or middle income households as defined in SBMC Chapter 30.160, Inclusionary Housing; or 3) Transitional housing and supportive housing.

Local architects have asserted that the 45-foot height limit makes construction challenging, given required accessibility clearances, typical commercial tenant space and vehicle parking garage plate heights on the ground level, and desirable nine- to ten-foot ceilings in smaller apartments. This three-foot increase is proposed to apply only in the CBD, on C-G and M-C zoned lots, within the Priority Housing Overlay, to improve unit livability and flexibility for mixed-use projects in areas where multi-unit housing is most desirable.

3) Open Yard Requirements

The proposed ordinance amendments would remove existing open yard requirements for multi-unit residential and mixed-use projects on the blocks between Chapala and Anacapa Streets, in the CBD. Currently, some portion of the project site must be designed as either a combination of smaller private and common outdoor spaces, or one larger common outdoor space, to promote desirable living conditions and a sense of openness, and provide useful

⁴ Government Code § 65585

⁵ Priority housing includes the following three categories of housing: 1) Employer-sponsored housing; 2) Limited-equity housing cooperatives; and 3) Rental housing. (SBMC § 30.150.020)

space for outdoor living and enjoyment. Eliminating open yard requirements in this area within one block of State Street would support increased activation of the walkable, wide sidewalks of State Street and other public open spaces and paseos that are available for regular use by downtown residents and support a pedestrian-oriented lifestyle. Additionally, the CBD has many large public open areas that can take the place of privately developed open yards, including Plaza De la Guerra, Alameda Park, and the Courthouse Sunken Gardens. The expanding bicycle network and the MTD Downtown-Waterfront shuttle also enable residents to easily access other outdoor areas in the community, including waterfront beaches and parks.

4) Parking Requirements

In the interest of maximizing the number of housing units in the CBD, the focused ordinance amendments would allow developers to pay a fee instead of providing the required residential parking on-site, for lots within the CBD. Vehicle parking requires substantial land area and limits opportunities to provide infill housing or re-purpose existing buildings for residential use. This is especially true on downtown lots that are often built out to the property lines. A parking in-lieu fee would allow developers to reduce or forego residential vehicle parking on-site to make a project more financially feasible and more responsive to market trends. The fees collected would be deposited into a new fund and could be allocated for the acquisition, operation, construction, and maintenance of any transportation and parking facilities, equipment, improvements, systems, and programs within the CBD. According to the December 2017 Keyser Marston economic feasibility study, an in-lieu fee of \$10,000 to \$20,000 per parking space would be appropriate.

Along with the option to pay a fee in-lieu of providing residential parking on-site, owners/property managers would be required to “unbundle” parking from each residential unit in the CBD. The Municipal Code currently mandates that parking provided for each unit remain available for that unit. Unbundled parking decouples the cost of parking from the rent for housing—in effect, making parking an additional cost for tenants who choose to rent a parking space. This option eliminates the cost of parking from monthly housing expenses for tenants without vehicles and provides flexibility for households who may need one or two vehicles.

5) Trial Period

Pursuant to the General Plan’s Land Use Element, the AUD Program trial period was to remain in effect for 8 years from adoption of the implementing ordinance (i.e. until August 31, 2021) or once 250 units have been developed in the High Density or Priority Housing Overlay areas, whichever occurred sooner. Land Use Element Policy, Implementation Action LG6.2, provides that as the trial period is approaching its end, Council will consider whether to extend or modify the Program. In absence of Council action before the expiration date, the Initial Program Period will end and the allowed residential density will remain the Variable Density standards allowed under Santa Barbara Municipal Code section 28.21.080.F as it existed in 2011.

As of February 2020, 185 AUD Program units have been built and occupied in the High Density or Priority Housing Overlay areas. It is anticipated that 250 units would be built prior

to the August 31, 2021 sunset date. Pursuant to Council direction, this focused package of amendments removes the reference to 250 completed units as one of the triggers for expiration of the program and clearly identifies the expiration of the trial period on August 31, 2021. This provides adequate time to complete Council's desired remaining amendments to multi-unit residential development standards and reduces some uncertainty in the project entitlement process that currently exists for developers. Additionally, the amendment clarifies the stated General Plan directive that if Council chooses not to extend the AUD Program, or reinvent it in some other form, the program will expire and the residential density will revert to Variable Density.

IV. STANDARD FOR REVIEW

A. General Plan Amendment

Amendments to the General Plan must be found consistent with the City Charter and state and federal laws. The proposed General Plan amendments include revisions to the General Plan land use designation map and AUD Program Map to reflect the recommended changes to maximum allowed residential densities in the CBD, and minor text revisions to reflect the proposed map changes (Exhibit D – Draft City Council Resolution).

1) *City Charter*

Charter Section 1507 is applicable to this proposed General Plan Amendment:

Section 1507. General Plan and Zoning Ordinance Amendments Limitations. It is hereby declared to be the policy of the City that its land development shall not exceed its public services and physical and natural resources. These include, but are not limited to, water, air quality, wastewater treatment capacity, and traffic and transportation capacity. All land use policies shall provide for a level and balance of residential and commercial development which will effectively utilize, but will not exhaust, the City's resources in the foreseeable future. In making land use decisions, the City shall be guided by the policies set forth in this section. In furtherance of these policies, no amendments to the City's General Plan and Zoning Ordinance shall be effective unless approved by five (5) affirmative votes of the City Council. Upon such approval, General Plan and Zoning Ordinance amendments shall be conclusively presumed to comply with the policies set forth herein.

The proposed map revisions result in a net increase in potential for residential development in the CBD, a location that is identified in the General Plan and the General Plan Program Environmental Impact Report (EIR) as a preferred location for additional housing units during the 20-year General Plan build-out period. The Addendum to the Program EIR, dated May 20, 2020 (Exhibit E - Addendum to 2011 General Plan Program Environmental Impact Report), verifies that the proposed density changes will not cause a significant adverse impact to the City's public services or physical and natural resources.

2) State Law

The City is required to incorporate its Regional Housing Needs Allocation (RHNA) into its Housing Element to verify that our fair share of the regional housing needs could potentially be realized over the eight-year planning period.⁶

The City's RHNA for the planning period of 2014 to 2022 is 4,100 housing units. Suitable opportunity sites were identified in all areas of the City, with the commercial and multi-unit zoned areas deemed most feasible and desirable for residential development within the eight-year planning period. Based on General Plan land use designations and several assumptions about constraints on development or redevelopment (e.g., publicly owned land, historic resources, environmentally sensitive areas), viable parcels were assigned a realistic residential development potential. Parcels with a Medium-High Density designation (15 to 27 units/acre) were assumed to have a realistic development potential of 20 units per acre, and parcels with a High Density designation (28 to 36 units/acre) were assumed to have a realistic development potential of 30 units per acre. The higher densities allowed by the Priority Housing Overlay (up to 63 units/acre) were not considered or assumed as part of this analysis, presumably because only certain projects (rental housing, employer-sponsored housing, or limited equity housing cooperatives) are allowed to achieve that highest density tier.

Using those same assumptions in the Housing Element, the geographical area subject to the proposed density changes as part of this work effort would result in an increase of 685 potential housing units (1,260 potential units under existing land use designations and 1,945 potential units with the proposed land use designations), and is consistent with applicable state laws.

B. Zoning Ordinance Amendments

Pursuant to SBMC Section 30.235.100, the Planning Commission shall find that a Zoning Ordinance or Map Amendment is consistent with the General Plan before making a recommendation to City Council. City Council shall also make this determination before approving a Zoning Ordinance or Map Amendment.

The General Plan provides a vision for the City's future and, through implementation of its policies, guides land use and development decisions to ensure the health, safety, and welfare of the community. General Plan policies applicable to the proposed Zoning Ordinance amendments are included as Exhibit F - Applicable General Plan Policies and Implementation Actions. The AUD Program is a key component identified in the Land Use Element to increase the development of multi-unit housing, specifically focusing the highest densities on main transit corridors and downtown.

Land Use Element Policy LG4 establishes the City's principles for development and includes focusing growth, encouraging a mix of land uses, strengthening mobility options, and promoting healthy, active living. Policy LG6 specifically encourages new residential units in multi-family and commercial areas of the City with the highest densities in Downtown, the La Cumbre Plaza/Five Points area, and along Milpas Street. The AUD Program was established to implement

⁶ Housing Element Law (California Government Code Sections 65580 - 65589.11)

Policy LG6 by incentivizing smaller, rental units, with the highest densities adjacent to transit and commercial uses.

Housing Element Policy H10 encourages residential development on vacant infill sites and redevelopment of opportunity sites (undeveloped or underdeveloped sites), including reuse of existing nonresidential buildings. Policies H11 and H12 promote construction of a range of housing units, affordable to extremely low, very low, low, moderate, and middle income owners and renters, and encourage incentives for the private sector to provide housing for middle and upper middle-income households (up to 200% of Area Median Income). These policies can be implemented through a multi-pronged approach by offering increased densities in targeted areas, relief from development standards, higher floor-to-lot area ratios, mandatory inclusionary units, an expedited review process, and fee waivers or deferrals.

Circulation Element Policies promote development of housing downtown and near areas of employment to support economic vitality and decrease dependence on the automobile and the need for parking. Policy C13.3 encourages incentives for mixed-use development through modified development standards and Policies C8.1 and C8.5 seek to maximize use of the public parking supply by allowing residential and nonresidential users to park in the lots based on peak hour demands.

V. PUBLIC ENGAGEMENT / HEARINGS

Extensive public engagement has occurred over the years, leading up to this hearing and the formulation of the recommended AUD Program amendments.

In December 2016, City Council established a Housing Task Force to closely evaluate certain aspects of the AUD Program and provide recommendations to make adjustments. The Housing Task Force held 11 public meetings, which culminated in recommendations to adjust parking requirements; address the lack of housing in the CBD; consider revising the geographic boundaries of the AUD Program; and consider how to address the end of the AUD Program's initial trial period.

On February 13, 2018, City Council received the Housing Task Force recommendations and initiated some amendments to the AUD Program, directing further work to the Planning Commission. The Planning Commission recommended to City Council minor amendments to the AUD Program (Phase I⁷) in September and November 2018. On December 4, 2018, the City Council provided direction to staff on several more significant aspects of the AUD Program, which set out another phased work program, with Inclusionary Housing ordinance amendments taking first priority.

In January 2019, City Council adopted the Phase I minor amendments to the AUD Program. From March through July 2019, the Planning Commission, Ordinance Committee, and City Council considered and adopted amendments to require inclusionary housing units as part of rental housing development. At the same time, staff hosted two public workshops (April and July 2019) to develop preliminary recommendations regarding multi-unit residential density and

⁷ Phase I amendments consisted of changes to the AUD Program for parking for units with three or more bedrooms outside of the CBD, prohibiting conversion of AUD Projects to hotel use, and removing development incentives for redevelopment of mobile home parks.

parking standards (Phase II). The purpose of the first workshop was to educate attendees on the AUD Program development standards and seek their input on preferred areas in the City for various density tiers and potential approaches to regulate vehicle parking. At the July 2019 workshop, staff presented each groups' suggested changes, if any, to densities allowed by the AUD Program and parking regulations, and presented preliminary staff recommendations that were ultimately forwarded to the Planning Commission.

The Planning Commission held two public hearings in October 2019 to consider the recommended amendments. To provide detailed direction to staff and the City Council, the Planning Commission conducted straw polls on over 20 specific aspects of the AUD Program, which were forwarded to the City Council. On November 14, 2019, the Planning Commission met jointly with the City Council to further discuss the Planning Commission-recommended amendments to the AUD Program. The City Council began a series of straw polls on nearly the same 20 proposals, and finalized that polling at a separate public hearing on December 10, 2019. Staff has relied on the results of those straw polls to form the basis for our draft ordinance amendments and focus for stakeholder engagement.

Also on December 10, 2019, City Council confirmed that staff should focus first on a Zoning Ordinance text amendment to address the AUD Program trial period, and then continue work on the remaining amendments. Staff anticipated that all of the ordinance amendments would be completed by December 2020, following the development of new Floor-to-Lot Area Ratio (FAR) standards for multi-unit housing; further outreach and engagement with the public; and review of the new standards by the ABR, HLC, Planning Commission, Ordinance Committee, and City Council. Staff recently identified an expedited alternate timeline for this scope of work, with minimal additional public outreach, that could be reviewed by City Council as early as September 2020.

During the City Council discussion on the COVID-19 update on April 21, 2020, Councilmembers expressed interest in prioritizing a subset of previously identified AUD Program ordinance amendments to better facilitate economic recovery and construction of new housing developments in the downtown. On April 28, 2020, City Council directed staff to pursue this narrowly-focused package of amendments, which is the basis for this current Planning Commission hearing.

All along, the City's website has included dedicated pages for this work effort, which are regularly updated with notification of upcoming meetings and links to relevant materials. The website also provides a link for interested parties to provide comments and request to receive updates and notices of new information or public meetings. Display ads were published in the Santa Barbara News-Press and Santa Barbara Independent to notify the public of this current Planning Commission meeting. Email noticing of these proposed amendment was also sent to the AUD email list of 264 people, and the Land Development Team Bulletin email list of 362 people.

VI. ENVIRONMENTAL REVIEW

In 2010, the City certified a Program Environmental Impact Report (PEIR) for the General Plan. In 2011, the City Council approved an Addendum to the PEIR to reflect amendments made to the General Plan for the AUD Program. The General Plan includes policies that created the AUD

Program to encourage multi-unit housing development in the urban core of the City. Policies in the General Plan direct regular re-evaluation of the AUD Program's effectiveness with adjustments being made over time, as needed.

The current project amends the AUD Program to provide higher density housing in the CBD, among other changes. The project is within the scope of the Additional Housing Alternative evaluated in the PEIR. The analysis in the PEIR found that the environmental impacts associated with the Additional Housing Alternative are somewhat different than other alternatives, but have the same overall class or level of significance and require the same mitigation measures as those adopted for the 2011 General Plan (called the Hybrid Alternative in the PEIR).

An Addendum to the General Plan PEIR (SCH 2009011031) has been prepared consistent with State CEQA Guidelines Sections 15162 and 15164 (Exhibit E - Addendum to 2011 General Plan PEIR). The Addendum shows that no Subsequent Negative Declaration or Environmental Impact Report is required for the project because the project setting, description, impacts, and mitigations do not involve new significant impacts or a substantial increase in the severity of impacts previously identified in the final General Plan PEIR.

The CEQA Guidelines provide that an EIR addendum need not be circulated for public review, but is attached to the EIR. City Council will consider the addendum together with the certified PEIR in making a decision on the project. Draft CEQA findings are found in the Draft City Council Resolution (Exhibit D).

VII. EFFECTIVE DATE

In accordance with the City Charter, the proposed ordinance amendments shall become effective thirty (30) days after the date of City Council adoption. However, applications for development pursuant to the AUD Program that were submitted and deemed complete before the effective date of this ordinance may proceed in accordance to the provisions of the AUD Program that existed as of the date the application was deemed complete.

VIII. NEXT STEPS

The Planning Commission's recommendation on the proposed General Plan and Zoning Ordinance amendments will be forwarded to City Council, together with recommendations of the Council Ordinance Committee (hearing tentatively scheduled for June 23, 2020). It should be noted that a recommendation for approval requires the affirmative vote of not less than a majority of the total membership of the Planning Commission. In other words, four affirmative votes are required.

Exhibits:

- A. Draft Amendments to SBMC Chapter 30.150
- B. Current AUD Program Map
- C. Proposed AUD Program Map
- D. Draft City Council Resolution
- E. Addendum to 2011 General Plan Program Environmental Impact Report

F. Applicable General Plan Policies And Implementation Actions

ORDINANCE NO. _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA
BARBARA AMENDING SANTA BARBARA MUNICIPAL CODE
CHAPTER 30.150 TO FACILITATE CONSTRUCTION OF MORE
HOUSING UNITS WITHIN THE CENTRAL BUSINESS DISTRICT

THE CITY COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS
FOLLOWS:

SECTION 1. Findings and Determinations.

A. Recognizing the need to facilitate the development of more housing, City Council adopted the Average Unit-Size Density Incentive (AUD) Program in July 2013. The AUD Program allows for additional units by increasing density through construction of smaller average unit sizes. The AUD Program also includes reductions in parking, setbacks, and open space to incentivize construction of housing. AUD Program densities range between 27 and 63 units per acre.

B. The AUD Program offers project applicants residential unit density incentives as alternatives to the base residential densities specified for the particular City zone in which the program is available. The Program consists of three density tiers, i.e. Medium-High, High, and Priority Housing Overlay, which are available based upon the City's General Plan land use designation for the area proposed for development and the development type. The densities range between 27 and 63 units per acre, with the Priority Housing Overlay providing the greatest density at 63 units per acre.

C. Council desires to facilitate more housing in the Central Business District (CBD) within the downtown corridor.

D. Presently, the Priority Housing Overlay exists within a portion of the downtown corridor, however, a significant area within the core of the CBD is designated for the Medium-High Density tier. This area, commonly referred to as the "donut hole" extends from the 500 block of State Street to the 1300 block, with generally one to three blocks on either side.

E. In July 2017, City Council authorized the preparation of a Nexus Study and an Economic Feasibility Study by Keyser Marston Associates (KMA Study), to analyze the AUD Program. The study was completed in 2017, and updated in 2019. The KMA Study concluded that Medium-High Density projects in the CBD are economically infeasible to develop due to the high land values prevalent in the CBD.

F. The City Council hereby finds, and determines that, in order to make residential development more economically feasible, and encourage greater housing development downtown, the AUD Program is being amended to add the High Density tier and Priority Housing Overlay within the "donut hole" and two smaller areas north and east of the "donut hole," within Central Business District. This will result in an addition of a possible 2,523 housing units.

G. Additionally, in order to protect an existing historic district and other historic resources eligible for designation as historic districts within the downtown corridor, and preserve the unique character of those areas, Council hereby finds, and determines that, the AUD Program should be amended to remove the High Density tier and Priority Housing Overlay from all portions of the Brinkerhoff Avenue Historic District, Castillo Street Potential Historic District, and the Lower De La Vina Street Potential Historic District. Preservation of the City's historic character is necessary to protect public health and safety because the City of Santa Barbara is uniquely dependent upon its architectural and historic character. The loss of community historic resources will have an adverse effect on the City's tourism base, thereby reducing City

revenues and the City's ability to provide essential human services. Moreover, the loss of historic resources can cause physical and emotional harm including fear, anxiety and stress when historic resources are damaged or destroyed. Within the next 12 months, the City will again amend the AUD Program to remove the High Density tier and Priority Housing Overlay from the Castillo Street Potential Historic District, and the Lower De La Vina Street Potential Historic District. The Council finds, and determines that, this removal is concurrent with and facilitated by the present amendment to the AUD Program adding High Density and Priority Housing Overlay tiers within the CBD and does not result in a net loss to the City's residential housing capacity.

H. The City Council hereby finds, and determines that, the Priority Housing Overlay along the Milpas Street corridor has the potential to negatively impact the character of the neighborhood and result in development that cannot be sustained by the City's current transportation infrastructure, thereby having the potential to affect the health and welfare of the community. Within the next 12 months, the City will again amend the AUD Program to remove the Priority Housing Overlay from the Milpas Street Corridor. The Council finds, and determines that, this removal is concurrent with and facilitated by the present amendment to the AUD Program adding Priority Housing Overlay within the CBD and does not result in a net loss to the City's residential housing capacity.

I. The City Council hereby finds, and determines that, these current and near-term future amendments to the AUD Program result in an increase of 1,082 maximum units (and 583 units using the City's 2015 Housing Element assumptions) to the City's potential residential housing stock, as set forth in the following table.

Area	Existing Max Units	Proposed Max Units	Change in Max Units	Existing Build-Out Using Housing Element Assumptions	Proposed Build-Out Using Housing Element Assumptions	Change in Housing Element Units
CBD Infill Area	1,753	4,276	2,523	1,260	1,945	685
Brinkerhoff Historic District	40	17	-23	18	12	-6
Castillo Potential Historic District	355	144	-211	157	99	-58
Lower de La Vina Potential Historic District	253	101	-152	109	71	-38
Milpas Corridor	2,390	1,335	-1,055	1,076	1,076	0
Grand Total	4,791	5,873	1,082	2,620	3,203	583

J. The AUD Program was adopted as a trial program to facilitate the construction of smaller housing units by allowing increased density that could not be achieved through the City's then existing Variable Density Zoning Standards.

K. Pursuant to the General Plan's Land Use Element Policy, Implementation Action LG6.2, the AUD Program trial period was to remain in effect for 8 years from adoption of the implementing ordinance (i.e. August 31, 2021) or once 250 units have been developed in the High Density or Priority Housing Overlay areas, whichever occurred sooner. Land Use Element Policy, Implementation Action LG6.2, provides that as the trial period is approaching its end, Council will consider whether to extend or

modify the Program. In absence of Council action before the expiration date, the Initial Program Period will end and the allowed residential density will remain the Variable Density standards allowed under Santa Barbara Municipal Code section 28.21.080.F as it existed in 2011.

L. As of February 2020, 185 AUD Program units have been built and occupied in the High Density or Priority Housing Overlay areas. It is anticipated that 250 units will be built in these areas before August 31, 2021. In order to provide city staff with the necessary time to make additional future Council-directed amendments to the AUD Program, which may result in permanently establishing development incentives similar to the AUD Program, the 250 unit cap on the sunset period is being removed. There is no guarantee, however, that Council will continue the AUD Program, or similar program, beyond August 31, 2021.

M. Additionally, the AUD Program ordinance is being amended to clearly articulate that, pursuant to Land Use Element Policy, Implementation Action LG6.2 of the General Plan, unless Council takes action on or before August 31, 2021 to extend or permanently establish the AUD Program, the program will expire and the allowed residential density will continue to be Variable Density as allowed under Santa Barbara Municipal Code section 28.21.080.F as it existed in 2011.

SECTION 2. Chapter 30.150 of the Santa Barbara Municipal Code is amended to read as follows:

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Underlined text in new
~~Double strikethrough has been moved~~
Double underlined is where text has been moved to

EXHIBIT A

Chapter 30.150

AVERAGE UNIT-SIZE DENSITY INCENTIVE PROGRAM

Sections:

- 30.150.010 Purpose.**
- 30.150.020 Definitions.**
- 30.150.030 Permitted Zones for the Program.**
- 30.150.040 Program Duration.**
- 30.150.050 Status of R-M and R-MH Residential Density.**
- 30.150.060 Pre-Application and Concept Review Required.**
- 30.150.070 Average Unit-Size Density Incentives.**
- 30.150.075 Process to Establish Density Tier**
- 30.150.080 Inclusionary Housing Requirements for Ownership Housing Projects.**
- 30.150.090 Additional Development Incentives.**
- 30.150.100 Prohibition Against Conversion of Residential Units to a Hotel or Similar Use.**
- 30.150.110 Inclusionary Requirements for Rental Housing Projects.**
- 30.150.120 In-Lieu Fees.**
- 30.150.130 Moderate Income Housing Standards.**
- 30.150.140 Moderate Income Housing Plan Processing.**
- 30.150.150 Processing Waivers, Adjustments, and Reductions.**
- 30.150.160 Exhibits.**

30.150.010 Purpose.

The Average Unit-Size Density Incentive Program carries out a key program directed by the 2011 General Plan. The Program facilitates the construction of smaller housing units by allowing increased density and development standard incentives in selected areas of the City. Housing types that provide housing opportunities to the City's workforce are encouraged and facilitated by the program. The Average Unit-Size Density Incentive Program will be in effect for a trial period until August 31, 2020. Pursuant to the General Plan's Land Use Element Policy, Implementation Action LG6.2, as the trial period is approaching its end, the Council will consider whether to extend or modify the Program. In absence of Council action before the expiration date, the Initial Program Period will end and the allowed residential density will default to the Variable Density standards allowed under Santa Barbara Municipal Code section 28.21.080.F as it existed in 2011.

~~for a trial period of either eight years or until 250 residential units have been constructed in the areas designated for High Density residential (as defined in Section 30.150.070.B, High Density) or the Priority Housing Overlay (as defined in Section 30.150.070.C, Priority Housing Overlay), as shown on the City's Average Unit-Size Density Incentive Program Map, whichever occurs earlier.~~

30.150.020 Definitions.

In addition to the definitions contained in Chapter 30.300, for purposes of this chapter, the following words or phrases shall have the respective meanings assigned to them in the following definitions unless, in a given instance, the context in which they are used indicates a different meaning:

Affordable Housing. Residential units that are sold or rented at values defined as being affordable by the City of Santa Barbara's Affordable Housing Policies and Procedures, as such policies and procedures may be approved by the City Council from time to time.

Affordable Rent. The maximum monthly housing payment that may be charged for a moderate income unit, calculated on the basis of 100% of the area median income adjusted for the household size appropriate for the residential unit, multiplied by 30% divided by 12. As used in this chapter, "affordable rent" shall include the total of monthly payments by the tenant for all of the following: (1) use and occupancy of the moderate income unit and land and all facilities associated with the moderate income unit; (2) any additional separately charged fees or service charges assessed by the owner, other than security deposits; (3) an allowance for utilities paid by the tenant as established by the City, including garbage collection, sewer, water, electricity, gas, and other heating, cooking, and refrigeration fuel, but not telephone, internet, or television service; and (4) any other interest, taxes, fees or charges for use of the land or moderate income unit or associated facilities and assessed by a public or private entity other than the owner, and paid by the tenant.

Area Median Income. The median household income as provided in Section 50093(c) of the California Health and Safety Code, as it is currently enacted or hereinafter amended.

Average Unit Size. The total of the net floor area of each of the residential units in a project and divided by the number of residential units in that project. Common areas not controlled by the occupant of an individual residential unit are excluded from the average unit size.

Community Benefit Housing. Residential development that has a public benefit including the following housing types:

1. Priority housing;
2. Housing affordable to very low, low, moderate, or middle income households as defined in Chapter 30.160, Inclusionary Housing; and
3. Transitional housing and supportive housing.

Employer-Sponsored Housing. Residential units which are developed, owned, maintained, and initially sold or rented to employees of a local employer (or group of employers) where each residential unit is occupied as a primary residence (as defined by federal income tax law) by a household that includes at least one person who works in the south coast region of Santa Barbara County.

Household. One or more persons living together in a single residential unit, with common access to, and common use of, all living areas and all areas and facilities for the preparation and storage of food and who maintain no more than four separate rental agreements for the single residential unit.

Limited-Equity Housing Cooperative. A corporation organized on a cooperative basis that meets the requirements of State Civil Code Section 817 and which restricts the re-sale price of the cooperative's shares in order to maintain a specified level of affordability to any new shareholder.

Local Employer. A person, business, company, corporation or other duly formed legal entity which employs persons whose primary place of employment is located within the south coast region of Santa Barbara County.

Market-Rate Unit. An ownership housing residential unit or a rental housing residential unit that may be sold or leased at an unrestricted price.

Moderate-Income Household. A household whose income does not exceed the moderate income limits applicable to Santa Barbara County as defined in California Health and Safety Code Section 50093 and

published annually pursuant to Title 25 of the California Code of Regulations, Section 6932 (or its successor provision) by the California Department of Housing and Community Development. Moderate-income households are generally households with incomes between 80% and 120% of area median income.

Moderate Income Housing Plan. A plan for a residential development submitted by an applicant as provided by Section 30.150.140, Moderate Income Housing Plan Processing.

Moderate Income Unit. A rental housing residential unit affordable to moderate-income households.

Net Floor Area. See Section 30.15.070, Measuring Floor Area.

Ownership Housing. Housing developed so that individual residential units may be sold separately under the requirements of the State Subdivision Map Act. For purposes of this chapter, a residential unit may be designated as ownership housing whether or not it is rented by the owner thereof.

Priority Housing. Priority housing includes the following three categories of housing:

1. Employer-sponsored housing;
2. Limited-equity housing cooperatives; and
3. Rental housing.

Rental Housing. Housing developed and maintained as multiple residential units on the same lot for occupancy by separate households pursuant to a lease or other rental agreements where all residential units are owned exclusively by the same legal entity.

30.150.030 Permitted Zones for the Program.

The Average Unit-Size Density Incentive Program as established herein is a density incentive program available in the following zones of the City: R-M, R-MH, O-R, C-R, C-G, M-C, CO-HV, and CO-CAR zones, as shown on the City of Santa Barbara Average Unit-Size Density Incentive Program Map ~~attached to this chapter as Exhibit A (Exhibit A to this chapter)~~. The fact that a lot may be subject to an overlay zone does not preclude the application of the Average Unit-Size Density Incentive Program on that lot if the Average Unit-Size Density Incentive Program is otherwise allowed in the base zoning of that lot. Development projects developed in accordance with the provisions of the Average Unit-Size Density Incentive Program shall comply with the development standards specified in this chapter.

30.150.040 Program Duration.

A. **Initial Program Period.** The Average Unit-Size Density Incentive Program ~~will expire on August 31, 2021. The City Council intends to conduct a noticed public hearing pursuant to state and local law to determine whether to extend or modify the program. In absence of Council action before the expiration date, the Initial Program Period will end and the allowed residential density will remain the Variable Density standards allowed under Santa Barbara Municipal Code section 28.21.080.F as it existed in 2011. shall have an initial duration of eight years after the effective date of the ordinance codifying this chapter or until 250 new residential units under this Program are constructed (as evidenced by the issuance of a certificate of occupancy) within the areas of the City designated for High Density Residential or the Priority Housing Overlay (as shown on the City of Santa Barbara Average Unit-Size Density Incentive Program Map attached to this chapter as Exhibit A), whichever occurs sooner.~~

~~B. **Exclusion of Low and Very Low Housing Units.** Housing projects that are affordable to low-income and very low-income households, as defined in the City's Affordable Housing Policies and Procedures, will not count towards the 250-unit Program limit established in subsection A, above.~~

~~BC. **Pending Applications.** Any application for new development that is deemed complete prior to the expiration of the Program term established in subsection A, Initial Program Period, above, or the issuance of the certificate of occupancy for the 250th residential unit (whichever occurs sooner) may continue to be processed and potentially approved under the Average Unit-Size Density Incentive Program.~~

30.150.050 Status of R-M and R-MH Residential Density.

Notwithstanding the provisions of Chapter 30.20, Residential Zones, for the duration of the Average Unit-Size Density Incentive Program established in Section 30.150.040.A, Initial Program Period, the following incentive program is available regarding the residential density of new development projects in zones of the City which otherwise would apply the R-M residential density:

- A. **Average Unit-Size Density Incentive Program.** Projects developed in accordance with the provisions of the Average Unit-Size Density Incentive Program established in Section 30.150.070, Average Unit-Size Density Incentives, hereof are exempt from the standard R-M residential density provisions specified in Table 30.20.030.B, Development Standards—Two-Unit and Multi-Unit Zones.
- B. **Development of Affordable Housing.** Projects that meet the affordability criteria of the State Density Bonus Law or the City's Affordable Housing Policies and Procedures may continue to propose development pursuant to the density incentives established in Chapter 30.145, Affordable Housing and Density Bonus and Development Incentives.

30.150.060 Pre-Application and Concept Review Required.

- A. **Planning Commission Concept Review.** Concept Review by the Planning Commission pursuant to Section 30.205.040, Concept Review, is required for all rental housing projects proposed in accordance with the provisions of the Average Unit-Size Density Incentive Program when all of the following conditions apply:
 - 1. The project does not require another discretionary approval by the Planning Commission pursuant to any other provision of this title; and
 - 2. The project site includes a lot with a High Density Residential land use designation or the project is being proposed under the Average Unit-Size Density Incentive Program Priority Housing Overlay; and
 - 3. The project site has a combined net lot area of 15,000 square feet or greater.
- B. **Review by Pre-Application Review Team.** All Average Unit-Size Density Incentive Program projects subject to Planning Commission Concept Review pursuant to subsection A above, shall be reviewed by the Pre-Application Review Team pursuant to Section 30.205.030, Pre-Application Review.
- C. **Initial Concept Review by Design Review Body.** Initial Concept Review by the appropriate Design Review body shall occur prior to Concept Review by the Planning Commission. The applicant may elect to have additional Concept Reviews by the appropriate Design Review body, prior to the review by the Planning Commission.
- D. **Pre-Application Review Team Report.** Prior to their review, the Planning Commission shall receive a written report from the Pre-Application Review Team concerning the proposed design and improvement of the project and the project's consistency with the City's General Plan.
- E. **Planning Commission Comment and Recommendations.** The Planning Commission shall provide comment and recommendation by majority vote regarding the proposed design and improvement of the project and the project's consistency with the City's General Plan. The Planning Commission comments and recommendations are intended for use by the applicable Design Review body in their deliberations.
- F. **Communication to Design Review Body.** Following the Planning Commission review hearing, the Community Development Department staff shall communicate the Planning Commission's comments and recommendations to the applicable Design Review body.
- G. **Additional Planning Commission Review.** If a project is subject to Planning Commission Concept Review pursuant to this section, the Historic Landmarks Commission cannot elect to refer the project to the Planning Commission pursuant to Section 22.22.133, or as such section reference may be amended in the future, of the Santa Barbara Municipal Code, and the Architectural Board of Review cannot elect to refer the project to the Planning Commission pursuant to Section 22.68.050, or as such section reference

may be amended in the future, of the Santa Barbara Municipal Code. However, the project applicant may request an additional concept review of the project by the Planning Commission.

30.150.070 Average Unit-Size Density Incentives.

The Average Unit-Size Density Incentive Program offers project applicants residential unit density incentives as alternatives to the base residential densities specified for the particular City zones in which the program is available. The Average Unit-Size Density Incentive Program consists of three density tiers which may apply based upon the City's General Plan land use designation for the lot and the nature of the development being proposed as follows:

- A. **Medium-High Density.** The Medium-High Density tier applies to those lots with a City General Plan land use designation of Medium High Density Residential. The Medium-High density tier allows the development of projects at residential densities ranging from 15 to 27 residential units per acre. The maximum average unit size within the Medium-High Density tier varies from 1,450 square feet of floor area to 905 square feet of floor area, depending upon the number of units per acre being developed, as specified in the Average Unit-Size Density Incentive Program Table ~~attached to this chapter as~~ (Exhibit B to this chapter).
- B. **High Density.** The High Density tier applies to those lots with a City General Plan land use designation of High Density Residential. The High Density tier allows the development of projects at residential densities ranging from 28 to 36 residential units per acre. The maximum average unit size within the High Density tier varies from 1,245 square feet of floor area to 970 square feet of floor area, depending upon the number of units per acre being developed, as specified in the Average Unit-Size Density Incentive Program Table ~~attached to this chapter as~~ (Exhibit B to this chapter).
- C. **Priority Housing Overlay.** The Priority Housing Overlay tier applies to lots within the City with a City General Plan land use designation of High Density Residential and lots zoned M-C (regardless of the General Plan land use designation) as shown on the City of Santa Barbara Average Unit-Size Density Incentive Program Map ~~attached to this chapter as~~ (Exhibit A to this chapter). The Priority Housing Overlay allows the development of projects at residential densities ranging from 37 to 63 residential units per acre. The maximum average unit size within the Priority Housing Overlay tier varies from 970 square feet of floor area to 811 square feet of floor area, depending upon the number of units per acre being developed, as specified in the Average Unit-Size Density Incentive Program Table ~~attached to this chapter as Exhibit B~~ (Exhibit B to this chapter).

~~D-30.150.075~~ **Process to Establish Priority Housing Density Tier.**

- A. **Range of Residential Unit Sizes.** The Average Unit-Size Density Incentive Program Table (Exhibit B to this chapter) shows the maximum average residential unit sizes allowed for the residential densities specified in each density tier. Projects developed under the Average Unit-Size Density Incentive Program may exceed the base residential density for the zone in which the lot is located up to the maximum density of the density tier assigned to the lot by its City General Plan land use designation.
- B. **Priority Housing Categories.** The Priority Housing Overlay tier is only available for rental housing, employer-sponsored housing, or limited-equity housing cooperative. A project developed under the Priority Housing Overlay tier may have a combination of Priority Housing categories (i.e., a portion of the project may be rental housing while another portion of the project may be employer-sponsored housing). For the purposes of this chapter, the different ~~forms~~ categories of ~~P~~priority ~~H~~housing shall be established in the following manner:
 - 1. ***Employer-Sponsored Housing.*** In order to qualify for the density incentives allowed under the Average Unit-Size Density Incentive Program, the applicant for a proposed employer-sponsored housing project should typically propose a project which contains a range of residential unit sizes and which offers a range of rents or purchase prices, some of which are affordable to a household

earning 200% of the area median income or less at the time of the initial occupancy of the project. The owner of an approved employer-sponsored housing project must record a written instrument against the real property, in a form acceptable to the City Attorney, by which the employer sponsor(s) that owns the real property agrees to limit the occupancy of each residential unit to a household who occupies the unit as their primary residence and which includes at least one person who is primarily employed at a place of employment located within the south coast region of Santa Barbara County for as long as the property is developed and maintained at the incentive densities.

2. **Limited-Equity Housing Cooperative.** In order to qualify for the density incentives provided under the Average Unit-Size Density Program, all of the residential units within the limited-equity housing cooperative must be affordable to households earning up to 250% of the area median income measured at the time of purchase, as affordability is defined in the City's Affordable Housing Policies and Procedures, and a covenant containing this requirement (in a form acceptable to the City Attorney) shall be recorded against the real property to this effect.
3. **Rental Housing.** In order to qualify for the ~~Priority Housing Overlay~~ density incentives allowed under the Average Unit-Size Density Incentive Program, the owner of real property developed with rental housing must record a written covenant, in a form acceptable to the City Attorney, by which the owner agrees to maintain the rental housing use for as long as the property is developed and maintained at the incentive densities provided for in this chapter.

~~E. **Residential Unit Sizes.** The unit sizes shown in the Average Unit Size Density Incentive Program Table are the maximum average residential unit sizes allowed for the corresponding residential densities specified in the applicable density tier. Projects may be developed under the Average Unit Size Density Incentive Program at a residential density that is greater than the base density for the zone in which the lot is located, but at a residential density that is less than the density range specified in the density tier assigned to the lot by its City General Plan land use designation. However, the average unit size of any project that is developed at a residential density which exceeds the base density for the zone in which the lot is located through the application of the Average Unit Size Density Incentive Program may not exceed the maximum average unit size for the applicable residential density tier as specified in the Average Unit Size Density Incentive Program Table attached to this chapter as Exhibit B.~~

30.150.080 Inclusionary Housing Requirements for Ownership Housing Projects.

If residential units in an ownership housing project are developed in accordance with the Average Unit-Size Density Incentive Program of this chapter, the project shall comply with the City's Inclusionary Housing Ordinance (Chapter 30.160), and if the owner of the ownership housing project elects to provide the inclusionary units on-site as part of the ownership housing project (as opposed to paying the allowed in-lieu fee allowed by Chapter 30.160), the increased number of residential units to which the owner is entitled under Chapter 30.160 shall also comply with the maximum average unit size for the base density of the project under the Average Unit-Size Density Incentive Program.

30.150.090 Additional Development Incentives.

- A. **Development Standards Generally.** In order to further encourage the development of projects in accordance with the provisions of this Average Unit-Size Density Incentive Program, the development standards listed in this section are allowed for those projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program. Except as otherwise specified in this section, projects developed in accordance with the provisions of the Average Unit-Size Density Incentive Program shall otherwise comply with the development standards applicable to the applicable zone in which the lot is located.
- B. **Market Rate Ownership Projects Within the Upper State Street Area (USS) Overlay Zone.** Projects developed with market rate ownership units, on lots with a City General Plan land use designation of Medium-High Density, and within the Upper State Street Area (USS) Overlay Zone, shall comply with Upper State Street Area (USS) Overlay Zone development standards as required by Chapter 30.85.

C. **Maximum Height.**

1. **C-G and M-C Zones.** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program in the C-G or M-C Zones, located in and developed at the Priority Housing Overlay Tier as shown on the City of Santa Barbara Average Unit-Size Density Incentive Program Map (Exhibit A to this chapter), and located within the Central Business District delineated on Figure 30.175.050.B, Central Business District, shall be allowed a maximum height of 48 feet, unless an exception is approved pursuant to Section 30.140.100, Exceptions to Height Limits.
2. **R-M, R-MH, O-R, C-R, CO-HV, CO-CAR Zones, or the USS Overlay Zone.** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program in the R-M, R-MH, O-R, C-R, C-G, M-C, CO-HV, CO-CAR Zones, or the USS Overlay Zone shall conform to the maximum height standards specified within the zone in which the lot is located.

D. **Maximum Floor Area.** Average Unit-Size Density Incentive Program projects in the USS Overlay Zone are not subject to the USS Overlay Zone maximum floor area limitations of Chapter 30.85, except, that projects developed with market rate ownership units on lots with a City General Plan land use designation of Medium-High Density and located within the USS Overlay Zone shall comply with USS Overlay Zone maximum floor area limitations of Chapter 30.85.

E. **Setbacks.** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program shall observe the following setback standards:

1. **O-R, C-R, C-G, and M-C Zones and the USS Overlay Zone.** Projects developed in accordance with the Average Unit-Size Density Incentive Program in the O-R, C-R, C-G, and M-C Zones and the USS Overlay Zone shall observe the following setback standards:
 - a. *Front Setback.*
 - i. State Street and First Blocks of Cross Streets. Projects on lots fronting State Street between Montecito Street and Sola Street, and lots fronting the first block east or west of State Street on streets that cross State Street between and including Montecito Street and Sola Street, shall not be required to provide a front setback.
 - ii. Non-Residentially-Zoned Lots Subject to the USS Overlay Zone. Projects developed on non-residentially-zoned lots within the USS Overlay Zone shall observe a front setback of 10 feet; provided, however, that projects on non-residentially-zoned lots in the Medium-High Density designation and developed with market rate ownership units shall observe the front setback standards of the USS Overlay Zone required by Chapter 30.85.
 - iii. All Other Lots. Projects on lots that do not front on the streets specified in subparagraph E.1.a.i, State Street and First Blocks of Cross Streets, shall observe the following front setback standard:
 - (1) A uniform front setback of five feet shall be provided except where that portion of the structure which intrudes into the required five-foot front setback is appropriately balanced with a front setback area that exceeds the minimum five-foot front setback. The additional compensating setback area shall be in the front yard, and not located farther from the adjacent front lot line than one half of the depth of the lot.
 - b. *Interior Setback Adjacent to Nonresidential Zone.* No interior setback is required for those projects adjacent to a nonresidential zone; provided, however, that projects on non-residentially-zoned lots in the Medium-High Density designation within the USS Overlay Zone and developed with market rate ownership units shall observe the interior setback standards required by the applicable zone.
 - c. *Interior Setback Adjacent to Residential Zone.* A uniform interior setback of six feet shall be provided except for those projects where that portion of the structure which intrudes into the required six-foot interior setback is appropriately balanced with an interior setback area that

exceeds the minimum six-foot interior setback; provided, however, that projects developed on non-residentially-zoned lots in the Medium-High Density designation within the USS Overlay Zone and developed with market rate ownership units shall observe the interior setback standards required by the applicable zone.

2. ***R-M and R-MH Zones.*** Projects on lots developed in accordance with the Average Unit-Size Density Incentive Program in the R-M and R-MH Zones, except for market rate ownership projects within the USS Overlay Zone, shall observe the same setbacks as the R-M and R-MH Zones.
3. ***CO-HV and CO-CAR Zones.*** Lots developed in accordance with the Average Unit-Size Density Incentive Program in the CO-HV and CO-CAR Zones shall observe the setback standards required by the applicable zone

- F. **Parking.** As an alternative to the residential and mixed-use development parking requirements specified in Chapter 30.175, Parking Regulations, projects developed under the Average Unit-Size Density Incentive Program shall observe the following parking requirements. may observe the following residential parking requirements; provided, however, that projects on lots in the Medium-High Density designation subject to the USS Overlay Zone and developed with market rate ownership units shall observe the parking requirements required by the applicable zone:

~~1. ***USS Overlay Zone.*** Market rate ownership units projects developed under the Average Unit-Size Density Incentive Program, on lots in the Medium-High Density designation, subject to the USS Overlay Zone, shall observe the parking requirements of the applicable zone.~~

1. ***Within the Central Business District.*** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program on lots within the Central Business District, as delineated in Figure 30.175.050.B., shall provide a minimum of one off-street parking space per residential unit, except as provided below. The parking spaces may be covered, uncovered, or a combination of both. All off-street parking spaces associated with nonresidential components of mixed-use projects developed under the Average Unit-Size Density Incentive Program shall comply with the parking standards set forth in Chapter 30.175, Parking Regulations.

a. ***Payment of In-Lieu Fee.*** The residential parking requirements may be satisfied by paying an in-lieu fee to the City for deposit into a Central Business District Transportation and Parking Fund.

i. ***Calculation of In-Lieu Fee.*** The in-lieu fee for each residential parking space that is not provided will be calculated as established by resolution of the City Council.

ii. ***Use of In-lieu Parking Fees.*** The in-lieu parking fees paid to the City shall be used for the acquisition, operation, construction, and maintenance of any transportation and parking facilities, equipment, improvements, systems, and programs within the Central Business District, as delineated in Figure 30.175.050.B

iii. ***Timing of Payment of In-Lieu Fee.*** The in-lieu fee shall be paid prior to the issuance of a Certificate of Occupancy for the project. The in-lieu fee shall be paid in full concurrent with the final building permit inspection or issuance of the certificate of occupancy, whichever occurs first.

b. ***Unbundled Parking.*** Off-street automobile parking spaces for residential units shall be leased or sold separately from the residential unit.

2. ***Outside the Central Business District.*** Projects developed and maintained in accordance with the Average Unit-Size Density Incentive Program on lots outside the Central Business District, as delineated in Figure 30.175.050.B., shall observe the following parking requirements:

a. ***Studio, One-Bedroom, and Two-Bedroom Residential Units.*** A minimum of one parking space shall be provided for each residential unit. The parking spaces may be covered, uncovered, or a combination of both.

~~b. *Three or More Bedroom Residential Units.* Lots Outside Central Business District. A minimum of two automobile parking spaces shall be provided for each residential unit with three or more bedrooms on a lot that is located outside of the Central Business District as such district is delineated in Figure 30.175.050.B. The parking spaces may be covered, uncovered, or a combination of both.~~

~~Lots Within the Central Business District. A minimum of one automobile parking space shall be provided for each residential unit with three or more bedrooms on a lot that is located within the Central Business District. The parking spaces may be covered, uncovered, or a combination of both.~~

~~c. *Market Rate Ownership Projects in USS Overlay Zone.* Projects on lots in the Medium-High Density designation subject to the USS Overlay Zone and developed with market rate ownership units shall observe the parking requirements required by the applicable zone. Market rate ownership units projects developed under the Average Unit Size Density Incentive Program, on lots in the Medium-High Density designation, subject to the USS Overlay Zone, shall observe the parking requirements of the applicable zone.~~

3. ***Parking Reductions.*** Except for the parking reductions provided pursuant to Section 30.175.050.A, for development in which 100% of the units are developed as rental units affordable to very low or low income households, or Senior Housing, residential units developed under this chapter shall not qualify for any additional parking exceptions or reductions pursuant to Chapter 30.175, Parking Regulations.

4. ***Bicycle Parking.*** A minimum of one covered and secured bicycle parking space shall be provided for each residential unit.

5. ***Guest Parking.*** Guest parking is not required.

6. ***Other Parking Regulations.*** Other than the number of required off-street parking spaces pursuant to Table 30.175.040, Required Off-Street Parking Spaces, and as may otherwise be provided in section 30.150.090.F.1., projects developed under this chapter shall observe all of the parking standards specified in Chapter 30.175, Parking Regulations.

G. ***Open Yard.*** Projects developed in accordance with the Average Unit-Size Density Incentive Program shall provide open yard as follows:

1. ***Residential Zones.*** Projects in residential zones shall provide the open yard requirements specified by Section 30.140.140, Open Yards.

2. ***Nonresidential Zones.***

a. Projects in nonresidential zones, in the Medium-High Density designation, within USS Overlay Zone, and developed with market rate ownership units shall provide the Open Yard requirements specified by Section 30.140.140, Open Yards.

b. All other projects in nonresidential zones shall provide open yard as follows:

i. Private open yard, pursuant to Section 30.140.140.C.2, Lots Developed with Multi-Unit Residential or Mixed-Use; and

ii. On lots developed with four or more residential units, one additional area, located on grade or on a roof deck, is required with minimum dimensions of 15 feet long and 15 feet wide for use as a common open yard accessible to all residential units on the lot.

iii. An Alternative Open Yard Design that meets the following standards is allowed to replace i and ii above.

(1) Minimum Area: 15% of the net lot area located on the ground or on decks of any height, or on any floor of the building or structure;

- (2) Standards and Location: Except those for private open yards, all open yard standards and location requirements, pursuant to Section 30.140.140.D and E, Standards and Location, are met; and
- (3) Common Open Yard Area. At least one area with a minimum dimension of 20 feet long and 20 feet wide, located on the ground or on decks of any height, or on any floor of the building or structure that is accessible to all units for use as a common open yard area is provided. (Ord. 5890, 2019; Ord. 5869, 2019)

3. Exemption within the Central Business District. Properties developed and maintained in accordance with the Average Unit-Size Density Incentive Program on lots within the Central Business District, as delineated in Figure 30.175.050.B., and located on lots between Chapala Street and Anacapa Street, are exempt from the open yard requirements set forth in this Title.

30.150.100 Prohibition Against Conversion of Residential Units to a Hotel or Similar Use.

Residential units approved, permitted, or constructed under the Average Unit-Size Density Incentive Program shall not be converted to a hotel or other similar use as delineated in Section 30.295.040.P.

30.150.110 Inclusionary Requirements for Rental Housing Projects.

A. General Requirements.

1. ***Developments of 10 or More Residential Units.*** For all projects developed in accordance with the Average Unit-Size Density Incentive Program of this chapter with 10 or more rental housing residential units, at least 10% of the total residential units on site shall be constructed and offered at an affordable rent as moderate income units restricted for occupancy at moderate income to be occupied by moderate-income households as specified herein. Existing residential units that are to be retained shall be included in the number of residential units in the project for purposes of calculating the number of moderate income units required under this subsection.
 2. ***Developments of Less Than 10 Residential Units But More Than Four Residential Units—Payment of an Inclusionary Housing In-Lieu Fee.*** For all projects developed in accordance with the Average Unit-Size Density Incentive Program of this chapter with fewer than 10 and more than four rental housing residential units, the applicant shall have the option to either pay to the City an Inclusionary Housing In-Lieu fee equal to an amount specified by Section 30.150.120.B, Calculation of Inclusionary Housing In-Lieu Fee, or to construct and offer residential units on site and offered at an affordable rent as moderate income units as set forth in subsection A.1.
- B. **Density Bonus Units.** Any additional rental housing residential units authorized and approved as a density bonus under the State Density Bonus law or the City's Affordable Housing Policies and Procedures shall not be counted in determining the required number of moderate income units.
 - C. **Rounding the Remainder.** In determining the number of moderate income units required by this section, any decimal fraction of 0.5 or more shall be rounded up to the nearest whole number. For any decimal fraction less than 0.5, the applicant of the project shall pay the City an Inclusionary Housing In-Lieu fee for the remainder equal to an amount specified by Section 30.150.120.B, Calculation of Inclusionary Housing In-Lieu Fee.
 - D. **Rent Limits for Average Unit-Size Density Program Inclusionary Moderate Income Units.** Average Unit-Size Density Program moderate income units shall be restricted for rent at an affordable rent for moderate-income households. Nothing herein shall preclude an applicant/owner from voluntarily agreeing to restrict the moderate income units for rent to very-low or low income households at the target incomes specified for such income categories in the City's Affordable Housing Policies and Procedures.
 - E. **Average Unit-Size Density Program Inclusionary Moderate Income Housing Plan Requirement.** Every Average Unit-Size Density Program rental housing development subject to the requirements of subsection A.1 shall include a Moderate Income Housing Plan that meets the standards of Section 30.150.140 as part of the building permit application submittal. No application for a building permit may be issued until a Moderate Income Housing Plan is submitted to and approved by the Community

Development Director as being complete. The Community Development Director may require additional information reasonably necessary to clarify and supplement the application or determine the consistency of the proposed Moderate Income Housing Plan with the requirements of this chapter.

F. **Rental Housing Projects Exempted from Inclusionary Requirements.** The inclusionary requirements of this chapter shall not apply to the following types of rental housing projects:

1. **Casualty Reconstruction Projects.** The reconstruction of any residential units or structures which have been destroyed by fire, flood, earthquake or other act of nature, which are being reconstructed in a manner consistent with the requirements of Section 30.165.080.C, Repair and Replacement of Damaged or Destroyed Nonconforming Structures.
2. **Voluntarily Affordable Projects.** Residential developments which propose that not less than 100% of the residential units of the project (excluding managers' units) will be deed restricted for occupancy by families qualifying as lower income households pursuant to and in accordance with the City's Affordable Housing Policies and Procedures.
3. **Employer-Sponsored Housing Projects.** Employer-sponsored housing projects developed in accordance with this chapter.
4. **Four or Fewer Rental Housing Residential Units.** Projects that propose four or fewer units developed in accordance with this chapter.

30.150.120 Inclusionary Housing In-Lieu Fees.

A. **Payment of Inclusionary Housing In-Lieu Fee to City.** All Inclusionary Housing In-Lieu fees paid under this section shall be deposited into the City's Affordable Housing Inclusionary Fund as provided for in Section 30.160.130, Affordable Housing Inclusionary Fund.

B. **Calculation of Inclusionary Housing In-Lieu Fee.** The Inclusionary Housing In-Lieu fee shall be set at an initial amount equal to \$25.00 per square foot, based on the net floor area of each Average Unit-Size Density Incentive Program rental housing residential unit. The Inclusionary Housing In-Lieu fee shall be evaluated annually and adjusted by the Community Development Director by the Engineering News Record (ENR) Building Cost Index for Los Angeles. The Inclusionary Housing In-Lieu fee may additionally be adjusted from time to time by resolution of the City Council.

C. **Fractional Units.** If the calculation for the required number of moderate income units as provided in Section 30.150.110, Inclusionary Requirements for Rental Housing Projects, results in a fraction of a residential unit, the amount of Inclusionary Housing In-lieu fee for such fractional unit shall be calculated as follows:

Fractional Unit / Total Moderate Income Unit Requirement x Per Square Foot Fee x Net Floor Area in the Project

Example: 33-unit rental housing project totaling 50,000 sq. ft. has an on-site requirement of 10%, or 3.3 residential units. Applicant must provide 3 moderate income units and pay an in-lieu fee for the 0.3 fractional unit. The payment for the in-lieu fee is calculated as follows: $0.3/3.3 \times \$25.00 \times 50,000 \text{ sq. ft.} = \$113,636$.

D. **Timing of Payment of Inclusionary Housing In-Lieu Fee.** The Inclusionary Housing In-Lieu fees shall be paid to the City prior to the issuance of a Certificate of Occupancy.

30.150.130 Moderate Income Housing Standards.

Moderate income units required to be constructed by this chapter shall conform to the following standards:

A. **Design.** Moderate income units shall be dispersed evenly throughout a project and shall be comparable in construction quality and exterior design to the market-rate units constructed as part of the development. The size of moderate income units shall be determined in accordance with the City's Affordable Housing Policies and Procedures. Moderate income units may have different interior finishes and features than market-rate units so long as the interior features are durable, of good quality and consistent with contemporary standards for new housing.

- B. **Bedrooms and Bathrooms.** The average number of bedrooms in the moderate income units shall equal or exceed the average number of bedrooms in the market-rate units of the development. One- and two-bedroom moderate income units shall generally have at least one and one-half bathrooms, and three-bedroom moderate income units shall have at least two bathrooms. However, the required number of bathrooms shall not be greater than the number of bathrooms in the market-rate units.
- C. **Timing of Construction.** All moderate income units shall be constructed and occupied concurrently with or prior to the construction and occupancy of market-rate units of the development. In phased developments, moderate income units may be constructed and occupied in proportion to the number of residential units in each phase of the residential development.
- D. **Duration of Affordability Requirement.** Moderate income units built under this chapter shall be legally restricted to occupancy by moderate-income households for at least 90 years, pursuant to and in conformance with the City's Affordable Housing Policies and Procedures.

30.150.140 Moderate Income Housing Plan Processing.

- A. **Generally.** The submittal of a Moderate Income Housing Plan and recordation of an approved City affordability control covenant shall be a precondition on the City issuance of a building permit.
- B. **Required Plan Elements.** A Moderate Income Housing Plan shall include the following elements or submittal requirements:
 - 1. The number, location, structure (attached, semi-attached, or detached), and size of the proposed market-rate units and moderate income units and the basis for calculating the number of moderate income units;
 - 2. A floor or site plan depicting the location of the moderate income units and the market-rate units;
 - 3. The income levels to which each moderate income unit will be made affordable;
 - 4. The methods to be used to advertise the availability of the moderate income units and select the eligible tenants, including preference to be given, if any, to applicants who live or work in the City in conformance with the City's Affordable Housing Policies and Procedures;
 - 5. For phased development, a phasing plan that provides for the timely development of the number of moderate income units proportionate to each proposed phase of development as required by Section 30.150.130.C, Timing of Construction; and
 - 6. Any other information reasonably requested by the Community Development Director to assist with evaluation of the Plan under the standards of this chapter.
- C. **Affordability Control Covenants.** Prior to issuance of a building permit, the City affordability control covenant shall be approved and executed by the Community Development Director, executed by the applicant/owners, and recorded against the title of any rental housing project that includes one or more moderate income units.

30.150.150 Processing Waivers, Adjustments, and Reductions.

- A. An applicant may request a waiver, adjustment, or reduction of the requirements of this chapter only upon a showing that strict application of its requirements would effectuate an unconstitutional taking of property or otherwise have an unconstitutional application to the property.
- B. Requests for waiver, adjustment, or reduction must be submitted in writing to the Community Development Director, together with supporting documentation, concurrently with the application submittal.
- C. In making a determination on an application for waiver, adjustment, or reduction, the applicant shall bear the burden of presenting substantial evidence to support the claim. The City may assume each of the following when applicable:
 - 1. That the applicant will provide the most economical affordable units feasible, meeting the requirements of this chapter and the City's Affordable Housing Policies and Procedures; and

2. That the applicant will benefit from the incentives for project as described in this chapter and elsewhere in the Zoning Ordinance.
- D. Requests shall be acted upon by the Community Development Director within a reasonable time, taking into account the amount and complexity of the relevant information and evidence. The Community Development Director may conduct a public hearing on the matter, or refer the request for recommendations or action by the Planning Commission or City Council. The waiver, adjustment or reduction may be approved only to the extent necessary to avoid an unconstitutional result, after adoption of written findings, based on substantial evidence, supporting the determinations required by this section.

30.150.160 Exhibits.
 EXHIBIT A

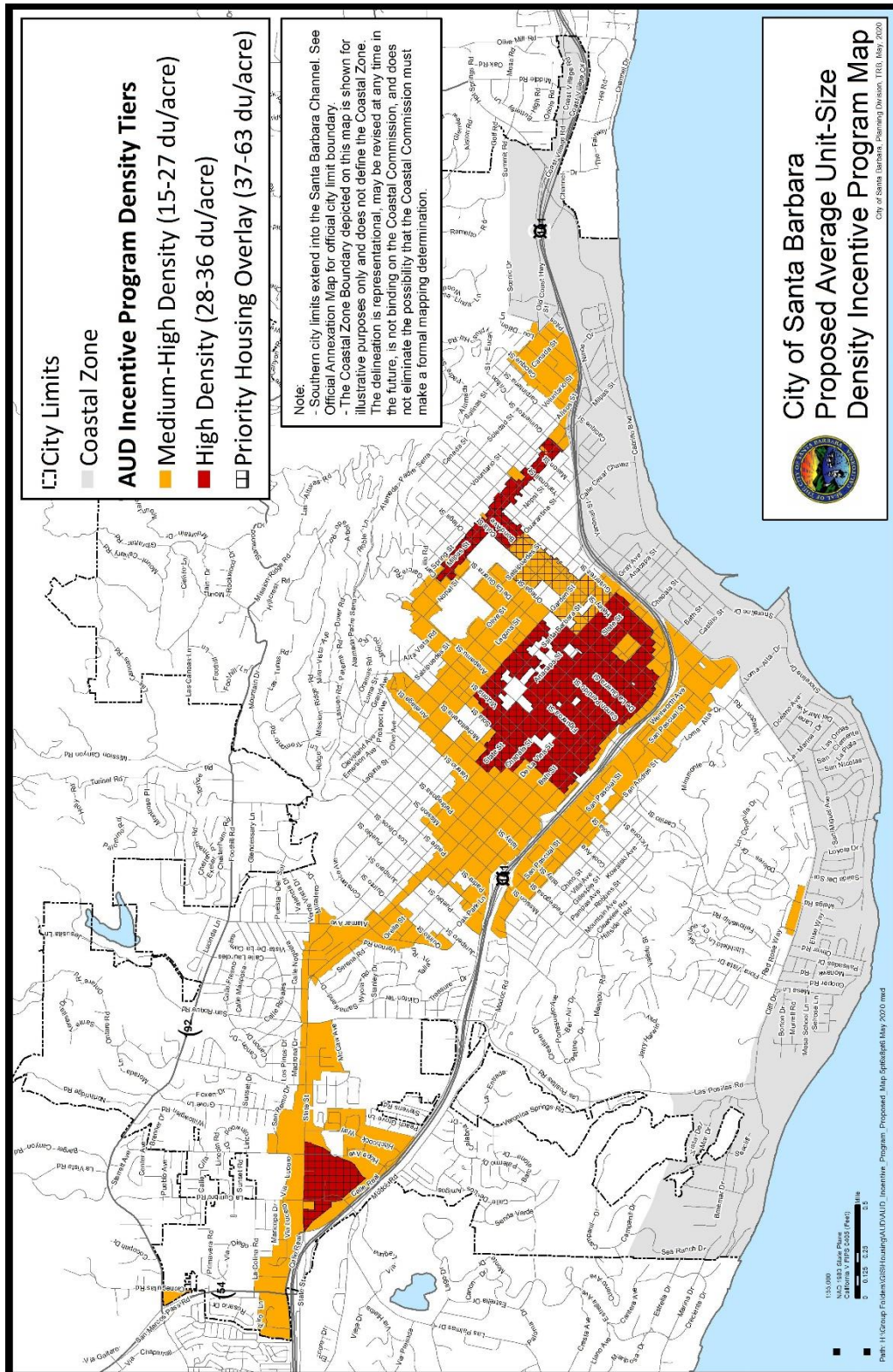


EXHIBIT B: AVERAGE UNIT-SIZE DENSITY (AUD) INCENTIVE PROGRAM TABLE					
Medium-High Density (15-27 du/ac)		High Density (28-36 du/ac)		Priority Housing Overlay (37-63 du/ac)	
Maximum Average Unit Size (sf)	Density (du/ac)	Maximum Average Unit Size (sf)	Density (du/ac)	Maximum Average Unit Size (sf)	Density (du/ac)
1,450	15	1,245	28	970	37
1,360	16	1,200	29	970	38
1,280	17	1,160	30	970	39
1,210	18	1,125	31	970	40
1,145	19	1,090	32	970	41
1,090	20	1,055	33	970	42
1,040	21	1,025	34	970	43
1,005	22	995	35	970	44
985	23	970	36	970	45
965	24	–	–	970	46
945	25	–	–	970	47
925	26	–	–	970	48
905	27	–	–	969	49
–	–	–	–	960	50
–	–	–	–	941	51
–	–	–	–	935	52
–	–	–	–	917	53
–	–	–	–	901	54
–	–	–	–	896	55
–	–	–	–	880	56
–	–	–	–	874	57
–	–	–	–	859	58
–	–	–	–	845	59
–	–	–	–	840	60
–	–	–	–	827	61
–	–	–	–	825	62
–	–	–	–	811	63

SECTION 3. The City Council hereby declares that should any section, paragraph, sentence, phrase or term of this Ordinance, hereby adopted, be declared for any reason to be invalid, it is the intent of the City Council that it would have adopted all other portions of this Ordinance regardless of any such portion declared invalid.

SECTION 4. In addition, the City Council finds that, on the basis of the whole record and exercising its independent judgment,

1. An Addendum to the General Plan Program Environmental Impact Report (PEIR) (SCH 2009011031) dated May 20, 2020 has been prepared for the Average Unit-Size Density Incentive Program Amendments Focused on the Central Business District. The Addendum shows that no Subsequent Negative Declaration or Environmental Impact Report are required pursuant to CEQA Guidelines Section 15162 because the ordinance amendments would not result in

additional significant environmental impacts, a substantial increase in the severity of impacts, or new mitigation measures beyond those identified in the PEIR. Based on the analysis in the PEIR and Addendum, potentially significant environmental impacts will be avoided or reduced to less than significant levels (Class 2) by measures incorporated into the Average Unit-Size Density Incentive Program Amendments Focused on the Central Business District and included in the mitigation monitoring and reporting program (MMRP) previously adopted for the adopted General Plan Update as provided in PEIR Volume I Section 23.

2. The City Planner is the custodian of the record of proceedings for the 2011 General Plan, Final PEIR for the General Plan Update, PEIR Addenda, and the Average Unit-Size Density Incentive Program Amendments Focused on the Central Business District. The documents and other materials which constitute the record of proceedings for these City actions are located at the City of Santa Barbara Community Development Department, Planning Division, 630 Garden Street, Santa Barbara, California. Copies of these documents are available for public review during normal business hours upon request at the City Planning Division Office.

The complete staff report with all remaining attachments can be viewed at this link:

<https://www.santabarbaraca.gov/PC>



City of Santa Barbara

PLANNING COMMISSION

MINUTES

JUNE 4, 2020

1:00 P.M.

This Meeting was Conducted Electronically
SantaBarbaraCA.gov

COMMISSION MEMBERS:

Deborah L. Schwartz, Chair
Lesley Wiscomb, Vice Chair
Roxana Bonderson
Gabriel Escobedo
Jay D. Higgins
Sheila Lodge
Barrett Reed

STAFF:

Tava Ostrenger, Assistant City Attorney
Allison DeBusk, Senior Planner
Heidi Reidel, Commission Secretary

CALL TO ORDER

Chair Schwartz called the meeting to order at 1:03 p.m.

I. ROLL CALL

Chair Deborah L. Schwartz, Vice Chair Lesley Wiscomb, Commissioners Roxana Bonderson, Gabriel Escobedo, Jay D. Higgins, Sheila Lodge, and Barrett Reed

STAFF PRESENT

Tava Ostrenger, Assistant City Attorney
Gregory Lusitana, Assistant City Attorney
Renee Brooke, City Planner
Daniel Gullett, Principal Planner
Allison DeBusk, Senior Planner
Rob Dayton, Transportation Planning & Parking Manager
Jessica Metzger, Project Planner
Melissa Hetrick, Project Planner
Ellen Kokinda, Planning Analyst
Timmy Bolton, Associate Planner
Tony Ruggieri, City TV Production Supervisor
Heidi Reidel, Commission Secretary

II. PRELIMINARY MATTERS

A. Requests for continuances, withdrawals, postponements, or addition of ex-agenda items:

No requests.

B. Announcements and appeals:

Ms. Ostrenger announced that she will need to leave the meeting at 3:30 p.m. and Greg Lusitana, Assistant City Attorney, will take over for her.

C. Review, consideration, and action on the following draft Planning Commission minutes and resolutions:

1. Planning Commission May 14, 2020 Minutes
2. Planning Commission Resolution No. 003-20
1 Clyde Adams Road

MOTION: Wiscomb / Lodge

Approve the minutes and resolution as presented.

The motion carried by the following vote:

Ayes: 7 Noes: 0 Abstain: 0 Absent: 0

3. Planning Commission May 21, 2020 Minutes

MOTION: Wiscomb / Lodge

Approve the minutes as presented.

The motion carried by the following vote:

Ayes: 7 Noes: 0 Abstain: 0 Absent: 0

D. Comments from members of the public pertaining to items not on this agenda:

Public comment opened at 1:11 p.m., and as no one wished to speak, it closed.

III. NEW ITEM

ACTUAL TIME: 1:12 P.M.

AVERAGE UNIT-SIZE DENSITY INCENTIVE PROGRAM AMENDMENTS FOCUSED ON THE CENTRAL BUSINESS DISTRICT

Staff recommends that the Planning Commission consider the following proposals and forward a recommendation to the City Council to:

- A. Amend the City of Santa Barbara General Plan Land Use Element to incorporate revisions to the Average Unit-Size Density Incentive Program, amend the General Plan Map to reflect proposed designation changes within the Central Business District, and make environmental findings pursuant to the California Environmental Quality Act; and
- B. Amend Santa Barbara Municipal Code Chapter 30.150 to facilitate construction of more housing units within the Central Business District.

*** THE COMMISSION RECESSED FROM 1:14 TO 1:21 P.M. ***

Jessica Metzger, Project Planner, gave the Staff presentation. Renee Brooke, City Planner; Daniel Gullett, Principal Planner; Melissa Hetrick, Project Planner; Rob Dayton, Transportation Planning & Parking Manager; Tava Ostrenger, Assistant City Attorney, and Gregory Lusitana, Assistant City Attorney were available to answer questions.

*** THE COMMISSION RECESSED FROM 3:47 TO 4:00 P.M. ***

Public comment opened at 5:33 p.m., and the following individuals spoke:

1. Alex Pujo
2. Cassandra Ensberg
3. Ellen Bildsten
4. Gil Barry
5. John Campanella
6. Linda Honikman
7. Melissa Cunningham

Public comment closed at 6:00 p.m.

*** THE COMMISSION RECESSED FROM 6:00 TO 6:05 P.M. ***

Straw poll: How many Commissioners can support setting aside section one of the draft Ordinance from the Planning Commission's current scope of review, as it includes language that references other AUD amendments outside of the scope of City Council's direction on the downtown focused amendments?
Ayes: 6 Noes: 1 (Lodge) Passed

Individual Comments: Commissioner Lodge opposed because she believes section one is a placeholder for future action per City Council's prior direction.

Straw poll: How many Commissioners can support removing any reference from section two of the draft Ordinance that is not relative to the downtown-focused amendments?
Ayes: 6 Noes: 1 (Lodge) Passed

Individual Comments: Commissioner Lodge opposed because she believes the sections should be kept together as a package of items.

Straw poll: How many Commissioners can support extending the area within the Central Business District that would be exempt from the open yard requirement, to include the area generally bound by Santa Barbara and De la Vina Streets, including parcels that abut both sides of Santa Barbara Street and De La Vina Street?
Ayes: 3 Noes: 4 (Schwartz, Wiscomb, Bonderson, and Lodge) Failed

Straw poll: How many Commissioners can support extending the staff-recommended area within the Central Business District that would be exempt from the open yard requirement, to include parcels that abut both sides of Anacapa Street and Chapala Street?
Ayes: 6 Noes: 1 (Lodge) Passed

Straw poll: How many Commissioners can support the concept of an in-lieu parking fee?
Ayes: 2 Noes: 5 (Schwartz, Escobedo, Higgins, Lodge, and Reed) Failed

Straw poll: How many Commissioners can support a parking maximum of one space per unit, with zero spaces minimum required?

Ayes: 6 Noes: 1 (Lodge) Passed

Straw poll: How many Commissioners support changing unbundled residential parking to an allowance rather than a requirement?

Ayes: 6 Noes: 1 (Higgins) Passed

Individual Comments: Commissioner Higgins was uncomfortable with making this change.

Straw poll: How many Commissioners can support eliminating both the 250-unit cap and the 8 year expiration date as triggers to expire the AUD Program?

Ayes: 6 Noes: 1 (Lodge) Passed

Individual Comments: Commissioner Lodge opposed eliminating the 8-year expiration date but supports eliminating the 250 unit cap.

Commissioner comments:

Commissioner Reed:

- Supports the density increase in the Central Business District.
- Supports increasing the maximum building height from 45 feet to 48 feet and could support up to 50 feet for housing projects in the Central Business District. Would like to allow up to 60 feet without special findings but won't press the matter at this time.
- Recommends that the open yard exemption be extended to both sides of Santa Barbara and De la Vina Streets. Supports clarifying the boundaries, whatever they may be.
- Supports eliminating the in-lieu fee policy for parking in its entirety.
- Supports allowing unbundled parking as an option. Would like zero parking requirements.
- Supports eliminating the expiration provisions of the AUD Program. Agrees with Commissioner Escobedo that the expiration date results in developer apprehension, and urges fellow Commissioners to eliminate the expiration entirely.
- An aggressive effort needs to be taken to reform the Community Development Department.

Commissioner Escobedo:

- Supports the density increase in the Central Business District.
- Supports increasing the maximum building height from 45 feet to 48 feet by right and encourages a conversation about the process to propose up to 60 feet in the CBD.
- Supports eliminating the open yard requirement.
- Supports eliminating the in-lieu fee policy and replacing it with a parking maximum.
- Supports unbundled parking as an option, changing the word "shall" to "may" in the ordinance.
- Supports eliminating the 250 unit cap on the program.
- Noted that the AUD Program expiration date creates anxiety in development.

Commissioner Bonderson:

- Supports the density increase in the Central Business District.
- Supports increasing the maximum building height from 45 feet to 48 feet and the discretionary limitation up to 60 feet. Would like staff to give attention to why and how the 48 feet would be used. Keep in mind that additional height may be used to make residences more luxurious which goes against the intended purpose of the program.
- Supports extending the elimination of the open yard requirement to both sides of Chapala and Anacapa Streets.
- Supports keeping the in-lieu fee policy and allowing unbundled parking. Does not feel comfortable speaking on the topic of in-lieu parking fees until provided with further information.
- Supports the removal of the 250 unit limit on the program.

Commissioner Lodge:

- Supports the density increase in the Central Business District.
- Does not support increasing the maximum building height from 45 feet to 48 feet or eliminating the open yard requirement. Flat roofs can be used for open space.
- Supports eliminating the in-lieu fee policy in its entirety and allowing unbundled parking as an option.
- Supports eliminating the 250 unit cap but does not support eliminating the program expiration date.

Commissioner Higgins:

- Supports the density increase in the Central Business District.
- Supports increasing the maximum building height from 45 feet to 48 feet and eliminating the open yard requirement but recognizes that height may affect affordability.
- Supports eliminating the in-lieu fee policy in its entirety and would like unbundled parking as a requirement. Uncomfortable with changing “shall” to “may” in unbundled parking.
- Supports eliminating the 250-unit cap and the program expiration date.

Commissioner Wiscomb:

- Supports the density increase in the Central Business District. Would like staff to review and clarify Section 30.150.075.A.
- Supports increasing the maximum building height from 45 feet to 48 feet but believes that increasing to 60 feet would need to be a thoroughly vetted process.
- Supports extending the elimination of the open yard requirement to both sides of Chapala and Anacapa Streets.
- Supports the in-lieu parking fee policy with the comment that the Planning Commission could recommend a lower limit to the fee.
- Supports unbundled parking.
- Supports eliminating the 250 unit cap and the program expiration date.

Chair Schwartz:

- Supports the density increase in the Central Business District.
- Supports increasing the maximum building height from 45 feet to 48 feet.
- Supports eliminating the open yard requirement with the expanded definition to include both sides of the street. Supports Commissioner Reed’s proposal to extend the exemption area further, to Santa Barbara and De la Vina Streets.

- Supports eliminating temporal constraints on multi-unit housing program, including 250 unit cap and 8 year limit.

MOTION: Wiscomb / Escobedo

Recommend that City Council amend the General Plan Land Use Element's Average Unit-Size Density Incentive Program Map, Land Use Map, and text; and amend Municipal Code Chapter 30.150, Average Unit-Size Density Incentive Program, as revised.

The motion carried by the following vote:

Ayes: 6 Noes: 1 (Lodge) Abstain: 0 Absent: 0

Individual Comment: Commissioner Lodge opposed because she believes the amendments will negatively impact the downtown.

IV. ADMINISTRATIVE AGENDA

No reports given.

V. ADJOURNMENT

Chair Schwartz adjourned the meeting at 8:35 p.m.

Submitted by,

Heidi Reidel, Commission Secretary

APPLICABLE GENERAL PLAN POLICIES AND IMPLEMENTATION ACTIONS

Land Use Element

Policy LG4. Principles for Development. Establish the following Principles for Development to focus growth, encourage a mix of land uses, strengthen mobility options and promote healthy active living.

- **Focus Growth.** Encourage workforce and affordable housing within a quarter mile of frequent transit service and commercial services through smaller units and increased density, transit resources, parking demand standards, targeted infrastructure improvements, and increased public areas and open space. Incorporate ideas as a result of an employee survey.
- **Mix of Land Uses.** Encourage a mix of land uses, particularly in the Downtown to maintain its strength as a viable commercial center, to include retail, office, restaurant, residential, institutional, financial and cultural arts, encourage easy access to basic needs such as groceries, drug stores, community services, recreation, and public space.
- **Mobility and Active Living.** Link mixed-use development with main transit lines; promote active living by encouraging compact, vibrant, walkable places; encourage the use of bicycles; and reduce the need for residential parking.

Possible Implementation Actions to be Considered:

LG4.2 **Capital Improvement Program (CIP).** Focus transportation CIP expenditures on all mobility options (e.g., quality transit facilities, bicycle infrastructure and secure parking, automobile motorists' needs, enhanced pedestrian facilities, and car and bike-share programs) that facilitate ease of movement from one form of travel to another.

Policy LG5. Community Benefit Housing. While acknowledging the need to balance the provision of affordable housing with market-rate housing, new residential development in multi-family and commercial zones, including mixed-use projects, should include affordable housing and open space benefits.

Possible Implementation Actions to be Considered:

LG5.1 **Affordable Housing.** Develop standards and project level findings to encourage the development of Community Benefit Housing defined as:

- Rental housing;
- Housing affordable to low, moderate, or middle income households;
- Employer sponsored workforce housing;
- Limited Equity Co-operative Housing;
- Affordable Housing Downtown for Downtown Workers; and/or
- Transitional housing, single residential occupancy, and other housing for special needs populations including seniors, physically or mentally disabled, homeless, and children aging out of foster care.

LG5.2 **Open Space.** Develop on and off site open space standards for incorporation into the development review process to include:

- Access to adequate public open space within a ½-mile radius; and/or
- Dedication of sufficient useable open space on-site; and/or
- A contribution made toward future parks through in-lieu fees.

Policy LG6. Location of Residential Growth. Encourage new residential units in multi-family and commercial areas of the City with the highest densities to be located in the Downtown, La Cumbre Plaza/Five Points area and along Milpas Street.

Possible Implementation Actions to be Considered:

LG6.1 Average Unit-Size Density Incentive Program. Amend the Zoning Ordinance to incorporate an Average Unit-Size Density Incentive Program in multi-family and commercial zones based on smaller unit sizes and higher densities adjacent to transit and commercial uses and to implement Housing Element policies for higher densities for affordable and/or Community Benefit projects.

LG6.2 Average Unit Density Components. The program developed under LG6.1 shall be in effect for 8 years from implementing ordinance adoption or once 250 units have been developed in the High Density areas, whichever occurs sooner. The program will include the following components:

- a. The 250 unit limitation shall apply to projects developed in the High Density and/or Priority Housing Overlay;
- b. All units within a project developed at either the High Density or Priority Housing Overlay will be included in the 250 unit maximum;
- c. The minimum parking requirement for projects using the Average Unit-Size Density Incentive Program is 1 space per unit; and
- d. A report to Council will be made to analyze the effectiveness of the program as part of the Adaptive Management Program for the General Plan, and as the trial period is approaching its end, the Council will consider whether to extend or modify the program. In absence of Council review before the trial period expires, the allowed residential density will default to the Variable Density standards allowed under SBMC 28.21.080. F as it existed in 2011.

LG6.3 Priority Housing Overlay. Encourage the construction of rental and employer housing and limited equity co-operatives in select multi-family and commercial zones where residential use is allowed by providing increased density (over Average Unit-Size Density Incentive Program).

LG6.7 Housing for Downtown Workers. Encourage affordable housing projects by expediting and facilitating downtown housing construction that includes provisions prioritizing downtown workers to the extent legally possible.

Housing Element

Policy H10. New Housing. Given limited land resources, the City shall encourage the development of housing on vacant infill sites and the redevelopment of opportunity sites in both residential zones and as part of mixed-use development in commercial zones.

Possible Implementation Actions to be Considered:

H10.3 Building Reuse. Encourage residential reuse of existing nonresidential buildings, for both ownership and rental affordable housing.

H10.4 Housing at Shopping Centers. Promote and encourage the development of mixed-use for ownership and rental housing at shopping centers such as La Cumbre Plaza shopping center, with an emphasis on affordability, by coordinating and/or partnering with property owners and housing developers.

Policy H11. Promote Affordable Units. The production of affordable housing units shall be the highest priority and the City will encourage all opportunities to construct new housing units that are affordable to extremely low, very low, low, moderate and middle income owners and renters.

Possible Implementation Actions to be Considered:

H11.2 Priority Housing Overlay. Encourage the construction of rental housing, employer sponsored housing and co-operative housing in the Downtown, La Cumbre Plaza/Five Points area, C-M Commercial Manufacturing Zone and Milpas Street Area by providing incentives such as:

- Increase density overlays up to 63 du/ac as part of the Average Unit-Size Density Incentive Program.
- Higher Floor Area Ratios (FARs) when such standards are developed.
- More flexibility with zoning standards (e.g., reduced parking standards).
- Expedited Design Review process.
- Fee waivers or deferrals.

Policy H12. Above Moderate Affordable Housing. Provide incentives for the private sector development of new housing opportunities affordable to households earning more than 120% of the Area Median Income, but not more than 200% of the Area Median Income.

Policy H17. Flexible Standards. With the New Zoning Ordinance (NZO) Update consider changes to development standards to be more flexible for rental, employer-sponsored workforce housing, affordable housing projects, and limited equity co-operatives, where appropriate.

Possible Implementation Actions to be Considered:

H17.2 Zoning Standards. Consider amending the Zoning Ordinance to change how, where and the extent of outdoor living space, yard and setback requirements for housing in commercial zones.

Circulation Element

Policy C8.1. The City shall continue to manage the Downtown public parking supply to support the economic vitality of the Downtown business district while sustaining or enhancing its historical and livable qualities.

Implementation Strategies:

C8.1.2. Establish consistent parking demand standards in the Downtown based on the Zone of Benefit principles and through methods such as: creating standards that allow capacity to be determined by the peak hour parking demands of various uses.

Policy C8.5. The City shall promote/facilitate the development of housing to decrease the need for parking through an increased walking/biking population that lives, works, and shops in the Downtown.

Implementation Strategies:

C8.5.1. Educate property and business owners, developers, and the community about the benefits of increased housing Downtown.

C8.5.2. Allow residential parking in public parking lots for mixed use development after ensuring that there is adequate capacity to serve existing uses.

Policy C12.1. Improve livability and economic vitality by creating a program that describes a process for residents, tenants, property owners, business owners, and other interested parties in an area or corridor, to address mobility issues and mitigate impacts of vehicular traffic.

Policy C12.2. Improve livability and economic vitality by working with residents, tenants, property owners, business owners, and other interested parties of an impacted area or corridor to mitigate the impacts of vehicular traffic. The City shall consult with residents, property owners, and commercial tenants located in close proximity to any corridor or street before implementing improvements that could result in changes to the existing characteristics of that corridor or street, its traffic patterns or infrastructure. Improvements shall be consistent with Neighborhood Area Mobility Plans.

Policy C13.1. The City shall integrate the goals of this Circulation Element with land use decisions.

Implementation Strategies:

C13.1.1. Encourage the development of projects that combine and locate residential uses near areas of employment and services.

Policy C13.2. Without increasing the City wide development potential as provided for in the existing Zoning Ordinance and General Plan, the City shall allow more compact, pedestrian oriented development along major transit corridors.

Policy C13.3. Provide incentives for mixed use development.

Implementation Strategies:

C13.3.3. Continue to assist in the development of mixed use projects through such methods as, but not limited to: land use policies, modified development standards.

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CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Housing and Human Services Division, Community Development Department

SUBJECT: Funding To The Housing Authority For Acquisition Of Property Located At 110-116 East Cota Street To Develop Affordable Housing Units

RECOMMENDATION: That Council:

- A. Approve the request from the Housing Authority of the City of Santa Barbara (HACSB) for a \$2,000,000 loan for the acquisition of property located at 110-116 East Cota Street (Property) to be used for permanent housing of Low-Income, Very-Low-Income, and Extremely-Low-Income individuals whose household gross income does not exceed the upper limit of the Low-Income category published by the United States Department of Housing and Urban Development (HUD), which is 80 percent of the Area Median Income;
- B. Approve an increase in Fiscal Year 2021 appropriations in the City Affordable Housing Fund in the amount of \$2,000,000 coming from reserves to fund the requested property acquisition loan;
- C. Introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Approving a Loan Agreement, Deed of Trust, and Ninety-Year Affordability Control Covenant Imposed on Real Property Located at 110-116 East Cota Street and Authorizing the Community Development Director to Execute Such Agreements as Necessary; and
- D. Authorize the Community Development Director to execute such agreements and related documents, subject to approval as to form by the City Attorney, as necessary.

EXECUTIVE SUMMARY:

HACSB has been a valuable City partner, serving as both an award-winning affordable housing developer and operator for over 50 years in the Santa Barbara community. The agency provides much-needed affordable housing opportunities that would otherwise not

exist for lower-income households. HACSB is seeking \$2,000,000 in loan funding from the City to acquire a property located at 110-116 East Cota Street (Attachment 1). In an effort to replicate its successful El Carrillo development, HACSB proposes to develop 30 total units (29 studios and a single one-bedroom manager's unit) to serve previously homeless individuals with affordable housing units and wraparound permanent supportive services. The property has existing entitlements and is permit-ready and will require relatively minor permit revisions for this project.

DISCUSSION:

Background

HACSB was created as a political arm by the Santa Barbara City Council in 1969 with a mission of creating safe, affordable, and quality housing opportunities for families and individuals while promoting self-sufficiency and neighborhood revitalization. HACSB homes currently serve over 3,000 households largely composed of working families, seniors on fixed incomes, and persons with disabilities.

Proposal

Property

The property proposed for acquisition is two parcels with a combined total of approximately 11,000 square feet. It is a mostly flat, vacant site located just east of the shopping center on the corner of Cota and Anacapa Streets. To the east and south of the subject property is Plaza Vera Cruz Park. The property sits across the street from the current Cota Street commuter parking lot, which is under consideration as the preferred environmental alternative for location of the new Santa Barbara police station.

Plans

The architectural plans that the seller has developed have gone through the entitlement process and are permit-ready for the construction of 15 market rate units. (Attachment 2 is a rendering of the project.) The development plan includes 14 two-bedroom apartments and one one-bedroom apartment. There is a street-level commercial space of about 925 square feet and a community lounge of about 500 square feet. The plans include 16 parking spaces at ground level. The building is a total of four stories and is approved as an AUD project. The plans are in final plan check at the City of Building and Safety Division.

It is HACSB's desire to purchase the property and have the units redesigned into 29 or 30 studio units for persons coming out of homelessness. The current approved plan is conducive to redesigning the units into studios while retaining the approved exterior design. This is because the two-bedroom units in the current plans can be relatively easily reconfigured to create two individual studio units out of each two-bedroom unit. This will double the number of units but not change any important exterior details that have already gone through the design review board process.

Although slightly smaller in terms of the number of units, the inspiration for the subject development is HACSB's El Carrillo housing complex located at 315 West Carrillo Street. That 62-unit project has successfully housed residents coming out of homelessness for more than 14 years. As such, all of the target residents will be Low-, Very-Low- and Extremely-Low-Income households. Similar to the proposed building, El Carrillo's units are all studios. The proposed Cota location will also benefit from close proximity to services in the downtown area.

Funding Request

HACSB is seeking a loan to acquire the Property for the purpose of providing permanent affordable housing for clients who earn low, very low, and extremely low incomes.

City Loan

The buyer and seller have agreed to a purchase price of \$2,600,000 and are currently in escrow. HACSB requests funding from the City in the amount of \$2,000,000 while HACSB contributes the difference of \$600,000 plus any and all closing costs. If approved, the proposed \$2,000,000 will be in the form of a City loan with a 30-year term bearing three percent interest and a maturity date of 2050. Payments will be due on the loan on a "residual receipts" basis. No payments will be due until the net income of the Project is sufficient to support such payments, after payment of necessary operating expenses and debt service. Any unpaid balance remaining at the end of the term is due and payable in full. These terms are typical of affordable housing loans. As of the date of this report, the appraisal of the property has not been received by HACSB but once received, it will be shared with the City. Staff hopes to receive a copy of the appraisal by the date of the City Council meeting. The appraisal will be used to verify that the property plus improvements, once constructed, are of sufficient value to secure the City loan. A deed of trust will be recorded against the property to secure the City loan.

There are sufficient funds available for this project from reserves in the City's Affordable Housing Fund, which holds repayments from past redevelopment loans. This project would increase the number of affordable housing units in the City, which is an important goal of the City's housing programs.

Project Budget

Similar to the El Carrillo project, the Housing Authority intends to finance the construction of the building through the nine percent Low-Income Housing Tax Credit program illustrated in the Preliminary Project Budget (Attachment 3). As a 100 percent "special needs" project, it is well positioned to obtain an award in the first round of 2021. The Housing Authority will seek to place Project Based Section 8 Vouchers on all resident units. A proposed Operating Pro Forma of the project over a 20-year period is illustrated in Attachment 4. As with other HACSB projects that receive tax credit financing, a single asset limited partnership with the tax credit investor as a limited partner will be formed to own the Project and lease the property from the HACSB for the required time period.

Long-Term Affordability

As a condition for the City's subsidy, a City Affordability Control Covenant Imposed on Real Property (Covenant) will be recorded concurrently with the required loan documents requiring that the Project remain affordable to Low-Income residents for 90 years. The Housing Authority has several other projects with the City and has always maintained full compliance with the City's affordability and reporting requirements.

Conclusion

Staff supports the proposed loan request because this project contributes to the City's goals as outlined in the City's General Plan Housing Element, Housing Opportunities Policy, Section H2, which states, "Promote equal housing opportunities for all segments of the community, with special emphasis given to extremely low, very low, low, moderate, middle income and special needs households."

The Housing Authority has an excellent record of providing successful, innovative, efficient, and aesthetically pleasing high-density projects to help address the needs of the community and provide permanent housing opportunities for community members who would otherwise be unable to secure affordable housing. The agency has been a valuable partner with the City in many projects in the past and has delivered exceptional projects on time and within budget for well over 50 years.

Staff and the Finance Committee recommend that City Council approve the \$2,000,000 loan to acquire the property located at 110-116 East Cota Street in order to provide new affordable housing units for Low-, Very-Low-, and Extremely-Low-Income individuals.

BUDGET/FINANCIAL INFORMATION:

Funding for the proposed \$2,000,000 City loan will come from reserves in the City Affordable Housing Fund. City Council's Finance Committee unanimously recommended approval of the \$2,000,000 loan on June 16, 2020.

A copy of the loan agreement and other documents will be available for City Council and public review upon request to the Community Development Department by June 30, 2020. Contact ldubbels@santabarbaraca.gov for a copy.

ATTACHMENTS:

1. Housing Authority's Request Letter
2. Project Rendering
3. Preliminary Project Budget
4. Operating Pro Forma

PREPARED BY: Laura Dubbels, Housing and Human Services Manager
SUBMITTED BY: George Buell, Community Development Director
APPROVED BY: City Administrator's Office



HOUSING

AUTHORITY OF THE
CITY OF SANTA BARBARA808 Laguna Street / Santa Barbara
California / 93101Tel (805) 965-1071
Fax (805) 564-7041

**116 EAST COTA STREET
SANTA BARBARA, CALIFORNIA**

PROPOSED BUSINESS PLAN

INTRODUCTION

The Housing Authority of the City of Santa Barbara proposes to continue the long and fruitful relationship with the City of Santa Barbara Community Development Department with the purchase of this property for a purchase price of \$2.6 million, with \$2.0 million being requested as City residual receipts financing. A purchase agreement was reached with the sellers on May 21, 2020. We believe this will be an excellent affordable housing opportunity. Such a project that is approved and easily converted to serve homeless individuals is extremely rare. While the property was not officially for sale, it came to the Housing Authority through work with a local architect and an inquiry if they knew of any approved AUD projects that might be available. While the purchase price was initially considered to be more than would typically be desired to pay for this sized parcel, the plan approvals and time saved in that process is of substantial benefit. It should enable the Housing Authority to apply for tax credits in the first round of 2021 vs. spending another 2+ years going through the typical new development approval process.

THE NEED FOR HOUSING FOR THE HOMELESS IN SANTA BARBARA

In the March 11, 2020 Noozhawk article, “‘Point in Time’ Count Finds Increase in Santa Barbara County Homeless Population,” data from the annual federally mandated Point in Time count found 1,897 homeless people in Santa Barbara County, a 5 percent increase compared to 2019. Other results showed about 1,223 “unsheltered” people in the county and 674 individuals living in emergency shelters or transitional housing. Additionally, there was a notable increase in unsheltered persons living in vehicles; 629 of the unsheltered reported living in their vehicles. All of this data points to the ongoing need for more housing alternatives for Santa Barbara’s homeless.

THE PROPERTY

The property consists of two parcels with a combined total of approximately 11,000 square feet. It is a mostly flat parcel and sits just to the east of the shopping center on the corner of Cota and Anacapa Streets that houses Dune Coffee Roasters (formerly The French Press). To the east and south of the subject property is Plaza Vera Cruz Park. The property sits across the street from the current Cota Street commuter parking lot, which is slated to become the new City police station.

There are some known heavy metals detected in the soils that were disclosed and characterized by the sellers and will need a combination of removal and remediation through the development process and physical building design, i.e. encapsulation. The Housing Authority will be receiving all of the sellers’ reports as part of the due diligence process. In the preliminary development budget, the assumed remediation costs of \$350,000 include a \$100,000 cushion in excess of the represented number the seller has indicated they learned it would cost to perform the remediation of approximately \$250,000.

The architectural plans that the seller has developed have gone through the entitlement process and are permit-ready for the construction of 15 market rate units. The development plan includes 14 two-bedroom apartments and 1 one-bedroom apartment. There is a street level commercial space of about 925 square feet and a community lounge of about 500 square feet. There are 16 parking spaces at ground level. The building is a total of four stories and is approved as an AUD project. The plans are in final plan check at the building department.

THE BUSINESS PLAN

It is the Housing Authority's desire to purchase the property and have the units redesigned into 29 or 30 studio units for persons coming out of homelessness. The current approved plan is conducive to redesigning the units to studios while retaining the approved exterior design. This is because the two-bedroom units in the current plans can be relatively easily altered to create two studio units out of each one two-bedroom unit in the plans. This will thereby double the number of units but not change any important exterior details that have already gone through the architectural review board process.

While slightly smaller in terms of numbers of units, the inspiration for the subject development is the Housing Authority's El Carrillo housing complex located at 315 West Carrillo Street. That 62-unit project has successfully housed residents coming out of homelessness for more than 14 years. As such, all of the target residents will be low, very low and extremely low income households. Similar to the proposed building, El Carrillo's units are all studios. We think the Cota location will have significant benefits similar to El Carrillo due to walking proximity to services in the downtown area. Just like El Carrillo, the Housing Authority intends to finance the construction of the building through the 9% Low Income Housing Tax Credit program. The Housing Authority will seek to place Project Based Section 8 Vouchers on all resident units. A single asset limited partnership will be formed to own the property and admit the tax credit investor as limited partner. The proposed City \$2.0 million residual receipts loan is a well understood and common practice in the financing of affordable housing through the tax credit program.

SUMMARY

The Housing Authority requests that the City of Santa Barbara consider providing funding of \$2.0 million for the \$2.6 million for acquisition of this property. The Housing Authority intends to apply for Low Income Housing Tax Credits. As a 100% "special needs" project, there should be a very good chance of obtaining an award in the first round of 2021. As has been the case in the past, the Housing Authority would pre-fund a yet to be formed partnership that will take the project through the necessary processes for funding approvals.



Property: **116 East Cota Street**
PRELIMINARY DEVELOPMENT BUDGET
 Assumes 9% Tax Credits

5/21/2020

Number of units: **30**

<u>Permanent Sources:*</u>		<u>Amount</u>	<u>Per Unit</u>
Hard Debt	Permanent Loan	\$ 3,801,461	\$ 126,715
Soft Debt	City Loan	\$ 2,000,000	\$ 66,667
Other	Deferred Developer Fee	\$ 547,038	\$ 18,235
Equity	LIHTC Equity	\$ 8,501,501	\$ 283,383
Total Sources of Funds		\$ 14,850,000	\$ 495,000

Uses:

	Land Cost	\$ 2,600,000	86,667
	Direct Construction Costs	\$ 9,000,000	\$ 300,000
	Soft Costs	\$ 1,950,000	\$ 65,000
	Soil Remediation Costs	\$ 350,000	11,666.67
	Developer Fee	\$ 950,000	\$ 31,667
	Indirect Costs	\$ 3,250,000	\$ 75,000
Total Uses of Funds		\$ 14,850,000	\$ 495,000

Developer Fee as % of TDC (TCAC limit is 15%)

6.4%

* This shows permanent sources. Initially, the property will be purchased with the Housing Authority making up the difference between the \$2.6 million purchase price (plus closing costs) and the \$2.0 million loan from the City. A construction loan will be arranged to finance the interim construction of the building.

PRELIMINARY ESTIMATES ONLY. SUBJECT TO CHANGE.

UNIT MIX AND RENTAL INCOME

	<u>No of Units</u>	<u>Rent per Unit*</u>	<u>Total Monthly Rent</u>	<u>Total Annual Rent</u>
Studios	29	\$1,652	\$47,908	\$574,896
Manager One-Bedroom Unit	1	\$0	\$0	\$0
Total Units	30	\$1,597	\$47,908	\$574,896

*** Rent Assumptions:**

Studios

New payment standard; assumes all residents have Section 8 vouchers

Manager Unit

Typical manager rent for tax credit special needs project

PRELIMINARY ESTIMATES ONLY. SUBJECT TO CHANGE.

ASSUMPTIONS

Operating Assumptions

2.50% Rent growth
10.00% Vacancy
0.00% Concessions
2.00% Bad rent trend
2.00% Other income trend
5.00% Market management fee
3.50% Expense trend
0.00% Replacement Reserve Deposit trend
\$300 PUPY Replacement Reserve Deposit

Real Estate Taxes

0.00% Millage rate
\$0 Assessed value estimate
\$0 Real estate taxes

Debt Assumptions

5.00% Permanent loan interest rate
0.00% Construction loan interest rate
0.00% Construction loan fee at closing
0.00% MIP
1.15 Minimum DSCR during 15 years
Year 1 DSCR
360 Amortization term in months
6.45% Debt service constant
0.00% Loan-to-value ratio

LIHTC Assumptions

0.9 LIHTC sales price
30 Eligible households

Expenses taken from El Carrillo actual for year ended 12/31/19 - adjusted for number of units

PRELIMINARY ESTIMATES ONLY. SUBJECT TO CHANGE.

116 East Cota Street

20-YEAR OPERATING PROFORMA

		Year 1 <u>2022</u>	Year 2 <u>2023</u>	Year 3 <u>2024</u>	Year 4 <u>2025</u>	Year 5 <u>2026</u>	Year 6 <u>2027</u>	Year 7 <u>2028</u>	Year 8 <u>2029</u>
Income									
Gross Potential Rent		574,896	589,268	604,000	619,100	634,578	650,442	666,703	683,371
Vacancy	10.00%	(57,490)	(58,927)	(60,400)	(61,910)	(63,458)	(65,044)	(66,670)	(68,337)
Bad Debt	2.00%	(11,498)	(11,785)	(12,080)	(12,382)	(12,692)	(13,009)	(13,334)	(13,667)
Net Rental Income		505,908	518,556	531,520	544,808	558,428	572,389	586,699	601,366
Other Income		-	-	-	-	-	-	-	-
Effective Gross Income		505,908	518,556	531,520	544,808	558,428	572,389	586,699	601,366
Percent Change		-	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Expenses									
Administrative		45,139	46,719	48,354	50,047	51,798	53,611	55,488	57,430
Management Fee		25,295	25,928	26,576	27,240	27,921	28,619	29,335	30,068
Resident Services		33,054	34,211	35,408	36,648	37,930	39,258	40,632	42,054
Utilities		38,432	39,778	41,170	42,611	44,102	45,646	47,243	48,897
Maintenance and Operating Insurance		65,953	68,261	70,650	73,123	75,682	78,331	81,073	83,910
Real Estate Taxes		5,215	5,397	5,586	5,782	5,984	6,193	6,410	6,635
Miscellaneous		-	-	-	-	-	-	-	-
Replacement Reserve Deposits	\$300	1,846	1,911	1,978	2,047	2,119	2,193	2,270	2,349
		9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Total Operating Expenses		223,935	231,205	238,723	246,497	254,537	262,852	271,451	280,343
<i>Op Expenses Net Of Repl Reserve</i>		<i>214,935</i>	<i>222,205</i>	<i>229,723</i>	<i>237,497</i>	<i>245,537</i>	<i>253,852</i>	<i>262,451</i>	<i>271,343</i>
<i>Per Unit</i>		<i>7,165</i>	<i>7,407</i>	<i>7,657</i>	<i>7,917</i>	<i>8,185</i>	<i>8,462</i>	<i>8,748</i>	<i>9,045</i>
<i>Percent Change</i>		<i>-</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>
Net Operating Income		281,973	287,351	292,797	298,311	303,891	309,537	315,248	321,023
Percent Change		-	1.9%	1.9%	1.9%	1.9%	1.9%	1.8%	1.8%
Supportable Debt Service for Perm Loan		245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194
Cash Flow After Perm Loan Debt Service		36,779	42,157	47,603	53,117	58,697	64,343	70,054	75,829
Supportable Permanent Loan		3,801,461							

PRELIMINARY ESTIMATES ONLY. SUBJECT TO CHANGE.

5/21/2020

Year 9 2030	Year 10 2031	Year 11 2032	Year 12 2033	Year 13 2034	Year 14 2035	Year 15 2036	Year 16 2037	Year 17 2038	Year 18 2039	Year 19 2040	Year 20 2041
700,455 (70,045) (14,009) 616,400	717,966 (71,797) (14,359) 631,810	735,915 (73,592) (14,718) 647,606	754,313 (75,431) (15,086) 663,796	773,171 (77,317) (15,463) 680,391	792,500 (79,250) (15,850) 697,400	812,313 (81,231) (16,246) 714,835	832,621 (83,262) (16,652) 732,706	853,436 (85,344) (17,069) 751,024	874,772 (87,477) (17,495) 769,800	896,642 (89,664) (17,933) 789,045	919,058 (91,906) (18,381) 808,771
- 616,400 2.5%	- 631,810 2.5%	- 647,606 2.5%	- 663,796 2.5%	- 680,391 2.5%	- 697,400 2.5%	- 714,835 2.5%	- 732,706 2.5%	- 751,024 2.5%	- 769,800 2.5%	- 789,045 2.5%	- 808,771 2.5%
59,440 30,820 43,526 50,608 86,847 6,867	61,520 31,591 45,049 52,379 89,887 7,107	63,674 32,380 46,626 54,213 93,033 7,356	65,902 33,190 48,258 56,110 96,289 7,613	68,209 34,020 49,947 58,074 99,659 7,880	70,596 34,870 51,695 60,107 103,147 8,156	73,067 35,742 53,505 62,210 106,757 8,441	75,624 36,635 55,377 64,388 110,494 8,736	78,271 37,551 57,316 66,641 114,361 9,042	81,010 38,490 59,322 68,974 118,363 9,359	83,846 39,452 61,398 71,388 122,506 9,686	86,780 40,439 63,547 73,886 126,794 10,025
2,431 9,000 289,539	2,517 9,000 299,050	2,605 9,000 308,886	2,696 9,000 319,058	2,790 9,000 329,578	2,888 9,000 340,458	2,989 9,000 351,710	3,093 9,000 363,348	3,202 9,000 375,384	3,314 9,000 387,832	3,430 9,000 400,706	3,550 9,000 414,021
280,539 9,351 3.4%	290,050 9,668 3.4%	299,886 9,996 3.4%	310,058 10,335 3.4%	320,578 10,686 3.4%	331,458 11,049 3.4%	342,710 11,424 3.4%	354,348 11,812 3.4%	366,384 12,213 3.4%	378,832 12,628 3.4%	391,706 13,057 3.4%	405,021 13,501 3.4%
326,861 1.8%	332,760 1.8%	338,720 1.8%	344,738 1.8%	350,813 1.8%	356,942 1.7%	363,125 1.7%	369,358 1.7%	375,640 1.7%	381,968 1.7%	388,339 1.7%	394,750 1.7%
245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194
81,667	87,566	93,526	99,544	105,618	111,748	117,931	124,164	130,446	136,774	143,144	149,555

116 East Cota Street

Basis

Total Eligible Basis

Subtract all grant proceeds used to finance costs in eligible basis

Subtract non-qualified non-recourse financing

Subtract non-qualifying portion of higher quality units

Subtract photovoltaic credit

Subtract historical credit (residential portion only)

Total Requested Unadjusted Eligible Basis

Qualified Census Tract (QCT) or **Difficult to Develop Area (DDA) Adjustment**

Total Adjusted Eligible Basis

Applicable Fraction (% of low income qualified units)

Qualified Basis

Determination of Credit

Applicable Percentage

Annual Federal Credit

Total Combined Federal Credit

Federal Tax Credit Factor

Equity Raised from Federal Credit

PRELIMINARY ESTIMATES ONLY. SUBJECT TO CHANGE.

BASIS AND CREDIT CALCULATION

<u>New Constr. Basis</u>	<u>Acquisition Basis</u>	<u>Total Basis</u>
\$8,910,000	\$0	\$8,910,000
-\$500,000		
\$0	\$0	\$0
\$8,410,000	\$0	\$8,910,000
130%	0%	
\$10,933,000	\$0	
96%	0%	
\$10,495,680	\$0	\$10,495,680
9.00%	0.00%	
\$944,611	\$0	\$944,611
		\$9,446,112
		\$0.90
		\$8,501,501

116 East Cota Street**20-YEAR OPERATING PROFORMA**

		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
		<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>
<u>Income</u>											
Gross Potential Rent		574,896	589,268	604,000	619,100	634,578	650,442	666,703	683,371	700,455	717,966
Vacancy	10.00%	(57,490)	(58,927)	(60,400)	(61,910)	(63,458)	(65,044)	(66,670)	(68,337)	(70,045)	(71,797)
Bad Debt	2.00%	(11,498)	(11,785)	(12,080)	(12,382)	(12,692)	(13,009)	(13,334)	(13,667)	(14,009)	(14,359)
Net Rental Income		505,908	518,556	531,520	544,808	558,428	572,389	586,699	601,366	616,400	631,810
Other Income		-	-	-	-	-	-	-	-	-	-
Effective Gross Income		505,908	518,556	531,520	544,808	558,428	572,389	586,699	601,366	616,400	631,810
Percent Change		-	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
<u>Expenses</u>											
Administrative		45,139	46,719	48,354	50,047	51,798	53,611	55,488	57,430	59,440	61,520
Management Fee		25,295	25,928	26,576	27,240	27,921	28,619	29,335	30,068	30,820	31,591
Resident Services		33,054	34,211	35,408	36,648	37,930	39,258	40,632	42,054	43,526	45,049
Utilities		38,432	39,778	41,170	42,611	44,102	45,646	47,243	48,897	50,608	52,379
Maintenance and Operating		65,953	68,261	70,650	73,123	75,682	78,331	81,073	83,910	86,847	89,887
Insurance		5,215	5,397	5,586	5,782	5,984	6,193	6,410	6,635	6,867	7,107
Real Estate Taxes		-	-	-	-	-	-	-	-	-	-
Miscellaneous		1,846	1,911	1,978	2,047	2,119	2,193	2,270	2,349	2,431	2,517
Replacement Reserve Deposits	\$300	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Total Operating Expenses		223,935	231,205	238,723	246,497	254,537	262,852	271,451	280,343	289,539	299,050
<i>Op Expenses Net Of Repl Reserve</i>		<i>214,935</i>	<i>222,205</i>	<i>229,723</i>	<i>237,497</i>	<i>245,537</i>	<i>253,852</i>	<i>262,451</i>	<i>271,343</i>	<i>280,539</i>	<i>290,050</i>
<i>Per Unit</i>		<i>7,165</i>	<i>7,407</i>	<i>7,657</i>	<i>7,917</i>	<i>8,185</i>	<i>8,462</i>	<i>8,748</i>	<i>9,045</i>	<i>9,351</i>	<i>9,668</i>
<i>Percent Change</i>		<i>-</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>	<i>3.4%</i>
Net Operating Income		281,973	287,351	292,797	298,311	303,891	309,537	315,248	321,023	326,861	332,760
Percent Change		-	1.9%	1.9%	1.9%	1.9%	1.9%	1.8%	1.8%	1.8%	1.8%
Supportable Debt Service for Perm Loan		245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194
Cash Flow After Perm Loan Debt Service		36,779	42,157	47,603	53,117	58,697	64,343	70,054	75,829	81,667	87,566
Supportable Permanent Loan		3,801,461									

PRELIMINARY ESTIMATES ONLY. SUBJECT TO CHANGE.

5/27/2020

Year 11 <u>2032</u>	Year 12 <u>2033</u>	Year 13 <u>2034</u>	Year 14 <u>2035</u>	Year 15 <u>2036</u>	Year 16 <u>2037</u>	Year 17 <u>2038</u>	Year 18 <u>2039</u>	Year 19 <u>2040</u>	Year 20 <u>2041</u>
735,915	754,313	773,171	792,500	812,313	832,621	853,436	874,772	896,642	919,058
(73,592)	(75,431)	(77,317)	(79,250)	(81,231)	(83,262)	(85,344)	(87,477)	(89,664)	(91,906)
(14,718)	(15,086)	(15,463)	(15,850)	(16,246)	(16,652)	(17,069)	(17,495)	(17,933)	(18,381)
647,606	663,796	680,391	697,400	714,835	732,706	751,024	769,800	789,045	808,771
-	-	-	-	-	-	-	-	-	-
647,606	663,796	680,391	697,400	714,835	732,706	751,024	769,800	789,045	808,771
2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
63,674	65,902	68,209	70,596	73,067	75,624	78,271	81,010	83,846	86,780
32,380	33,190	34,020	34,870	35,742	36,635	37,551	38,490	39,452	40,439
46,626	48,258	49,947	51,695	53,505	55,377	57,316	59,322	61,398	63,547
54,213	56,110	58,074	60,107	62,210	64,388	66,641	68,974	71,388	73,886
93,033	96,289	99,659	103,147	106,757	110,494	114,361	118,363	122,506	126,794
7,356	7,613	7,880	8,156	8,441	8,736	9,042	9,359	9,686	10,025
2,605	2,696	2,790	2,888	2,989	3,093	3,202	3,314	3,430	3,550
9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
308,886	319,058	329,578	340,458	351,710	363,348	375,384	387,832	400,706	414,021
299,886	310,058	320,578	331,458	342,710	354,348	366,384	378,832	391,706	405,021
9,996	10,335	10,686	11,049	11,424	11,812	12,213	12,628	13,057	13,501
3.4%	3.4%	3.4%	3.4%	3.4%	3.4%	3.4%	3.4%	3.4%	3.4%
338,720	344,738	350,813	356,942	363,125	369,358	375,640	381,968	388,339	394,750
1.8%	1.8%	1.8%	1.7%	1.7%	1.7%	1.7%	1.7%	1.7%	1.7%
245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194	245,194
93,526	99,544	105,618	111,748	117,931	124,164	130,446	136,774	143,144	149,555

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ORDINANCE NO. _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA BARBARA APPROVING A LOAN AGREEMENT, DEED OF TRUST, AND NINETY-YEAR AFFORDABILITY CONTROL COVENANT IMPOSED ON REAL PROPERTY LOCATED AT 110-116 EAST COTA STREET AND AUTHORIZING THE COMMUNITY DEVELOPMENT DIRECTOR TO EXECUTE SUCH AGREEMENTS AS NECESSARY

WHEREAS, HOUSING AUTHORITY ("Owner") is acquiring real property commonly known as 110-116 East Cota Street in the City of Santa Barbara ("Property"); and

WHEREAS, by minute action on June 23, 2020, the City Council approved a 30-year loan in the amount of Two Million Dollars (\$2,000,000) from the Affordable Housing Fund ("City Loan"); and

WHEREAS, in exchange for the City Loan, Owner and City agree to record an Affordability Control Covenant imposed on Real Property restricting the rental of the Property to Low-, Very Low-, and Extremely Low-Income residents ("Covenant") for a total of ninety (90) years to comply with the City's Affordable Housing Policies and Procedures; and

WHEREAS, on June 30, 2020, the City Council, introduced and subsequently adopted by reading of title only an ordinance approving the City Loan, Deed of Trust and Covenant; and

WHEREAS, the City Loan is secured by the Deed of Trust recorded in the office of the County Recorder on _____, 2020, as Instrument No. _____ of official records for the purpose of securing Owner's obligations under the City Loan; and

WHEREAS, Owner agrees to comply with Covenant recorded in the office of the County Recorder on _____, 2020, as Instrument No. _____ of official records.

THE COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS FOLLOWS:

In accordance with the provisions of Section 521 of the Charter of the City of Santa Barbara, an Ordinance of the Council of the City of Santa Barbara approving the City Loan, Deed of Trust and Covenant and authorizing approval by resolution of subsequent minor amendments to the agreements that do not extend their term, is hereby approved.



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Administration Division, Parks and Recreation Department

SUBJECT: Adoption Of An Urgency Ordinance To Amend City Lease Agreement No. 26,608 With La Sirena On East Beach, LLC

RECOMMENDATION:

That Council adopt, by reading in its entirety, an Uncodified Emergency Ordinance of the Council of the City of Santa Barbara Authorizing Execution of First Amendment to Amended and Restated Lease No. 26,608 Between City of Santa Barbara and La Sirena on East Beach, LLC.

DISCUSSION:

On January 15, 2019, Council approved a concession lease agreement with Beachcomber Santa Barbara, LLC (Tenant) at the Cabrillo Pavilion. Beachcomber Santa Barbara, LLC later changed its name to La Sirena on East Beach, LLC. The lease agreement provides the Parks and Recreation Department (Department) a long-term partnership and revenue-sharing agreement for the operation of a restaurant concession at the Cabrillo Pavilion that will offer a welcoming sit-down restaurant and take-out snack bar with affordable and healthy choices for breakfast, lunch, and dinner, seven days a week. The restaurant concession will cater to a wide variety of user groups, while supporting community events and recreation programming.

The lease agreement contemplated occupancy by Tenant by August 1, 2019. However, construction delays, and additional improvements requested by Tenant, required adjustments to the date of initial occupancy and restaurant opening. In addition, the Department and Tenant identified certain other lease provisions that needed amendment. On January 7, 2020, Council approved the Amended and Restated Lease (Agreement No. 26,608), referred to herein as the "Base Lease." Several changes were included in the amendment, including adjusting the commencement of the Primary Term from October 1, 2019 to April 1, 2020 and making corresponding adjustments to the rent payment schedule.

Due to a variety of circumstances, including the state of emergency resulting from the COVID-19 pandemic, Tenant has not completed restaurant improvements and commenced restaurant operation by the dates established in the Base Lease. The proposed amendment commits Tenant to a firm schedule for completing restaurant improvements and commencing restaurant operation.

The proposed amendment also temporarily restructures rent under the Base Lease in response to the economic impact of the COVID-19 pandemic, given Tenant's unique position with its \$1.6M restaurant buildout in progress when COVID-19 restrictions went into effect. La Sirena is a new entity to Santa Barbara and does not have an existing base clientele on which to rely, as do other City tenants and many restaurants reopening in Santa Barbara. When COVID-19 restrictions were put in place, construction was 30-45 days from completion. Tenant has invested heavily in the restaurant buildout to achieve the shared vision of a premiere oceanfront dining experience at La Sirena on East Beach, and in compliance with necessary review boards' guidelines. The below modifications will enable completion of the buildout and support the restaurant's successful launch into the Santa Barbara marketplace despite substantial reductions in first year sales projections.

Effective after opening, consistent with the definition set forth in the amendment, Tenant's rent schedule will be temporarily modified as follows:

- Base Rent from as early as July 1, 2020 through June 30, 2021 (up to 12 months) will be reduced from \$216,000 to \$150,000. The month in which Tenant is open for business is the first month the Base Rent adjustment will apply.
- Percentage Rent will be reduced from 10% of Tenant's Gross Receipts, to 5% of Tenant's Gross Receipts until March 31, 2021, and increasing to 7.5% of Tenant's Gross Receipts commencing on April 1, 2021.
- On July 1, 2021, both Base Rent and Percentage Rent will resume at the amounts defined under the Base Lease. Annual Base Rent will resume at \$216,000 increased by the annual Consumer Price Index (CPI) adjustment as defined under the Base Lease. Percentage Rent will resume at 10% of Tenant's Gross Receipts.

There is an urgent need to take immediate action to amend the lease in response to the COVID-19 crisis. The Department recommends that Council adopt an urgency ordinance to approve the amendment to the Base Lease and authorize its execution by the Parks and Recreation Director, in a form approved by the City Attorney. The ordinance will be effective upon adoption.

BUDGET/FINANCIAL INFORMATION:

Revenues and appropriations associated with La Sirena restaurant concessions were budgeted conservatively in the Two-Year Financial Plan and are \$259,000 in Fiscal Year 2021. The Department will monitor concession revenues for mid-year adjustments if necessary, dependent on restaurant operations after opening and the impacts of COVID-19 in the coming year.

A copy of the amendment is on file in the Parks and Recreation Department. Please contact Nicole Parmelee at NParmelee@SantaBarbaraCA.gov to request a copy.

PREPARED BY: Nicole Parmelee, Business Manager
REVIEWED BY: Dan Hentschke, Assistant City Attorney
SUBMITTED BY: Jill E. Zachary, Parks and Recreation Director
APPROVED BY: City Administrator's Office

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ORDINANCE NO. _____

AN UNCODIFIED EMERGENCY ORDINANCE OF THE
COUNCIL OF THE CITY OF SANTA BARBARA AUTHORIZING
EXECUTION OF FIRST AMENDMENT TO AMENDED AND
RESTATED LEASE No. 26,608 BETWEEN CITY OF SANTA
BARBARA AND LA SIRENA ON EAST BEACH, LLC

THE CITY COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS
FOLLOWS:

SECTION 1. Findings and Determinations.

A. City of Santa Barbara and La Sirena on East Beach, LLC (“Lessee”) entered into an Amended and Restated Lease (“Base Lease”) for the purpose of establishing a high quality restaurant at the Landlord’s Cabrillo Pavilion. Due to a variety of circumstances, including the state of emergency resulting from the COVID-19 pandemic, Tenant has not completed restaurant improvements or commenced restaurant operation by the dates established by the Base Lease.

B. The Santa Barbara City Council adopted Ordinance No. 5941 (“Temporary Eviction Moratorium Ordinance”) as an urgency measure on March 25, 2020, to provide relief to residential and commercial tenants affected by the economic consequences of the COVID-19 pandemic. The City Council adopted Ordinance No. 5943 as an urgency measure on May 19, 2020, amending Ordinance No. 5941 to extend its expiration date and modify other terms. Tenant has requested rent deferral pursuant to those ordinances.

C. City and Tenant desire to implement amendments to the Base Lease to implement the purpose of the Base Lease quickly in consideration of the changed circumstances resulting from the COVID-19 pandemic. This amendment commits Tenant to a firm schedule for completing restaurant improvements and commencing restaurant operation. The amendment also temporarily restructures rent under the Base Lease in response to the economic impact of the COVID-19 pandemic.

D. The COVID-19 pandemic, and resulting emergency orders from the Governor and the local health officials, have resulted in substantial adverse economic impacts on the community requiring immediate action to help restore economic vitality. Expedient completion of construction and opening for business of the proposed restaurant at the Cabrillo Pavilion pursuant to the Base Lease as amended is a necessary step in addressing the economic emergency facing the City.

E. The Parks and Recreation Director has recommended the immediate amendment of the Base Lease as set forth in the lease amendment on file in the Parks and Recreation Department and summarized in the Council Agenda Report for the consideration of this ordinance.

SECTION 2. The First Amendment to Amended and Restated Lease No. 26,608 between City of Santa Barbara and La Sirena on East Beach, LLC as recommended by the Parks and Recreation Director is approved. The Parks and Recreation Director is authorized to execute the lease amendment, as approved by the City Attorney, on behalf of the City of Santa Barbara.

SECTION 3. This ordinance is adopted as an emergency ordinance to become effective immediately in order to address the economic emergency within the City and to protect the public peace, health, safety, and welfare by promoting recreation, employment and businesses activities that have been curtailed due to the COVID-19 health pandemic.



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: City Attorney's Office

SUBJECT: Records Destruction For The City Attorney's Office

RECOMMENDATION:

That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Relating to the Destruction of Records Held by the City Attorney's Office.

DISCUSSION:

The City Council adopted Resolution No. 16-005 on February 9, 2016, approving the City of Santa Barbara Records Management Policies and Procedures Manual. The Manual contains the records retention and disposition schedules for all City departments. The schedules are a comprehensive listing of records created or maintained by the City, the length of time each record should be retained, and the legal retention authority. If no legal retention authority is cited, the retention period is based on standard records management practice.

Pursuant to the Manual, the City Attorney submitted a request for records destruction to the City Clerk Services Manager. The City Clerk Services Manager agreed that the list of records proposed for destruction conformed to the retention and disposition schedules. The City Attorney has consented in writing to the destruction of the proposed records.

The City Attorney requests the City Council to approve the destruction of the City Attorney's Office records listed on Exhibit A of the proposed Resolution, without retaining a copy.

SUSTAINABILITY IMPACT:

Under the City's sustainability program, one of the City's goals is to increase recycling efforts and divert waste from landfills. The Citywide Records Management Program outlines that records approved for destruction be recycled, reducing paper waste.

PREPARED BY: Leanna Pencek, Legal Office Supervisor

SUBMITTED BY: Ariel Pierre Calonne, City Attorney

APPROVED BY: City Administrator's Office

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SANTA BARBARA RELATING TO THE
DESTRUCTION OF RECORDS HELD BY THE CITY
ATTORNEY'S OFFICE

WHEREAS, the City Council adopted Resolution No. 16-005 on February 9, 2016, approving the City of Santa Barbara Records Management Policies and Procedures Manual; and

WHEREAS, the City of Santa Barbara Records Management Policies and Procedures Manual contains the records retention and disposition schedules for all City departments. The records retention and disposition schedules are a comprehensive listing of records created or maintained by the City, the length of time each record should be retained, and the legal retention authority. If no legal retention authority is cited, the retention period is based on standard records management practice; and

WHEREAS, Government Code section 34090 provides that, with the approval of the City Council and the written consent of the City Attorney, the head of a City department may destroy certain city records, documents, instruments, books or papers under the Department Head's charge, without making a copy, if the records are no longer needed; and

WHEREAS, the City Attorney submitted a request for the destruction of records held by the City Attorney's Office to the City Clerk Services Manager. A list of the records, documents, instruments, books or papers proposed for destruction is attached hereto as Exhibit A and shall hereafter be referred to collectively as the "Records"; and

WHEREAS, the Records do not include any records affecting title to real property or liens upon real property, court records, records required to be kept by statute, records less than two years old, video or audio recordings that are evidence in any claim or pending litigation, or the minutes, ordinances or resolutions of the City Council or any City board or commission; and

WHEREAS, the City Clerk Services Manager agrees that the proposed destruction conforms to the City's retention and disposition schedules; and

WHEREAS, the City Attorney consents to the destruction of the Records;

WHEREAS, the City Council of the City of Santa Barbara finds and determines that the Records are no longer required and may be destroyed.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SANTA BARBARA that the City Attorney, or his designated representative, is authorized and directed to destroy the Records without retaining a copy.

EXHIBIT A

CITY ATTORNEY'S OFFICE

Records Series

Criminal Misdemeanor Citations

Date(s)

2009-2015



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Transportation Planning & Parking Division, Public Works Department

SUBJECT: Proposed Amendment To The City's Traffic Management Strategy
And Adoption Of Traffic Analysis Guidelines

RECOMMENDATION: That Council:

- A. Amend the Traffic Management Strategy to remove the outdated California Environmental Quality Act references and retain existing land use policies;
- B. Adopt the Land Development Team Traffic Analysis Guidelines describing methodologies and procedures to analyze traffic congestion effects under the Traffic Management Strategy; and
- C. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending the Traffic Management Strategy Adopted by City Council Resolution No. 13-010 and Approving Traffic Analysis Guidelines Implementing the Amended Traffic Management Strategy.

EXECUTIVE SUMMARY:

State law (SB743) eliminated traffic congestion as a California Environmental Quality Act (CEQA) issue and introduced Vehicle Miles Traveled (VMT) as the new CEQA transportation impact assessment for project review. To accommodate the CEQA assessment requirements, which become effective July 1, 2020, staff is proposing to edit the Traffic Management Strategy under the City's Growth Management Ordinance to remove references to CEQA, but retain traffic congestion as a land use policy consideration. Staff is also proposing to formalize the Land Development Team Traffic Analysis Guidelines that describe the implementation of the Traffic Management Strategy. The City's Planning Division is currently in the process of updating the Climate Action Plan and the details of the new CEQA transportation assessment using VMT will be included in this update.

DISCUSSION:

SB 743 Law and Intent

State legislation adopted in 2013 (Senate Bill 743 (Steinberg)) revised the approach for analyzing transportation impacts of projects under CEQA. The new criteria for analyzing transportation impacts are included in State CEQA Guidelines Section 15064.3 adopted in 2018. Under the new criteria, travel delay or traffic congestion effects measured by intersection Level of Service (LOS) standards are not considered a significant impact on the environment under CEQA. Instead, VMT is identified as the most appropriate measure of the transportation impacts of a project. VMT refers to the amount and distance of automobile travel attributable to a project. Other relevant considerations may include the effects of a project on transit or non-motorized travel. The new criteria apply statewide beginning on July 1, 2020.

The Legislature's purpose in adopting SB 743 was to make it easier for developers to propose infill development in city centers and reduce VMT. Prior CEQA analysis of traffic impacts using levels of service (LOS) commonly discouraged infill development, forcing development at increasingly greater distances away from city centers and causing urban sprawl. The greater the average distance from work, the more VMT increases per capita. Increased VMT increases greenhouse gas (GHG) emissions. SB 743, therefore, is an approach to focus the CEQA impact on project actions that increase GHG.

Santa Barbara's Approach

Santa Barbara's 2011 General Plan Update (Plan) addresses the same infill objective in a different way. Land use development and non-residential square footage was focused Downtown and restricted in the outlying areas: Upper State Street, the Mesa, and Coast Village Road. The traffic congestion standards were changed to ensure that the vast majority of projects would be permitted in Downtown. The Plan also focuses residential development in the Downtown where it will generate the least amount of traffic and VMT. Because the City has already developed its own strategy to achieve the legislative intent of SB 743, staff is proposing to eliminate outdated CEQA references while retaining and implementing the current traffic congestion standards as part of the land development process.

Edits to the Traffic Management Strategy

Although traffic congestion LOS may no longer be used for evaluating the environmental impact of a project under CEQA, SB 743 allows cities to use traffic congestion for purposes of congestion management under planning and land use laws and policies. Therefore, staff is proposing to amend the City's Traffic Management Strategy (Attachment 1) to eliminate conflicts with the new CEQA Guidelines and keep the City's existing traffic congestion standards in place as a growth management policy.

The purpose of the City's Traffic Management Strategy is to ensure that no one land development project use a disproportionate share of the limited remaining traffic capacity at impacted intersections. The impacted intersections are primarily at freeway interchanges which carry the greatest amounts of traffic each day. The proposed amendment to the Traffic Management Strategy revises the language regarding traffic to delete CEQA terminology and add provisions for policy-related LOS traffic analysis for land development projects. Project related traffic effects will continue to be analyzed using the same LOS process, methodology, and congestion standards, as a part of the land use permitting process.

Traffic Analysis Guidelines

The Transportation Planning and Parking Division proposes to formalize the Land Development Team Traffic Analysis Guidelines (Attachment 2). The Traffic Analysis Guidelines describe methodologies and procedures for analyzing development projects as part of the development permitting process, but not as part of the CEQA process. The guidelines have already been in practice since 2011. The revised process has streamlined the land development approval process for traffic evaluation, reducing the costs and creating more certainty in the outcome. Since 2011, only one land development project has triggered significant traffic impacts requiring the adjustment of project components to offset the traffic impact.

Vehicle Miles Traveled

SB 743 established VMT as a statewide metric for environmental review of projects to determine transportation impacts. VMT replaces traffic congestion LOS, which measures automobile congestion or delay at intersections. The City of Santa Barbara has historically reduced VMT through improvements to the active transportation network and by promoting a diverse mix of land uses through various policies and regulations including the Climate Action Plan; Circulation Element; Pedestrian Master Plan; Bicycle Master Plan; Land Use Element; and Zoning Ordinance, including the Nonresidential Growth Management Program. The City is currently updating the Climate Action Plan.

The State provides screening criteria to quickly identify projects not expected to result in transportation impacts under the VMT methodology. Consistent with State CEQA Guidelines §15064.3, projects in areas that are already well served by a major transit stop are presumed to have less than significant transportation impacts. Since much of the City is within one-half mile of either an existing major transit stop or a stop along an existing high quality transit corridor (this includes the grid and upper State Street), most land development projects would not have significant transportation impacts. The few projects in the City that might result in a significant transportation impact would be analyzed using a qualitative analysis as directed by State guidelines.

The Governor's Office of Planning and Research recommends using qualitative VMT thresholds linked to GHG reduction targets. The City of Santa Barbara met its previous GHG reduction targets in the 2012 Climate Action Plan. When new City targets are

established in the updated Climate Action Plan, establishment of a VMT threshold will be considered that would help the City achieve the new targets. Until then, staff will be conducting environmental review consistent with the CEQA Statute and Guidelines.

SUSTAINABILITY IMPACT:

Previous City policy and staff's proposal to address SB 743 is consistent with sound sustainability practices.

ENVIRONMENTAL REVIEW:

This action is exempt from CEQA, pursuant to Section 15061(b)(3) of the State CEQA Guidelines. State CEQA Guidelines Section 15061(b)(3) provides that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The Amendments to the Traffic Management Strategy and approval of the Traffic Analysis Guidelines are updates to local procedures for implementation of existing land use and development standards and criteria, which are technical changes concerning general policy for the implementation of CEQA. Accordingly, there is no possibility that the Amendments to the Traffic Management Strategy and approval of the Traffic Analysis Guidelines will have a significant effect on the environment.

ATTACHMENTS:

1. Edited Traffic Management Strategy
2. Land Development Traffic Analysis Guidelines

PREPARED BY:

Robert J. Dayton, Transportation Planning and Parking
Manager/JG/sf

SUBMITTED BY:

Rebecca J. Bjork, Public Works Director

APPROVED BY:

City Administrator's Office

Attachment 1

City of Santa Barbara Nonresidential Growth Management Program Amended Traffic Management Strategy

(This Amended Traffic Management Strategy supersedes Exhibit B of Council Resolution No. 13-010)

The following set of policies and procedures outline the operational details of the City of Santa Barbara's Traffic Management Strategy, a part of the City's overall Nonresidential Growth Management Program. The strategy supports and implements the City's policy, stated in the General Plan, for limited incremental nonresidential growth in order to minimize traffic impacts on City roadways. The development anticipated over the next 20 10 years is expected to cumulatively result in increased traffic congestion citywide and up to 26 27 impacted intersections. The intent of this Strategy is to minimize the expected traffic impacts while balancing the need for economic development, and to establish a simplified, more certain, and less costly development entitlement process.

The need for a traffic management strategy was identified in the Final Environmental Impact Report (FEIR) for the *Plan Santa Barbara* General Plan Update (2011). The FEIR used a Traffic Model software methodology specifically developed for the City to estimate future traffic impacts and congestion. Based upon observations of actual traffic behavior within the City, the Traffic Model of the FEIR identified different traffic generation rates based on the location of uses within the City. The Model also determined that the effectiveness of the traffic mitigation measures identified in the FEIR varied based on location. These findings substantially inform the policies and procedures adopted in this Traffic Management Strategy.

The primary goal of this Traffic Management Strategy is to utilize existing transportation capacity efficiently and to reserve constrained transportation capacity for high priority land uses. The City's Adaptive Management Plan will be used to monitor impacted intersections and provide decision points during the 20-years life of the plan to apply traffic mitigation efforts, adjust land use growth, or re-think the strategy altogether.

A. Policy Direction for Balancing Growth: Where, What, and How Much

The 2011 General Plan update establisheds an overall Growth Management Program for 20 years prioritizing affordable housing and specific categories of new nonresidential development included in a development limit of 1.35 million square feet of net-new nonresidential floor area. Per General Plan policy, there are categories of development that are not included in the 1.35 million square feet limit, including: Prior Pending and Prior Approved projects, City Government Buildings, Minor Additions, reconstruction of demolished floor area on-site, and floor area involved in a Transfer of Existing Development Rights. The Nonresidential Growth Management Program is implemented by Chapters 28.85 and 30.170 of the Santa Barbara Municipal Code (SBMC) and in Ordinance, in conjunction with these policies adopted by Council Resolution No. 13-010. ~~on March 12, 2013, establishes the parameters for development allowances consistent with the General Plan. Residential~~

development is supported as a priority land use in all Development Areas of the City (described below as allowed by zoning); it is particularly encouraged in certain areas with higher densities consistent with density incentive programs such as the Average Unit-Size Density Incentive Program.

Effective July 1, 2020, traffic delay or congestion measured by level of service (LOS) or similar measure of street or intersection capacity is no longer a criteria for determining the environmental impact of a project pursuant to the California Environmental Quality Act (CEQA). Instead, vehicle miles travelled (VMT) is the primary criteria for determining the transportation impacts of projects. (California Public Resources Code Section 21099, 14 Cal. Code of Regs. Section 15064.3.) However, avoiding traffic delay and congestion remain important criteria for the evaluation of projects under the City's Nonresidential Growth Management Program. Therefore, this Strategy is amended to clarify that evaluation of traffic impacts of nonresidential projects under SBMC Chapters 28.85 and 30.170 is not part of the CEQA process, but remains part of the determination of conformity with the City's land use and development regulations. Further, whenever SBMC Chapter 28.85 or 30.170 requires a determination of overriding consideration with respect to approval of a nonresidential development, that determination may be made for the same general reasons as for a finding of overriding consideration under CEQA, but that reference to CEQA is not for the purposes of environmental review, but for the purpose of the application of the City's land use and development regulations.

~~Included as a~~ A Map of the Growth Management Program Development Areas used in this Traffic Strategy is attached. The Development Areas are established based upon observations from the Traffic Model as used in the FEIR. The Traffic Model demonstrated that traffic generation rates and distribution patterns vary within different areas of the City. The Downtown Development Area is distinguished from all other Development Areas because land developed within this area will generate the least amount of traffic per square foot of development given the mix of land uses, the grid street system, and the availability of a variety of transportation modes including biking, walking and transit. Additionally, the mitigation measures included in the General Plan will have the greatest effectiveness of offsetting traffic impacts in the Downtown Development Area.

To provide flexibility and to encourage infill and redevelopment in each respective Development Area, this strategy provides for the transfer of existing nonresidential floor area and hotel rooms. For the Downtown Area, existing development rights may be proposed for a TEDR from anywhere in the City (other than from the Airport) to the Downtown Area. Transfers wholly within the Downtown Area are also allowed.

1. Downtown Area

Allowed Development categories

In support of General Plan goals and policies, this Traffic Management Strategy is designed to create flexibility and encourage the majority of future land development to

occur within the Downtown Area. In addition to residential development, the following are the categories of nonresidential development allowed in the Downtown Development Area.~~The following are the categories of development allowed in the Downtown Development Area:~~

- 1) Prior-Approved Projects
- 2) Prior-Pending Projects
- 3) Prior Approved Specific Plan Projects
- 4) Minor Addition Floor Area
- 5) Small Addition Floor Area
- 6) Vacant Property (up to .25 Floor to Lot Area Ratio)
- 7) Community Priority Projects
- 8) Economic Development Projects *
- 9) Nonresidential Transfer of Existing Development Rights (TEDR) *
- 10) Hotel Room for Room Replacement
- 11) Demolition and Reconstruction of Existing Nonresidential floor area on site, no net new floor area
- 12) Government Buildings and Public Utility Projects
- 13) Government Displacement Floor Area

2. Outside of the Downtown - Outlying Development Areas

Allowed Development Categories

The Upper State Street, Mesa, Coast Village Road, and Riviera Development Areas (Outlying Development Areas) are all treated similarly in this strategy. The Traffic Model methodology of the FEIR showed that land development within the Outlying Development Areas would generate significantly more traffic per square foot or per unit than the same land uses located in the Downtown Development Area. Additionally, the Traffic Model showed that the traffic mitigation-congestion reduction measures (formerly identified as mitigation measures) identified in the FEIR are substantially less effective in reducing traffic impacts in the Outlying Development Areas. Consequently, in order to reserve traffic capacity for high priority land uses, new nonresidential square footage is limited by SBMC Chapter 28.85 or 30.170 in the Outlying Development Areas to the following categories:

- 1) Prior-Approved Projects
- 2) Prior-Pending Projects
- 3) Prior-Approved Specific Plan Projects
- 4) Minor Addition Floor Area
- 5) Vacant Property (up to .25 Floor Area Ratio)
- 6) Community Priority Projects
- 7) Transfer of Existing Development Rights (TEDR) from within the same Development Area*

- 8) Demolition and Reconstruction of Existing Nonresidential floor area on site, no net new floor area
- 9) Government Buildings and Public Utility Projects
- 10) Government Displacement Projects
- 11) Hotel Room for Room Replacement on site
- 12) Planned Development - New Automobile Sales

Should major development or redevelopment of the La Cumbre Plaza and Five Points properties located in the Upper State Street Development Area be proposed, the General Plan anticipates that a Specific Plan process would be undertaken including further consideration of this traffic strategy. At that time, a traffic study would be conducted to determine the specific traffic effects that would occur from the Specific Plan.

3. Limitations Related to Transfer of Existing Development Rights and Project Specific Impacts (for the project types noted with an asterisk*).

Transfer of Existing Development Rights ("TEDR")

The Municipal Code provides development potential and a process for review and approval of transfers of existing development rights (TEDR). This strategy and accompanying ordinance amends the TEDR ordinance. A TEDR is allowed from the Outlying Development Areas, not including the Airport, into the Downtown Development Area but is not allowed from the Downtown Development Area to the Outlying Development Areas or the Airport Development Area. TEDRs are not allowed by SBMC Chapter 28.85 or 30.170 between the various Outlying Development Areas or from the Downtown Development Area or any of the Outlying Development Areas to the Airport Development Area.

These limitations on TEDR projects promotes the policy of focusing future development in the Downtown Development Area. The Downtown Development Area is shown by the Traffic Model to generate the least amount of additional traffic and to be the most able to mitigate the potential adverse effects of the anticipated traffic growth. The allowance for transfers within the same Development Area reflects the nature of traffic patterns within the development areas observed in the Traffic Model. A land use can move from one location to another location within the same Development Area and generally only result in slight changes in traffic patterns. ~~only experience slight changes in traffic patterns. As needed, such shifts~~ While shifts in traffic patterns within a Development Area will be measured using the Traffic Model; the change is not anticipated to rise to a policy traffic effect as defined by this Strategy. ~~the change is not anticipated to rise to the level of project specific environmental impact under CEQA.~~

Economic Development

Projects seeking development allocations from the Economic Development category

are encouraged; provided, that the project does not cause a traffic congestion effect exceeding the traffic standards, as described below, project-specific potentially significant adverse traffic impact. Traffic congestion effects are viewed as an indication that an economic development project is consuming a disproportionate amount of the City's transportation capacity. Project-specific significant traffic impacts are viewed as an indication that an economic development project is consuming a disproportionate amount of the City's transportation capacity. Therefore, an economic development project that is estimated to generate a traffic congestion effect cannot be approved under this Strategy unless one of the following is implemented. Therefore, an economic development project that presents a project-specific potentially significant adverse traffic impact cannot be approved under this Strategy unless the City Council determines that such an impact has been mitigated to a less than significant adverse level.

- 1) The project is adjusted to avoid the traffic effect(s);
- 2) Operational changes are implemented that would eliminate the traffic effect(s) or
- 3) Capital improvements are implemented prior to project completion that would offset the traffic effect(s).

Project Level Traffic Standards **Significant Project Specific Traffic Impacts**

This Traffic Management Strategy specifically identifies projects with contributions to cumulative traffic impact levels as assessed in the FEIR. In the FEIR findings, the City Council determined this cumulative traffic impact to be acceptable and consistent with the General Plan. However, when a project's anticipated traffic exceeds the project level traffic standard, it is inconsistent with this policy because a single project is using a disproportionate share of the remaining roadway capacity. However, when a project's anticipated impact rises to the level of a project-specific potentially significant adverse traffic impact, it is inconsistent with this policy because a single project is using a disproportionate share of the remaining roadway capacity.

The project level traffic standard is that an individual project's traffic represents less than one percent of any Critical Intersection's capacity. A proposed project that uses one percent or more of capacity of any intersection on the Critical Intersection List will generate a policy level traffic congestion effect. One percent capacity utilization is defined by the Traffic Analysis Guidelines. The Critical Intersection List is listed in both the Traffic Analysis Guidelines and the most recently updated Adaptive Management Program.

If one of the following categories of development is found to generate traffic that exceeds the traffic congestion standard (excludes Airport Area), the Review Authority must make a determination of overriding considerations, which may be made for the same general reasons as for a finding of overriding consideration under CEQA, but is for the purpose of the application of the City's land use and development regulations, and not for

environmental review purposes.

~~The only categories of development allocation for which potentially significant adverse traffic impacts at the Project Specific level may be considered are:~~

- 1) Prior Approved Specific Plan Projects
- 2) Minor Addition Floor Area
- 3) Community Priority Projects
- 4) Nonresidential Transfer of Existing Development Rights (TEDR) of not more than 1,000 square feet and within the same Development Area
- 5) Hotel Room for Room Replacement on site
- 6) Demolition and Reconstruction of Existing Nonresidential floor area on site, no net new floor area
- 7) Government Buildings and Public Utility Projects
- 8) Government Displacement Floor Area
- 9) Vacant Property (up to .25 Floor to Lot Area Ratio)
- 10) Planned Development - New Automobile Sales

All other proposals must either reduce the size of the project, or implement traffic congestion reduction strategies or transportation system capacity improvements that will avoid a policy traffic effect. In these cases, staff will strategize with developers to consider project alternatives that would conform to the traffic standard.~~All other proposals must either reduce the size of the project or adequately mitigate the project-specific impact, which may require the construction of new public traffic improvements. In these cases, staff will strategize with developers to consider project alternatives that would avoid the Project Specific level of impact.~~

4. Airport Development

The FEIR considered potential traffic impacts in the Airport Development Area as part of the regional analysis. It has been the City's practice to coordinate the traffic analysis of projects at the airport with the County, City of Goleta and Caltrans, as appropriate. The level of service capacity and traffic thresholds for the transportation systems in and around the Airport are different than those applied to City intersections in the Downtown Development Area and the Outlying Development Areas. This policy proposes to continue the City's existing practices regarding traffic analysis of projects at the Airport and provides that additional environmental analysis, as necessary, will be completed prior to decisions on development proposals at the Airport.

The Airport development categories which may be considered for the Airport include:

- 1) Prior-Approved Projects
- 2) Prior-Pending Projects
- 3) Prior-Approved Specific Plans
- 4) Minor Addition Floor Area
- 5) Small Additions Floor Area
- 6) Vacant Property (up to .25 Floor Area Ratio)
- 7) ~~Community Priority~~

- 8) Nonresidential Transfer of Existing Development Rights (TEDR) only to and from within the Airport Development Area
- 9) Economic Development Projects
- 10) Transfers of Existing Development Rights from within the Airport Development Area
- 11) Demolition and Reconstruction of Existing Nonresidential Floor Area on site
- 12) Government Buildings and Public Utility Projects

B. Traffic Assessment Procedures ~~Environmental Assessment Procedures~~

~~Whenever appropriate, the 2011 General Plan FEIR will be used to inform City decision-makers of that development's traffic impact. Because the FEIR is a Programmatic document, under CEQA, it may be used to streamline the environmental process. CEQA regulations provide that, if a proposed project is consistent with the development density established in a General Plan for which an EIR was certified, additional environmental review in the form of a supplemental EIR is not generally required, except as necessary to determine whether there are project-specific significant effects which are specific to the project or its site. Under CEQA, the City may find that these projects are approvable and are covered by the overriding considerations under CEQA findings made by the City Council at the time the General Plan was approved. Additional traffic modeling may be needed in cases where a project may generate a project-specific significant traffic impact.~~

In all cases, projects requiring discretionary permit approval will be assessed for traffic congestion effects and processed per the City's Traffic Analysis Guidelines. The General Plan Traffic Model will be used on a case-by-case basis as part of the standard traffic assessment, which will result in faster, more reliable determinations. Using the City's Traffic Model should also reduce developer expenses normally incurred investigating potential policy traffic impacts. Periodic calibration of the Traffic Model with updated traffic counts will also occur in connection with the General Plan Adaptive Management Program and be reported to the City Council.

~~In all cases, discretionary projects will be assessed for potential environmental impacts and processed per City environmental review procedures and the California Environmental Quality Act (CEQA) and this Traffic Management Strategy shall be interpreted and applied in full accordance with the requirements of CEQA.~~

~~Use of the General Plan EIR Traffic Model is anticipated as part of the project level environmental assessment, which will result in faster, more reliable proposal consistency determinations. Using the City's Traffic Model (as used in the General Plan FEIR) should also avoid developer expenses normally incurred investigating potential traffic impacts, and significantly reduce costs for further environmental review should that be required. Periodic calibration of the Traffic Model with current traffic counts will also occur in connection with the Adaptive Management Program as may be reviewed and approved by the City Council.~~

Periodic updating of the City's Traffic Model requires a revenue stream within the Land Development Team (LDT) process, which was established as part of the LDT fee program. The

Traffic Model Review fee provides the necessary revenue for model updates. This fee is charged to all projects that propose to add new nonresidential floor area or new residential units. The Traffic Model update fee is scaled to the size and level of traffic effects generated by a development.

~~Regular updating of the City's Traffic Model of the General Plan FEIR will require a revenue stream within the Land Development Team (LDT) process, which will be developed in the future as a part of the LDT fee program. A Traffic Model Review fee should provide the necessary revenue. This fee could be charged to all projects that propose to add new nonresidential floor area or new residential units. The Traffic Model update fee will be scaled to the size and level of traffic impact generated by a development. Proposals that require additional environmental review may require additional processing fees.~~

Project Level Access Requirements

Each development proposal will also be evaluated for site access design to ensure that a project has an appropriate connection to the transportation system, including traffic flow, bicycle and pedestrian accommodations, and appropriate access to public transit. All projects must be consistent with the City's Vision Zero Strategy. Some projects may require improvements ~~to~~ the project site design or its interface with the public right-of-way in order to accommodate a project's access and be consistent with City's Vision Zero Strategy.~~in order to accommodate a project's access needs or, in rare instances, in order to reduce the project's project-specific potentially traffic impacts to a less than significant level.~~ These types of improvements ensure safe access and minimize a project's disruption to the traffic flow of adjacent street(s). Any required access improvements must be in place prior to permission to occupy an approved development as evidenced by the City's issuance of a "Certificate of Occupancy."

Traffic Congestion Reduction Program and Adaptive Management ~~**Traffic Mitigation Program and Adaptive Management**~~

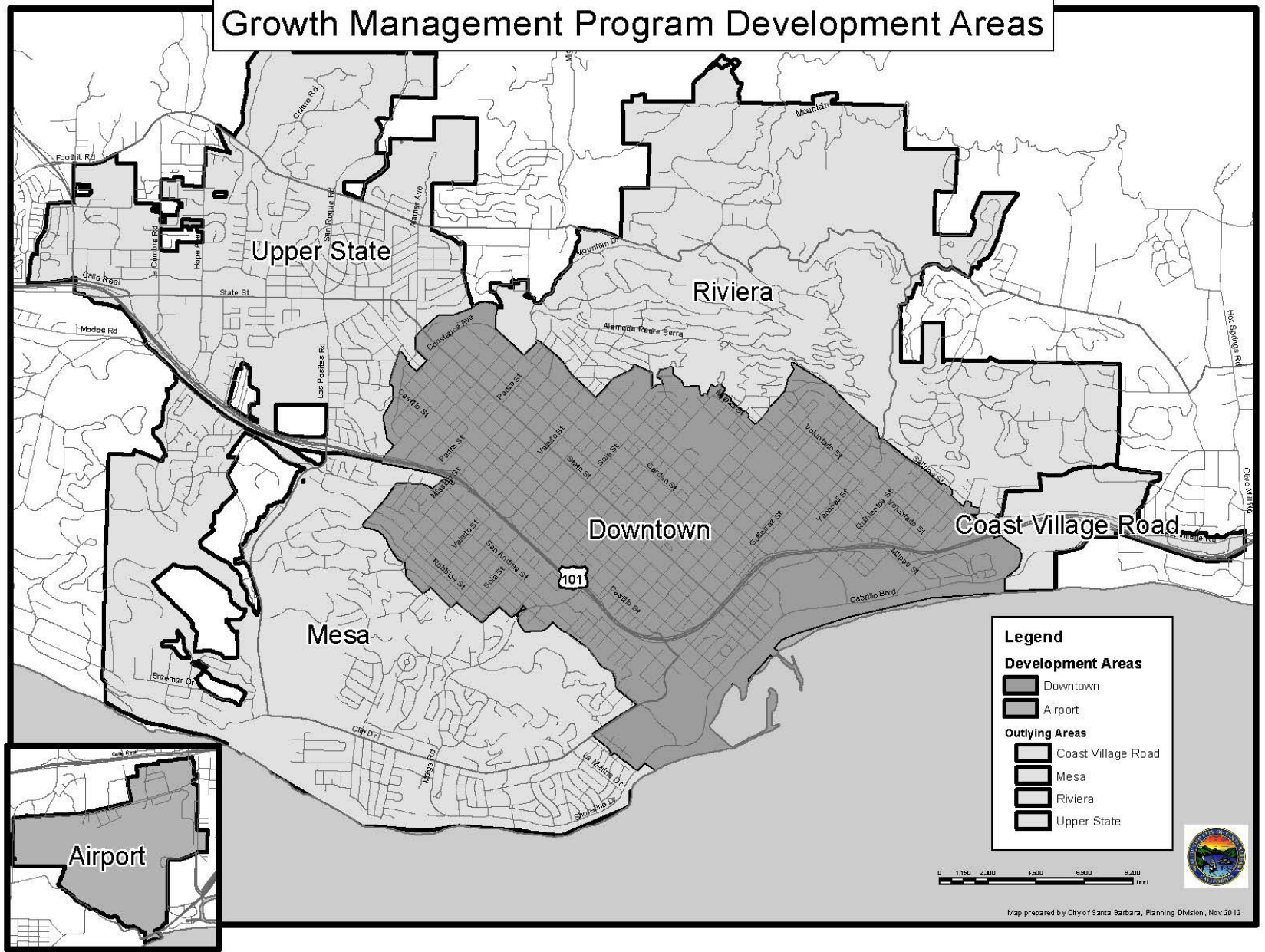
~~An important part of this Traffic Growth Management Strategy Plan is traffic congestion reduction~~traffic mitigation. Potential traffic mitigation measures were specifically identified in the 2011 General Plan FEIR and incorporated in to the General Plan. To date, these mitigation measures have not been implemented. A City Traffic Congestion Reduction Program could be developed and included in the Adaptive Management Program. The purpose of the Traffic Congestion Reduction Program is to accomplish the following: 1) to offset anticipated cumulative traffic effects, and 2) to identify a possible funding mechanism to pay for the implementation or construction of the Traffic Congestion Reduction Program.~~A City Traffic Mitigation Program will be developed alongside the Adaptive Management Program and approved by resolution of the City Council. The purpose of the program will be to accomplish the following: 1) to offset anticipated cumulative traffic impacts and 2) to identify a possible funding mechanism to pay for the implementation or construction of the traffic mitigation measures.~~

Because all new developments with additional nonresidential square feet or residential units are anticipated to contribute to a potentially significant adverse cumulative traffic impact~~effect~~, all projects will be required to participate in the Congestion Reduction Program mitigation

~~program~~ at some level, as determined by the City Council with adoption of the City's future Traffic Congestion Reduction Program. The Program would likely include a preliminary schedule and priorities for implementation. ~~Traffic Mitigation Program. The Program will likely include a preliminary schedule and prioritization of the implementation of mitigation measures.~~

The Traffic Congestion Reduction Mitigation Program ~~would~~ will be integrated with the Adaptive Management Program so the Planning Commission and City Council can make possible General Plan course corrections over the 20-year life of the General Plan. The Adaptive Management Plan ~~will~~ ~~measure~~ measures the rise of traffic congestion over time so that City decision-makers will be able to respond to a rise in traffic congestion levels by reprioritizing ~~mitigation measures~~ congestion reduction strategies or by increasing funding levels to quicken the pace of implementation. ~~of mitigation measures.~~

Growth Management Program Development Areas



City of Santa Barbara Traffic Analysis Guidelines May 2020

1.0 Introduction

This document provides guidance for evaluating the vehicle traffic congestion effects of land development projects in the City of Santa Barbara in accordance with the adopted City Traffic Management Strategy under Santa Barbara Municipal Code Chapters 28.85 and 30.170.

The guidelines are intended to inform transportation professionals, developers, City staff, decision-makers, and the public about how the City Land Development Team assesses traffic generated by proposed new nonresidential development in the City.

Project traffic congestion analysis is part of the land use and development approval process for projects subject to Chapters 28.85 or 30.170. In accordance with Public Resources Code Section 21099 and CEQA Guidelines Section 15064.5, environmental impacts of a proposed project will be evaluated using criteria other than traffic delay or congestion. However, avoiding traffic delay and congestion remains an important consideration under the City's land use and development regulations. Prior CEQA analysis of transportation impacts in the General Plan Program EIR focused on vehicle traffic congestion impacts, as measured by projected changes to roadway intersection level of service (LOS). LOS is calculated as a volume-to-capacity (V/C) ratio during peak travel times as an estimate of motorist experience of roadway congestion levels. The new CEQA analysis of transportation impacts eliminates traffic congestion as a significant impact and introduces a new standard based on metrics associated with vehicle miles traveled (VMT). The change to VMT is intended to focus development in urban centers and to reduce and minimize VMT, which is a measure of Green House Gas GHG emissions.

Section 2.0 presents City traffic standards used in project traffic congestion analysis. These include intersection level of service standards and Traffic Management Strategy policies.

Section 3.0 describes methodologies and processes for conducting traffic congestion analysis for development projects.

Section 4.0 describes the process for updating the City traffic model, and related topics.

2.0 Santa Barbara Traffic Standards

Adopted City traffic standards are found within General Plan policies, the Nonresidential Growth Management Program (Santa Barbara Municipal Code Chapters 28.85 and 30.170), and associated Traffic Management Strategy.

2.1 City Intersection Level of Service Standards.

Level of service (LOS) is a description of a motorist's average experience of delay at a given intersection and at a certain hour of the day. LOS is based on a traffic volume-to-roadway capacity (V/C) ratio for signalized locations and the amount of delay (in seconds) for stop sign controlled intersections. LOS is described in letters from A to F with A representing excellent, free-flow

conditions and F representing extreme congestion and system breakdown. Table 1 below describes the definitions and the V/C and delay ranges for each LOS grade.

The General Plan has long identified a basic City goal for acceptable traffic levels at roadway intersections of no more than LOS “C”, which corresponds to a 71-80% ratio of traffic volume to intersection capacity (V/C) at signalized intersections or average delay of greater than 15 seconds but less than 25 seconds at unsignalized, stop sign controlled intersections or roundabouts.

For purposes of evaluating traffic impacts of proposed development projects, the City identifies a signalized intersection as congested when the intersection typically operates at or above the high end of the LOS C range (greater than 0.77 V/C ratio) during peak travel times (morning and evening commute hours).

Table 1 Intersection Level of Service Descriptions		
Level of Service	Traffic Volume to Capacity Ratios and Seconds of Delay*	Description
A	0.00 – 0.60 V/C < 10 seconds delay	Excellent. No vehicle waits longer than one red light and no approach phase is fully used.
B	0.61 – 0.70 V/C >10 -15 seconds delay	Very Good. An occasional approach phase is fully used.
C**	0.71 – 0.80 V/C >15-25 seconds delay	Good. Occasionally drivers may have to wait through more than one light; backups may develop behind turning vehicles.
D	0.81 – 0.90 V/C >25-35 seconds delay	Fair. Delays may be substantial during portions of the rush hours, but enough lower volume periods occur to permit clearing of developing lines, preventing excessive backups.
E	0.91 – 1.00 V/C >35-50 seconds delay	Poor. Represents the most vehicles intersection approaches can accommodate; may be long lines of waiting vehicles through several signal cycles.
F	➤ 1.00 V/C ➤ >50seconds delay	Failure. Backups from nearby locations or on cross streets may restrict or prevent movement of vehicles out of the intersection approaches. Substantial delays with continuously increasing queue lengths.
<p>* V/C ratios pertain to signalized intersections; seconds of delay pertain to unsignalized, stop sign controlled intersections.</p> <p>**City of Santa Barbara traffic level of service standard</p> <p>Sources: <i>Highway Capacity Manual 2010, Transportation Research Board,2010</i></p>		

2.2 Determining Level of Service

City peak-hour intersection LOS standards (Section 2.1) provide the basis for inclusion of intersections on the City list of critical intersections (Section 2.4). The following describes how intersection LOS is calculated for signalized intersections, unsignalized intersections, and roundabouts.

2.2.1 Signalized Intersections

The Intersection Capacity Utilization (ICU) is the traffic analysis method used by the City to calculate volume-to-capacity (V/C) ratios and LOS at intersections. The capacity of a lane of traffic at an intersection is assumed to be 1,600 vehicles per hour on average. Ten (10) percent loss time is assumed over an hour of signal operation. Turn penalties are applied for dual turning lanes. Right turn on red is accounted for if a right turning movement is high enough to change the determination of a critical movement. Assigned right turn movements are also accounted for when calculating LOS. Other unique intersection characteristics may exist that require adjustments to the ICU method of calculation.

2.2.2 Unsignalized Intersections

The Highway Capacity Manual (HCM) method is used by the City to determine the LOS of stop-controlled intersections. LOS at unsignalized intersections is described in average seconds of delay per motorist during the peak hour. LOS is described for both individual legs of an intersection as well as the intersection as a whole. Congestion at unsignalized intersections is generally resolved with a traffic signal or roundabout, when warranted. Although an unsignalized intersection can be found on the Critical Intersections list, the LOS of unsignalized intersections is mostly requested by staff for site-specific traffic evaluation (See Site Specific Traffic Evaluation below).

2.2.3 Roundabouts

The Highway Capacity Manual (HCM) 2010 method is used to calculate the LOS of roundabouts.

2.3 General Plan Traffic Analysis and Santa Barbara Travel Demand Model

A vehicle traffic model was developed for Santa Barbara to assist in the development of the City's 2011 General Plan Update and the analysis of how gradual build-out under the Plan would impact future traffic levels to the year 2030.

The traffic model was developed with inputs of the City roadway network, existing land use and forecasted growth, and baseline traffic counts at key intersections. The model assumptions for forecasting future traffic were informed by research about how traffic generation is influenced by development patterns and factors of land use density, diversity, and destinations; street network design characteristics; and transportation demand management.

The citywide travel model analysis is provided in the General Plan Program Environmental Impact Report (EIR). The analysis demonstrated that vehicle trip generation rates are lower for land uses located in the Downtown core and surrounding areas within the City street grid system and north of U. S. Highway 101, compared to more outlying parts of the City. This is due to a compact, relatively dense, and varied mix of land uses and trip destinations (retail, employment, residential, recreational) that increase the likelihood of trips being made by other travel modes (walking, biking, busing). The analysis informed City General Plan policies and the Nonresidential Growth Management Program Ordinance provisions directing future growth to the Downtown area in order to minimize vehicle traffic congestion effects.

Forecasted future vehicle traffic volumes for the year 2030 were derived from the traffic model assuming incremental development growth under the General Plan. The analysis identified critical intersections that are either already impacted with congestion exceeding City standards during peak hours (0.77 or greater V/C ratio) or are expected to become impacted in the future (by the year 2030). This forecasted increase in the number of intersections operating at a level above City standards was recognized as a significant cumulative impact of future citywide growth under the General Plan. In adopting the General Plan, the City Council adopted findings of overriding consideration for the significant traffic impacts recognizing other benefits of the plan, and deeming the traffic impacts as acceptable.

Periodically, as traffic conditions change over time, existing and forecasted citywide traffic levels in comparison to City traffic standards will be updated with traffic counts, land use data, and traffic model runs, and the Critical Intersections List updated (see section 2.5.1).

2.4 Traffic Management Strategy

The Traffic Management Strategy is a City policy document adopted in 2013 as part of the City's overall growth management program to implement the General Plan. The primary goal of the Traffic Management Strategy is to use transportation capacity of the City street network efficiently and reserve constrained vehicle capacity for higher priority land uses. The Traffic Management Strategy was updated in 2020 when vehicle traffic congestion impacts were removed from consideration as an environmental impact under the California Environmental Quality Act.

The Traffic Management Strategy describes the parameters and criteria for determining when a proposed project's estimated net peak-hour traffic generation would use a disproportionate share of Santa Barbara's remaining roadway and intersection capacity. This is defined as one percent of capacity at any of the identified critical intersections currently not operating within City Standards or forecasted to reach City Standards by 2030.

Three geographic Development Areas were established within the Traffic Management Strategy (Attachment A - Figure 1): Downtown Development Area, Outlying Development Area (including the Upper State Street, Mesa, Coast Village Road, and Riviera areas), and Airport Development Area. The policies limit land development growth in the Outlying Development Area because land development in this area is expected to generate more vehicle traffic than if located in the Downtown Development Area. The strategy directs most land development projects into the Downtown Development Area where the land use characteristics described above minimize vehicle traffic generation and congestion effects.

2.5 Project Specific Traffic Congestion Effects

The City thresholds of significance for traffic congestion define the levels of net peak-hour traffic generation that constitute significant effects on traffic congestion.

2.5.1 Project-Specific Traffic Threshold

The project-specific threshold considers the long-term effect of peak-hour traffic generated by an individual development project in the context of intersections identified in the General Plan analysis as either already congested during peak hours or anticipated to become so by 2030 with incremental growth.

In addition, as discussed earlier, the City Traffic Management Strategy considers a single project with a project-specific traffic effect to use a disproportionate share of remaining traffic capacity, which triggers application of land use limitation policies.

Threshold of Significance for Project-Specific Traffic Congestion Effect: A significant project-specific traffic effect would result when a project's net peak-hour traffic generation would constitute one percent (0.01) or more of a signalized intersection's capacity (V/C) at one or more of the following intersections, (or one second or more delay time in the case of unsignalized intersections or roundabouts):¹

Critical Intersections	
1. Olive Mill Road & Coast Village Road	2. Coast Village Road Roundabout
3. Milpas Street & Quinientos Street	4. Milpas Street & Haley Street
5. Garden Street & Gutierrez Street	6. Garden Street & Highway 101 NB Ramps
7. Garden Street & Highway 101 SB Ramps	8. Castillo Street & Haley Street
9. Carrillo Street & Highway 101 NB Ramps	10. Carrillo Street & Highway 101 SB Ramps
11. Carrillo Street & San Andres Street	12. Mission Street & State Street
13. Mission Street & Castillo Street	14. Mission Street & Bath Street
15. Mission Street & Highway 101 NB Ramps	16. Mission Street & Highway 101 SB Ramps
17. Mission Street & Modoc Road	18. Meigs Road & Cliff Drive
19. Las Positas Road & Cliff Drive	20. Las Positas Road & Modoc Road
21. Las Positas Road & 101 SB Ramps	22. Calle Real & Highway 101 NB Ramps
23. Las Positas Road & State Street	24. Hitchcock Way & State Street
25. Hope Avenue & State Street	26. La Cumbre Road & State Street
27. Hope Avenue, Calle Real & Highway 101 NB Ramps	

Seconds of delay are used to measure the LOS of critical unsignalized intersections and roundabouts. When staff finds that a proposed project's trip generation might possibly use 1.0 additional second or more of a critical unsignalized or roundabout intersections' overall average delay, a traffic model run for the proposed project will be required to determine if the proposed project will have a traffic congestion impact. The project applicant pays for the traffic model run through a predetermined traffic model run fee.

2.5.2 Airport Area Traffic Threshold.

The Santa Barbara Airport is located about ten miles west of the City proper in a separate area of City jurisdiction surrounded by County unincorporated and City of Goleta jurisdictions. City traffic analysis for projects proposed in the Airport area is coordinated with the California Department of Transportation (Caltrans), County of Santa Barbara, and City of Goleta.

The City project-specific traffic threshold described above was derived for use with the intersections in the main part of the City jurisdiction, and does not apply in the Airport area. The following threshold is used for projects proposed in the Airport area:

Airport Area Threshold of Significance for Project-Specific Traffic Congestion Effect: A significant project-specific traffic impact would result if a project's peak-hour traffic generation would increase the volume to capacity (V/C) ratio at an intersection to greater than 0.77, or would increase the V/C ratio by 0.01 or more when an intersection is already operating at greater than 0.77 V/C ratio during (one or more) peak hours.

2.5.3 Threshold for Project Contribution to Cumulative Traffic Effects

The City threshold for a considerable project contribution to cumulative traffic effects is as follows:
Threshold of Significance for Contribution to a Significant Cumulative Traffic Congestion Effect: A considerable project contribution to cumulative traffic effects would result when a project's net peak-hour traffic together with other cumulative traffic from existing and reasonably foreseeable projects would cause an intersection to exceed 0.77 V/C; or when the project would contribute peak-hour traffic to an intersection already exceeding 0.77 V/C.2.6

In 2011, City Council found that the General Plan Update had a cumulative traffic Impact (when traffic congestion was measured under CEQA). At that time and with the adoption of the Plan, City Council determined that the economic and social needs of the updated General Plan outweighed the estimated traffic impact and adopted over-riding considerations. Following this action, all projects in the City that are consistent with the General Plan have been found in conformance with the Council's overriding considerations. Under this policy, all land developments consistent with the General Plan are excluded from the significant cumulative traffic congestion effect.

3.0 Preparation of Project Traffic Analysis

One of the stated intents of the Traffic Management Strategy is to establish a simplified, more certain, and less costly development entitlement process. Accordingly, traffic analysis for land development review is performed in-house by City staff, which in most instances avoids the need for land developers to contract with a traffic consultant to conduct a traffic analysis. If and when a project is determined by staff to possibly have a traffic congestion effect exceeding City traffic standards, staff will work with the developer to reduce the traffic effect to an acceptable level through project description changes, and/or require a more detailed assessment of traffic impacts with the City traffic model.

This section describes the process used to determine whether a land development project exceeds the traffic congestion standard and is predicted to have a traffic congestion effect. The process involves estimating project net new peak-hour traffic generation, distributing the traffic to the roadway network, and determining whether the impact to peak-hour intersection operations is significant or not per City standards.

3.1 Project Trip Generation Evaluation

The following describes processes to determine assumptions for net peak-hour traffic expected to be generated by the project.

3.1.1 Land Use

When a land development project is proposed, staff will first be interested in understanding what type of land use is proposed. Applicants should provide as much description as possible of the types and sizes of proposed land uses. Various types of land uses may generate different amounts of traffic trips at different times during the day. Some projects may also require detailed operational descriptions, such as nonresidential uses in residential areas, and other projects requiring Conditional Use Permits. Staff comments provided during pre-application consultations and review of applications for completeness will confirm project information required.

Staff uses trip generation rates that were developed through the City's traffic model (Attachment 1). The City rates may be updated periodically when new traffic counts are conducted and the traffic model is recalibrated. Other appropriate trip generation rates such as those found in the Institute of Transportation Engineers Trip Generation Report (ITE) are used only if no appropriate

City model rate exists. Once the proposed project's land use and size are identified, staff will develop a trip generation estimate for the project. The applicant does not need to submit any trip generation estimates.

A goal of City policies and the development review process is to encourage commercial spaces that are flexible and can house multiple types of commercial uses over time. However, limiting or restricting high trip-generating commercial land uses may be done as part of the permitting process to prevent a project from exceeding the City's traffic congestion standards.

3.1.2 Trip Credits

A project's traffic congestion is based on *net new* traffic generated by the project. In some cases, "trip credits" are subtracted from total projected project traffic to determine net new traffic associated with the project.

Existing Project Site Conditions/ Trip Credits: In most cases, the project site will have a building(s) and/or a current or previous City-recognized land use. Staff will need to know the net square footage of any existing building to determine the site's existing trip generation. The existing trip generation is subtracted from the proposed project's trip generation to determine a net project trip generation. If a building is currently vacant, but could be occupied without a discretionary permit, staff will use the previous land use that occupied the building to make a net trip generation determination for the proposed project. If, for some reason, the previous land use of the vacant building is in question, staff will consider the range of possible land uses under zoning and determine an appropriate land use intensity assumption for use in the trip generation evaluation.

Vacant Parcels/ Trip Credits: In the case that a project site is currently vacant, the applicant will determine if the project site had a built and active trip-generating land use at the time the most recent traffic model validation process was performed, and provide supporting evidence to staff if this is the case. If so, staff will use the previous building's land use size and type in calculating net new project trip generation. If not, no trip generation credit will be assumed for the existing conditions.

Transfer of Existing Development Rights/ Trip Credits: The Nonresidential Growth Management Program and Traffic Management Strategy provide that existing nonresidential development rights may be transferred from any Outlying Development Area into the Downtown Development Area or transferred within the same Development Area. Transfers may not be made from the Downtown Development Area to any Outlying Development Area, or to or from the Airport Development Area. However, development-associated trip credits cannot be transferred to a different site. Traffic associated with the currently proposed development will be analyzed on the new site.

3.2 Preliminary Trip Distribution

Once the trip generation evaluation is complete, staff will perform a preliminary trip distribution analysis of the project's estimated net peak-hour traffic generation. A preliminary trip distribution is an estimate of the number and direction of all peak-hour trips to and from a proposed project site onto the local roadway network. Staff uses the land use type, the trip distribution trends in the traffic model, and professional experience and judgment to distribute project-related traffic. Staff conducts this preliminary trip distribution exercise to determine how much project-related peak-hour traffic would travel through any of the City's critical intersections (see Section 2.5.1 Project-Specific Traffic Threshold above). Based on this information, staff will determine whether the project would not or might possibly have a significant project-specific peak-hour traffic congestion effect at a critical intersection.

If the preliminary trip distribution indicates the possibility of a significant project-specific traffic congestion effect, a City traffic model run will be conducted to make a final determination of the project's congestion (see below). The preliminary trip distribution is merely used to determine whether the traffic model should be run to make a final determination of a project's probability to exceed the City traffic congestion standards.

3.3 Determining Project Level of Service Changes

As described in Section 2.1 above, peak-hour intersection levels of service are based on a volume-to-capacity (V/C) ratio for signalized locations and the amount of delay (in seconds) for stop-controlled intersections. LOS is described in letters from A to F with A representing excellent, free-flow conditions and F representing extreme congestion and system breakdown.

City intersection LOS standards (Section 2.1) provide the basis for inclusion of intersections on the City list of critical intersections (Section 2.5.1). Critical intersections are those that are currently or projected to exceed 0.77 V/C ratio within the General Plan planning period. Critical intersections were initially determined within the 2011 General Plan Update process using the City traffic model. The process for adding or subtracting critical intersections from the list as traffic conditions change is described below under Section 4.4 Amending the Critical Intersections List. The list of critical intersections is used by staff to apply traffic congestion standards for analysis of development projects. When a land development proposal is submitted, staff performs a trip generation analysis and preliminary trip distribution of the trips to and from the proposed project location to the surrounding roadways, as described above. Staff will be then be looking specifically at the critical intersections to determine if a project traffic congestion effect may occur with the project.

3.3.1 Signalized Intersections

Intersection capacity is measured using the Intersection Capacity Utilization technique (ICU); as described above. When staff finds that a proposed project's trip generation might possibly use 0.01 V/C or more of a critical intersection's capacity, or the project's contribution will cause an intersection to exceed 0.77 V/C or contribute peak-hour trips to an intersection already exceeding 0.77 V/C, a traffic model run for the proposed project will be required to confirm whether the proposed project will have a traffic congestion effect. The project applicant pays for the traffic model run through a predetermined traffic model run fee. Staff will actively work with the project applicant team to inform them of a potential traffic congestion effect, in some cases prior to receiving a written applicant letter from the City. In lieu of paying the traffic model fee, an applicant may work with staff to revise the project description such that staff determines that no traffic congestion effect will occur. Staff also anticipates that in some cases a traffic model run will discover that no traffic congestion effect will occur as a result of a project due to the more detailed analysis provided by a model run.

3.3.2 Unsignalized Intersections

Seconds of delay are used to measure the LOS of critical unsignalized intersections and roundabouts. When staff finds that a proposed project's trip generation might possibly use one second of a critical unsignalized or roundabout intersections' overall average delay, a traffic model run for the proposed project will be required to determine if the proposed project will have a traffic congestion effect. The project applicant pays for the traffic model run through a predetermined traffic model run fee. Staff will actively work with the project applicant team to inform them of a potential traffic congestion effect, in some cases prior to receiving a written applicant letter from the City. In lieu of paying the traffic model fee, an applicant may work with staff to revise the

project description such that staff determines that no traffic congestion effect will occur. Staff also anticipates that in some cases a traffic model run will discover that no traffic congestion effect will occur as a result of a project due to the more detailed analysis provided by a model run.

3.4 Site-Specific Traffic Evaluation

Staff will also evaluate land development projects for site-specific traffic and circulation issues at the interface where project traffic enters the local roadway network. This evaluation is conducted to ensure that anticipated project traffic will safely and efficiently enter and exit the project site without disruption to the city's transportation system including, but not limited to: the automotive, transit, bicycle, and pedestrian users and facilities. Evaluation of project site access can result in staff adding project requirements to make project site access safe and efficient.

4.0 Traffic Model Updates

The City's traffic model is used to monitor the build-out of the General Plan. As time passes and new projects are constructed, existing traffic conditions change. Economic changes, fuel costs, technology changes, and travel demand changes external to the City of Santa Barbara also affect traffic conditions. As conditions change, the traffic model will be updated to keep decision-makers apprised and to add or subtract critical intersections on the City list.

4.1 Traffic Model Fee

A traffic model fee was established by City Council as part of the Land Development Permitting fees. The fee is based on the square footage of new nonresidential development and the number and type of new residential units. The fee structure was developed based on proportional increases in traffic growth, such that the total cost needed for a new traffic model update would correlate with the time in which it is needed.

4.2 Traffic Model Updates

Traffic model updates will be performed when the traffic model fee has accumulated enough to finance the update, or when staff deems existing conditions have changed enough to warrant a new model update at additional cost to the City. New traffic volume counts will be taken at key roadway intersections throughout the City as input to the model, along with updated land use development information. Model assumptions and parameters will be updated and validated. Model runs will provide updated citywide forecasted traffic levels of service, and the City critical intersections list will be updated as needed.

4.3 Adaptive Management Program

The Adaptive Management Program (AMP) was established as a way to monitor the General Plan's implementation and identify any unintended consequences of the Plan, allowing timely policy modifications between major Plan updates as needed. The AMP includes an annual report of General Plan related statistics and performance measures. A section of the AMP provides information on traffic and congestion levels, as well as statistics of other modes of transportation. When new traffic counts are conducted or the traffic model is updated, new LOS measurements of existing traffic conditions will be presented in the AMP.

4.4 Amending the Critical Intersections List

As discussed earlier, the City's Critical Intersections List is a key component of traffic analysis of development projects. The List identifies intersections with peak-hour levels of service (LOS) exceeding the City congestion standard of 0.77 volume-to-capacity (V/C) ratio, or forecasted to become congested in the future with assumed growth over time. As traffic conditions change over the Plan build out period (to the year 2030) or improvements are made to certain intersection locations, adjustments to the Critical Intersections List may be necessary. A new intersection will need to be added to the List if a new traffic count shows that an intersection not currently on the List exceeds 0.77 V/C LOS C during peak travel hour(s). A new intersection will also need to be added to the List if a traffic model update shows that an intersection not currently on the list is expected to exceed 0.77 V/C LOS C in the future.

Conversely, an intersection will need to be taken off the List should an intersection improvement be made that will cause it to operate at 0.77 V/C or less for existing and future conditions.

Once staff discovers that either case will occur, the subject intersection will either be added or deleted from the Critical Intersections List and the updated List included in the next AMP update to inform decision makers of the change.

Attachment

1. Traffic Model Rates

Figures

- A. Growth Management Program Development Areas
- B. Traffic Model Zones

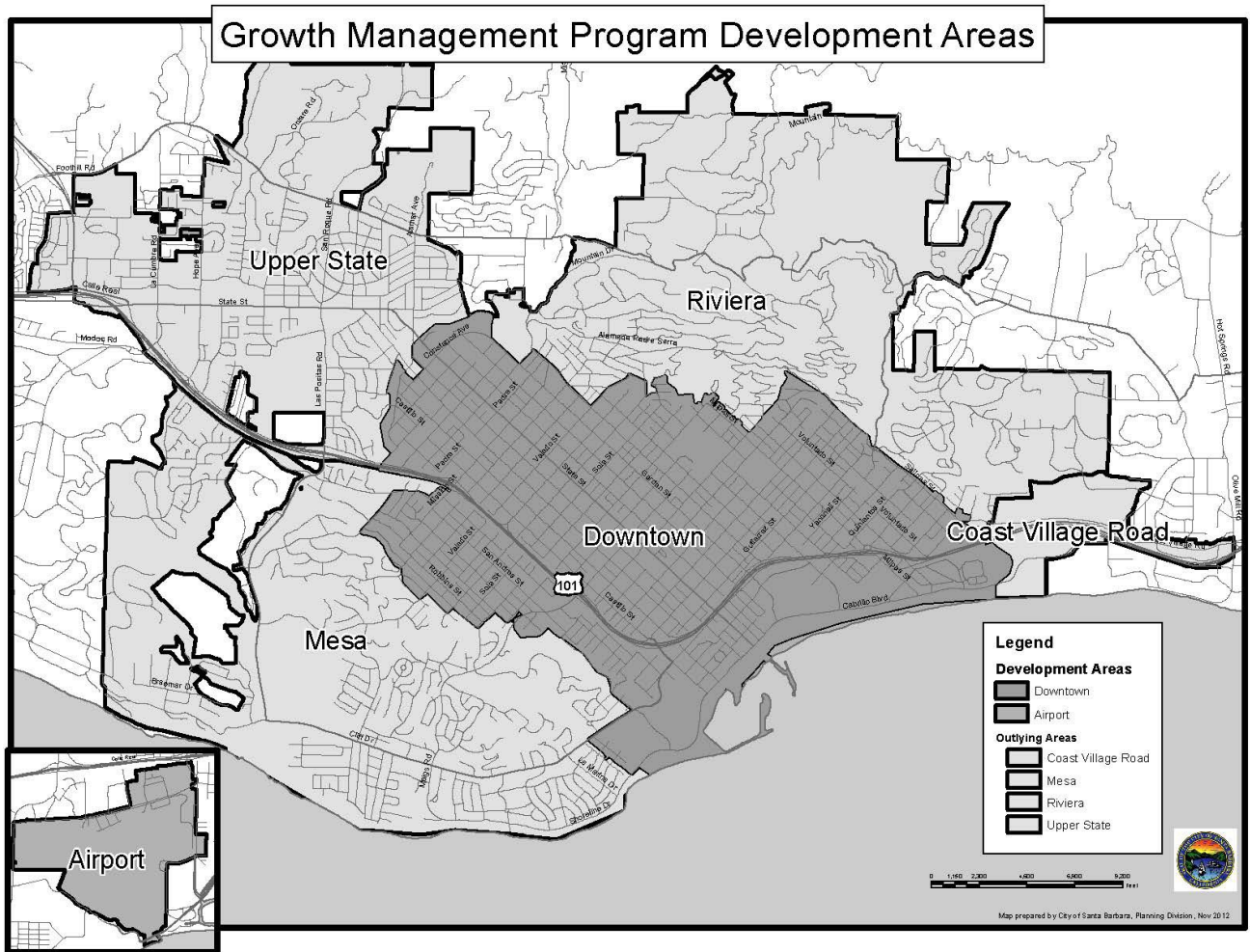


Figure A: Growth Development Management Areas

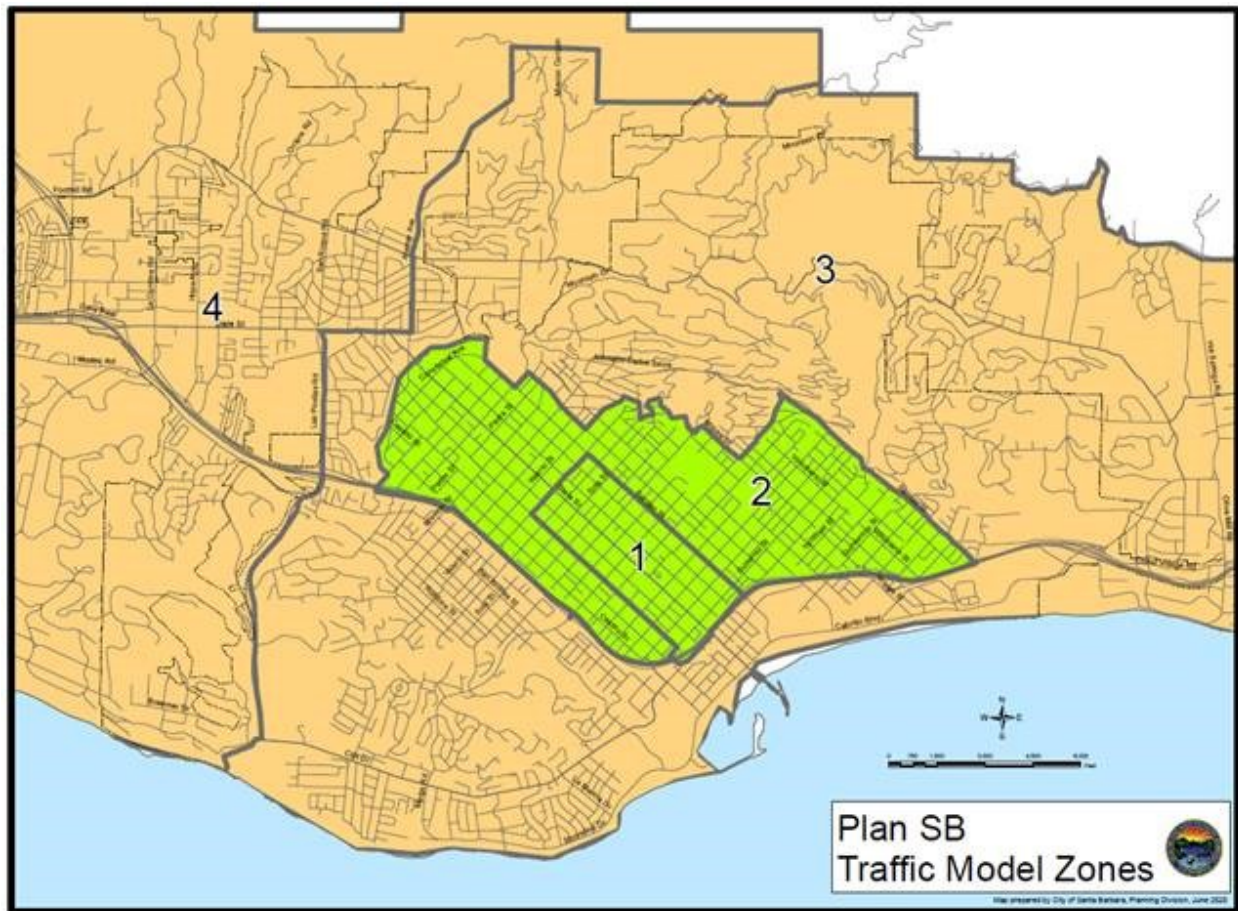


Figure B: Traffic Model Zones (Reference for Traffic Model Rates)

References

1. City of Santa Barbara, *Santa Barbara General Plan, Sustainability Framework, Land Use Element, Circulation Element*, December 2011.
Sustainability Framework:
<https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?blobid=16896>
Land Use Element:
<https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=16898>
Circulation Element:
https://www.santabarbaraca.gov/gov/depts/pw/transpark/master_plans/circulation_element.asp (1998 Circulation Element)
<https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=16905> (additional policies added to the Circulation Element as part of the General Plan Update in 2011)
2. City of Santa Barbara, *Nonresidential Growth Management Program, Santa Barbara Municipal Code Chapters 28.85 and 30.170*) City of Santa Barbara, *Program Environmental Impact Report for the Plan Santa Barbara General Plan Update, Volumes 1-3*, December 2011.
Volume 1 – Certified Final Program EIR:
<https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=16926>
Volume 2 – Appendices:
<https://www.santabarbaraca.gov/civicax/filebank/blobdload.aspx?BlobID=16927>
3. City of Santa Barbara, *Traffic Management Strategy, as amended*.
Link to be inserted at a later date

Project Traffic Analysis Form

1. Traffic Analyst and Date

2. Project Description (provided by Project Planner/Applicant):

- Land Uses. Identify proposed land uses and SF and/or #units for each, and identify existing uses and/or buildings to be displaced.
 - Identify any other relevant prior use information/ trip credits or trip transfers
- GP & Zoning designation. If new building, use allowable land use with greatest or average traffic generation rate for traffic analysis, not just currently proposed use?
- Operational assumptions. For land uses with periodic group uses, identify reasonable maximum assumptions for numbers, sizes, durations, days of week, and times of day.

3. Project Site Location

- Identify affected roadways (highway, arterials, collectors) and intersections affected, and basis of determination
- Identify Land Development Area(s) corresponding with SB traffic model areas that project site is located within

4. Critical Intersections/ Traffic Levels

- Identify any intersections on City critical intersections list, and existing LOS and 2030 forecasted LOS, and source/date of data

5. Trip Generation

- Identify PHT and ADT trip generation rates for existing and future land uses, and sources (e.g., SB traffic model, ITE, consultant study)
- Identify net change in PHT and ADT compared to existing (project-specific)

6. Trip Distribution

- Distribute trips to intersections and identify %s going each direction; identify basis for % splits (e.g., prior report, analyst judgment, etc.)

7. Traffic Congestion Impact, based on .01 PH contribution to critical intersection

- If less than 16 trips to a critical movement, this is considered not a traffic congestion impact.
- If close to threshold value, require City model run or traffic study to confirm
- If 1% for critical intersection, apply Growth Management Ordinance/Traffic Management Strategy land use provisions.

8. Congestion Management Plan Analysis, as applicable

9. Transportation Facilities & Safety Evaluation

Attachment 1: Traffic Model Rates (AM Peak Hour)

TABLE 1 AM PEAK HOUR VEHICLE TRIP GENERATION RATE COMPARISON					
Residential ¹					
Land Use Type	Units	2008 PlanSB Model Area Type 1	2008 PlanSB Model Area Type 2	2008 PlanSB Model Area Type 3	2008 PlanSB Model Area Type 4
Single-Family (SF)	Dwelling Units	0.66	0.90	1.02	1.01
Multi-Family Zero Cars (MF_0)	Dwelling Units	0.24	0.25	0.28	0.28
Multi-Family One Car (MF_1)	Dwelling Units	0.34	0.46	0.53	0.52
Multi-Family Two Cars (MF_2)	Dwelling Units	0.48	0.58	0.66	0.66
Multi-Family Three or More Cars (MF_3P)	Dwelling Units	0.61	0.69	0.80	0.79
Non-Residential ²					
Land Use Type	Units	2008 PlanSB Model Area Type 1	2008 PlanSB Model Area Type 2	2008 PlanSB Model Area Type 3	2008 PlanSB Model Area Type 4
Commercial Services	Thousand Square-feet	5.61	7.44	8.31	8.24
Entertainment	Thousand Square-feet	1.99	2.43	2.71	2.67
Auto Related	Thousand Square-feet	0.94	1.01	1.13	1.11
Restaurant	Thousand Square-feet	5.13	6.74	6.61	6.50
Retail	Thousand Square-feet	1.72	2.38	2.13	2.10
Lodging	Thousand Square-feet	0.18	0.14	0.24	0.24
Office	Thousand Square-feet	0.87	1.22	1.36	1.36
Institutional	Thousand Square-feet	3.30	3.53	3.94	3.91
Industrial	Thousand Square-feet	0.49	0.52	0.58	0.58
Hospital	Thousand Square-feet	N/A	1.15	N/A	N/A
Religious Facilities	Thousand Square-feet	0.44	0.47	0.53	0.52
Police and Fire Services	Thousand Square-feet	0.56	0.60	0.66	0.66
Elementary and Middle School	Students	0.38	0.40	0.44	0.44
High Schools	Students	0.14	0.14	N/A	0.16
Colleges	Students	N/A	0.02	0.02	N/A
Recreation (Parks and Beaches)	Relative Popularity ³	N/A	N/A	N/A	N/A
Golf	Acres	N/A	N/A	0.23	0.23
SBCAG_Agricultural ¹	Employees	N/A	N/A	0.21	0.21
SBCAG_Industrial ¹	Employees	N/A	N/A	0.47	0.47
SBCAG_Commercial ¹	Employees	N/A	N/A	0.31	0.30
SBCAG_Office ¹	Employees	N/A	N/A	0.22	0.22
SBCAG_Service ¹	Employees	N/A	N/A	0.33	0.33
¹ The ITE manual does not stratify multifamily dwelling units by auto-ownership. ITE multifamily rates range from 4.18 to 6.72 depending on the dwelling type. Rates based on auto-ownership were developed from National Household Travel Survey (NHTS) data for the City of Santa Barbara. NHTS rates range from a minimum of 0.69 to a maximum of 11.75.					
² Not all non-residential land use categories are present in each area type. 2008 trip generation rates were only developed for land uses present in 2008 in each area type.					
³ Recreational trips are generated at the home end (either Residential or Lodging) and distributed to the various Recreational areas of the City based on their relative popularity. Relative popularity was calibrated using count data near the recreational sites.					
Source: Fehr & Peers, 2011.					

Attachment 1: Traffic Model Rates (PM Peak Hour)

TABLE 2 PM PEAK HOUR VEHICLE TRIP GENERATION RATE COMPARISON					
Residential ¹					
Land Use Type	Units	2008 PlanSB Model Area Type 1	2008 PlanSB Model Area Type 2	2008 PlanSB Model Area Type 3	2008 PlanSB Model Area Type 4
Single-Family (SF)	Dwelling Units	0.62	0.82	0.94	0.93
Multi-Family Zero Cars (MF_0)	Dwelling Units	0.23	0.27	0.31	0.30
Multi-Family One Car (MF_1)	Dwelling Units	0.32	0.42	0.48	0.48
Multi-Family Two Cars (MF_2)	Dwelling Units	0.46	0.54	0.62	0.62
Multi-Family Three or More Cars (MF_3P)	Dwelling Units	0.58	0.68	0.78	0.77
Non-Residential ²					
Land Use Type	Units	2008 PlanSB Model Area Type 1	2008 PlanSB Model Area Type 2	2008 PlanSB Model Area Type 3	2008 PlanSB Model Area Type 4
Commercial Services	Thousand Square-feet	7.62	8.94	9.95	9.87
Entertainment	Thousand Square-feet	2.71	3.24	3.61	3.57
Auto Related	Thousand Square-feet	1.21	1.29	1.44	1.42
Restaurant	Thousand Square-feet	7.38	10.22	9.97	9.86
Retail	Thousand Square-feet	2.45	3.37	3.00	2.98
Lodging	Thousand Square-feet	0.24	0.19	0.33	0.33
Office	Thousand Square-feet	0.74	1.03	1.15	1.15
Institutional	Thousand Square-feet	3.61	3.83	4.27	4.24
Industrial	Thousand Square-feet	0.39	0.41	0.46	0.46
Hospital	Thousand Square-feet	N/A	1.05	N/A	N/A
Religious Facilities	Thousand Square-feet	0.60	0.64	0.72	0.71
Police and Fire Services	Thousand Square-feet	0.67	0.71	0.79	0.79
Elementary and Middle School	Students	0.06	0.06	0.07	0.07
High Schools	Students	0.02	0.02	N/A	0.02
Colleges	Students	N/A	0.02	0.02	N/A
Recreation (Parks and Beaches)	Relative Popularity ³	N/A	N/A	N/A	N/A
Golf	Acres	N/A	N/A	0.42	0.42
SBCAG_Agricultural ¹	Employees	N/A	N/A	0.16	0.16
SBCAG_Industrial ¹	Employees	N/A	N/A	0.36	0.36
SBCAG_Commercial ¹	Employees	N/A	N/A	0.36	0.36
SBCAG_Office ¹	Employees	N/A	N/A	0.18	0.18
SBCAG_Service ¹	Employees	N/A	N/A	0.32	0.32
¹ The TIE manual does not stratify multifamily dwelling units by auto-ownership. TIE multifamily rates range from 4.18 to 6.72 depending on the dwelling type. Rates based on auto-ownership were developed from National Household Travel Survey (NHTS) data for the City of Santa Barbara. NHTS rates range from a minimum of 0.69 to a maximum of 11.75.					
² Not all non-residential land use categories are present in each area type. 2008 trip generation rates were only developed for land uses present in 2008 in each area type.					
³ Recreational trips are generated at the home end (either Residential or Lodging) and distributed to the various Recreational areas of the City based on their relative popularity. Relative popularity was calibrated using count data near the recreational sites.					
Source: Fehr & Peers, 2011.					

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RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA BARBARA AMENDING THE TRAFFIC MANAGEMENT STRATEGY ADOPTED BY CITY COUNCIL RESOLUTION NO. 13-010 AND APPROVING TRAFFIC ANALYSIS GUIDELINES IMPLEMENTING THE AMENDED TRAFFIC MANAGEMENT STRATEGY

WHEREAS, the City's Nonresidential Growth Management Program (Santa Barbara Municipal Code Chapters 28.85 and 30.170) establishes land use and development standards and requirements, including standards and criteria intended to avoid or mitigate traffic delay and congestion impacts from nonresidential development within the City;

WHEREAS, City Council Resolution No. 13-010 implements the Nonresidential Growth Management Program by adopting project review criteria as a Traffic Management Strategy;

WHEREAS, effective July 1, 2020, in accordance with Public Resources Code Section 21099 and CEQA Guidelines Section 15064.5, environmental impacts of a proposed project will be evaluated using criteria other than traffic delay or congestion;

WHEREAS, avoiding traffic delay and congestion remains an important consideration under the General Plan and land use and development regulations adopted by the Nonresidential Growth Management Program; and

WHEREAS, this resolution implements existing land use and development standards and criteria.

THEREFORE, THE COUNCIL OF THE CITY OF SANTA BARBARA RESOLVES AS FOLLOWS:

1. The Traffic Management Strategy adopted by Resolution No. 13-010 is amended as stated in the Amended Traffic Management Strategy submitted as Attachment 1 to the Council Agenda Report relating to this matter dated June 23, 2020.
2. The Traffic Analysis Guidelines submitted as Attachment 2 to the Council Agenda Report relating to this matter dated June 23, 2020.
3. Resolution No. 13-010 remains in full effect except as amended or supplemented by this Resolution.
4. This action is exempt from CEQA, pursuant to Section 15061(b)(3) of the

State CEQA Guidelines. State CEQA Guidelines Section 15061(b)(3) provides that a project is exempt from CEQA if the activity is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The Amendments to the Traffic Management Strategy and approval of the Traffic Analysis Guidelines are updates to local procedures for implementation of existing land use and development standards and criteria, which are technical changes concerning general policy for the implementation of CEQA. Accordingly, there is no possibility that the Amendments to the Traffic Management Strategy and approval of the Traffic Analysis Guidelines will have a significant effect on the environment.

5. Highlighted text in the documents approved by this Resolution is for convenience only. The Transportation and Planning Manager is authorized to prepare and make available to the public final versions of the approved documents consistent with this Resolution.

6. This Resolution is effective upon adoption.



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Human Resources Division, Administrative Services Department

SUBJECT: Approval Of Benefits Administration Contract

RECOMMENDATION:

That Council authorize the City Administrator to enter into a two year agreement with Benefit Coordinators Corporation (BCC) for online employee benefits administration services effective July 1, 2020.

DISCUSSION:

The City contracts with an online benefits administration system and portal. The services provided by the contractor include: on-going processing of benefits transactions for employees and retirees; weekly carrier eligibility file updates; monthly consolidated premium accounting; monthly carrier premium distribution and reporting; a web application site for employee and retiree plan elections and data history; and COBRA (continuation health insurance coverage) administration. Since 2017, the City has contracted with Businessolver.com, Inc. for these services. The contract end date is June 30, 2020.

In an effort to make the employee benefits administration process more user and administrative friendly, and to address and counter an increase of monthly fees despite a decrease in requested service provisions (due to our transition to CalPERS Health Plans), a Request for Proposal was completed to consider alternate benefits administration vendors. Staff reviewed proposals and viewed demonstrations from selected vendors. Staff found that Benefit Coordinators Corporation (BCC) not only provides a full range of employer and employee self-service functionality at a lower fee, but also is the only benefits administrator currently working to enable their systems to interface directly with CalPERS, reducing staff time for manual enrollment/disenrollment and payroll deduction processing in the future.

Due to a very short timeline prior to the contract expiration with Businessolver on June 30, 2020, staff submitted a New Group Notification Form to BCC in March of 2020, in order to begin the transition process for a July 1, 2020 effective date.

The contract with Benefit Coordinators Corporation (BCC) contains two main cost elements:

- A one-time fee for implementation services for approximately \$9,723;
- A monthly fee of \$7.04 per medical-enrolled employee. This is a 34% lower rate than the current charge of \$10.70 per medical-enrolled employee. The total annual savings is estimated at \$36,855.

The initial agreement term with Benefit Coordinators Corporation (BCC) is for two years, expiring on June 30, 2022.

BUDGET/FINANCIAL INFORMATION:

No additional appropriations are needed. If there is a cost for future open enrollment periods, it will be included in the next two year budget cycle.

A copy of the contract may be requested from the Human Resources Office for public review; please contact hr@SantaBarbaraCA.gov to request a copy.

PREPARED BY: Katharina Carls, Human Resources Assistant

SUBMITTED BY: Wendy Levy, Human Resources Manager

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Engineering Division, Public Works Department

SUBJECT: Contract For Design Of Carpinteria Street Bridge Replacement Project

RECOMMENDATION: That Council:

- A. Authorize the Public Works Director to execute a City Professional Services contract with Dewberry Engineers Inc. in the amount of \$999,335 for design services of the Carpinteria Street Bridge Replacement Project, and authorize the Public Works Director to approve expenditures of up to \$99,935 for extra services that may result from necessary changes in the scope of work;
- B. Accept Highway Bridge Program grant funding, and authorize an increase in appropriations and estimated revenues in the Streets Grant Capital Fund in the amount of \$708,240, funded by a Highway Bridge Program grant, for the participating share of the Preliminary Engineering phase of design for the Carpinteria Street Bridge Replacement Project; and
- C. Approve the allocation of available appropriations in the Pavement Maintenance Program in the Measure A Capital Fund in the amount of \$91,760, authorize the transfer of such funds to the Streets Grant Capital Fund, and approve an increase in appropriations and estimated revenues in the Streets Grant Capital Fund, funded by the transfer, for the City's share of the Preliminary Engineering phase of design for the Carpinteria Street Bridge Replacement Project.

EXECUTIVE SUMMARY:

The Carpinteria Street Bridge qualifies for replacement through the Highway Bridge Program. The existing bridge is a timber structure that was constructed in 1925 and spans Sycamore Creek. The bridge has served the community for 95 years and now requires removal and replacement. The new structure will widen the roadway across the bridge providing a wider driving and walking space, have crash-rated railings, and be built to today's standards. Staff solicited design proposals through a competitive Request for Proposals process and determined Dewberry Engineers Inc. to be the most qualified firm. Dewberry Engineers Inc. recently merged with Drake Haglan and Associates, who designed the recently constructed Montecito, Anapamu, and De La Guerra Street Bridges.

DISCUSSION:

Background

The Carpinteria Street Bridge spans over Sycamore Creek between Soledad and Canada Streets in the City's Eastside neighborhood. Originally constructed in 1925, it is a three-span timber bridge consisting of a timber deck and girders with an asphalt-wearing surface, supported by timber bent caps and columns resting on masonry and concrete footings. The bridge has served the community for 95 years, with Carpinteria Street serving as a major collector, carrying an average of 4,700 vehicles per day. Caltrans inspects all bridges across the state in accordance with National Bridge Inspection Standards. Based upon recent inspection reports, the Carpinteria Street Bridge is currently designated as being structurally deficient, making it eligible for replacement through the Highway Bridge Program (HBP). The City performed minor repairs to the bridge's substructure within the past five years to extend its service life.

The Federal Highway Administration (FHWA) provides funding for the replacement and rehabilitation of bridges located off the state and interstate highway system. Caltrans administers the funds through the HBP. City staff successfully applied to have the Carpinteria Street Bridge programmed for replacement through the HBP with the first year of funding available in Fiscal Year 2019/2020. Caltrans authorized Preliminary Engineering funding on December 4, 2019, allowing the City to proceed with the design consultant selection process.

Project Description

The Carpinteria Street Bridge Replacement Project (Project) will remove and replace the structurally deficient bridge with a new bridge that meets current seismic, safety, and design standards. The Project will include widening the roadway width across the bridge to match the approach widths, installing raised sidewalks, installing new crash-rated railings, relocating domestic water and gas facilities, constructing channel walls, planting landscape materials, treating storm water, removing non-native vegetation, and re-vegetating the adjacent creek banks.

An integral part of bridge design includes performing a hydraulic analysis of the drainage area and current creek characteristics to help determine several design features of the replacement bridge.

Design Phase Consultant Engineering Services

Staff recommends that Council authorize the Public Works Director to execute a contract with Dewberry Engineers Inc. (Dewberry) in the amount of \$999,334.71 for design services. In February 2020, staff solicited a Request for Proposals (RFP) for the design of the Project, following strict Caltrans Local Assistance Procedures Manual requirements. Three consulting firms submitted proposals. After scoring the proposals, interviews were held with all three firms to determine the most qualified firm. Once the interviews were evaluated and scored, staff concluded that Dewberry is the most qualified

consultant for this Project. Dewberry is familiar with this type of work and has successfully completed similar bridge replacement designs for several other bridges within the City. Staff have negotiated with Dewberry and reached an agreement upon a final contract that delivers the services required at a fair and reasonable cost to the City.

The design is broken into three phases of work. Phase 1 consists of all tasks required to obtain environmental clearance; Phase 2 consists of all tasks required to certify right of way; and Phase 3 consists of all tasks required to produce construction-ready bid documents and assist with the bidding process. Dewberry will not begin Phase 2 or 3 tasks without written approval from the City Engineer. The contract budget for each phase is shown in the below table.

Phase	Base Contract
Phase 1	\$563,973.00
Phase 2	\$151,064.00
Phase 3	\$284,297.71
Total:	\$999,334.71

Phase 4 services, included in the RFP, includes design support services during construction. This scope and fee will be defined at the end of Phase 3 and awarded with the construction contract.

Community Outreach

Extensive community outreach for the Project is anticipated during the conceptual design phase and will continue through construction. The design will also be fully vetted through both an internal and public review process. Elements of community outreach are included in the design contract and will be included in the construction contract. Project Development Team (PDT) meetings will be assembled for the Project, consisting of City and Consultant Project Managers, City Transportation Planning, City Traffic Engineering, and other applicable City staff, Santa Barbara County Flood Control, and Caltrans. The PDT will review and provide input through three distinct design phases, Concept Design, Preliminary Design including Right of Way, and Final Design. Additional public information will be disseminated throughout the Project in a timely manner, similar to what has been done for other recently completed bridge replacement projects.

BUDGET AND FINANCIAL INFORMATION:

The FHWA has delegated authority to Caltrans to administer the Local HBP for the State of California. Federal HBP funds will be used to reimburse the City for 88.53 percent of eligible design, right of way, and construction phase costs. City match funds are needed for the remaining 11.47 percent of eligible costs. The City match for Phase 1 is funded by the Measure A Capital Fund. The following summarizes all estimated total Project costs:

ESTIMATED TOTAL PROJECT COST

**Cents have been rounded to the nearest dollar in this table.*

	GRANT	CITY SHARE	TOTAL
City Design Cost	\$124,208	\$16,092	\$140,300
Consultant Design Cost	\$845,909	\$109,597	\$955,506
<i>Design Subtotal</i>	\$970,117	\$125,689	\$1,095,806
City Right of Way Cost	\$93,993	\$12,178	\$106,171
Consultant Right of Way Cost	\$38,802	\$5,027	\$43,829
Right of Way Capital	\$752,505	\$97,495	\$850,000
<i>Right of Way Subtotal</i>	\$885,300	\$114,700	\$1,000,000
Construction Contract	\$4,587,625	\$594,375	\$5,182,000
Construction Change Order Allowance	\$458,585	\$59,415	\$518,000
<i>Subtotal</i>	\$5,046,210	\$653,790	\$5,700,000
Construction Support Services (Construction Management, Inspection, Material Testing, etc.)	\$630,776	\$81,724	\$712,500
<i>Subtotal</i>	\$630,776	\$81,724	\$712,500
<i>Construction Subtotal</i>	\$5,676,986	\$735,514	\$6,412,500
TOTAL PROJECT COST	\$7,532,403	\$975,903	\$8,508,306

With the acceptance and appropriation of HBP grant funding (\$708,240) and Council's approval of the recommended transfer from the Measure A Capital Fund (\$91,760), there will be sufficient appropriations in the Streets Grant Capital Fund totaling \$800,000 to cover the Project's Phase 1 design costs. City staff anticipate returning to Council to appropriate future funds to cover Phase 2 and 3 design and construction costs.

ENVIRONMENTAL REVIEW:

The Project will improve safety and accessibility for pedestrians and will contribute to the City's sustainability goals by encouraging more people to walk, thereby reducing energy consumption and air pollution. The Project will also include minor creek restoration work along the creek banks adjacent to the bridge.

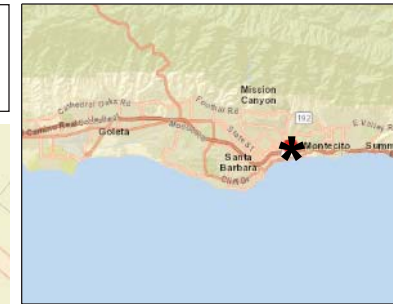
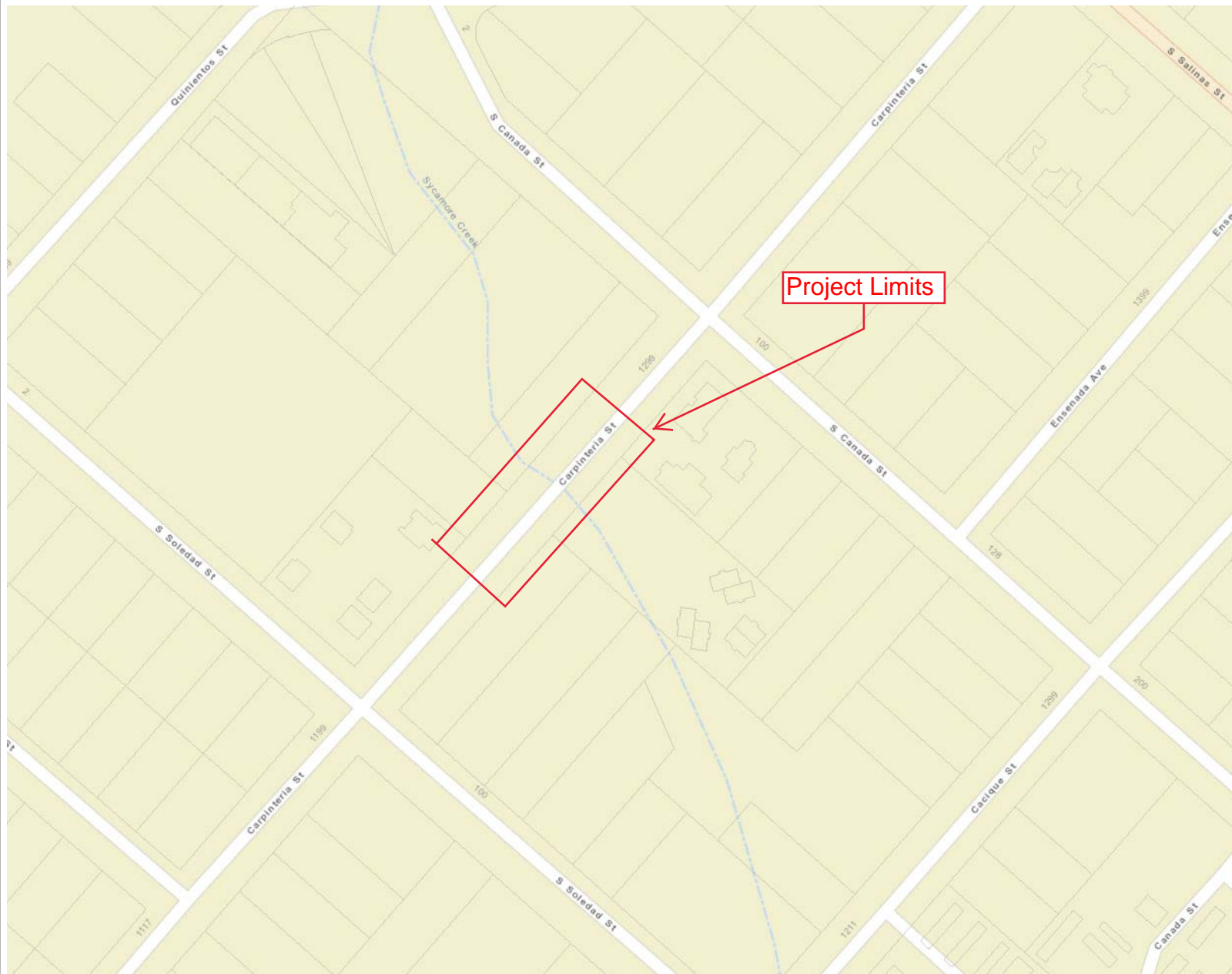
A copy of the contract may be requested from the Public Works Department for public review; please contact us at PWInfo@SantaBarbaraCA.gov to request a copy.

The Project is subject to review under both the California Environmental Quality Act and the National Environmental Policy Act. Environmental determinations will be made during Phase 1 of the design contract.

ATTACHMENT:	Project Location Map
PREPARED BY:	Ashleigh Shue, Principal Civil Engineer/EG/sk
SUBMITTED BY:	Rebecca J. Bjork, Public Works Director
APPROVED BY:	City Administrator's Office



Carpinteria Street Bridge Project Location Map



Legend

- City Limits
- Assessor's Parcels - City
- World Street Map

1: 2,092



348.631 0 174.315 348.631 Feet

MAP DISCLAIMER

WGS_1984_Web_Mercator_Auxiliary_Sphere

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Notes

Project Location Map



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Transportation and Parking Division, Public Works Department

SUBJECT: First Amendment To Contract For Survey Services For The Westside Bike Boulevard Gap Closure Vision Zero Project

RECOMMENDATION:

That Council authorize the Public Works Director to execute the First Amendment to City Professional Services Contract No. 21900048 with Stantec Consulting Services, Inc., to increase the contract amount by \$27,100 for a total contract amount of \$60,060 for survey services.

EXECUTIVE SUMMARY:

The Westside Bike Boulevard Gap Closure Vision Zero Project (Project) will provide cyclists with two low stress bicycle boulevards along San Andres and Gillespie Streets as well as a strong connection to Downtown primarily through Micheltorena and Sola Streets. The City received a \$4.4 million State Active Transportation grant for the Project following a series of robust outreach with the Westside Community as part of the Bicycle Master Plan. The Project's scope of work was modified and documented in the Council- adopted Westside Neighborhood Transportation Management Plan (March 10, 2020) to change the original bicycle boulevard location from Chino Street to San Andres and Gillespie Streets after further traffic analysis determined that too many vehicles would need to be diverted from Chino Street onto neighboring streets. Council's action approves a contract amendment for additional survey services needed along San Andres and Gillespie Streets, which are needed for the Project's design phase. Additional community engagement is also scheduled during the Project's design phase.

DISCUSSION:

Background

The Project is a state-funded Active Transportation Program (ATP) Cycle 3 project providing a safe route to schools and work within the Westside neighborhood and to Downtown. The Project originated from the Bicycle Master Plan adopted by Council in 2016 after robust community outreach. The Project will construct two low-stress bike boulevards through the Westside along Gillespie and San Pascual Streets to connect

Council Agenda Report

First Amendment To Contract For Survey Services For The Westside Bike Boulevard Gap Vision Zero Closure Project

June 23, 2020

Page 2

neighborhood schools and provide a cross-town route for commuter cyclists traveling through the Westside to get to other destinations. A bike boulevard is a lightly trafficked street (no more than 1,500 vehicles per day) that favors through bike movements at intersections. The bike boulevards will then connect and cross over US Highway 101 along Micheltorena Street and will lead to Downtown via Sola Street. The Downtown connection ends at Santa Barbara High School, where the route will connect to new bike routes being created in the Eastside neighborhood as part of the Eastside Green Lanes and Bike Boulevard Gap Closure Project.

The original grant application proposed a bicycle boulevard along Chino Street in order to prioritize bicycle movements as a north-south connector through the Westside. During preliminary Project design, an in-depth traffic analysis of the Westside revealed significant cut-through traffic on Chino Street and that creating a bicycle boulevard on Chino Street would divert too much traffic to other neighborhood streets. Through the public outreach process for the Westside and Lower West Neighborhoods Transportation Management Plan (Plan), the concept of changing the Project from one bike boulevard on Chino Street to two bike boulevards along Gillespie and San Pascual Streets was developed and supported by the community. The Plan was also unanimously supported by City Council on March 10, 2020. The Project is pending final approval by California Transportation Commission (CTC) Staff, where approval is anticipated in June 2020. As a result of the scope change, additional survey services are needed to complete the Project's design.

In April 2018, four local survey firms were directly solicited to provide proposals for topographic survey, delineation of right-of-way, and corner record preparation. Stantec Consulting Services, Inc. (Stantec), the sole proposer, was determined capable of performing the above services and has a proven track record of providing high quality services. Contract No. 21900048 was executed through the Purchasing Division on August 14, 2018, for a total not-to-exceed sum of \$32,960. The contract was funded with Bicycle Improvement Project funds in the Transportation Development Act (TDA) Fund in order to advance the Project before the grant funds were available.

Effective January 30, 2020, the California Transportation Commission has given Caltrans approval to distribute the ATP grant funds, allowing the City to proceed with the Project Approval and Environmental Document (PA&ED) phase of this Project, which will include preliminary design and environmental clearance. The acceptance and appropriation of the ATP grant funds for the PA&ED phase were previously approved by Council on May 19, 2020. Construction is anticipated to begin in summer 2021 and be completed by the end of 2021.

BUDGET/FINANCIAL INFORMATION:

The Project is funded primarily by an ATP Grant, with the City match and costs not covered by the grant funded by the Bicycle Improvements Project in the TDA Fund. The following summarizes the expenditures recommended in this report.

SURVEY SERVICES CONTRACT FUNDING SUMMARY

	Base Contract	Change Order	Total
Initial Contract Amount	\$32,960	\$0	\$32,960
Proposed Increase	\$27,100	\$0	\$27,100
Total	\$60,060	\$0.00	\$60,060

With the recommendation included in this report, the total survey services contract expenditure authority will be increased to \$60,060.

The following summarizes all estimated total Project costs.

ESTIMATED TOTAL PROJECT COST

**Cents have been rounded to the nearest dollar in this table.*

	GRANT SHARE	CITY SHARE	TOTAL
Design Costs (City)	\$300,900	\$70,900	\$371,800
Other Design Costs (Survey Services)	\$27,100	\$32,960	\$60,060
Other Design Costs (Infiltration Testing)	\$27,000	\$0	\$27,000
Public Outreach (Consultant Contract and Noticing Costs)	\$0	\$50,000	\$50,000
Right of Way Costs (City)	\$40,000	\$0	\$40,000
Design Subtotal	\$395,000	\$153,860	\$548,860
Construction Contract	\$3,400,000	\$0	\$3,400,000
Construction Change Order Allowance	\$340,000	\$0	\$340,000
Subtotal	\$3,740,000	\$0	\$3,740,000
Construction Management/Inspection (by City Staff)	\$281,600	\$0	\$281,600
Other Construction Costs (Material Testing, Labor Compliance, Record Drawings, etc.)	\$20,400	\$42,178	\$62,578
Subtotal	\$302,000	\$42,178	\$344,178
Construction Subtotal	\$4,042,000	\$42,178	\$4,084,178
TOTAL PROJECT COST	\$4,437,000	\$196,038	\$4,633,038

There sufficient appropriations in the Streets Grant Capital Fund to cover the Project's PA&ED costs. Staff anticipates seeking Council appropriation for future grant and City matching funds for the Plans, Specifications and Estimate, Right of Way, and Construction phase costs.

A copy of the agreement may be requested from the Public Works Department for public review; please contact us at PWInfo@SantaBarbaraCA.gov to request a copy.

SUSTAINABILITY IMPACT:

The Project will improve safety and accessibility for pedestrian and cyclists and will contribute to the City's sustainability goals by encouraging more people to walk and bike, reducing energy consumption and air pollution. The Project is also consistent with the City's Vision Zero Strategy.

ENVIRONMENTAL REVIEW

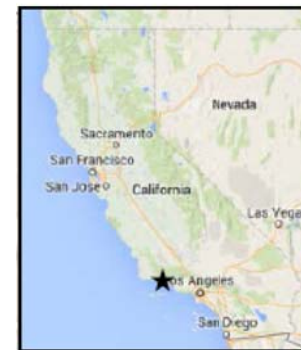
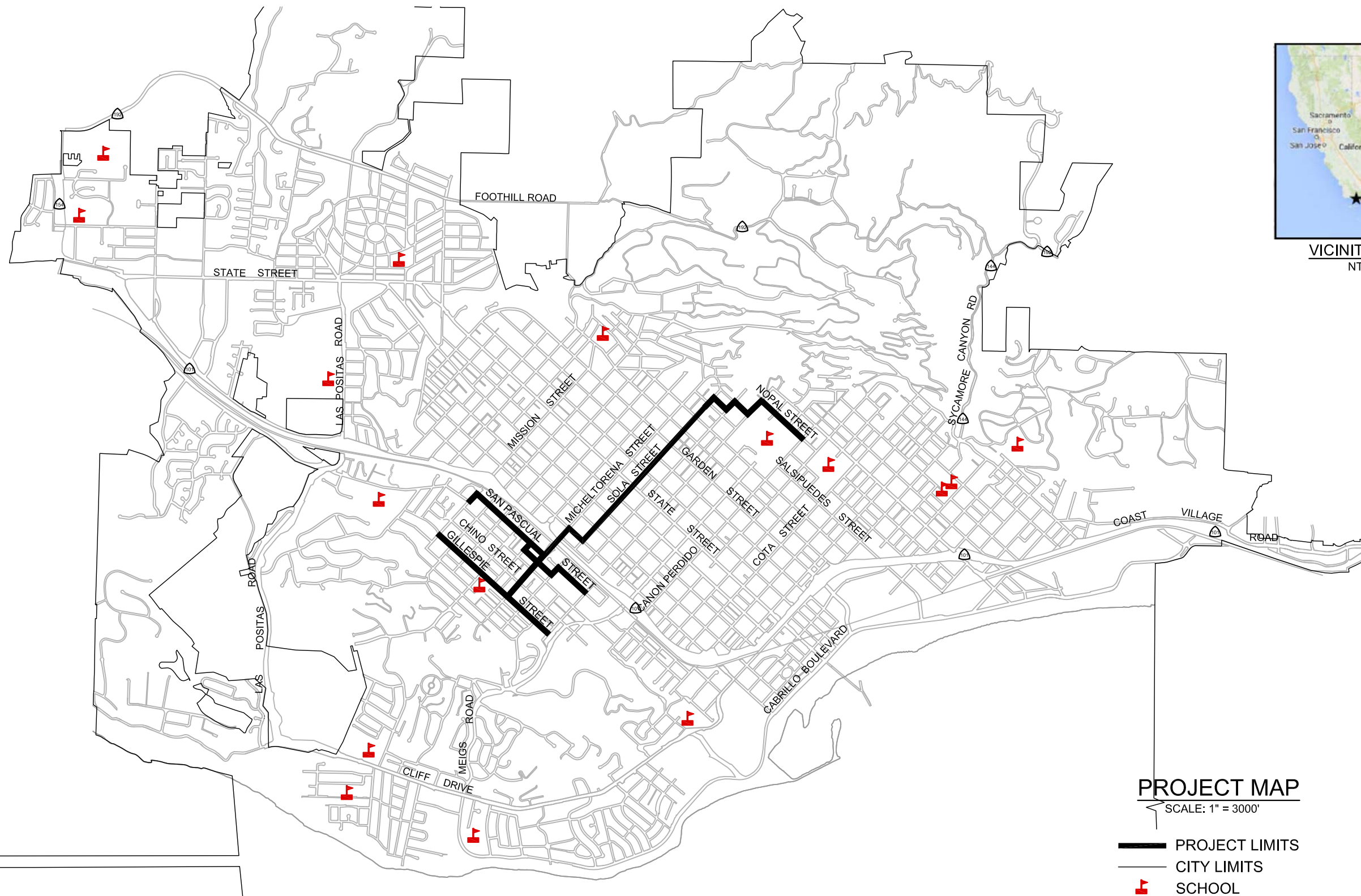
The current action is preliminary work that does not require CEQA review. The Project is subject to the California Environmental Quality Act and will undergo environmental review.

ATTACHMENT: Project Location Map

PREPARED BY: Robert J. Dayton, Transportation Planning and Parking Manager/JG/mj

SUBMITTED BY: Rebecca J. Bjork, Public Works Director

APPROVED BY: City Administrator's Office



VICINITY MAP
NTS

PROJECT MAP

SCALE: 1" = 3000'

- PROJECT LIMITS
- CITY LIMITS
- SCHOOL



CITY OF SANTA BARBARA
WESTSIDE BIKE BOULEVARD GAP CLOSURE
LOCATION MAP

DATE	5/27/2020
DRAWN	ANF
BID NO.	XXXX
SCALE	1" = 3000'
SHEET	1 OF 1

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CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Transportation Planning & Parking Division, Public Works Department

SUBJECT: Electrical Vehicle Charging Station Installation Project

RECOMMENDATION:

That Council authorize an increase in the Public Works Director's Change Order Authority to approve expenditures for extra work for Electric Vehicle Charging Station Upgrades Project with Venco, Contract No. 26,374, in the amount of \$7,080 for a total Project expenditure authority of \$95,168.

DISCUSSION:

Background

The 2018 Capital Improvement Program for Public Works Downtown Parking included the Electric Vehicle Charging Station (EVCS) Upgrade Project (Project), which involves the installation of six new EVCS at three Downtown Parking Lots: Helena Lot, the Old Town Lot (Lot 11), and the Granada Garage (Lot 6). The purpose of the Project is to aid in meeting the increasing demand for EVCS in City-owned lots, while improving public convenience.

Current Status

The construction associated with EVCS installations at the Helena Lot and Granada Garage for the Project are complete. Construction is almost complete at the Old Town Lot. However, during construction, it was determined that the existing electrical service was inadequate, and a new and upgraded 200A dual meter pedestal is needed to be installed.

Other extra work includes adding a dedicated circuit at the Granada Garage, and removing and rerouting a camera feed and irrigation line at the Old Town Lot. The total cost of time and materials for this extra work, exceeds the approved Change Order allowance of \$8,008 by \$7,080, for a total Change Order amount of \$15,088.

BUDGET/FINANCIAL INFORMATION:

The following summarizes the additional expenditures recommended in this report:

CONSTRUCTION CONTRACT FUNDING SUMMARY

	Base Contract	Change Order	Total
Initial Contract Amount	\$80,080.00	\$8,008.00	\$88,088.00
Proposed Increase	\$0	\$7,080.00	\$7,080.00
Total	\$80,080.00	\$15,088.00	\$95,168.00

The following summarizes all Project design costs, construction contract funding, and other Project costs.

ESTIMATED TOTAL PROJECT COST

***Cents have been rounded to the nearest dollar in this table.*

Design	Subtotal	\$23,920
Construction Contract		\$80,080
Construction Change Order Allowance		\$15,088
Construction Management/Inspection (by City Staff)		\$9,302
Other Construction Costs (testing, etc.)		\$21,500
Construction	Subtotal	\$125,970
Project Total		\$149,890

There are sufficient appropriated funds in the Downtown Parking Capital Fund to cover the extra work item.

ENVIRONMENTAL REVIEW:

This Project includes maintenance and minor alterations of existing facilities. It is categorically exempt from CEQA under CEQA Guidelines 15301 (Existing Facilities).

PREPARED BY: Robert J. Dayton, Transportation Planning and Parking Manager/CS/mj

SUBMITTED BY: Rebecca J. Bjork, Public Works Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Engineering Division, Public Works Department

SUBJECT: Contract For Design Of Water Transmission Mains Renewal Project
Cathodic Protection System

RECOMMENDATION: That Council:

- A. Authorize the Public Works Director to execute a Professional Services contract with Corrosion Protection Solutions in the amount of \$125,945 for design services for the Water Transmission Mains Renewal Project Cathodic Protection System, and authorize the Public Works Director to approve expenditures of up to \$12,594 for extra services of Corrosion Protection Solutions that may result from necessary changes in the scope of work; and
- B. Approve an increase in appropriations in the Water Operating Fund in the amount of \$138,539, funded from Water Operating Fund reserves, authorize the transfer of such funds to the Water Capital Fund, and approve an increase in appropriations and estimated revenues in the Water Capital Fund in the amount of \$138,539, for design of the Water Transmission Mains Renewal Project Cathodic Protection System.

DISCUSSION:

Background

The City of Santa Barbara is currently in the design phase of the Water Transmission Main Renewal Project, Phase 1 (Renewal Project). The Renewal Project is intended to be the first phase of a program to renew existing and aging water mains throughout the City, the majority of which are 30 to 50 years old. The Renewal Project is a maintenance and repair project that is intended to rehabilitate, replace, and upgrade valves, appurtenances, and ancillary existing equipment that are known to be operationally deficient.

As part of this undertaking, the City is replacing the aged cathodic protection system to mitigate and prevent on-going corrosion of the aging piping systems. The main element of the planned improvements is an Impressed Current Cathodic Protection System (ICCPs) to be retrofitted to protect 8.3 miles of large transmission mains, which are key

to distributing water throughout the City.

Project Description

Design of the ICCPS for the water transmission mains includes testing of the current conditions, laying out locations for the various components of the system, and providing design for electrical service. Corrosion Protection Solutions (CPS) will assist the City by obtaining connections from Southern California Edison and provide a comprehensive design package for inclusion in the bids for the phases of the Renewal Project.

Design Phase Consultant Engineering Services

Staff recommends that Council authorize the Public Works Director to execute a contract with CPS in the amount of \$125,944.80 for design, \$12,594 for potential extra services, for a total amount of \$138,538.80. CPS is experienced in this type of work and was selected as part of a formal Request for Proposals process that included proposals from three firms.

A follow-up contract will be negotiated and executed with CPS for design management during the construction phase of the project and to develop an operation and maintenance plan for the new cathodic protection system.

Community Outreach

This project is not anticipated to have a significant impact on traffic, access to residents or businesses, and as such it is not anticipated that community outreach will be warranted.

BUDGET AND FINANCIAL INFORMATION:

There are sufficient reserves in the Water Operating Fund above Council policy to fund the recommendations in this report.

SUSTAINABILITY IMPACT:

The Renewal Project is intended to be the first phase of a program to renew existing and aging water transmission mains throughout the City. The Renewal Project is intended to rehabilitate, replace, and upgrade appurtenances and ancillary existing equipment that are known to be operationally deficient. Replacing the cathodic protection system will help prevent on-going corrosion, extend pipe life, reduce water main breaks, and increase the reliability of the water distribution system.

ENVIRONMENTAL REVIEW:

Required application documents for the Renewal Project have been submitted to Community Development and are under review.

A copy of the contract may be requested from the Public Works Department for public review; please contact us at PWInfo@SantaBarbaraCA.gov to request a copy.

PREPARED BY: Linda Sumansky, Principal Engineer/CS/sk

SUBMITTED BY: Rebecca J. Bjork, Public Works Director

APPROVED BY: City Administrator's Office

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CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Environmental Services Division

SUBJECT: Contract Extension For Food Material Compost Services With California Wood Recycling, Inc., Doing Business As Agromin

RECOMMENDATION:

That Council authorize the Public Works Director to execute a one year extension to the organic processing services agreement with Agromin until June 30, 2021 in the amount of \$513,568 from Solid Waste Fund.

DISCUSSION:

The Integrated Waste Management Act requires cities and counties in California, including the City of Santa Barbara, to divert at least 50 percent of its solid waste from landfill disposal. A waste composition study conducted by the City in 2008 revealed that a substantial portion of the commercial sector waste was comprised of food material and was therefore compostable. For this reason, in 2008, the Environmental Services Division initiated a pilot food material collection program from select food facilities.

In November 2016, the City issued a request for proposals to provide composting services for the City's source-separated food material. California Wood Recycling Inc., doing business as Agromin, was awarded the contract in December 2016. Since January 1, 2017, the City has continued to collect food material, which is hauled and delivered to Agromin operated facilities in Ventura County.

Staff recommends that Council authorize the appropriation of \$513,568 to cover contract costs for another year. This will allow our City's food material collection program to continue diverting organics from the landfill, which has a dramatic effect towards reducing methane emissions. Additionally, the City's food material collection program allows local businesses to achieve compliance with AB1826, which outlines Mandatory Organics Recycling for businesses of a certain size. Without the City's food material collection program, over 300 businesses would fall out of compliance with AB1826 and would dramatically increase methane emissions from the Tajiguas Landfill.

BUDGET/FINANCIAL INFORMATION:

The Solid Waste Fund Fiscal Year 2021 budget has sufficient funds to cover all costs associated with this agreement.

SUSTAINABILITY IMPACT:

Diverting food waste from landfills not only conserves limited landfill space, but helps to reduce greenhouse gas emissions. The contract extension will continue to direct organic material away from the landfill, therefore precluding the generation of potent greenhouse gases. This program is credited to the City as diversion for AB939 reporting purposes. Additionally, this program satisfies the requirement for commercial business and multi-family residential properties to divert their organic material from landfills under AB1826.

PREPARED BY: Rene Eyerly, Environmental Services Manager

SUBMITTED BY: Rebecca Bjork, Public Works Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Water Resources Division, Public Works Department

SUBJECT: Contract For City Pipeline Video Inspection Software Replacement

RECOMMENDATION: That Council:

- A. Authorize the Public Works Director to execute a Professional Services Agreement with ITpipes, LLC, in the amount of \$45,450 for software services for the replacement of the City's Wastewater Collection video inspection software system, and authorize the Public Works Director to approve expenditures of up to \$5,050 for extra services that may result from necessary changes in the scope of work, for a total contract budget amount of \$50,500; and
- B. Authorize the General Services Manager to issue three subsequent annual Purchase Orders to ITpipes, LLC, for software support and maintenance for Fiscal Years 2022 through 2024, in an annual not-to-exceed amount of \$24,200 per fiscal year, subject to future budget appropriations.

DISCUSSION:

Background

The City of Santa Barbara (City) maintains a 257-mile gravity wastewater collection system. Annually, Wastewater Collections staff inspects approximately 30 miles of sewer mains to assess the structural condition of the system. Inspections are performed by certified operators in accordance with the Pipeline Assessment Certification Program standards set forth by the National Association of Sewer Service Companies. Inspection data is currently captured through closed-circuit television (CCTV) video software by inserting a camera into the pipeline to visually inspect defects. Inspection data is stored locally on a dedicated server, which is approaching its storage limit and the end of its useful life.

The City's current CCTV inspection software has been in use daily since 2012. Unfortunately, the software provider we have been using has not kept pace with the industry and there now exists software which offers greater functionality to assist staff with organizing and evaluating inspection data. These software enhancements would help staff with efficiently prioritizing pipeline renewal work for annual Capital Improvement Projects, targeting the City's wastewater pipes that are in the greatest need of replacing.

Project Description

On February 25, 2020, Staff issued a Request for Proposals (RFP) to all CCTV software companies nationwide to evaluate software and storage solutions to improve software functionality and meet projected data storage needs.

The RFP was sent to qualified firms, and the following five firms submitted proposals:

1. CUES, Inc., Orlando, FL
2. HAAKER Equipment Co., La Verne, CA
3. ITpipes, LLC, Albuquerque, NM
4. POSM Software, LLC, Columbus, OH
5. WinCan, LLC, Pittsburgh, PA

After evaluating each software through virtual demonstrations, ITpipes, LLC (ITpipes) was selected because its software is customizable, user friendly, and offers a variety of data management and reporting options. Additionally, the software is tailored for integration with the City's existing Cartegraph Computerized Maintenance Management Software, which is heavily used for planning and documenting maintenance activities, as well as planning capital projects. ITpipes's video inspection software is compatible with the City's Information Technology standards for hardware and software.

Consultant Services

ITpipes' scope of work consists of providing implementation services in the first year, as well as annual licensing and support services for three subsequent years. ITpipes' implementation services include software installation and configuration, software licensing subscriptions, plus training and support services. ITpipes will also migrate the City's existing inspection data to the new software database.

Staff recommends that Council authorize the Public Works Director to execute a contract with ITpipes in the amount of \$45,450 to replace the current video inspection software, and approve expenditures up to \$5,050 for extra services, for a total budgeted amount of \$50,500.

Staff also recommends that Council authorize the General Services Manager to issue Purchase Orders with ITpipes in an amount not to exceed \$24,200 per fiscal year for annual licensing and support services for the next three fiscal years.

BUDGET AND FINANCIAL INFORMATION:

There are sufficient appropriated funds in the Wastewater Operating Fund to cover the cost to replace the City's Wastewater Collection video inspection software system. The three subsequent annual Purchase Orders for software support and maintenance costs will require future annual appropriations, which staff plans to include in the annual budget.

ENVIRONMENTAL REVIEW:

As defined by California Environmental Quality Act (CEQA) Guidelines Section 15378(b) and Section 15060(c), the proposed work does not constitute a project subject to preliminary environmental review.

WATER COMMISSION RECOMMENDATION:

This item was presented to the Water Commission at its meeting on May 21, 2020, and the Commission voted 4-0 in support of staff's recommendations.

A copy of the contract may be requested from the Public Works Department for public review; please contact us at PWInfo@SantaBarbaraCA.gov to request a copy.

PREPARED BY: Amanda Flesse, Wastewater System Manager/CSW/rb

SUBMITTED BY: Rebecca J. Bjork, Public Works Director

APPROVED BY: City Administrator's Office

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CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Recreation Division, Parks and Recreation Department

SUBJECT: Renew An Agreement To Maintain And Operate Pilgrim Terrace Community Gardens

RECOMMENDATION:

That Council authorize the Parks and Recreation Director to execute an agreement with Pilgrim Terrace Affordable, L.P., to maintain and operate the Pilgrim Terrace Community Gardens.

DISCUSSION:

The City has three community gardens that are located near the Franklin and Westside Neighborhood Centers. These rentable garden plots provide Santa Barbara residents and their families with accessible, low-cost gardens where they can grow organic vegetables, herbs, and flowers.

Since 1979, the Parks and Recreation Department has maintained and operated one of the community gardens at Pilgrim Terrace, an affordable apartment community located at 649 Pilgrim Terrace Drive. The garden has 51 raised bed plots that are rented to the public for an annual fee of \$67 for City residents/\$80 for non-City residents. Parks Division staff is responsible for the maintenance of the garden, and Recreation Division staff handles the rental of the garden plots, collecting the annual fees and working with the gardeners and maintenance staff.

Pilgrim Terrace Affordable, L.P. grants the Parks and Recreation Department the license to maintain and operate the community gardens for the public use, and Pilgrim Terrace Homes will continue to maintain and operate the open space area on the property. There is no fee to the City for use of the property.

BUDGET/FINANCIAL INFORMATION:

Estimated revenues in the Fiscal Year 2021 Parks and Recreation Department General Fund budget for rental of the Pilgrim Terrace Community Garden plots is approximately \$3,495.

A copy of the lease agreement may be requested from the Parks and Recreation Department for public review. Please contact Michelle McDonnell at mmcdonnell@SantaBarbaraCA.gov to request a copy.

PREPARED BY: Michelle McDonnell, Recreation Supervisor

REVIEWED BY: Rich Hanna, Recreation Manager

SUBMITTED BY: Jill Zachary, Parks and Recreation Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Building and Safety Division, Community Development Department

SUBJECT: Change Order For Interwest Consulting Group, Contract 22000150,
For Building Inspection Services

RECOMMENDATION:

That Council approve the first amendment to agreement 22000150 with Interwest Consulting Group, to increase the contract amount by \$16,500, for a total amount of \$51,499.

DISCUSSION:

Interwest Consulting Group has proven to be a valuable contract service provider of building inspection services for the Building and Safety Division. Interwest provides inspection, plan review, and other technical services related to the enforcement of State Title 24 regulations as adopted by the City of Santa Barbara. Approving this amendment to agreement number 22000150 will enable the City to provide timely building inspection customer service for those who hold an active permit for construction work in the City.

BUDGET/FINANCIAL INFORMATION:

Sufficient funds are appropriated in the Community Development Department's Fiscal Year 2020 budget.

PREPARED BY: Andrew Stuffer, Chief Building Official

SUBMITTED BY: George Buell, Community Development Director

APPROVED BY: City Administrator's Office

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CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Recreation Division, Parks and Recreation Department

SUBJECT: Lease Agreements With Non-Profit Organizations At The Westside And Franklin Neighborhood Centers

RECOMMENDATION: That Council:

- A. Authorize the Parks and Recreation Director to execute annual lease agreements for office space at the Westside Neighborhood Center for the Independent Living Resource Center, UCP/Work, Inc., and the United Cerebral Palsy Association of Los Angeles, Ventura, and Santa Barbara Counties; and
- B. Authorize the Parks and Recreation Director to execute an annual lease agreement for office space at the Franklin Neighborhood Center for the California Rural Legal Assistance, Inc.

DISCUSSION:

The Parks and Recreation Department administers lease agreements for facility space at below-market rates with local non-profit social service providers at two of its three neighborhood centers; specifically, the Westside and Franklin Neighborhood Centers. All leases are negotiated annually and commence on July 1, 2020. All three lease agreements for the Westside Neighborhood Center and one for the Franklin Neighborhood Center are renewals.

BUDGET/FINANCIAL INFORMATION:

The monthly rental rate for leased space is \$1.43 per square foot, as proposed in the Fiscal Year 2021 Schedule of Fees and Charges. The total annual revenue from the four lease agreements is \$148,056.48.

Copies of the lease agreements may be requested from the Parks and Recreation Department for public review. Please contact Michelle McDonnell at mmcdonnell@SantaBarbaraCA.gov to request a copy.

Council Agenda Report
Lease Agreements With Non-Profit Organizations At The Westside And Franklin
Neighborhood Centers
June 23, 2020
Page 2

PREPARED BY: Michelle McDonnell, Recreation Supervisor

REVIEWED BY: Rich Hanna, Recreation Manager

SUBMITTED BY: Jill Zachary, Parks and Recreation Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Transportation Planning & Parking Division, Public Works Department

SUBJECT: Parking And Business Improvement Area Annual Assessment
Report For Fiscal Year 2021 – Public Hearing

RECOMMENDATION: That Council:

- A. Consider any appropriate protests to the Parking and Business Improvement Area Annual Assessment Report For Fiscal Year 2021, as required under the California Parking and Business Improvement Area Law of 1989; and
- B. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Fixing and Assessing the Parking and Business Improvement Area Assessment Rates for Fiscal Year 2021, and Approving of the Parking and Business Improvement Area Annual Assessment Report for Fiscal Year 2021.

DISCUSSION:

The Parking and Business Improvement Area (PBIA) is the assessment mechanism that allows businesses to pay the City of Santa Barbara (City) to offset what would have been their cost of providing onsite parking for the customers, visitors, and clients of the Downtown area. The Downtown Parking (DTP) Program budget is funded primarily by hourly parking revenues and, to a lesser extent, by PBIA assessments and parking permit sales. The PBIA revenues are directed solely towards hourly employee salaries and the utility costs associated with the operation of the hourly parking lots. These funds partially finance the operation and maintenance of the parking lots. This partnership between the Downtown business community and the DTP has helped to keep Santa Barbara's Downtown economically viable for over 49 years.

The City Council, as the governing body of the PBIA, is required by California State Law to prepare and adopt an annual report describing any proposed changes to the PBIA District's boundaries, benefit zones, business classification, and method and basis of levying assessments.

For Fiscal Year 2021, staff proposes a status quo Draft Annual Report with no changes proposed for the PBIA benefit zones, the basis for levying the assessments, or any changes in the calculations and formulas or classifications of businesses.

Earlier this year, the City hired Walker Consultants to review the PBIA's assessment methodologies, calculate the parking benefit and comment on the parking program's operational model. But due to the COVID crisis, that effort has been placed on hold. Staff, including the Economic Development Manager, is now negotiating with Walker to restructure and repurpose their contract in order to develop business and parking strategies that will assist our downtown businesses in their recovery from the impacts of the COVID crisis.

On May 14, 2020, the Downtown Parking Committee (DPC), serving as the PBIA Advisory Board, recommended approval of the PBIA Annual Report for Fiscal Year 2021, included as the Exhibit to the Resolution.

BUDGET/FINANCIAL INFORMATION:

The PBIA assessment usually generates approximately \$1 million in revenue each year. Due to the COVID-19 crisis and accompanying business closures, revenues for Fiscal Year 2020 and Fiscal Year 2021 will be significantly lower than usual. To provide economic relief to businesses impacted by the closures, on April 7, City Council waived the assessment fees for the first quarter of the 2020 calendar year. PBIA contributions for Fiscal Year 2020 are expected to be approximately \$750,000. PBIA revenues for Fiscal Year 2021 were budgeted at \$1 million, however, actual revenues will likely fall significantly short.

PREPARED BY: Rob Dayton, Transportation Planning and Parking Manager/VG/mj

SUBMITTED BY: Rebecca J. Bjork, Public Works Director

APPROVED BY: City Administrator's Office

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA BARBARA FIXING AND ASSESSING THE PARKING AND BUSINESS IMPROVEMENT AREA ASSESSMENT RATES FOR FISCAL YEAR 2021, AND APPROVING OF THE PARKING AND BUSINESS IMPROVEMENT AREA ANNUAL ASSESSMENT REPORT FOR FISCAL YEAR 2021

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SANTA BARBARA AS FOLLOWS:

WHEREAS, pursuant to Section 4.37.010 of the Municipal Code of the City of Santa Barbara, there is hereby levied upon businesses located within the Downtown Parking and Business Improvement Area (PBIA) a special business assessment rate; and

WHEREAS, the revenues derived from this assessment in Fiscal Year 2021 shall be applied to the cost of providing low cost, customer-oriented public parking in the Downtown of Santa Barbara.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SANTA BARBARA THAT:

1. The quarterly assessments shall begin July 1, 2020.
2. The rates are established pursuant to the following schedule and applicable sections of all previous resolutions related to the Parking and Business Improvement Area assessments are hereby repealed.
3. The attached PBIA Annual Assessment Report for Fiscal Year 2021 (Exhibit) is approved.

Parking and Business Improvement Area Rates

I. Retail and/or Wholesale Businesses (Including Restaurants):

Group A: Average sale of less than \$20, \$.56 per \$100 of gross sales.

Group B: Average sale between \$20 and \$100, \$.29 per \$100 of gross sales.

Group C: Average sale of more than \$100, \$.16 per \$100 of gross sales.

Group D: Movie theaters only, \$.16 per \$100 of gross sales.

Group E: Fitness Facilities/Health Clubs, \$.29 per \$100 of gross sales.

Average sale is computed by dividing the total gross sales for the year by the number of sales transactions.

II. Financial Institutions:

\$.48* per usable square foot.

III. Stock and Bond Brokerage Offices:

\$81.30* per broker.

IV. Bus Depots:

\$.06* per usable square foot.

V. Professional:

\$32.50* per person practicing the profession, and \$16.30* for each nonprofessional in addition to the above.

VI. Educational Facilities and Miscellaneous Classifications:

Group A: Educational Facilities: \$.19* per usable square foot.

Group B: Miscellaneous (All Classifications not otherwise provided for): \$.19* per usable square foot.

VII. Hotel and Motels:

of assessed rooms x \$1.50/day x 30 days x 3 months x .50 occupancy = quarterly charges.

Assessed rooms = # of rooms less on-site parking spaces provided.

No patron parking credit would be offered as it is part of the calculation.

*Rates for these categories are shown for annual assessment. To determine quarterly assessments, divide rates by four.

Draft

City of Santa Barbara

**Parking and Business
Improvement Area
(PBIA)**

**ANNUAL
ASSESSMENT
REPORT**

Fiscal Year 2021

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INTRODUCTION

This report, filed annually as required by the California Parking and Business Improvement Law of 1989, will provide an explanation of any proposed changes, including, but not limited to the boundaries of the adopted City of Santa Barbara Downtown Parking and Business Improvement Area (PBIA) or any benefit zones within the area, the basis for levying the assessments, and any changes in the classifications of businesses.

The PBIA assessments benefit the City of Santa Barbara's Downtown Parking Management Program, which operates and maintains seven public parking lots and five structures in the downtown core business area, providing a total of 3,215 parking spaces. The Program is oriented towards clients and shoppers, and is directed by the City's Circulation Element to increase the available public parking and reduce the need for employee parking in the downtown core. Employee parking is mitigated by Alternative Transportation initiatives to increase carpooling, bicycling, and mass transit programs. The Downtown Parking budget is funded primarily by hourly parking revenues, and to a lesser extent, by the PBIA assessment and parking permits revenues. The PBIA revenues are directed solely towards hourly employee salaries and utility costs in support of the operation and maintenance of the parking lots. Revenues derived from hourly parking fees and monthly permits support the balance of operating expenses remaining from the PBIA assessment and Alternative Transportation programs.

Attached hereto and incorporated by reference is the "Addendum to the Parking and Business Improvement Area Final Engineer's Report of Formula and Methodology of Assessment dated October 5, 1999" (Addendum), which is on file at the City Clerk's Office, and which shall form the basis of the Annual Report.

I. PROPOSED CHANGES

For Fiscal Year 2021, there are no changes to the PBIA benefit zones, the basis for levying the assessments or any changes in the classifications of businesses.

II. IMPROVEMENTS AND ACTIVITIES

The PBIA assessments replace the requirements placed on businesses to provide their own onsite customer parking. A parking rate, designed to promote short-term customer and client parking is currently in effect in all City-operated Downtown Parking lots. These facilities are maintained and operated by the City's Downtown Parking staff.

III. ESTIMATED OPERATING COSTS OF THE CITY'S DOWNTOWN PARKING PROGRAM FOR FISCAL YEAR 2021

Expenses	PBIA	Parking Program	Total
Hourly Salaries & Benefits	\$1,790,891	\$477	\$1,791,368
Permanent Salaries & Benefits		\$2,887,909	\$2,887,909
Supplies & Services		\$858,562	\$858,562
Credit Cards		\$195,359	\$195,359
Electricity Costs	\$180,000		\$180,000
Allocated Costs		\$1,594,288	\$1,594,288
New Beginnings RV Program		\$43,500	\$43,500
Downtown Ambassador Program		\$153,410	\$153,410
Downtown Org Plaza Contract		\$655,902	\$655,902
Downtown/Waterfront Shuttle		\$1,062,352	\$1,062,352
Crossing Guards		\$101,478	\$101,478
Special Projects		\$400	\$400
Transfers		\$8,963	\$8,963
Appropriated Reserves		\$51,519	\$51,519
Total Operating Expenses	\$1,970,891	\$7,614,119	\$9,585,010
Capital Program Expenses			\$507,500
Combined Expenses	\$1,970,891	\$7,614,119	\$10,092,510

IV. PROJECTED FISCAL YEAR 2020¹ DOWNTOWN PARKING PROGRAM REVENUES

Revenue	Total
Hourly Revenue	\$5,141,975
Monthly Parking	\$1,300,000
Residential Permits	\$115,407
Commuter Lots	\$373,200
Billed Revenue	\$12,500
Permit Replacements	\$1,600
Special Parking	\$10,000
Electric Vehicle Charging Fees	\$16,000
Bicycle Parking	\$4,200
Rents	\$503,365
Pass-Through	\$641,937
Car Share	\$0
Oversized Vehicle Program	\$0
Project Planner Revenue	\$93,004
Grants & Rebates	\$0
Miscellaneous & Insurance Reimbursements	-\$1,500
Interest Income	\$183,300
Transfer to Fund Balance	\$0
Total Operating Revenue	\$8,394,988
PBIA Assessment	\$1,000,000
Combined Revenue	\$9,394,988

The PBIA assessments, as estimated, will cover approximately 10.43% of the annual operating expenses for Fiscal Year 2020¹.

V. REVENUE CARRYOVERS

No excess PBIA revenues will be carried over from the Fiscal Year 2020 Operating Budget.

VI. PBIA RATES

A more detailed basis for levying the assessment is explained in the Addendum to the 1999 Engineer's Report.

I. Retail and/or Wholesale Businesses (Including Restaurants):

Group A: Average sale of less than \$20, \$.56 per \$100 of gross sales.

Group B: Average sale between \$20 and \$100, \$.29 per \$100 of gross sales.

Group C: Average sale of more than \$100, \$.16 per \$100 of gross sales.

Group D: Movie theaters only, \$.16 per \$100 of gross sales.

Group E: Fitness Facilities/Health Clubs, \$.29 per \$100 of gross sales.

Average sale is computed by dividing the total gross sales for the year by the number of sales transactions.

II. Financial Institutions:

\$.48* per square foot of usable space.

III. Stock and Bond Brokerage Offices:

\$81.30* per broker.

IV. Transit Facilities and Bus Depots:

\$.06* cents per square-foot of usable building space.

V. Professional:

\$32.50* per person practicing the profession, and \$16.30* for each non-professional.

VI. All Categories Not Otherwise Provided For:

Group A: Educational Facilities (non-public) - \$.19* per square foot of usable building space.

Group B: Miscellaneous: \$.19* per square foot of usable space.

VII. Hotel and Motels:

of assessed rooms x \$1.50/day x 30 days x 3 months x .50 occupancy = quarterly charges

Assessed rooms = # of guest rooms (-) on-site parking spaces provided

No patron parking credit would be offered as it is part of the calculation.

*Rates for these categories are shown for annual assessment. To determine quarterly payments, divide rates by four.



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: City Administrator's Office

SUBJECT: Resolution Condemning National Police Brutality And Declaring Racism A Public Health Crisis

RECOMMENDATION:

That Council adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Declaring Racism as a Public Health Crisis and Condemning Police Brutality.

DISCUSSION:

After the unjustified killing of George Floyd by a Minneapolis Police Officer, many cities across the nation have lent their collective voices toward condemning and denouncing this and similar unjustified killings. At the June 2, 2020 City Council meeting, many members of the public commented on the need to ensure that all members of our community feel a part of Santa Barbara and feel protected, listened to, and served by their public servants. In response to the public comments, the City Administrator's Office recommended a series of steps as part of a continued effort to address the comments and concerns of the public. At the June 9, 2020 Council meeting, the City Council directed staff to return with a resolution condemning police brutality and declaring racism a public health crisis.

City staff and several council members met with the local leadership of Black Lives Matter – Santa Barbara, Healing Justice SB and the Santa Barbara Foundation in order to receive input regarding this resolution. The City also sent a draft to these leaders in a sincere effort for collaboration and input.

CONCLUSION:

The proposed resolution for Council's consideration makes a commitment to stand in solidarity with the local Black Lives Matter – Santa Barbara organization in opposing police brutality and calling for a declaration of racism as a public health crisis.

BUDGET/FINANCIAL INFORMATION:

There are no costs associated with approval of this resolution as recommended.

PREPARED BY: Sam Ramirez, Administrative Analyst III

SUBMITTED BY: Pamela Antil, Assistant City Administrator

APPROVED BY: City Administrator's Office

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA BARBARA DECLARING RACISM AS A PUBLIC HEALTH CRISIS AND CONDEMNING POLICE BRUTALITY

WHEREAS, we are haunted by the searing vision of a Minneapolis police officer kneeling on a subdued man's neck, as other officers witnessed Mr. George Floyd's pleas for help be ignored by the very people who are trained to help and assist; and

WHEREAS, from slavery to Jim Crow laws to the modern criminal justice system, black people in this country have been brutalized and dehumanized for centuries, including Santa Barbara County's first black enslaved resident, Jerry Forney; and

WHEREAS, on March 28, 2015, 26-year-old and Oxnard, California resident Meagan Hockaday was fatally shot in her own home by Oxnard Police; and

WHEREAS, on February 23, 2020, America witnessed the shooting and killing of 25-year-old Ahmaud Arbery, an unarmed black man going for a jog, by two white men in Glynn County, Georgia; and

WHEREAS, on March 13, 2020, 26-year-old emergency medical worker Breonna Taylor was shot and killed by police inside her home after a "no-knock" raid; and

WHEREAS, on May 6, 2020, 21-year-old, Sean Reed was fatally shot by Indianapolis Police; and

WHEREAS, on May 24, 2020, 38-year-old, Tony McDade was fatally shot by Tallahassee Police, and

WHEREAS, we are haunted, too, by the knowledge that these are not isolated events in our country. The number of names and similar experiences is unconscionably long, and an undeniable part of the history of this nation; and

WHEREAS, we extend our condolences to Mr. Floyd's family and friends and to all who grieve his death. We offer our thoughts to the countless members of our community who have been personally impacted as well; and

WHEREAS, we condemn the actions of the police officers involved; and

WHEREAS, we strive to remain ever thoughtful in our work – as public officials – to ensure that all members of our community feel part of Santa Barbara and feel protected, listened to, and served by their public servants; and

WHEREAS, as public officials, it is our duty to use our legal and moral authority to protect all members of our community no matter their race or color or where they fall on the power spectrum. It is our duty to foster a community free of fear, intimidation and violence – a community in which people are not targeted or hurt unnecessarily by law enforcement – and to provide equal protection under the law; and

WHEREAS, we know many of the young people in our community have seen this video and other similar news, and are trying to process these traumatizing events with their families. However, the current public health situation makes it that much more difficult as they are unable to connect with friends, extended family, or school staff; and

WHEREAS, the struggles of black people have been highlighted most recently by alarming findings that black Americans are dying from Covid-19 at a much higher rate compared to white Americans due to systemic, structural racism; and

WHEREAS, marginalized communities, including LGBTQ+ individuals, immigrants, and those with disabilities, are also more likely to be subjected to unjust treatment by law enforcement; and

WHEREAS, the recent acts of racism have sparked advocacy, activism, and protests across the Country with groups such as Black Lives Matter demanding action be taken to end this violence; and

WHEREAS, multiple protests have been independently led by students and adults, showing the powerful nature of an activated community that wants to do better and confront all bias and anti-blackness; and

WHEREAS, in alignment with the goal of creating a safe and welcoming community, we value human rights, peace, respect, inclusivity, and equity, and recognize that we derive strength from our diversity.

NOW, THEREFORE, BE IT RESOLVED that the Santa Barbara City Council denounces in the strongest possible terms the actions and inactions by these police officers that resulted in Mr. Floyd's death and to do our part to ensure that this does not happen in the City of Santa Barbara by taking the following actions:

1. To urge the Santa Barbara Police Department to continue to commit to fair and impartial policing policies, continue to develop and implement comprehensive programs to ensure equitable justice policing practices at all levels of the agency; and
2. Direct the City Attorney's Office to return on July 21, 2020, with a City Council presentation on options for establishing an independent civilian police oversight system; and

3. To declare racism as a public health crisis; and
4. To condemn any and all police brutality.

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CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Environmental Services Division

SUBJECT: Public Hearing Regarding Proposed Increases To Solid Waste Rates

RECOMMENDATION:

That Council hold a public hearing, as required by California Constitution article XIII D, section 6, regarding proposed solid waste rates for Fiscal Year 2021, consider all protests against the proposed solid waste rates, and determine if written protests against the proposed solid waste rates are presented by a majority of owners of the parcels subject to the proposed rates.

DISCUSSION:

Proposed solid waste rate increases for Fiscal Year 2021 are based on several factors, including: 1) adjusting for the increase to tipping fees in connection with the development of new regional solid waste processing facilities at the Tajiguas landfill, referred to as the ReSource Center; and increasing compensation to the City's contracted hauler by a CPI factor, pursuant to the franchise agreement.

Summary of Proposed Rate Increases

Tipping Fee Increases for Processing and Disposal Agreements. An increase of 4.7 percent to all customer classes is needed to cover the increases to the tipping fees charged by the County of Santa Barbara.

Since 2008, staff from the County and the Cities of Santa Barbara, Goleta, Buellton, and Solvang have worked together to explore the development of a Resource Recovery Project (ReSource Center) at the Tajiguas Landfill. The goal of the ReSource Center is to significantly increase the diversion of trash from landfill disposal, thereby extending the life of Tajiguas, and provide a long-term waste management solution for the South Coast.

On July 12, 2016, the County executed a Waste Services Contract with MSB Investors, LLC (MSB), to design, build, and operate the ReSource Center, consisting of a Materials

Recovery Facility (MRF) that would sort the trash and recover recyclable commodities, and an Anaerobic Digester (AD) that would convert organics recovered from the MRF into compostable material and biogas. The County is financing the ReSource Center through the issuance of bonded indebtedness. To ensure repayment of the debt and the County's financial obligations to MSB, each jurisdiction, including the City, committed its waste and a revenue stream through the execution of a 22 year Materials Delivery Agreement (MDA) between the City and the County of Santa Barbara, approved by City Council in December 2016.

Per the MDA with the County, the City is obligated to ensure adequate revenue for capital and operational expenses. To meet the revenue requirements for the ReSource Center, the County tipping fees for garbage and recycling have increased above the rate of inflation for the last several years. In Fiscal Year 2018, the City used the Solid Waste Fund reserves to fully mitigate the rate increase. For Fiscal Years 2019 and 2020, the City implemented 12 percent and 16 percent rate increases, respectively, to meet its financial obligations.

In Fiscal Year 2021, the tipping fees for solid waste and recycling processed by the County at the South Coast Transfer Station and the Tajiguas Landfill will increase from \$150 to \$158 per ton to fund the final year of construction of the ReSource Center. The City is also transitioning the processing of commercial recyclables from the MarBorg facility at David Love to the Resource Center per the County MDA, and the tipping fee is now applied to this tonnage as well. The ReSource Center is scheduled to open in early 2021.

Consumer Price Index Adjustment for Collection Agreement: An increase of 2.2 percent to all customer classes is proposed to fund Environmental Services Division operations and to compensate MarBorg Industries. All garbage, recycling, food scraps, and greenwaste collection is provided by MarBorg Industries under an exclusive 10 year contract, expiring in July, 2023. Annual increases to MarBorg's compensation is tied to the Consumer Price Index per the agreement.

Public Meetings

Staff discussed the solid waste rates with the Finance Committee on April 28, 2020, and brought forth the proposed rates as part of the Sustainability and Resilience Department budget hearing on May 13, 2020.

Proposition 218 Hearing

Under Proposition 218, the City Council is required to consider all protests against the proposed solid waste rates. Further, if written protests submitted before or during the public hearing against the proposed rates are presented by a majority of owners of the parcels subject to the rates, the proposed rates may not be adopted. As of June 10, 2020, 29 protests were received.

BUDGET/FINANCIAL INFORMATION:

The recommended budget of the Solid Waste Fund already reflects the estimated revenue based on the proposed rate increases.

ATTACHMENTS: Proposition 218 Notice

PREPARED BY: René Eyerly, Environmental Services Manager

SUBMITTED BY: Rebecca J. Bjork, Public Works Director

APPROVED BY: City Administrator's Office



NOTICE OF PUBLIC HEARING
PROPOSED CHANGES IN CITY OF SANTA BARBARA TRASH & RECYCLING
RATES FOR FISCAL YEAR 2021

Date: Tuesday, June 23, 2020, 2:00 p.m.

Place: City of Santa Barbara Council Chambers, City Hall
735 Anacapa Street, Santa Barbara

PROPOSED RATE CHANGES

You are receiving this Notice because our records indicate that you are a City of Santa Barbara utility customer. This Notice describes the proposed trash and recycling rate changes, and explains how you can file a protest and participate in the process. Some customers are billed by the City for some, but not all services. This notice applies only to the services that appear on your bill from the City.

Trash & Recycling Revenue Requirement Increases

According to the contract terms with the City's waste hauler, the City must increase rates to pay MarBorg for increases in inflation of 2.2% as measured by the Consumer Price Index, plus 4.7% for an increase in processing and disposal fees. The resulting proposed rate schedule increase for all sectors is 6.9%.

Resource Recovery Project

In order to meet State of California's 2020 recycling and climate legislative requirements, the City is working with the County of Santa Barbara and other regional cities to construct the Resource Recovery Project, a regional waste processing plant that will divert at least 60% of our brown bin waste from landfill disposal. To do this, the project includes a facility that will pull out recyclables mistakenly sent to the landfill and an anaerobic digester to process organic material. Among the project's most significant achievements are:

- Increases in our community's recycling rate to above 85%
- Generates enough green energy to power 2,000 homes annually
- Reduces greenhouse gas emissions equivalent to taking 24,000 cars off the road annually
- Extends the life of the Tajiguas landfill

The facility is currently being constructed at the Tajiguas landfill and is expected to begin processing our waste in 2021. To fund the construction of the Resource Recovery Project, the fee for receiving trash and recycling from the City of Santa Barbara is increasing from \$150 per ton to \$158 per ton on July 1st, 2020. Commercial recycling currently being processed at \$30 per ton will also be increased to \$158 per ton. This cost increase is the driver of the 4.7% increase in disposal fees. For more information about the Resource Recovery Project please visit the County of Santa Barbara's website, www.lessismore.org.

How will the proposed changes impact my trash & recycling bill?

Representative trash & recycling service levels are demonstrated in the table on reverse.

To preview your July 2021 estimated bill please visit our Trash & Recycling Bill Calculator at www.SBRecycles.org or call City Trash & Recycling at (805) 564-5631.

Customer Profile	Representative Service	Current Rates*	Proposed Rates*	% Change
1 Unit Small Residential	65-gal trash, 65-gal greenwaste, 65-gal recycle, 1x/week	\$48.90	\$52.37	7.10%
2-4 Unit Small Residential (Cart/Can Service)	3-65 gal trash, 95-gal greenwaste, 3-95 gal recycle, 1x/week	\$86.70	\$92.85	7.09%
5+ Unit Large Residential (Cart/Can Service)	5-95 gal trash, 95-gal greenwaste, 5-95 gal recycle, 1x/week	\$348.16	\$368.53	5.85%
5+ Unit Large Residential (Small/Medium Dumpster Service)	4 yard trash, 2 yard recycle, 1x/week	\$459.10	\$485.94	5.85%
Business (Cart/Can Service)	3-95 gal trash, 3-95 gal recycle, 2x/week	\$487.56	\$520.50	6.76%
Business (Dumpster Service)	4yd trash, 4yd recycle, 2x/week	\$1371.51	\$1464.24	6.76%

* Not including 6% utility tax on trash/recycling collection, as applicable

How Can I Lower My Bill?

In general, some customers may be able to lower their bills by “right-sizing” their service. Customers can make sure that they are diverting lower-cost recyclables from their higher-cost trash containers, increasing recycling service while decreasing trash service, if possible. Many Business and Large Residential (5+ unit) customers are also subscribed to more greenwaste service than they need, especially if they have landscapers that can self-haul trimmings instead of using greenwaste containers for disposal.

How do I protest?

If you wish to submit a written protest of any of the above increases, your protest must be received by the City Clerk of the City of Santa Barbara at 735 Anacapa Street, Santa Barbara, CA, 93101, prior to the City Council’s consideration of this item on June 23, 2020. Protests must include your name, service address, and whether you are protesting the amount of the fee increase, the basis for calculation of the fee, or both. Due to social distancing practices, mailed protests are encouraged. Written protests may be delivered in-person at the address above, deposited in the bill payment drop box slot located on the exterior of the building on the De La Guerra Plaza side. Only written protests received before the close of the public hearing on June 23, 2020, will be counted. During the hearing, the City Council will consider all written protests received before the hearing, as well as public testimony. Protests are public records. The public hearing may be conducted via teleconference or other electronic meeting format, and the Council Chambers may not be open to the general public. Submission of written protests by personal delivery during the meeting may not be permitted.

When do the new rates take effect?

City Council will consider adopting these rates on June 30, 2020 (one week after the public hearing). The new rates will be effective starting July 1, 2020.

How can I get more information and copies of the proposed rate schedules?

See www.SantaBarbaraCA.gov/UtilityBilling or (805) 564-5631 for trash/recycling. Para información en Español, llame al (805) 564-5343.

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CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Administrative Division, Finance Department

SUBJECT: Adoption Of The Operating And Capital Budget For Fiscal Year 2021

RECOMMENDATION: That Council:

- A. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Adopting the Budget for the Fiscal Year 2021 by Appropriating Moneys for the Use and Support of Said City from the Funds and to the Purposes Herein Specified;
- B. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Establishing the City's Appropriation Limitation for Fiscal Year 2021;
- C. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Amending the City of Santa Barbara Schedule of Penalties, Fees, and Service Charges;
- D. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Authorizing Classified and Unclassified Positions in the City's Service Effective July 4, 2020, and Providing a Schedule of Classifications and Salaries for the Same in Accordance with the Operating Budget for the 2021 Fiscal Year;
- E. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Authorizing the Continuation of Capital and Special Project Appropriations to Fiscal Year 2021; and
- F. Adopt, by reading of title only, a Resolution of the Council of the City of Santa Barbara Authorizing the Public Works Director to Execute Water Purchase Agreements, in a Form Approved by the City Attorney, and in Accordance with the Appropriation in the Approved Budget as may be Amended from Time to Time.

DISCUSSION:

Since the April 21, 2020 filing of the Recommended Fiscal Year 2021 Budget, the City Council held seven special budget review meetings and public hearings to hear presentations from departments on their respective proposed budgets. In addition,

Finance Committee held five separate meetings to review various aspects of the recommended budget in greater detail.

At the June 15, 2020 Special Council Meeting and Public Hearing, Council gave direction to staff, which included approval of the following Finance Committee recommendations and other Council adjustments:

Recommended by the Finance Committee

1. General Fund revenue assumptions
2. Proposed General Fund and enterprise fund fee changes
3. Staff-recommended adjustment

Council Budget Approved Changes

1. Approve the budget reductions plans
2. Approve the staff adjustments, including \$35,000 for Juneteenth Celebration
3. Approve \$1.115 M in Measure C funding for Library Plaza and reduce the Pavement Project by the matching amount.
4. Approve \$25,000 in funding for the Chamber of Commerce
5. Approve \$50,000 funding for the Point in Time Count for coordinated entry. Funding will come from SEMP funds in FY 21 and the General Fund moving forward.

Council Approved Items to Move Forward in FY 21

(Quarterly Check-Ins with the Finance Committee regarding these items)

1. Outside evaluation of police department including evaluation of how current resources are being spent;
2. Moving Parking Enforcement from the Police Department to Public Works;
3. Finding funding for a minimum of 4 positions related to social work, mental health, and/or code enforcement;
4. Working with Santa Barbara County regarding the Co-Response program;
5. Evaluation of the current special events permitting process; and
6. Working with the African American community on path to a community center.

Budget Resolutions Subject to Adoption

Adoption of the six budget related resolutions, as contained in the staff recommendation to this agenda report, will accomplish the following:

1. Adopt the annual operating and capital budget for Fiscal Year 2021;
2. Adopt the City's appropriation limit for Fiscal Year 2021 pursuant to Article XIII B of the California Constitution;
3. Adopt the master fee resolution for Fiscal Year 2021 establishing citywide fees in

the various departments and funds. Included in the fee resolution for adoption are increases to the City's solid waste rates. Pursuant to Proposition 218, notice of the proposed increases was sent to utility customers in May 2020 and posted on the City's website. As of June 10, 2020, twenty nine written protests were received.

4. Approve the authorized positions for Fiscal Year 2021, including the position changes presented in the recommended budget and the corresponding salary ranges; and salary schedule amendment to include previously negotiated salary adjustments for the Santa Barbara City Supervisory Employees Bargaining Unit for the amount of 0.6%, effective March 28, 2020.
5. Authorize the City Administrator to carryover Fiscal Year 2020 appropriations into Fiscal Year 2021 for capital and special projects that will not be completed before the end of the current fiscal year.
6. Authorize the Public Works Director to execute water purchase agreements throughout Fiscal Year 2021 provided that there is sufficient budget authority at the time of agreement execution. The City's participation in the State Water Project provides an opportunity for year-to-year purchases of additional water supplies from other areas of the state in order to bridge short-term needs or repay water debt. The timeframe for negotiating and entering into water purchase agreements can be short-lived; therefore, authorizing the Public Works Director to execute these agreements will allow greater flexibility and responsiveness in acquiring additional supplies if needed and if opportunities arise.

Copies of all budget resolutions are available for public review in the Finance Department and on the City's website.

ATTACHMENTS: 1. Schedule of Adjustments, Recommended Budget Fiscal Year 2021
 2. Plan for Budget Reductions

PREPARED BY: Brandon Beaudette, Budget Manager

SUBMITTED BY: Jennifer Tomaszewski, Interim Finance Director

APPROVED BY: City Administrator's Office

CITY OF SANTA BARBARA
Summary of Proposed Adjustments
Recommended Budget for Fiscal Year 2021

GENERAL FUND

Fiscal Year 2021

	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
GENERAL FUND SUMMARY OF SOURCES AND USES	\$ 146,458,901	\$ 146,458,901	\$ -

ADJUSTMENTS APPROVED BY COUNCIL

Other Adjustments By City Council

General Government

Based on the latest revenue forecasts. Change the revenue estimates for Sales Tax, Measure C, Property Tax, Transient Occupancy Tax, Utility Users Tax and the Anticipated Year End Variance.

\$ (12,414,640) \$ - \$ (12,414,640)

Decreasing the ADA Transition Plan and ADA Buildings and Walkways projects. Will return the FY 19 favorable balance to reserves which was formally used to partially fund the Capital program. Therefore, increase the transfer out to the Capital Outlay Fund.

- 132,928 (132,928)

Measure C revenues have been reforecasted down. Several projects have been deferred or rebudgeted. Therefore, decrease the transfer out to the Capital Outlay Fund.

- (2,739,888) 2,739,888

City Administrator's Office

Increase Salary & Benefits due to position reallocations.

\$ - \$ 14,543 \$ (14,543)

Decrease allocated costs as a result of ICS Funds reducing services.

- (12,227) 12,227

Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.

- (160,671) 160,671

City Attorney's Office

Decrease Salary & Benefits as a result of shifting PERS liability payment allocations

\$ - \$ (5,307) \$ 5,307

Decrease allocated costs as a result of ICS Funds reducing services.

- (3,903) 3,903

CITY OF SANTA BARBARA
Summary of Proposed Adjustments
Recommended Budget for Fiscal Year 2021

GENERAL FUND

	Fiscal Year 2021		
	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(164,832)	164,832
<u>Community Development Department</u>			
Increase Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ 35	\$ (35)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(49,941)	49,941
Increase the transfer in revenues for a reimbursement of three retired vehicles.	57,834		57,834
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(672,232)	672,232
<u>Finance Department</u>			
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (6,957)	\$ 6,957
Decrease allocated costs as a result of ICS Funds reducing services.	-	(25,243)	25,243
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(309,197)	309,197
<u>Fire Department</u>			
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (1,394)	\$ 1,394
Decrease Public Safety Sales Tax revenue	(21,905)	-	(21,905)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(85,578)	85,578
Increase the reimbursement revenue from the Airport Fund related to ARFF costs.	56,545	-	56,545

CITY OF SANTA BARBARA
Summary of Proposed Adjustments
Recommended Budget for Fiscal Year 2021

GENERAL FUND

	Fiscal Year 2021		
	Estimated Revenue	Approp.	Add to / (Use of) Reserves
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(759,823)	759,823
<u>Human Resources Department</u>			
Increase Salary & Benefits due to position reallocations.	\$ -	\$ 25,515	\$ (25,515)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(5,178)	5,178
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(94,346)	94,346
<u>Library Department</u>			
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (4,745)	\$ 4,745
Decrease allocated costs as a result of ICS Funds reducing services.	-	(72,718)	72,718
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(350,400)	350,400
<u>Mayor & Council</u>			
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (910)	\$ 910
Decrease allocated costs as a result of ICS Funds reducing services.	-	(6,587)	6,587
Increase Appropriations for the Juneteenth Celebration and the Chamber of Commerce		60,000	(60,000)
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(177,209)	177,209
<u>Parks & Recreation Department</u>			

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GENERAL FUND

	Fiscal Year 2021		
	Estimated Revenue	Approp.	Add to / (Use of) Reserves
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (13,776)	\$ 13,776
Decrease allocated costs as a result of ICS Funds reducing services.	-	(219,425)	219,425
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(932,157)	932,157
<u>Police Department</u>			
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (13,432)	\$ 13,432
Decrease Public Safety Sales Tax revenue	(38,343)	-	(38,343)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(158,650)	158,650
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(2,323,849)	2,323,849
<u>Public Works Department</u>			
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (11,917)	\$ 11,917
Decrease allocated costs as a result of ICS Funds reducing services.	-	(26,507)	26,507
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(436,416)	436,416
<u>Sustainability & Resilience Department</u>			
Increase Salary & Benefits due to position reallocations.	\$ -	\$ 12,283	\$ (12,283)
Reduce Appropriations as a result of reducing operational costs to help offset the loss of revenue in the general fund.	-	(4,500)	4,500

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GENERAL FUND

Fiscal Year 2021

	Estimated Revenue	Approp.	Add to / (Use of) Reserves
	<u> </u>	<u> </u>	<u> </u>
General Fund Sub-Total	<u>\$ (12,360,509)</u>	<u>\$ (9,604,611)</u>	<u>\$ (2,755,898)</u>
 GENERAL FUND - FINAL BUDGET FOR ADOPTION	 <u>\$ 134,098,392</u>	 <u>\$ 136,854,290</u>	 <u>\$ (2,755,898)</u>

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SPECIAL AND ENTERPRISE FUNDS

Fiscal Year 2021

	Estimated Revenue	Approp.	Add to / (Use of) Reserves
ADJUSTMENTS APPROVED BY COUNCIL			
Finance Committee Recommended Adjustment			
<u>Sustainability & Resilience</u>			
Reduce Strategic Energy Plan Special Projects line as budget is already included in Salary & Benefits	\$ -	\$ (357,972)	\$ 357,972
Energy Management Fund Total	<u>\$ -</u>	<u>\$ (357,972)</u>	<u>\$ 357,972</u>
Other Adjustments By City Council			
<u>Capital Outlay Fund</u>			
Decreasing the ADA Transition Plan and ADA Buildings and Walkways projects . Will return the FY 19 favorable balance to reserves which was formally use to partially fund the Capital program. Therefore, increase the transfer in to the Capital Outlay Fund.	\$ 132,928	\$ -	\$ 132,928
Decreasing the ADA Transition Plan, update, and ADA Buildings and Walkways projects . Decrease appropriations accordingly.	-	(400,000)	400,000
Capital Outlay Fund Total	<u>\$ 132,928</u>	<u>\$ (400,000)</u>	<u>\$ 532,928</u>
<u>Measure C Capital Outlay Fund</u>			
Measure C revenues have been reforecasted down. Several projects have been deferred or rebudgeted. Therefore, decrease the transfer in to the Measure C Capital Outlay Fund.	\$ (2,739,888)	\$ -	\$ (2,739,888)
Measure C revenues have been reforecasted down. Several projects have been deferred or rebudgeted (including but not limited to Police Station, Cabrillo Pavillion, and the Library Plaza). Decrease appropriations accordingly.	-	(4,000,000)	4,000,000
Measure C Fund Total	<u>\$ (2,739,888)</u>	<u>\$ (4,000,000)</u>	<u>\$ 1,260,112</u>
<u>Airport Department</u>			
Decrease revenues to align with current estimates.	\$ (4,834,408)	\$ -	\$ (4,834,408)
Increase Salary & Benefits as a result of position reclassifications.	-	110,039	(110,039)

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	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Decrease allocated costs as a result of ICS Funds reducing services.	-	(66,161)	66,161
Decrease Supplies and Services throughout the fund to address the loss of revenues.	-	(816,641)	816,641
Increase Supplies & Services for Engineering and ARFF related items.	-	21,140	(21,140)
Decrease the transfer out to the Capital Fund as a project has been deferred.	-	(1,800,000)	1,800,000
Airport Fund Total	<u><u>\$ (4,834,408)</u></u>	<u><u>\$ (2,551,623)</u></u>	<u><u>\$ (2,282,785)</u></u>
Decrease the transfer in as several projects have been deferred.	\$ (1,800,000)	\$ -	\$ (1,800,000)
Decrease budget for the South Airfield Development project as it is being deferred.	-	(1,800,000)	1,800,000
Airport Capital Fund Total	<u><u>\$ (1,800,000)</u></u>	<u><u>\$ (1,800,000)</u></u>	<u><u>\$ -</u></u>
Decrease allocated costs as a result of ICS Funds reducing services.	\$ -	\$ (631)	\$ 631
Increase appropriations in supplies and services to balance		631	(631)
Airport CFC Fund Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Decrease allocated costs as a result of ICS Funds reducing services.	\$ -	\$ (210)	\$ 210
Airport T-Hangars Fund Total	<u><u>\$ -</u></u>	<u><u>\$ (210)</u></u>	<u><u>\$ 210</u></u>
Decrease appropriations to reflect change in debt service.	\$ -	\$ (404,661)	\$ 404,661
Airport Development Fund Total	<u><u>\$ -</u></u>	<u><u>\$ (404,661)</u></u>	<u><u>\$ 404,661</u></u>
<u>Community Development Department</u>			
Increase Salary & Benefits as a result of position reclassifications.	\$ -	\$ 77,563	\$ (77,563)

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	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Decrease allocated costs as a result of ICS Funds reducing services.	-	(1,640)	1,640
City Affordable Housing Fund Total	<u><u>\$ -</u></u>	<u><u>\$ 75,923</u></u>	<u><u>\$ (75,923)</u></u>
Increase Salary & Benefits as a result of shifting allocations.	\$ -	\$ 1,476	\$ (1,476)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(637)	637
Decrease appropriations in supplies and services to balance		(839)	839
Community Development Block Grant Fund Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Increase Salary & Benefits as a result of shifting allocations.	\$ -	\$ 745	\$ (745)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(18)	18
Decrease appropriations in supplies and services to balance		(727)	727
Federal Home Loan Program Fund Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Decrease allocated costs as a result of ICS Funds reducing services.	\$ -	\$ (88)	\$ 88
Increase appropriations in supplies and services to balance		88	(88)
Successor Agency Fund Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
Decrease allocated costs as a result of ICS Funds reducing services.	\$ -	\$ (57)	\$ 57
Increase appopriations in the Home for Good project for the Point in Time Count program.	-	50,000	(50,000)
Revolving Rehab Loan Fund Total	<u><u>\$ -</u></u>	<u><u>\$ (57)</u></u>	<u><u>\$ (49,943)</u></u>
Finance Department			
Increase Salary & Benefits as a result of position reclassifications.	\$ -	\$ 9,923	\$ (9,923)

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	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Decrease allocated costs as a result of ICS Funds reducing services.	-	(2,575)	2,575
Decrease revenues to adjust for reduction to Workers Comp and Liability allocations to departments.	(300,000)	-	(300,000)
Reduce appopriations in the Workers Comp and Liability Claims lines.	-	(300,000)	300,000
Self-Insurance Fund Total	<u><u>\$ (300,000)</u></u>	<u><u>\$ (292,652)</u></u>	<u><u>\$ (7,348)</u></u>
<u>Fire Department</u>			
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (173)	\$ 173
Decrease allocated costs as a result of ICS Funds reducing services.	-	(358)	358
Increase appopriations in supplies and services to balance		531	(531)
Wildland Fire Suppression Assesment Fund Total	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
<u>Information Technology Department</u>			
Increase Salary & Benefits as a result of position reclassifications.	\$ -	\$ 119,722	\$ (119,722)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(6,718)	6,718
Decrease revenues to adjust for reduction of services to other City departments.	(145,997)	-	(145,997)
Reduce appopriations including but not limited to Professional Services, Meetin & Travel, and Computer Software.	-	(176,160)	176,160
IT Fund Total	<u><u>\$ (145,997)</u></u>	<u><u>\$ (63,156)</u></u>	<u><u>\$ (82,841)</u></u>
<u>Library Department</u>			

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	Estimated Revenue	Approp.	Add to / (Use of) Reserves
Increase the transfer in from the Fleet Replacement Fund for the funding on a new mobile library.	\$ 111,336	\$ -	\$ 111,336
Increase appropriations funded from a transfer in from the Fleet Replacement Fund and a grant already received for a new mobile library.	-	111,336	(111,336)
Misc Grants Library Fund Total	<u><u>\$ 111,336</u></u>	<u><u>\$ 111,336</u></u>	<u><u>\$ -</u></u>
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (337)	\$ 337
Decrease allocated costs as a result of ICS Funds reducing services.	-	(298)	298
County Library Fund Total	<u><u>\$ -</u></u>	<u><u>\$ (635)</u></u>	<u><u>\$ 635</u></u>
<u>Parks & Recreation Department</u>			
Increase Salary & Benefits as a result of position reclassifications.	\$ -	\$ 4,140	\$ (4,140)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(3,790)	3,790
Decreasing Measure B revenues to align with current estimate	(613,491)	-	(613,491)
Deferring several capital projects. Reduce the transfer out to the Creeks Capital Fund.	-	(925,000)	925,000
Creeks Fund Total	<u><u>\$ (613,491)</u></u>	<u><u>\$ (924,650)</u></u>	<u><u>\$ 311,159</u></u>
Decrease the transfer in as several projects have been deferred.	\$ (925,000)	\$ -	\$ (925,000)
Decrease appropriations for the several projects including but not limited to the Honda Valley Restoration and Sycamore Creek Watershet Restoration Projects.	-	(925,000)	925,000
Creeks Capital Fund Total	<u><u>\$ (925,000)</u></u>	<u><u>\$ (925,000)</u></u>	<u><u>\$ -</u></u>

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	Estimated Revenue	Approp.	Add to / (Use of) Reserves
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (97)	\$ 97
Decrease allocated costs as a result of ICS Funds reducing services.	-	(3,470)	3,470
Golf Fund Total	<u><u>\$ -</u></u>	<u><u>\$ (3,567)</u></u>	<u><u>\$ 3,567</u></u>
<u>Police Department</u>			
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations	\$ -	\$ (118)	\$ 118
Decrease allocated costs as a result of ICS Funds reducing services.	-	(85)	85
Police Asset Forfeiture and Grants Fund Total	<u><u>\$ -</u></u>	<u><u>\$ (203)</u></u>	<u><u>\$ 203</u></u>
Decrease allocated costs as a result of ICS Funds reducing services.	\$ -	\$ (229)	\$ 229
Supplemental Law Enforcement (SLESF) Fund Total	<u><u>\$ -</u></u>	<u><u>\$ (229)</u></u>	<u><u>\$ 229</u></u>
<u>Public Works Department</u>			
Decrease revenues to align with current estimates.	\$ (2,356,171)	\$ -	\$ (2,356,171)
Increase Salary & Benefits as a result of position reclassifications.	-	4,819	(4,819)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(31,768)	31,768
Reduce budget for hourly salaries.	-	(841,095)	841,095
Decrease appropriations in supplies and services, equipment, appropriated reserves, and transfer out to the capital fund.	-	(464,206)	464,206
Decrease appropriations for the shuttle bus program.	-	(1,062,352)	1,062,352
Downtown Parking Fund Total	<u><u>\$ (2,356,171)</u></u>	<u><u>\$ (2,394,602)</u></u>	<u><u>\$ 38,431</u></u>
Decrease transfer in to adjust for reduction in capital projects.	(285,750)	-	(285,750)

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	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Decrease appropriations to Paseo, lighting and maintenance related projects.	-	(285,750)	285,750
Downtown Parking Capital Fund Total	<u><u>\$ (285,750)</u></u>	<u><u>\$ (285,750)</u></u>	<u><u>\$ -</u></u>
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations.	\$ -	\$ (6,091)	\$ 6,091
Decrease allocated costs as a result of ICS Funds reducing services.	-	(21,873)	21,873
Decrease revenues to adjust for reduction of services to other City departments.	(335,700)	-	(335,700)
Reduce appropriatoin for Maintence Materials and Contracts. Reduce the transfer to the Facilities Capital Fund as the Flooring project will be reduced.	-	(34,445)	34,445
Facilities Fund Total	<u><u>\$ (335,700)</u></u>	<u><u>\$ (62,409)</u></u>	<u><u>\$ (273,291)</u></u>
Decrease transfer in to adjust for reduction of Flooring Project.	\$ (12,000)	\$ -	\$ (12,000)
Decrease appropriations to adjust for reduction of Flooring Project.	-	(12,000)	12,000
Facilities Capital Fund Total	<u><u>\$ (12,000)</u></u>	<u><u>\$ (12,000)</u></u>	<u><u>\$ -</u></u>
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations.	\$ -	\$ (2,228)	\$ 2,228
Decrease allocated costs as a result of ICS Funds reducing services.	-	(11,431)	11,431
Reduce budget for hourly salaries	-	(20,000)	20,000
Reduce non-contractual, special projects, computer software, building improvements, and transfer to the Fleet Replacement fund.	-	(129,500)	129,500

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	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Fleet Maintenance Fund Total	<u><u>\$ -</u></u>	<u><u>\$ (163,159)</u></u>	<u><u>\$ 163,159</u></u>
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations.	\$ -	\$ (347)	\$ 347
Decrease allocated costs as a result of ICS Funds reducing services.	-	(287)	287
Decrease revenues as the repayment for the loan from the Measure C fund will be deferred one year.	(535,753)	-	(535,753)
Reduce vehicle replacement and pool car rates	(103,058)	-	(103,058)
Reduce Transfer in from the Fleet Maintenance fund	(48,000)	-	(48,000)
Increase the transfer out to the Library Misc Grants Fund for the appropriation of a new mobile library and Community Development Department for retired vehicles	-	169,170	(169,170)
Fleet Replacement Fund Total	<u><u>\$ (686,811)</u></u>	<u><u>\$ 168,536</u></u>	<u><u>\$ (855,347)</u></u>
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations.	\$ -	\$ (1,384)	\$ 1,384
Decrease allocated costs as a result of ICS Funds reducing services.	-	(3,076)	3,076
Decrease revenues for Measure A to align with current estimates.	(371,420)	-	(371,420)
Increase transfer out to Streets Fund.	-	709,742	(709,742)
Decrease capital transfer out to Measure A Capital Fund	-	(958,020)	958,020
Measure A Fund Total	<u><u>\$ (371,420)</u></u>	<u><u>\$ (252,738)</u></u>	<u><u>\$ (118,682)</u></u>
Decrease transfer in from Measure A fund.	\$ (958,020)	\$ -	\$ (958,020)

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	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Increase budget for Streets Engineering.	-	94,796	(94,796)
Decrease budget for Overlays and Sidewalk Repairs projects	-	(1,052,816)	1,052,816
Measure A Capital Fund Total	<u>\$ (958,020)</u>	<u>\$ (958,020)</u>	<u>\$ -</u>
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations.	\$ -	\$ (6,586)	\$ 6,586
Decrease allocated costs as a result of ICS Funds reducing services.	-	(96,897)	96,897
Decrease revenues for UUT and Gas Tax plus other misc lines to align with current estimates	(766,483)	-	(766,483)
Increase revenues from a transfer in from the Measure A fund.	709,742	-	709,742
Increase hourly salaries appropriations	-	79,757	(79,757)
Reduce special projects and adjust capital transfer out appropriations to Streets Grants and Capital funds.	-	(136,652)	136,652
Streets Fund Total	<u>\$ (56,741)</u>	<u>\$ (160,378)</u>	<u>\$ 103,637</u>
Increase revenues for transfer in from Streets Fund	\$ 70,000	\$ -	\$ 70,000
Increase budget for State St Undercrossing project for a city match for possible grants	-	70,000	(70,000)
Streets Grants Capital Fund Total	<u>\$ 70,000</u>	<u>\$ 70,000</u>	<u>\$ -</u>
Decrease revenues for transfer in from Streets Fund	\$ (176,652)	\$ -	\$ (176,652)
Decrease budget for Overlays project.	-	(176,652)	176,652
Streets Capital Fund Total	<u>\$ (176,652)</u>	<u>\$ (176,652)</u>	<u>\$ -</u>

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	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Decrease Salary & Benefits as a result of shifting PERS liability payment allocations.	\$ -	\$ (175)	\$ 175
Decrease allocated costs as a result of ICS Funds reducing services.	-	(1,068)	1,068
Street Sweeping Fund Total	<u><u>\$ -</u></u>	<u><u>\$ (1,243)</u></u>	<u><u>\$ 1,243</u></u>
Increase Salary & Benefits as a result of position reclassifications.	\$ -	\$ 59,148	\$ (59,148)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(103,975)	103,975
Decrease revenues to align with current estimates,	\$ (450,000)	\$ -	\$ (450,000)
Decrease transfer out to Wastewater Capital Fund	-	(1,800,000)	1,800,000
Wastewater Fund Total	<u><u>\$ (450,000)</u></u>	<u><u>\$ (1,844,827)</u></u>	<u><u>\$ 1,394,827</u></u>
Decrease transfer in to adjust for reduction of Main Replacement Project.	\$ (1,800,000)	\$ -	\$ (1,800,000)
Decrease appropriations to adjust for reduction of Lift Station Project.	-	(1,800,000)	1,800,000
Wastewater Capital Fund Total	<u><u>\$ (1,800,000)</u></u>	<u><u>\$ (1,800,000)</u></u>	<u><u>\$ -</u></u>
Increase Salary & Benefits as a result of position reclassifications.	\$ -	\$ 344,351	\$ (344,351)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(214,672)	214,672
Decrease revenues to align with current estimates,	(2,700,000)	-	(2,700,000)
Reduce hourly salaries appropriations.	-	(101,068)	101,068
Reduce special project lines pertaining to COMB, CCRB, and CCWA	-	(263,794)	263,794
Reduce Advertising appropriations	-	(30,000)	30,000

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	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Decrease transfer out to Water Drought and Water Capital Funds	-	(4,750,000)	4,750,000
Water Fund Fund Total	<u><u>\$ (2,700,000)</u></u>	<u><u>\$ (5,015,183)</u></u>	<u><u>\$ 2,315,183</u></u>
Decrease transfer in to adjust for reduction of purchase of state water.	\$ (500,000)	\$ -	\$ (500,000)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(117)	117
Decrease appropriations to adjust for reduction of state water purchase.	-	(500,000)	500,000
Water Drought Fund Total	<u><u>\$ (500,000)</u></u>	<u><u>\$ (500,117)</u></u>	<u><u>\$ 117</u></u>
Decrease transfer in to adjust for reduction of Main Replacement Project.	\$ (12,000)	\$ -	\$ (12,000)
Decrease appropriations to adjust for reduction of Water Main Replacement Project.	-	(12,000)	12,000
Water Capital Fund Total	<u><u>\$ (12,000)</u></u>	<u><u>\$ (12,000)</u></u>	<u><u>\$ -</u></u>
<u>Sustainability & Resilience Department</u>			
Increase Salary & Benefits as a result of position reclassifications.	\$ -	\$ 33,784	\$ (33,784)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(419)	419
Decrease revenues as the implementation of the Strategic Energy Plan will be delayed six months.	(420,000)	-	(420,000)
Energy Management Fund Total	<u><u>\$ (420,000)</u></u>	<u><u>\$ 33,365</u></u>	<u><u>\$ (453,365)</u></u>
Increase Salary & Benefits as a result of position reclassifications.	\$ -	\$ 77,083	\$ (77,083)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(3,185)	3,185

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	<u>Estimated Revenue</u>	<u>Approp.</u>	<u>Add to / (Use of) Reserves</u>
Decrease revenues to adjust for reduction to encampment cleanups, illegal dumping, and litter removal programs.	(227,347)	-	(227,347)
Decrease appropriations to adjust for reduction to encampment cleanups, illegal dumping, litter removal programs, and the delay cost of service study.	-	(182,648)	182,648
Solid Waste Fund Total	<u><u>\$ (227,347)</u></u>	<u><u>\$ (108,750)</u></u>	<u><u>\$ (118,597)</u></u>
<u>Waterfront Department</u>			
Increase Salary & Benefits as a result of position reclassifications.	\$ -	\$ 78,171	\$ (78,171)
Decrease allocated costs as a result of ICS Funds reducing services.	-	(43,210)	43,210
Decrease revenues as a result of the impacts of Covid-19. Decreases are in parking, cruise ships, leases, and the Harbor Festival.	(1,434,465)	-	(1,434,465)
Decrease appropriations as a result of the impacts of Covid-19. Decreases are in operating expenses and July 4th fireworks. Also decreasing transfer to capital funds as the Maintenance Shop, Lift Station, and Wharf Waterline projects have been reduced.	-	(1,412,400)	1,412,400
Waterfront Fund Total	<u><u>\$ (1,434,465)</u></u>	<u><u>\$ (1,377,439)</u></u>	<u><u>\$ (57,026)</u></u>
Revenues have been reforecasted down. Several projects have been deferred or rebudgeted. Therefore, decrease the transfer in to the Waterfront Capital Fund.	\$ (800,000)	\$ -	\$ (800,000)
Revenues have been reforecasted down. The Maintenance Shop Upgrade, Wharf Lift Station, and Wharf Waterline Replacement projects have been deferred or rebudgeted. Decrease appropriations accordingly.	-	(800,000)	800,000
Waterfront Capital Fund Total	<u><u>\$ (800,000)</u></u>	<u><u>\$ (800,000)</u></u>	<u><u>\$ -</u></u>



FISCAL YEAR 2021 PLAN FOR BUDGET REDUCTIONS



City of Santa Barbara

www.SantaBarbaraCA.gov

City Administrator's Message

After we prepared the Fiscal Year 2021 Recommended Operating and Capital Budget, the world was faced with an unprecedented global event, as the impacts of COVID-19 unfolded. The impacts of COVID-19 continues to be substantial, and the need to have a plan to address substantial loss of revenues and adjust to these losses in our operating budget becomes increasingly more important.

We are estimating revenue losses Citywide across all funds to be \$26.5 million in Fiscal Year 2020 and \$24 million in Fiscal Year 2021. Of this, the impact to the General Fund are estimated at \$12.5 million in Fiscal Year 2020 and \$10 million in Fiscal Year 2021. However, these amounts are fluid, and will likely change as information unfolds. This is our best estimate as we prepare this document. Also unknown as the city prepares to finalize the budget, is what, if any, state and/or federal relief will be provided to local governments, as well as the timing of any relief.

The Fiscal Year 2021 Recommended Operating and Capital Budget will face huge obstacles in addressing the impacts of COVID-19 to the community, the U.S. and the global economy. Prior to COVID-19, the city had been in good financial condition, with reserves at or close to policy recommended balances. These reserves will aid in our transition to a “new normal” but a planned reduction to both capital and operating programs is necessary. The accompanying document outlines a reduction plan for all departments within the General Fund. In order to close the gap left by the loss in revenue, a four pronged approach was used: 1) service reductions at the department level 2) defer capital expenditures 3) labor concessions and 4) use of reserves. Enterprise Funds and Internal Service Funds have also prepared plans based on their projected revenue losses.

Also affected will be the Performance Plans for the City Departments. With the need to reduce operational budgets, the ability to accomplish performance objectives will be challenging. The numbers in the coming year could reflect those challenges. We are moving forward with our original objectives however, as we are committed to continue to provide quality services to the community. Programming such as summer camps and library programs will be brought back as soon as they are able to do so and with the proper modifications.

Respectfully submitted,

Paul Casey
City Administrator

**CITY OF SANTA BARBARA
GENERAL FUND BALANCING
Fiscal Year 2021 Post Recommended Budget**

	FY 21 Recommended Budget	FY 21 Revised Amount	Planned Change to FY 21 Budget
REVENUE IMPACTS			
Sales Taxes	25,155,774	22,155,774	(3,000,000)
Cannabis Taxes	1,213,605	1,213,605	-
Property Taxes	40,113,014	38,013,014	(2,100,000)
Transient Occupancy Taxes	20,241,134	17,241,134	(3,000,000)
Other Taxes	14,348,302	13,913,302	(435,000)
Dept Revenues	42,087,072	40,887,072	(1,200,000)
TOTAL REVENUE IMPACTS	143,158,901	133,423,901	(9,735,000)
DEPARTMENT REDUCTIONS			
Reduction Plans put forth by Departments	146,458,901	137,738,424	6,385,632
Adjustments to budget as a result of inter-fund services and transfers being reduced			726,150
Add Project Manager / Analyst to City Attorney			(122,688)
LABOR NEGOTIATIONS			
Budgeted Employee Salary Increases *			1,608,695
CAPITAL PROGRAM			
FY 21 Recommended Budget	267,072	400,000	(132,928)
Planned use of 25%			
FY 19 favorable variance for capital	532,928	-	532,928
	800,000		
FY 21 ADDITION TO (USE OF) RESERVES			(737,211)

*Council Approved Actual Concession
Costs = \$2,356,250

REVISED GENERAL FUND CAPITAL PROGRAM
Fiscal Year 2021
Capital Reductions

	Measure C Revenues	Revised Amount	General Fund Revenues	Revised Amount
Cabrillo Pavilion	\$ 1,535,753	\$ -	\$ -	\$ -
Ortega Park Renovation	-	-	350,000	350,000
Playground Replacement Program	150,000	115,000	-	-
Louise Lowry Davis Center Renovation	800,000	935,000	-	-
Central Library ADA Compliant Elevator	1,500,000	1,500,000	-	-
Central Library Workspace Renovation (Lower Level Renovation)	913,000	-	-	-
Central Library Plaza Improvement Project	1,115,000	-	-	-
Update to the ADA Transition Plan	-	-	100,000	-
ADA - Transition Plan Implementation	-	250,000	250,000	50,000
ADA - Walkways and Building Pathways	-	-	100,000	-
New Police Station	2,000,000	-	-	-
<u>Facilities Maintenance Projects</u>				
Facilities Master Plan	350,000	200,000	-	-
Corporate Yard Buildings Roof & Building Envelope Replacement	680,000	-	-	-
Minor Renewal - Parks Restroom Buildings	360,000	110,000	-	-
Minor Renewal - Carrillo Gym	540,000	540,000	-	-
Mackenzie Adult Building Roof Replacement and Site Work	95,000	95,000	-	-
City Hall - Plumbing & Restroom Upgrades	360,000	360,000	-	-
<u>Streets Infrastructure Projects</u>				
Maintenance: Pavement Maintenance (Annual)	12,000,000	15,477,387	-	-
Maintenance: Sidewalks (Annual)	975,000	916,366	-	-
Pedestrian Enhancement: Sidewalk Access Ramps (Annual)	750,000	650,000	-	-
Street Lights: Citywide Street Lighting Maint & Repair (Annual)	71,000	-	-	-
Traffic Signal Improvements	270,000	-	-	-
Traffic Signal Maintenance: Traffic Signal Maintenance Program	350,000	100,000	-	-
Drainage: Citywide Drainage Maintenance and Improvements (Annual)	900,000	500,000	-	-
Streetlights: Citywide Streetlighting Improvements	300,000	266,000	-	-
Business Corridor Improvements	500,000	500,000	-	-
Maintenance: Street Tree & Median Renewal	250,000	250,000	-	-
	\$26,764,753	\$22,764,753	\$800,000	\$400,000

GENERAL FUND

Department Reductions

CITY ADMINISTRATOR		\$140,816
	<u>Program / Service</u>	<u>Impact</u>
City Administrator		
1	Keep full-time Administrative Specialist position vacant	<ul style="list-style-type: none"> • Less clerical support for City Administrator's Office and Mayor and Council's Office • Less staff support to assist with website and email updates to community
2	Reduce supplies and services budget, including meeting and travel	<ul style="list-style-type: none"> • Fewer conferences and professional development opportunities, although more of these are transitioning to virtual format • Reduced budget for contracted services that arise throughout the year for priority projects
3	Reduce funding for South Coast Youth Safety Partnership by 5%	<ul style="list-style-type: none"> • Lower contribution to regional task force and youth safety projects and resources
City TV		
1	Keep hourly City TV staff positions vacant (3)	<ul style="list-style-type: none"> • Special productions by request; Reduced frequency of TV news program Inside Santa Barbara • Less staff backup to tape City meetings • Use of interns to assist on productions

CITY ATTORNEY'S OFFICE		\$164,832
	<u>Program / Service</u>	<u>Impact</u>
1	Keep vacant Legal Asst II position open and achieve additional salary reductions.	Current staff is sufficient to handle workload capacity. No impact if current staffing levels can be maintained through the first half of the fiscal year.
2	Add 1.0 FTE Project Manager/Analyst	The position would meet the need for more advanced administrative support and provide better efficiencies in the office. This position would increase salary and benefit costs.

CITY CLERK		\$19,855
	<u>Program / Service</u>	<u>Impact</u>
1	Eliminate Electronic Filing of FPPC Campaign Finance Documents	NOT INCLUDED IN REDUCTION PLAN
2	Eliminate Training, Travel, and Dues Memberships and Licenses Budgets	Risk of election and transparency mistakes and legal-noncompliance due to lack of training about changing laws and regulations.
3	Eliminate Contracted Municipal Code Codification Services	Elimination of Outside Municipal Code Codification. Significant increase in time for public and staff use of updated Municipal Code. Additional staff time requirements mean reductions in service to departments. No work performed on electronic document retention, creating legal risks and retaining high paper storage costs
4	Implement Seamless Docs Electronic Signature Software and Reduce Offices Supplies 10%	No impact.

COMMUNITY DEVELOPMENT		\$672,232
	<u>Program / Service</u>	<u>Impact</u>
1	Hold two vacant positions open for the entire fiscal year	<p>Holding the Senior Commission Secretary position open will result in additional workload being absorbed by existing Commission Secretaries, as well as a reduction in general administrative support to the department.</p> <p>Holding the Associate Planner in Zoning vacant will result in added workload for staff, optional planning services may be affected, and some special projects or long-range work efforts may be delayed to ensure that Zoning plan check and counter duties are covered.</p>
2	Miscellaneous Staffing Adjustments	There are currently a number of vacancies that exist across the department. Recruitment for these positions has been delayed and will result in FY 2021 savings. Until the vacancies are filled, staff will continue to take on additional workload. Service level impacts should be manageable and minimal.

COMMUNITY DEVELOPMENT		
	<u>Program / Service</u>	<u>Impact</u>
4	Reduce Supplies and Services	The implementation of online permitting and online credit card payments with convenience fees paid directly to the payment processing company will result in significantly lower credit card fees paid by the City. No service impacts.
5	Funding reductions to Human Services grantees	Human Services/CDBG funding recipients would take a 5% funding reduction. Impact to the community with grantees deciding how to respond to the funding reductions.
6	Transfer payment of PATH contract to Affordable Housing Fund for fiscal year 2021	Affordable Housing Fund will have a reduced ability to respond to requests for funding in fiscal year 2021.
7	Reduce Special Projects	Identified multiple special projects line items where the department has determined that savings can be realized in fiscal year 2021. No anticipated service impacts.
8	Reduce Transfers Out	Reduce transfer out to Information Technology for partial funding of Accela Administrator position. Service reduction would delay onboarding of Accela Administrator by 3 months. Requires Chief Building Official and Senior Planner to continue to handle technical responsibilities.

FINANCE		\$309,197
	<u>Program / Service</u>	<u>Impact</u>
1	Reduction to hourly staff.	Budgeted hourly staff funding has been utilized to provide staff assistance due to employee attrition, and for special projects including upgrading technology, documentation of processes, and cleanup of various functions. It's also supplemented other costs relating to departmental audits, cannabis and TOT audits and the annual budget. Losing this funding puts additional burden onto existing staff and will delay some projects.

FINANCE		
	<u>Program / Service</u>	<u>Impact</u>
2	Reduction to Budget's printing and Financial Transparency Tool	We've identified printing and the transparency tool budgets to be reduced. Giving up the transparency tool is not ideal, as it's used by the general public in an attempt to increase financial transparency and earn the trust and high regard of the community.
3	Keep vacant positions open	The Utility Billing division would be impacted by delays to customer inquiries.

FIRE		\$759,823
	<u>Program / Service</u>	<u>Impact</u>
1	Hold vacant positions open	Administrative positions support Fire Prevention, Fire Inspection, and supply logistics. Administrative support will be delayed and the workload will be redistributed to existing support staff and fire prevention inspectors. There is not a reduction of fire prevention inspectors.
2	5% across-the-board reduction of supplies, services and training	This represents a 5% across-the-board reduction of supplies, services and training in the General Fund supported budget. Not included in this are the Wildland Fire Assessment District which is completely funded by a taxpayer-approved program and the Aircraft Rescue and Firefighting Program which is supported by the Airport Enterprise Fund.
3	Deployment Efficiencies and Operational Modifications (subject to Union concessions)	The goal of deployment efficiencies is to reduce the amount of overtime used to meet minimum staffing. The conceptual proposal would reduce overtime and not allocated position reductions. There are significant limitations in the adopted 2019-2021 Memorandum of Understanding between the City of Santa Barbara and the Santa Barbara City Firefighters that constrain reduction opportunities.

HUMAN RESOURCES		\$94,346
	<u>Program / Service</u>	<u>Impact</u>
1	Hold vacant position open for six months	Human Resources does run a “lean” staffing model. A cut to staffing will impose a possible decrease in customer service satisfaction, lead to delays in implementing key strategies and initiatives, and cause a period of reactivity rather than proactivity.
2	Reduce Non-Contractual services	No immediate impacts as the chill in hiring reduces the costs for pre-employment services, which comprises a substantial portion of this budget.
3	Reduce Supplies and Services	No substantial impacts as we continue to conserve and find creative ways to accomplish many of our typical processes using less resources-i.e., online paperwork vs. hard copies requiring wet signatures.

LIBRARY		\$350,400
	<u>Program / Service</u>	<u>Impact</u>
1	Keep vacant positions open	<ul style="list-style-type: none"> Decreased capacity for curriculum development, training, and implementation of our STEAM/maker visits at schools. The afterschool outreach and in library enrichment activities need to be adapted and updated to be tailored to specific learning outcomes and standards for in school use. This requires additional training and experience and is best handled at the Senior Librarian level. Parent education workshops are generally coordinated at the Senior Librarian level – the supervisor does the work to identify topics, research speaker/experts to address needs, or directs Librarians to research and develop in house presentations as needed. New strategic partnerships in serving youth and families are developed and coordinated by the Senior Librarian for Youth Services. One example that is now on hold is working with community partners to develop services for youth and families on the Westside of the City of Santa Barbara.

		<ul style="list-style-type: none"> • With the additional duties other supervisors are taking on, adult programming will be significantly reduced and focused on the most essential services, such as adult literacy services and SBPL Works! programs, and very limited literary, arts and culture, community issue driven programs. • Responding to public incidents, suspensions for violating code of conduct, and ensuring safety in the building. It is not possible for one manager to be available to respond to all incidents. • Meeting room use and rentals of space are approved by a manager or director. With additional duties both are taking on to ensure operations, the use of meeting rooms and rentals of space would be suspended. • Staff training and development will continue, but at a slower pace due to less capacity for arranging and implementing classes and workshops. • The number of open hours available to the public will decrease without enough supervisors and managers to oversee the operation. That including, the previous cuts to staff will impact open hours at both City Libraries • The Library Department will focus over the course of FY21 to bring the Library to the community and is actively building a new Library on the Go Mobile Library. This will help bring services to our underserved populations. However, without additional resources the ability to deliver on demand will be limited. • The morale of the Library Department team could be impacted by the lack of supervisory staff and the overall reduction of our ability to serve.
2	Reduce Security	<ul style="list-style-type: none"> • The continued closure of the Library will allow for savings as security will not be needed while closed.

MAYOR & COUNCIL		\$177,209
	<u>Program / Service</u>	<u>Impact</u>
Mayor & Council		
1	Reduce Meeting and Travel budget by 88%	<ul style="list-style-type: none"> Fewer conferences and meeting opportunities, although more of these are transitioning to virtual format; Impact may be minimal due to virtual meetings and conference sessions Reduced funding to hire hourly interns (currently none)
2	Reduce dues, memberships, and special projects by 10% (\$5,692)	<ul style="list-style-type: none"> Less funding available for special projects
Arts & Economic Vitality		
1	Reduce annual funding by 5% to community promotion, arts, and tourism organizations across the board: <ul style="list-style-type: none"> - Visit Santa Barbara (\$69,000) - TVSB (\$15,655) - County Office of Arts and Culture (\$8,500) - Chamber of Santa Barbara Region – Visitor Center (\$2,975) 	<ul style="list-style-type: none"> Less funding available for tourism marketing services Less support for the Garden Street Visitor Center operations Less support for TV-SB community services and special projects Reduced staff support of Arts Advisory Committee and/or discretionary arts projects
2	Reduce annual funding by 10% for event sponsorships <ul style="list-style-type: none"> - Old Spanish Days (\$10,410) - Summer Solstice (\$6,800) - Santa Barbara International Film Festival (\$8,070) - 4th of July Parade (\$550) 	<ul style="list-style-type: none"> Event and festival organizations are transitioning to virtual programming due to event restrictions and public health measures
3	Reduce annual funding available for events and community arts grants by 10%: <ul style="list-style-type: none"> - Events & Festivals Grants (\$10,610) - Community Arts Grants (\$4,850) - Organizational Development Grants (\$15,050) 	<ul style="list-style-type: none"> Art and festival organizations are transitioning to virtual programming due to event restrictions and public health measures Less grant funding available for community organizations to host events, programs, arts and cultural activities

PARKS & RECREATION		\$932,157
	<u>Program / Service</u>	<u>Impact</u>
1	Reduce Hourly Salaries	- Modified facility hours, including reduced reception hours at Carrillo Recreation Center,

		<p>Franklin Neighborhood Center, and Cabrillo Pavilion, and reception hours by appointment only at 620 Laguna (Administration) and Westside Neighborhood Center. Davis Center open for rentals only, with daily senior services relocated to Westside Neighborhood Center.</p> <ul style="list-style-type: none"> - Cancellation of subsidized recreation programs and camps, and fewer processed special event and rental applications has corresponding reductions in hourly program, camp and facility staff. - Reduced park safety and cleanliness, aesthetic impacts, loss of landscapes, delayed emergency response, and increased risk and liability. - Core full-time Grounds Maintenance staff will continue to work an alternative schedule to provide coverage for weekends and holidays. As a result, the Division is only fully staffed on three days of the normal workweek, which affects efficiency in carrying out both larger-scale maintenance tasks and projects, and daily routine tasks such as restroom cleaning, weeding, litter and refuse removal, etc.
2	Hold vacant positions open	<ul style="list-style-type: none"> - 4 positions held vacant through FY21: Recreation Programs Manager, Recreation Specialist (Tennis), Recreation Admin Specialist (Community Services), and Head Pool Lifeguard (Aquatics); 1 position delayed to January 2021: Recreation Coordinator (Facilities & Special Events). - Additional loss of revenue from permit sales, facility rentals and special events, and neighborhood customer service. Resources from the Recreation Division and Administration Division will be redirected as available to support areas with position vacancies, curtailing the Department's overall ability to generate revenue and respond to a wide variety of essential program and service needs for the community.

PARKS & RECREATION		
	<u>Program / Service</u>	<u>Impact</u>
3	Reduce Supplies and Services	<ul style="list-style-type: none"> - Cancellation of subsidized recreation programs, such as Summer Fun and Concerts in the Park; other youth programs, including Youth Apprentice Program, reduced significantly. - Fewer contractor-run summer camps, and indoor and outdoor facility rentals. - Fewer special event permit applications processed for parks and recreation, and beachfront facility rentals, including the Cabrillo Pavilion, Carousel House, Chase Palm Park Center, and Casa Las Palmas, all significant revenue generators.
4	Reduce computers	- Concurrent impacts with staff reductions. Return 7 computers in line with staff reductions.

POLICE		\$2,323,849
	<u>Program / Service</u>	<u>Impact</u>
1	Reduce Hourly Salaries	Loss of SNAP Program, Restorative Liaison, reduced front counter hours and/or service.
2	Sobering Center which would mean use of County facility	Increased Out of Service Time/Travel Time, however enhanced services.
3	4th of July staffing if events cancelled	None
4	Fiesta Staffing if events cancelled	None
POLICE		
5	Hold vacant positions open	Additional delay to filling open officer positions. Possible further delay in filling specialty positions.

PUBLIC WORKS		\$436,416
	Program / Service	Impact
Administration		
1	Reduce Hourly Staffing Hours	Lower administrative support service level to Department based on priority; more lower-level tasks will be handled by full-time staff and some will be suspended.
2	Reduce Supplies, Services, and Equipment	Deferred purchase of lower-priority supplies and equipment; reduced service level to Department. Extending the life of current equipment may result in higher maintenance costs.
3	Reduce Special Projects	Delay of professional public outreach contract; in-house staff to handle outreach.
Engineering		
1	Hold two existing vacant positions open	For the administrative vacancy, there will be lower service levels for responding to constituent requests, capital project delivery, and processing real property actions. For the Land Development Engineering supervisor vacancy, there will be lower service levels for development review including building plan check. Without modifications to business practices, the service level will be more severely impacted if land development activity resumes to pre-COVID-19 levels.
2	Reduce Supplies and Services	Significant reduction in training budget, but no significant near term impacts if these items can begin to be restored in the next budget cycle.
Environment Compliance		
1	Reduction in spending in misc line items	Reduction in rodent/mosquito/bee abatement, and reduced spending for supplies and services.
2	Charge salaries ordinarily charged to General Fund to capital projects	Services provided for special/capital projects generally absorbed by this program will be absorbed by projects in FY 2021. The charges will revert to this program in FY22.

SUSTAINABILITY & RESILIENCE		\$4,500
	Program / Service	Impact
1	Reduce Supplies and Services	No Impact

NON - GENERAL FUND Fund Reductions

Airport Fund

By the second week of March 2020, the Airport experienced the beginning of what ultimately would be a 96% reduction in the number of departing passengers. This unprecedented drop in flight activity affected every direct and indirect revenue stream associated with commercial air service, including terminal parking, rental cars, restaurant and news/gift concessions, ground transportation, and passenger facility charge fees (PFCs). The losses in revenues proved to be significant in the fourth quarter of FY2020, and there is every reason to expect that the losses will continue to be substantial moving into the FY2021 budget year. The trend of weak, but slowly improving, demand for air service is consistent with what airports around the nation are experiencing as the US economy begins to reopen. As the typically busy summer season begins at SBA, the number of daily departing passengers is still a fraction of normal levels. However, the trend is consistently positive and the Airport remains hopeful that demand will continue to gain traction, albeit slowly. The Airport's original projection for 20% passenger growth in FY2021 was considered reasonable, given the 27% growth in passengers over the prior calendar year 2019. Instead, SBA expects a dramatic overall loss in passengers in FY2021, however, the exact magnitude is impossible to predict. As a result, the Airport must replace every assumption of growth with assumptions of further substantial losses in revenues. This budget reduction plan shows the kinds of expense reductions that will be necessary to shore up the Airport's finances and hopefully avoid the need for staffing reductions.

As the country began to understand the depth of the shock to the nation's aviation system, many lawmakers understood that not only commercial airlines, but also publicly owned airports would need financial support in order to survive and avoid massive shedding of jobs. The President signed the CARES Act into law on March 31, 2020. Through the measure, SBA was awarded nearly \$10 million. These funds are already being put to use to balance the FY2020 budget despite losses in revenue and also early repayment of a property development loan to the City General Fund. However, only approximately \$5 million remains to offset future FY21 revenue shortfalls. This funding will be specifically earmarked to cover (1.) salaries through 12/31/20; and (2.) airport debt service payments for FY21. In early forecasts, we estimate revenue losses to be \$5,206,790 from passenger related business and potential \$389,488 from other sources. These estimates are fluid, and will likely change as the exact nature of the economic recovery unfolds. Airport revenues are anticipated to improve from where they are now and staff estimates that by the end of 2020, the recovery pace should begin to increase significantly. Passenger demand recovery to 2019 level may possibly be reached by the end of the fiscal year. Recovery assumptions depend upon stabilization in employment and the economy generally, sound decision-

making by the airlines, and passenger confidence in traveling with or without a vaccine for the COVID-19 virus.

Revenue projections in today's environment remain speculative at best. It is prudent to assume that operating and capital budgets will remain challenged throughout the fiscal year. A majority portion of the budget for an airport operation are fixed costs that cannot be reduced, including costs to meet regulatory requirements that are necessary to operate the Airport safely, securely and efficiently. The remaining portion of the budget does not leave much room for significant reductions. Based upon these limitations, balancing the airport's budget will require a combination of supplemental CARES Act funding, a reduction in expenses, capital deferrals, revenue enhancements (increased and new rates) and reserve fund allocation. Fortunately, the Airport reserves remain strong and fully preserved to date due to CARES Act funding that the Airport has already received. The following plan outlines a reduction for the airport enterprise fund which includes **(\$875,106)** and **(\$1,800,000)** in Operating and Capital Budget reductions respectively.

AIRPORT FUND		\$2,675,106
<u>Program / Service</u>		<u>Impact</u>
1	Airport Director and Air Service Development Travel.	Reduced ability to discuss Santa Barbara air service with airline air service executives.
2	Special Supplies and Expense reduced.	Limitations on promotional merchandise for air carrier meetings.
3	Professional Services Agreement – Campbell-Hill Air Service Development reduced.	No significant impact due to increased use of teleconferencing and temporary reduction in air service conferences/meetings.
4	6100 Hollister Loan Repayment: \$400,000 savings due to loan payoff in FY20.	Eliminated loan repayment requirement.
5	Reduce Training and Travel.	<ul style="list-style-type: none"> • Maintain training for ARBM property management system • Retain one conference attendance opportunity for Bus. Dev. Mgr. and Bus. Dev. Sup.

AIRPORT FUND		
Program / Service		Impact
6	Outside Marketing Support Agreement – Hiltachk Marketing Group reduced.	Potential loss of momentum within resident community in positioning SBA as the preferred departure airport.
7	Reevaluate incentive marketing funding reduced.	<ul style="list-style-type: none"> Retain baseline marketing budget of \$150,000. Complete \$40,000 Expedia program deferred during Q4 2020.
8	One Year Hiatus of Airport Education Programs. Reduce Special Supplies and Expense/Special Projects.	<ul style="list-style-type: none"> Tours will not resume during July-August 2020. If schools resume normally, it is unclear if field trips will to be conducted under continuing COVID-19 restrictions Modified commitment to Isla Vista Elementary Adopt-a-School program can be maintained
9	Hiatus on Meeting & Travel reduced.	With no permanent full-time staff, there is no need for staff travel.
10	Hiatus on Publications, Dues and Memberships. Reduce budget	With no permanent full-time staff, there is no need for publications or memberships.
11	Uniform Allowance & Maintenance: Actuals have been under budget for the last 3 years. Recommend reduction.	Staffing shortage has led to savings. Inability to outfit new staff when they join the Division.
12	Meeting & Travel: Reduce most travel related need are in the training budget as travel is most commonly needed for training.	This reduction will accommodate essential travel needs for the upcoming FY.
13	Training: Reduce Airport was planning to apply for Peace Officers Standards and Training (POST) certification.	Delay implementation of program designed to increase policy efficiency.

Airport Fund		
<u>Program / Service</u>		<u>Impact</u>
14	Delay filling a new vacant full time Senior Operations Specialist position that was planned to be added in FY 21.	Redirect increased compliance and enforcement activity to existing Ops and Police staff to supplement this effort.
15	Janitorial and Household Supplies:	Increase reliance on the Airport Administration budget for supply needs.
16	Wildlife Hazard Management reduced.	Decrease in USDA services controlling hazardous wildlife on the Airport. Increase in potential wildlife strikes with aircraft. Increased risk of an aircraft accident. Increase in liability to the City.
17	General and Administrative reduced.	This is relied upon for routine rollup needs as a result of consistent overages in 57007441-531900.
18	Meeting and Travel: Reduce	Decrease in industry training and awareness of best practices. Reduction in professionally recognized certifications for staff.
19	Dues Memberships and Licenses: Reduce	None, appears to match actuals over the last two years.
20	Telephone: Reduce	None, appears to match actuals over the last two years.
21	Reduce Janitorial and Household Supplies budget	Anticipate decrease in costs for supplies due to lighter passenger volumes. Additional costs for supplies for the COVID-19 disinfecting program are expected total approximately \$10,000/year.
22	Eliminate Equipment Rental line item	Assumes custodial equipment functions properly throughout the year.
22	Reduce contract custodial services in Administration, Tour Center, 258, 312, 6100 Hollister. Maintenance Yard	Reduced custodial service and trash removal will impact staff and tenants in buildings served by the contractor. Insufficient Airport Custodial staff to augment service at these locations, if needed.

Airport Fund		
	<u>Program / Service</u>	<u>Impact</u>
24	Reduce Supplies and Services (except utilities)	Reduces ability to maintain and refresh terminal, tenant facilities and facilities occupied by staff, infrastructure.
25	Reduce Pathpoint services contract for litter removal	Minimal. Pathpoint has suspended services to avoid potential transmission of COVID-19 to their staff. Unknown when they will resume services.
26	Eliminate Equipment Rental	None.
27	Southfield Development Project (design and construction)	Delay electrical design and construction phase until airline business recovers: Continue associated FBO relocation and Flight School move that have been initiated to maintain the momentum of the project. Estimated Savings: \$1.8M

Creeks Fund

Based on the current estimate that Measure B revenue will decline by \$613,491 in FY21, the Department has identified savings in capital fund expenditures. The Department proposes to eliminate existing FY20 appropriations of \$1.57M in the El Estero Restoration capital fund account and reduce the capital transfer in FY21 by \$925,000 by postponing all projects with the exception of restoration work for the Arroyo Burro Open Space, Andree Clark Bird Refuge and the Palermo Open Space. These savings in total would both balance the FY20 budget shortfall of an estimated \$500,000 and allocate capital savings to balance the FY21 budget.

CREEKS		\$925,000
	<u>Program / Service</u>	<u>Impact</u>
1	Reduce Capital Projects	Reduce capital expenditures in FY21 by \$925,000 by postponing the following planned projects: <ul style="list-style-type: none"> - Honda Valley Restoration Project - Sycamore Creek Restoration Project - Lower Mission Creek Restoration Project - Old Mission Creek at West Figueroa Restoration Project - Storm Water Treatment Retrofit Projects - Bacterial Reduction Program - Capital Replacement for Water Quality Facilities

Downtown Parking Fund

Below is a summary of the Fiscal Year 2021 proposed budget reductions for the Downtown Parking Fund. The reductions are proposed to offset the anticipated revenue loss for this fund as a result of the COVID-19 event. Downtown Parking anticipates demand for parking and revenues will be significantly impacted by the COVID-19 crisis. Even with the re-opening of commerce, we expect these impacts to last well into FY 2021. The rapidly evolving nature of the crisis and uncertain timeline for recovery make it difficult to predict the magnitude of revenue losses. Downtown Parking will likely need to rely on reserves to sustain operations during this time. In order to limit the use of reserves, staff propose a significant reduction in expenditures to account for a guestimate of 25% reduction in revenues.

The Downtown Parking program is managed by a relatively small core of permanent staff, augmented by a large hourly workforce. This structure results in a nimble organization that is able to quickly scale service delivery as needed. While current conditions demand significant reductions, we will be able to scale up quickly for recovery.

DOWNTOWN PARKING		\$2,528,923
	<u>Program / Service</u>	<u>Impact</u>
1	Eliminate funding for the Downtown Shuttle	The Downtown Shuttle would cease operations on State Street.
2	Credit Card Preferred operational model	Fee collection in the downtown lots would move to a "Credit Card Preferred" model. Kiosk staffing would be limited and customers would be strongly encouraged to use the self-service ticket column at lot exit to pay using credit cards, pre-paid cards, or monthly permits. Lot operators would be available to assist customers with cash transactions and validations during limited hours, and "floating" staff could be summoned for assistance using call buttons on exit columns. Customers may experience delays upon exit.
3	Hold vacant positions open	Limited support, which could affect customer service and staff response time.
4	Cancel all capital projects except critical maintenance and safety	The following projects will be canceled or delayed until revenues and reserves recover: <ul style="list-style-type: none"> – Title Reports and Surveys – Lot 2 Paseo Trash Enclosure Roof Repair – Lot 3 Paseo Improvements – ADA Compliance – Surface parking lot lighting

DOWNTOWN PARKING		
	<u>Program / Service</u>	<u>Impact</u>
5	Reduce capital spending on ongoing maintenance	Reductions in regular cleaning. Repair or remediation of minor issues may be delayed or not addressed.
6	Consolidate routine maintenance in plaza and parking facilities	DTP will assume responsibility for the downtown plaza maintenance contract, previously managed by Downtown Santa Barbara. Routine maintenance and custodial services for the downtown parking lots will be included in the contract, enabling the elimination of 12 hourly maintenance positions.
7	Reduce spending on supplies and services	Reduce spending on supplies and services. Based on historical spending, the budget for several line items can be cut significantly. Reductions in hourly staffing will enable savings on uniforms and other supplies.

Energy Management Fund

The Energy Management Fund FY21 recommended budget is \$2.3 million. Approximately \$1.3 million of that budget is appropriated for utility payments. This is an intra-service fund that is funded through allocated charges. The allocations are currently enough to cover anticipated utility costs, though both utility companies – Southern California Edison and the SoCal Gas Company are proposing significant rate increases in 2020.

In addition to utility payments this fund covers staff salary and benefits, administrative costs, energy projects, support development of the City's Climate Action Plan and the implementation of the City's Strategic Energy Plan.

To meet the five percent reduction target the Energy and Climate Division is planning to hold open three vacant positions for six month and delay some of the planned projects related to the Strategic Energy Plan.

ENERGY MANAGEMENT		\$420,000
	<u>Program / Service</u>	<u>Impact</u>
1	Hold 3 vacant positions open 6 months	Delay in Strategic Energy Plan (SEP) strategies
2	Delay some SEP implementation	Delay in Strategic Energy Plan (SEP) strategies

Golf Fund

Similar to the Creeks Fund, budget reductions for both FY20 and FY21 will focus primarily on reductions to capital allocations. There will be further evaluation of how ongoing social distancing requirements will impact golf rounds and restaurant concession revenue. At this time, it is not anticipated that FY21 revenues from golf operations will be significantly impacted unless COVID conditions worsen or another course closure is mandated. Therefore, the Department recommends to maintain the budget appropriations as proposed, but will hold on all capital expenditures at this time. This would provide a buffer of \$200,636 to absorb any revenue losses that may occur, including from lower restaurant concession revenue. The Department will also work with CourseCo to make operational reductions where appropriate and necessary.

GOLF		
	<u>Program / Service</u>	<u>Impact</u>
1	Hold at this time.	At this time, it is not anticipated that FY21 revenues from golf operations will be significantly impacted unless COVID conditions worsen or another course closure is mandated. Therefore, the Department recommends to maintain the budget appropriations as proposed, but will hold on all capital expenditures at this time.

Facilities Fund

The strategy for a 5% reduction in spending includes a hold on hiring multiple vacant positions, delaying some contracted non-emergency deferred maintenance through FY 2021, and leveling our staff resources to work on capital projects where we have an opportunity to do so with closed and vacant facilities. Construction-related work that requires skill sets outside of Facilities is still planned to be contracted. Priority work will be focused on high-priority repairs, health and safety items, first-responder support, and Measure C/capital project support. Regular work orders will also be handled within the revised budget (5% estimated reduction in spending). Additionally, Facilities will be evaluating the list of buildings, at regular intervals (3 months, 6 months, 9 months, and 12 months), that will remain in service and require custodial services. Those facilities that are closed or vacant/partially vacant will be evaluated for a reduced scope of work and subsequent potential savings in spending.

FACILITIES		\$324,016
	<u>Program / Service</u>	<u>Impact</u>
1	Salary & Benefit Savings for Vacant Positions - Accounting Assistant, Custodian, Project Engineer II	Delayed delivery timelines for capital projects (including design, permitting process, construction) due to holding Project Engineer open, lower service level to Division administrative/accounting support functions, some lower-level-tasks will be suspended.

FACILITIES		
	<u>Program / Service</u>	<u>Impact</u>
2	Reduction to planned Blanket Purchase Orders, including substantial funding for custodial/Big Green and specialized contracted work	Some lower-level task items and services will be reduced or suspended, including non-essential work tasks and non-emergency maintenance and repairs
3	Reduction in spending in misc line items, including allocations to other departments and maintenance materials/electronic maintenance equipment	Some lower-level task items and services will be reduced or suspended, including non-essential work tasks and non-emergency maintenance and repairs
4	Reduction from planned spending (flooring, painting, finish work, renewals)	Reduced spending for minor renewal of office spaces and delayed lower-priority projects

Fleet Fund

FLEET FUND		\$4,335,451
	<u>Program / Service</u>	<u>Impact</u>
Fleet Maintenance		
1	Defer Cabrillo Loan Repayment for FY 2021	Deferral of repayment has no short-term impact on operations. Interest will continue to accrue accordingly.
2	Hold Vacant Administrative Specialist Position Open for 6 months	Reduced support for lower priority pool vehicle program tasks and administrative support for special projects. Vacancy will be filled with part-time hourly who will support high-priority tasks.
3	Eliminate Community Career Development Intern	The internship was in the development stages and a candidate had not been selected. The internship was designed to give a high school student experience in the automotive field.
4	Reduce Sublet Work	Increased in-house work, such as Police car builds and car washes. Deferral of minor accident repairs.
5	Reduce Support – Fuel Distribution/Storage System	Maintenance costs lower than anticipated due to electric vehicle charging stations under warranty. Electric vehicle infrastructure is included in Fuel Distribution/Storage Systems.

FLEET FUND		
	<u>Program / Service</u>	<u>Impact</u>
6	Eliminate Electric Vehicle Subsidy	Defer prioritizing further transition of the fleet from gasoline to electric.
7	Upgrade Computerized Fleet Management System - Reduced Training	Reduced the scope of work for the upgrade of the computerized fleet management system resulting in reduced staff training.
8	Eliminate Project to Replace All Overhead Garage Door Closing Mechanisms	In the short-term staff are not anticipating any significant repair costs. However, in the long-term, this delay may result in higher repair costs.
Fleet Replacement Reductions		
1	Enterprise Fund Vehicle Replacement	Fleet reviewed the list of vehicles due for replacement in FY 2021 to identify vehicles in need of critical replacement. All other vehicles originally planned for replacement will be deferred. The vehicle lifecycles are extended for one year, which may increase maintenance costs.
2	General Fund Vehicle Replacement	Fleet reviewed the list of vehicles due for replacement in FY 2021 to identify vehicles in need of critical replacement. All other vehicles originally planned for replacement will be deferred. The vehicle lifecycles are extended for one year, which may increase maintenance costs.
3	Vehicle Replacement Allocation Reduction and Rebate for Fully Funded Vehicles	Minimal impact because the replacement for these vehicles is fully funded according to projections. Funds are rebated for those vehicles that are fully funded and additional funds will no longer be collected for the replacement of these vehicles.
4	Vehicle Elimination	Elimination of three vehicles. The shared vehicle pool will be available for the departments that are eliminating vehicles. Funds that have been collected for replacement will be rebated to departments.

Information Technology Fund

INFORMATION TECHNOLOGY		\$176,160
	<u>Program / Service</u>	<u>Impact</u>
1	Reduce Professional & Consulting Services for Gartner Consulting and Security Operations Center as a Service	<ul style="list-style-type: none"> • Project work may be delayed or put on hold • Cyber Security will remain in house
2	Reduce Travel, Training, and GIS Imagery Data	<ul style="list-style-type: none"> • Staff will look for online and free training opportunities • City will use outdated imagery sets until budget improves
3	Delay Fire Station 1 Server Room Upgrades	Primary Data Center will remain at City Hall

Santa Barbara Clean Energy Fund

The Santa Barbara Clean Energy (SBCE) Fund FY21 recommended budget is \$3.8 million. Approximately \$3.2 million is budgeted for power supply purchases. Electrical generation rates will be developed to recoup these costs as part of the final phase of implementation prior to launch of SBCE in 2021.

To meet the five percent reduction target SBCE proposes to delay launch of service to October 2021 in line with Southern California Edison's scheduling availability which will result in approximately \$600,000 in savings related to regulatory compliance costs.

SB CLEAN ENERGY		\$600,000
	<u>Program / Service</u>	<u>Impact</u>
1	Delay CCE service launch. Due to SCE's scheduling constraints delay launch of SBCE to October 2021 which provides regulatory savings.	Delays Community Choice Energy service to October 2021.

Self-Insurance Fund

SELF-INSURANCE FUND		\$300,000
	<u>Program / Service</u>	<u>Impact</u>
1	Reduce Worker's Comp Claim allocations	The proposed reduction decreases the amount of funds allocated to pay for Workers' Compensation disability benefits, medical care, and allocated loss expenses. The Self-Insurance Fund will continue to cover all the claim costs received during the fiscal year. The impact is the Self-Insurance Fund will use its reserves if the actual claim costs paid during the fiscal year exceeds the reduced allocation.
2	Reduce Liability Claim allocations	The proposed reduction decreases the amount of funds appropriated to pay for Liability claims and allocated loss expenses. The Self-Insurance Fund will continue to cover all the claim costs received during the fiscal year. The impact is the Self-Insurance Fund will use its reserves if the actual claim costs paid during the fiscal year exceeds the reduced allocation.

Solid Waste Fund

The Solid Waste Fund FY21 recommended budget is \$30.9 million. Approximately \$26.6 million is appropriated for collection, processing, and disposal services provided by MarBorg and the County via long term agreements. The current solid waste rate structure, along with the proposed 7 percent rate increase, are set to provide adequate revenue for these services.

The City provided services and programs budget allocation is \$4 million. This covers Environmental Services Division staff salary and benefits, administrative costs, waste reduction programs, public outreach and communication, regional services including the household hazardous waste facility and greenwaste processing, projects such as public containers and utility billing system, and the suite of CleanSB services. To meet the five percent reduction target, the Environmental Services Division proposes to hold open a vacant Code Enforcement Officer position for six months, delay a cost of service study to evaluate the structure of the solid waste rates, and reduce public container refurbishment and replacement.

SOLID WASTE		\$174,989
	<u>Program / Service</u>	<u>Impact</u>
1	Delay hire of Code Enforcement Officer for six months	Reduces program implementation for CleanSB, including encampment cleanups, illegal dumping, and litter removal programs.

SOLID WASTE		
	<u>Program / Service</u>	<u>Impact</u>
2	Delay solid waste fund cost of service study to FY 2022	Delays review of structure of current solid waste rates
3	Reduce public container program	Limits public trash and recycling containers refurbishment and replacement.

Street Sweeping Fund

This Fund includes the Commercial Street Sweeping and Residential Street Sweeping programs. The Commercial program is funded by the Streets Fund, and Measure B and parking citation revenue fund the Residential program. Staff anticipates no reduction in revenue for Street Sweeping in FY21. Any reduction in the program will have a disproportionate effect on the actual street sweeping contract, which is the sole purpose of the program. Therefore, there no planned changes at this time.

STREET SWEEPING		
	<u>Program / Service</u>	<u>Impact</u>
1	Hold at this time.	The Department recommends to maintain the budget appropriations as proposed, but will continue to monitor revenues.

STREETS AND MEASURE A FUNDS

The reductions submitted below are proposed to offset the anticipated revenue loss for these funds as a result of the COVID-19 event.

The Streets program is funded primarily with Utility Users Tax and Gas Tax revenue. Both of these revenue sources have seen reduced demand during the COVID pandemic—especially gasoline. In our mitigations below, we are reducing costs where we can, while keeping our crew paving efforts at a high level. Other activities within the Streets programs will temporarily suffer as a result, such as concrete sidewalk replacement, and sign and paint marking maintenance. To balance the Streets Fund budget, a transfer is needed to transfer \$709,742 from the Measure A fund.

The Measure A program will see a reduction in staffing (vacant position), and reductions in contracted sidewalk replacement and asphalt overlays. These measures will slow our overall progress in improving our pavement condition throughout the City. The reductions will also add to deferred maintenance for sidewalk replacement, and sign and paint marking maintenance.

STREETS		\$1,171,717
	<u>Program / Service</u>	<u>Impact</u>
1	Hold vacant positions open - Use Hourly Staff	Less staffing creates longer lead times for sign and paint related work, and adds more deferred maintenance for sidewalk replacements.
2	Reduce SB1 Capital Projects	10% reduction in SB1 related paving, a reduction in paving the equivalent of 1 ½ blocks
3	Reduce Transportation Planning Special Projects	Reduced alternative transportation funding for planning and improvements
4	Transfer from Measure A Fund	Additional funding from Measure A capital to cover costs in Streets operations, which adds to deferred maintenance for paving and sidewalk replacements.

MEASURE A - STREETS		\$1,177,096
	<u>Program / Service</u>	<u>Impact</u>
1	Hold vacant position open	Longer lead times for sign and paint related work, and adds more deferred maintenance for sidewalk replacements
2	Reduce Pavement Overlay	Reduction of \$800K, which eliminates the equivalent of paving 10 City Blocks, which slows the progress in improving the City's Pavement Condition Index (PCI) and adds deferred paving maintenance
3	Reduce Measure A Sidewalk Repairs	Adds deferred maintenance for sidewalk replacements

Wastewater Fund

The Wastewater Fund will see an immediate financial impact from COVID-19 in its commercial rate revenues. A portion of wastewater bills are dependent on water use, and as demands for water from tourism and commuter has taken a dive, so too has the revenue coming from commercial customers. It may also be the case that account delinquencies rise and non-payment instances become more frequent; staff is closely tracking billing information. Lastly, there is an expected shortfall in wastewater connection fees and high strength surcharges. As a result of the COVID-19 revenue impacts described above, the Braemar Lift Station Rehabilitation Project (Braemar Project) has been deferred due to

insufficient funding, which will provide a savings of \$1.8 million from the recommended budget. Staff estimates a loss of \$450,000 in rate revenue in FY 21 due to ongoing impacts from COVID-19.

WASTEWATER		\$1,800,000
	<u>Program / Service</u>	<u>Impact</u>
1	Deferral of Braemar Lift Station Rehabilitation Project	The Braemar Lift Station (Braemar) plays a vital role in moving approximately 10% of the City's wastewater flows. Given the significance of its role and its sensitive location adjacent to the Arroyo Burro creek and estuary, the reliability and operation of this facility is of critical importance to the operation of the Wastewater System. Staff believes this project can be temporarily delayed with additional maintenance but deferral is considered temporary until another funding source can be identified. Staff is now seeking to finance the project through the State Revolving Fund program, but this will increase the overall debt level for the Wastewater Fund and potentially increase rates in future years to ensure there is adequate debt coverage. As the Braemar Lift Station ages, annual repair and maintenance costs will increase and become more frequent.

Water Fund

The largest immediate budget impact to the Water Fund, like the Wastewater Fund, is expected to come from reduced rate revenues in the commercial customer class. Staff estimates that commercial water demand, which is highly influenced by commuters and tourism, will experience a significant reduction in the last quarter of Fiscal Year 2020 – April, May, and June. On top of this, staff projects additional lost revenue from tap and connection fees, which are development related. These immediate financial impacts will be absorbed through Water Fund reserves.

Prior to the COVID-19 pandemic, HDR Engineering, the City's water rate consultant, completed a preliminary analysis of the water utility's revenue requirement and found that revenue increases of approximately six percent for Fiscal Years 2021, 2022, and 2023 would be necessary to meet the financial needs of the water utility. It is important to note that rate increases have a compounding effect from one year to the next—small changes in the near term will have large impacts over the course of a 10-year financial plan. However, staff's preliminary recommendation is to adopt rates that produce a three percent increase to water rate revenue, which would provide relief to customers but also require some cuts (as described below) to operating and capital project costs, particularly water main replacement funding. Staff plans is to hold a public hearing in fall 2020 with rates to go into effect January 1, 2021. A mid-year rate adoption would effectively make the Fiscal Year 2021 rate increase be 1.5 percent. Staff estimates a \$3.5 million loss in FY 2021 rate revenue as a result of ongoing COVID-19

impacts. However, the mid-year rate adoption will reduce the overall revenue impact to \$2.7 million. The recommended budget reduction of \$5.14 million will cover the anticipated revenue losses for FY 2021 and bolster Water Fund reserves to deal with ongoing COVID impacts.

WATER		\$5,114,862
	<u>Program / Service</u>	<u>Impact</u>
1	Supplemental water purchase budget in Drought Fund	The City has 2,000 Acre Feet (AF) of water debt. There still remains time to pay down the debt, without interest, so this is being pushed off to future years.
2	CCRB, COMB, and CCWA budgets	Staff was able to push for decreased budgets without material changes to the services provided by the regional agencies.
3	Advertising	Given the increased conservation from the community, reductions will be made in water conservation advertising. This is not anticipated to have an impact in water usage in the short term.
4	Hold open non-essential hourly positions	Limited support, which could affect customer service and staff response time.
5	Reduce Water Main Replacement Program	The reduction in water main funding will increase long-term maintenance costs as infrastructure ages and emergency repairs become more frequent. Potential for a slight increase in water main breaks and localized water outages.

Waterfront Fund

In response to the COVID-19 Pandemic and the pending implications to revenues, the Waterfront Department has reviewed the proposed Fiscal Year 2021 (FY 21) budget and developed a 10% (or greater) expenditure reduction intended to conservatively balance a worst-case-scenario FY 21 reduction in revenues. The Waterfront is projecting \$1,434,465 in losses of revenue between parking, leases, and cruise ships.

WATERFRONT		\$1,434,465
	<u>Program / Service</u>	<u>Impact</u>
1	Reduce Hourly salaries amongst five programs.	Staff propose to reduce expenditures related to Hourly Employee Salaries by \$100,000.
2	Reduce Supplies and Services throughout fund. Includes equipment rental, consulting and other items.	Staff propose to reduce expenditures throughout the Supplies and Services.
3	Eliminate funding for fireworks	Cancelling July 4, 2020 fireworks due to Coronavirus concerns.
4	Reduce special projects commensurate with closure of MTD Waterfront shuttle.	Costs have been reduced to commensurate with the closure of MTD's Waterfront Shuttle.
5	Capital Program Reductions	Staff have developed a scenario that includes \$800,000 in FY 21 savings coming from deferred or reduced scope capital projects. Critical capital projects that are required to keep Waterfront facilities up and running will continue and remain budgeted as planned. Other, less time-sensitive capital projects can be postponed to future years or reduce the scoping of work. When the time is appropriate, the Waterfront Department will include those postponed projects back into the capital program.

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RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SANTA BARBARA ADOPTING THE BUDGET FOR THE
FISCAL YEAR 2021 BY APPROPRIATING MONEYS FOR
THE USE AND SUPPORT OF SAID CITY FROM THE
FUNDS AND TO THE PURPOSES HEREIN SPECIFIED

WHEREAS, On April 21, 2020, in accordance with the City Charter, the City Administrator filed with the Council a proposed budget for the fiscal year beginning July 1, 2020; and,

WHEREAS, Public Hearings were held on the proposed budget on Wednesday, May 13, 2020; Monday, May 18, 2020; Tuesday, May 19, 2020; Wednesday, May 20, 2020; Wednesday, May 27, 2020; Tuesday, June 9, 2020; and Monday, June 15, 2020; and,

WHEREAS, The City Council is required to adopt a budget before the beginning of the fiscal year on July 1, 2020.

NOW, THEREFORE, be it resolved by the Council of the City of Santa Barbara that in accordance with the provisions of Section 1204 of the City Charter, the budget for the fiscal year 2021 is hereby adopted. The operating budgets, revenues, capital programs and uses of reserves for said city purposes, attached hereto as Exhibits I and II, are hereby appropriated for the 2021 fiscal year.

EXHIBIT I

FY20 Adopted Budget

	S O U R C E S			U S E S		
	Use of Reserves	Estimated Revenues	Total Sources	Operating Budget	Capital Program	Total Uses
General Fund						
Operating Fund	-	141,679,541	141,679,541	141,679,541	-	141,679,541
Capital Outlay Fund	-	929,000	929,000	-	929,000	929,000
Measure C Capital Fund	-	23,100,158	23,100,158	40,000	23,060,158	23,100,158
Special Revenue Funds						
City Affordable Housing	-	1,461,900	1,461,900	806,591	-	806,591
Community Dev. Block Grant	-	1,202,715	1,202,715	1,202,715	-	1,202,715
County Library	194,124	682,870	876,994	876,994	-	876,994
Creeks Restoration and Water Quality	61,305	4,294,572	4,355,877	2,830,877	1,525,000	4,355,877
HOME Grant	-	508,104	508,104	508,104	-	508,104
Miscellaneous Grants	-	412,687	412,687	412,687	-	412,687
Police Asset Forfeiture and Grants	59,919	140,000	199,919	199,919	-	199,919
Street Sweeping	-	1,074,000	1,074,000	1,004,820	-	1,004,820
Streets	-	12,734,568	12,734,568	10,067,971	2,626,125	12,694,096
Supplemental Law Enforcement	-	198,385	198,385	198,385	-	198,385
Traffic Safety	-	247,000	247,000	247,000	-	247,000
Transportation Development Act	-	85,246	85,246	-	85,246	85,246
Transportation Sales Tax	158,086	3,808,398	3,966,484	2,761,560	1,204,924	3,966,484
Wildland Fire Benefit Assessment	-	275,209	275,209	275,209	-	275,209
Enterprise Funds						
Airport	-	24,269,988	24,269,988	21,142,527	1,690,000	22,832,527
Airport Capital Grants (FAA/PFC)	-	1,737,945	1,737,945	1,737,945	-	1,737,945
Airport Customer Facility Charge (CFC)	-	599,721	599,721	485,469	-	485,469
Downtown Parking	642,165	9,326,996	9,969,161	9,197,161	772,000	9,969,161
Golf	-	2,964,393	2,964,393	2,620,719	247,000	2,867,719
Solid Waste	-	28,684,143	28,684,143	28,027,338	-	28,027,338
Wastewater	1,637,599	23,016,631	24,654,230	19,954,230	4,700,000	24,654,230
Water	7,259,640	64,302,637	71,562,277	52,872,277	18,690,000	71,562,277
Waterfront	1,574,569	15,715,772	17,290,341	15,120,341	2,170,000	17,290,341
Internal Service Funds						
Facilities Management	402,578	8,193,720	8,596,298	7,856,298	740,000	8,596,298
Fire Equipment Replacement	-	34,850	34,850	34,850	-	34,850
Fleet Management	-	6,586,469	6,586,469	3,140,859	3,413,449	6,554,308
Information Technology	354,686	3,985,100	4,339,786	3,588,682	751,104	4,339,786
Library Equipment Fund	-	-	-	-	-	-
Police Equipment Replacement	294,000	87,000	381,000	381,000	-	381,000
Post-Employment Benefits Fund	-	1,929,977	1,929,977	1,929,977	-	1,929,977
Self-Insurance	-	8,339,829	8,339,829	8,339,829	-	8,339,829
Fiduciary Funds						
Revolving Rehabilitation Loan Fund	102,348	-	102,348	102,348	-	102,348
Successor Agency (Former Redev. Agency)	-	1,085,000	1,085,000	250,000	835,000	1,085,000

EXHIBIT II**GENERAL FUND OPERATING BUDGET BY DEPARTMENT**
Fiscal Year 2020

	<u>Operating Revenues</u>	<u>Operating Budget</u>
General Government	\$ -	\$ 2,001,996
Non-Departmental	110,551,522	
Other General Fund Departments		
Administrative Services	3,328	3,058,680
City Administrator	228,774	2,688,548
City Attorney	361,302	3,792,232
Community Development	6,667,082	12,918,349
Finance	482,839	5,960,170
Fire	4,161,879	29,555,723
Library	1,256,395	5,663,226
Mayor and City Council	132,000	3,551,273
Parks and Recreation	5,666,024	17,624,697
Police	4,674,064	45,555,190
Public Works	7,494,332	9,309,457
	<u>\$ 141,679,541</u>	<u>\$ 141,679,541</u>

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RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SANTA BARBARA ESTABLISHING THE CITY'S
APPROPRIATION LIMITATION FOR FISCAL YEAR
2021

WHEREAS, Section 7900 of the Government Code, added by Chapter 220 of the Statutes of 1980, Division 9, provides for the effective and efficient implementation of Article XIII B of the California Constitution; and

WHEREAS, Section 7910 requires each local government to establish its appropriations limit each year pursuant to Article XIII B of the California Constitution; and

WHEREAS, in 1990, the voters of California adopted Proposition 111 which amended Article XIII B of the California Constitution; and

WHEREAS, among the changes implemented by Proposition 111 are adjustments to the growth factors used to calculate the annual appropriation limit; and

WHEREAS, Proposition 111 requires that the City annually choose, by a recorded vote of the City Council, which growth factors to use in calculating the annual appropriations limit; and

WHEREAS, Proposition 111 establishes Fiscal Year 1986-87 as the base year for calculating the annual Appropriation Limit and permits the City to re-establish the annual Appropriation Limit for all succeeding years based upon the new growth factors; and,

WHEREAS, a resolution establishing the annual appropriations limit is to be adopted at a regularly scheduled meeting of the City Council.

NOW, THEREFORE, be it resolved by the Council of the City of Santa Barbara as follows:

Section 1. The Council of the City of Santa Barbara elects to use the change in California per capita income as the cost of living adjustment factor and the annual population change for the County of Santa Barbara as the population adjustment factor.

Section 2. The appropriations limit for the fiscal year 2021 is hereby set at \$156,524,634, as detailed in the attached Exhibit, which is hereby made a part of this Resolution.

Section 3. The City reserves the right to adjust or amend the appropriations limit based upon the use of alternative growth factors as authorized by Proposition 111 if such changes or revisions would result in a more advantageous appropriation limit, now or in the future.

Section 4. Notice is hereby given that any judicial action or proceeding to attack, review, set aside, void or annul this action shall be commenced within 45 days of the effective date of this resolution.

**CITY OF SANTA BARBARA
PROPOSITION 4
Annual Appropriations Subject to Gann Limit
Fiscal Year 2021**

Appropriations Subject to Limitation

Fiscal year 2020 adopted revenues		\$ 180,858,839
Less:		
Nonproceeds of tax		(53,063,601)
Qualified Capital Outlay		(1,390,000)
Federal Mandates:		
Medicare	(1,074,855)	
FLSA - Fire Department	(767,316)	(1,842,171)
Plus: User fees in excess of costs		-
Total Appropriations Subject to Limitation		<u><u>\$ 124,563,067</u></u>

Appropriation Limit

Fiscal year 2020 appropriation limit, adopted		150,504,892
A. Inflation adjustment, CPI	1.0373	
B. Population adjustment	<u>1.0026</u>	
Change factor (A X B)	1.0400	
Increase in appropriation limit		6,019,741
Fiscal year 2021 appropriation limit		<u><u>\$ 156,524,634</u></u>

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RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SANTA BARBARA AMENDING THE CITY OF SANTA
BARBARA SCHEDULE OF PENALTIES, FEES, AND
SERVICES CHARGES

WHEREAS, the City provides, maintains and operates a variety of programs and services to the public;

WHEREAS, certain sections of the state and municipal code authorize the imposition and collection of fees to defray the costs of providing certain programs and services; and,

WHEREAS, certain fee schedules as attached cite the specific state or municipal authority under which fees and charges are collected.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SANTA BARBARA THAT:

Section 1. The Council hereby determines and finds that:

a. Funds are needed to defray the cost of providing programs and services furnished by the City.

b. The funds needed to defray such operating expenses can and should be obtained by setting fees and charges for these programs and services.

c. The setting of fees and charges for these programs and services is exempt from compliance with the requirements of the California Environmental Quality Act (CEQA) under Public Resources Code Section 21080(b)(8)(1)-(4) and Title 14 of the California Administrative Code, Section 15273(a)(1)-(4).

Section 2. The penalties, fees, and service charges for the Fiscal Year 2021 are adopted as set forth in the City of Santa Barbara Schedule of Penalties, Fees and Service Charges, attached hereto.

Section 3. The penalties, fees, and service charges contained in the attached schedule shall be effective July 1, 2020, unless otherwise indicated.

Section 4. The City of Santa Barbara schedule of penalties, fees, and services charges as adopted or amended by Resolution Nos. 19-039, 19-040, 19-061, 19-080, and 19-081 are hereby amended as set forth in this resolution.

Section 5. All other fee resolutions in effect and not amended herein, shall remain in full force.

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CITY OF SANTA BARBARA



SCHEDULE OF CITY PENALTIES, FEES AND SERVICE CHARGES

Fiscal Year 2021

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CITY OF SANTA BARBARA
SCHEDULE OF PENALTIES, FEES AND SERVICES CHARGES
Fiscal Year 2021

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AIRPORT PARKING FEES

The Airport is an Enterprise Fund, generating revenue from user fees and property rentals for the operation and maintenance of the Airport. Revenues from the public parking facilities at the Airport contribute to the revenue base of the Airport to defray operating expenses.

The rates for public parking facilities at the Santa Barbara Municipal Airport shall be as follows:

SHORT-TERM LOT	
0-15 minutes	\$ 1.00
16 minutes – 1 hour	2.00
Each additional hour or fraction thereof	1.00
Maximum – 24 hours	25.00

LONG-TERM LOT		LONG-TERM LOT #2	
0-1 hour	\$ 2.00	0-1 hour	\$ 2.00
Each additional hour or fraction thereof	1.00	Each additional hour or fraction thereof	1.00
Maximum 24 hours	15.00	Maximum 24 hours	10.00

Signs shall be posted reflecting these rates.

AIRPORT COMMERCIAL GROUND TRANSPORTATION PROGRAM FEE SCHEDULE

The Santa Barbara Airport Commercial Ground Transportation Program, as set forth in SBMC Chapter 18.08.065, was adopted by City Council on July 25, 2017. The program establishes a permitting system, with associated rules, regulations, fees, and procedures for all types of commercial ground transportation operators that serve the Airport.

The fee schedule for the Commercial Ground Transportation Program shall be as follows:

Type	Annual Permit	30-day Permit	Pickup or Drop-off Fee ¹ < 10 Passengers	Pickup or Drop-off Fee ¹ 10-24 Passengers	Pickup or Drop-off Fee ¹ > 24 Passengers	AVI ²
On-demand Taxi	\$1,000 / vehicle ³					At Cost
Prearranged Taxi	\$120 / company	\$40.00	\$2.75	\$4.50	\$7.00	At Cost
Bus	\$120 / company	\$40.00	\$2.75	\$4.50	\$7.00	At Cost
Shuttle	\$120 / company	\$40.00	\$2.75	\$4.50	\$7.00	At Cost
Limo	\$120 / company	\$40.00	\$2.75	\$4.50	\$7.00	At Cost
Courtesy Vehicle	\$120 / company	\$40.00	\$2.75	\$4.50	\$7.00	At Cost
Courier	\$120 / company					At Cost
Rideshare (Uber/Lyft)	\$120 / company		\$2.75			

¹ Per prearranged passenger pickup or drop-off at the Airline Terminal assessed on all operators except on-demand taxicabs.

² Automatic Vehicle Identification (AVI) system that may be required to track vehicles on Airport roadways and parking facilities.

³ Annual fee may be paid quarterly in the amount of \$250.

ANIMAL CONTROL FEES

Section 6.12.050 of the Santa Barbara Municipal Code authorizes the City Council to set fees and charges for custody or control of dogs.

Section 6.12.055 of the Santa Barbara Municipal Code authorizes the City Council to set fees and charges for the custody or control of unaltered cats.

The following fees apply to the licensing of dogs (altered and unaltered) and unaltered cats:

<u>Unaltered Dog/Cat</u>	<u>6 mo</u>	<u>1 year</u>	<u>2 years</u>	<u>3 years</u>
License Fee	\$32.50	\$ 60.00	\$120.00	\$180.00
Administration Fee	4.50	4.50	6.50	8.50
Education Fee	<u>\$ 10.00</u>	<u>\$ 10.00</u>	<u>\$ 10.00</u>	<u>\$ 10.00</u>
	\$ 47.00	\$ 74.50	\$ 136.50	\$198.50
<u>Unaltered Dog/Cat</u>				
<u>Senior Owner (65+)</u>	<u>6 mo</u>	<u>1 year</u>	<u>2 years</u>	<u>3 years</u>
License Fee	\$ 16.50	\$ 30.00	\$ 60.00	\$ 90.00
Administration Fee	4.50	4.50	6.50	8.50
Education Fee	<u>\$ 10.00</u>	<u>\$ 10.00</u>	<u>\$ 10.00</u>	<u>\$ 10.00</u>
	\$ 31.00	\$ 44.50	\$ 76.50	\$108.50

<u>Altered Dog</u>	<u>6 mo</u>	<u>1 year</u>	<u>2 years</u>	<u>3 years</u>
License Fee	\$ 15.00	\$ 30.00	\$ 55.00	\$ 80.00
Administration Fee	<u>4.50</u>	<u>4.50</u>	<u>6.50</u>	<u>8.50</u>
	\$ 19.50	\$ 34.50	\$ 61.50	\$ 88.50
<u>Altered Dog</u>				
<u>Senior Owner (65+)</u>	<u>6 mo</u>	<u>1 year</u>	<u>2 years</u>	<u>3 years</u>
License Fee	\$ 7.50	\$ 15.00	\$ 27.50	\$ 40.00
Administration Fee	<u>4.50</u>	<u>4.50</u>	<u>6.50</u>	<u>8.50</u>
	\$ 12.00	\$ 19.50	\$ 34.00	\$ 48.50

Duplicate License	\$ 14.00
Administration Fee	<u>\$ 4.50</u>
	\$ 18.50
<u>Senior Owner (65+)</u>	
Sr. Duplicate License	\$ 7.00
Administrative Fee	<u>\$ 4.50</u>
	\$ 11.50
<u>Late Fee</u>	
Delinquent Fee	\$ 25.00
Administrative Fee	<u>\$3.00</u>
Total	\$ 28.00

Online Processing Fee Per Transaction	\$ 2.00
Fee for returned check	\$ 25.00

Education Fee: Section 6.12.058 of the Santa Barbara Municipal Code authorizes the City Council to establish a surcharge on the licenses for unaltered dogs or cats to fund educational outreach activities regarding the possible concerns with owning an unaltered pet and to foster methods to encourage City pet owners to be responsible in the ownership and maintenance of an unaltered pet.

Late Fee: Any time a payment is received after the due date, the payment shall be subject to a late fee of \$25.00 and an extra administrative fee of \$3.00, in addition to the underlying fee amount.

Section 6.12.100 of the Santa Barbara Municipal Code authorizes the City Council to set fees for obtaining a kennel license.

1. Kennel License and Application Fee \$250.00

ANIMAL REMOVAL FEES

Section 6.24.010 of the Santa Barbara Municipal Code authorizes the City Council to set fees for the disposition of animals.

REMOVAL AND EUTHANASIA FEES FOR CITY RESIDENTS:

1. The animal disposal fee for the first animal picked up at a specific address or location at a specific time shall be \$55.00.
2. The animal disposal fee for any additional animal picked up at the same specific address or location, at the same specific time, shall be \$10.00.
3. The euthanasia fee shall be \$30.00 for each animal.

REMOVAL FEES FOR VETERINARIANS:

The animal disposal fee shall be \$50.00 for pick-up plus \$10.00 per animal.

Declined Check Payment Fee - If a check payment is returned by the banking institution for insufficient funds, the following fees will be assessed:

The first occurrence	not to exceed \$25
The second and any subsequent occurrence	not to exceed \$35

CITY CLERK FEES

CERTIFICATION FEE

A fee is charged for the certification of public records.

Certification..... \$3.00 + Per Image Copying Charge

COPYING CHARGES

California Government Code Section 6253(b) allows an agency to charge a copying fee covering the direct cost of duplication.

General Photocopying (See the General Copy Fee section under Finance Administrative Fees)

California Government Code Section 81008 allows an agency to charge fees for the copying and/or retrieval of statements filed pursuant to the Political Reform Act.

Campaign Statements/Statements of Economic Interest, Photocopying ..\$0.10/image
Retrieval of Statements which are 5 or more years old..... \$5.00

COUNCIL MEETING VIDEO DUPLICATION

A fee is charged for the duplication of a Council meeting video.

Video duplication..... \$6.75 per 15 min. of Staff time spent, or part thereof
Blank CD or DVD \$1.50

DOMESTIC PARTNERSHIP REGISTRY

City Council Resolution No. 97-055, adopted June 3, 1997, established administrative procedures and a fee schedule for the registration of domestic partnerships.

Filing of Affidavit of Domestic Partnership \$35.00
Filing of Statement of Termination \$10.00
Confirmation of Registration of Domestic Partnership in another community ... \$25.00

INITIATIVE FILING FEE

The California Elections Code requires the proponents of any initiative petition to file with the City Clerk a Notice of Intent to circulate petitions and to pay a fee. (Elections Code section 9202.)

Notice of Intention Filing \$200.00

The filing fee for the Notice of Intention will be refunded to the filer if, within one year of the filing, the City Clerk certifies the sufficiency of the petition.

LIFE CERTIFICATES

A fee is charged to complete a Life Certificate.

Life Certificate.....\$3.00

MUNICIPAL CODE COPIES, UPDATE SUBSCRIPTIONS

Fees are charged for the printing and mailing of Municipal Code copies and updates.

Municipal Code, Complete Copy with Binders \$640 + shipping/handling

Municipal Code Update Subscription \$125 - \$200/year

Zoning Package (Titles 22-30), Complete Copy (no binder) \$220 + shipping/handling

Zoning Package Update Subscription \$125 - \$200/year

CITY TV VIDEO DUPLICATION FEES

The City of Santa Barbara televises and videotapes public meetings and produces video programs of public interest, copies of which are available to the public upon request.

Video duplication/download fee \$ 24.00

Blank DVD or Blu-Ray Disc \$ 1.00

8 gb Flash Drive..... \$ 6.00

COMMUNITY DEVELOPMENT DEPARTMENT

PLANNING AND BUILDING AND SAFETY FEES

The increased fees and charges, set forth in Sections 1, 2 and 3 hereof, shall become effective sixty (60) days after final adoption of the resolution approving such fees and changes.

The City's Community Development Department provides important services to the public in the areas of construction safety, planning, housing, and land use. The department has four divisions: Planning, Building and Safety, Housing and Human Services, and Administration, as well as numerous boards and committees.

The Community Development Director, or his/her designee, makes the final calculation and determination of required fees specific to each project. Some services are charged based on hourly rates with a required deposit. In addition to each enumerated fee set forth in the schedule below, the applicant shall also be charged a Records Management fee equal to 5% of the fee for the listed service. The 5% Records Management fee is necessary to defray the cost of providing Records Management services, with respect to the listed activity. For site development, activities areas, or combination of structures and/or site changes, the fee per square footage is not limited to the building area, and may involve the site area as determined by staff.

SECTION 1. PLANNING DIVISION FEES

GENERAL INFORMATION

- o Fees for projects involving alterations and additions are calculated by determining the alteration fee and addition fee based on square footage totals and applying the higher fee.
- o Projects involving multiple main buildings or phased improvements may require separate fees for review of each building.
- o For new mixed-use projects, calculate fees for both residential and non-residential project elements and charge both fees; for alterations/additions to mixed-use projects, charge the greater of either the residential or non-residential fee.

APPEALS

The filing fee for an appeal of a decision by the below review bodies is as follows (fees for items #1 - #4 must be paid at the City Clerk's Office at 735 Anacapa Street, and fees for items #5 - #7 must be paid at the Planning Division Counter at 630 Garden Street):

1. Historic Landmarks Commission to City Council	\$745
2. Architectural Board of Review to City Council	\$745
3. Single Family Design Board to City Council	\$745
4. Planning Commission to City Council*	\$745
5. Sign Committee to ABR or HLC	\$365
6. Staff Hearing Officer to Planning Commission*	\$745
7. Community Development Director to Planning Commission	\$745

* No Appeal fee charged for projects involving only a Coastal Development Permit

DESIGN REVIEW

(Architectural Board of Review, Historic Landmarks Commission, Single Family Design Board)

- o Administrative Review*:
 - Level one (minor; no staff research required) \$80
 - Level two (multiple minor changes; staff research may be required) \$285

* Fee waived for designated Historic Resources

o Consent Review				\$610
o Full Board Review (unless the subject of a more specific fee, below):				
<u>Single Unit Residential</u>				
		<u>Additions</u>		<u>New</u>
On lots up to 15,000 sq. ft.		\$1,810		\$2,455
On lots over 15,000 sq. ft.		\$1,400		\$2,005
Major Alterations				\$1,620
Minor Alterations				\$1,245
Upper story addition to an existing single unit residence (on any lot size)				\$2,245
Over 85% of the maximum allowed FAR (does not apply to guideline FARs)	Add			\$230
<u>Multi-Unit Residential</u>				
1-4 New Units				\$2,840
5-20 New Units				\$4,910
More than 20 New Units				\$7,885
Addition				\$2,365
Major Alterations				\$2,365
Minor Alterations				\$1,810
<u>Non-Residential</u>				
	<u>Alterations</u>	<u>Additions</u>		<u>New</u>
Less than 1,000 sq. ft.	\$1,055	\$2,940		\$2,980
1,000 - 3,000 sq. ft.	\$1,055	\$2,940		\$3,975
3,001 - 10,000 sq. ft.	\$1,055	\$3,170		\$4,910
Over 10,000 sq. ft.	\$1,055	\$3,170		\$5,275
o Concept Review (allows one review. Half of this fee will be credited toward the formal application fee. Noticing and associated fees may be required)				\$985
o Pre-Application Consultation (allows one consultation with limited plans presented. Noticing and associated fees may be required); compliance with Government Code §65913.4.				\$445
o Review for compliance with Objective Design Standards for Streamlined Housing Development (pursuant to CA Government Code §65913.4)				
1-4 New Units				\$1,330
5-20 New Units				\$1,935
More than 20 New Units				\$3,850
o Temporary uses and minor alterations (e.g., umbrellas, outdoor furniture, lighting, building colors, and equipment)				\$315

o Antennae/Wireless Facilities:	
Minor Change(s) to Existing Facility	\$410
Substantial Change(s) to Existing Facility	\$770
New Antennae/Wireless Facility	\$2,270
New Microcell/Small Cell Sites (per site)	\$725
o Minor Tree Removal Permit (1 to 3 trees)	\$445
o Supplemental Review Fee (fifth and each subsequent Full Board or Consent review)	\$275 /mtg
o Third and each subsequent submittal to staff for review of application completeness	¼ of current application fee
o Hearing postponement or rescheduling requested by the applicant	\$195
o Time Extension	\$75
o Review after Final changes at Full Board (more significant changes may require a different fee)	\$240
o Review after Final changes on Consent Calendar (more significant changes may require a different fee)	\$165
o Revised Projects (i.e., projects that require a new Application Completeness Review)	½ of current application fee

COASTAL PLAN REVIEW

o Coastal Exclusions and Exemptions:	
Temporary Events	\$1,005
All other Exclusions or Exemptions	\$505
o Coastal Development Permits:	
Consent or Minor Coastal Development Permit	\$8,285
Minor Coastal Development Permit without a public hearing	\$6,945
Change of Use	\$10,765
<u>Residential:</u>	
1 New Unit on a bluff-top lot	\$18,345
1 New Unit on all other lots	\$10,915
2-5 New Units	\$10,915
Over 5 New Units	\$17,595
<u>Non-Residential:</u>	
0 - 3,000 sq. ft.	\$12,130
3,001 - 10,000 sq. ft.	\$17,570
Over 10,000 sq. ft.	\$21,890
o Recommendation to California Coastal Commission (No Planning Commission or Staff Hearing Officer review required)	\$505

ENVIRONMENTAL REVIEW

- Master Environmental Assessment (MEA) Report (per parcel) \$40
- California Environmental Quality Act (CEQA) Exemption:
 - No Master Environmental Assessment Required \$50
 - Master Environmental Assessment Required \$385
 - Special Studies (in addition to Master Environmental Assessment Required fee; not applicable to Historic Structures/Sites or Archaeological Reports - see separate fee below) \$650 per study
- Development Along Mission Creek (if not associated with a project subject to PRT or DART review) \$1,995
- Historic Resources Evaluation by the Urban Historian \$210
- Historic Structures/Sites Reports or Archaeological Reports
 - Report Reviews by HLC or staff \$515
 - Revised or Addendum Reports \$280
- Initial Study Preparation:
 - Prepared by Staff \$12,985
 - Contract Management (actual contract cost plus staff time charged at the fully allocated hourly rate of all personnel involved)
- Negative Declaration (ND)
 - Prepared by Staff \$3,410
 - Contract Management (actual contract cost plus staff time charged at the fully allocated hourly rate of all personnel involved)
- Staff Determination of Adequacy of Prior Environmental Document
 - \$2,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs
- Staff Preparation of Addendum to EIR/ND
 - \$2,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs
- Staff Preparation of Supplement to EIR/ND
 - \$5,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs
- Environmental Impact Report (EIR)
 - \$8,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

LAND USE

COMMUNITY BENEFIT PROJECTS

- City Council Designation as a Community Benefit Project \$1,755
- Community Benefit Height Findings by Planning Commission \$2,130

CONCEPT REVIEW

- o Planning Commission Hearing for AUD Projects subject to SBMC §30.150.060 \$5,125
- o Planning Commission Hearing for Concept Review, Master Plan Review, or Initiation of an Annexation, General Plan Amendment, LCP Amendment, Specific Plan Amendment, or Zone Change \$4,645
- o Planning Commission Consultation \$610
(Request for a determination on similar uses allowed in the Zoning Ordinance)

CONDITIONAL USE PERMIT

- o Minor Conditional Use Permit and Amendments \$11,000
- o Residential Uses (permanent or temporary) \$12,490
- o Non-residential Uses (permanent or temporary, including Mobile Food Vendors) \$17,470
- o Development that requires a Conditional Use Permit per a specific zone (e.g., Overlay Zones, Specific Plans) \$14,450

CONVERSION PERMIT

(Commercial conversions pay the Tentative Subdivision Map fee; not the Conversion Permit fee. Hotel/Motel Conversions pay the greater of either the Conversion Permit fee or the Development and Site Plan Review fee)

- o Condominium Conversion (Residential portion) \$8,085
- o Hotel/Motel Conversion \$8,915

DENSITY BONUS APPLICATION

- o Review for compliance with CA Government Code Section 65915 - 65918 or City Density Bonus Ordinance \$1,450

DEVELOPMENT PLAN AND SITE PLAN REVIEW

- o Development Plan Review by the Staff Hearing Officer, ABR or HLC \$1,135
- o Development Plan Review by the Planning Commission:
 - Residential
\$10,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs
 - Non-Residential
 - 1,001 - 3,000 sq. ft. \$3,520
 - 3,001 - 10,000 sq. ft. \$14,620
 - 10,001 - 50,000 sq. ft. \$18,115
 - Over 50,000 sq. ft. \$20,175
- o Master Plan
\$3,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs
- o Other Development Plans required in Specific Zones (i.e., C-P, C-X, P-D, R-H) \$14,345

MODIFICATIONS

o Non-DART Process	\$3,040
o DART Process	\$4,635
o Each additional Modification request:	
Non-DART Process	\$1,240
DART Process	\$3,655

OFF-SITE HAZARDOUS WASTE MANAGEMENT FACILITY

- o \$10,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

PERFORMANCE STANDARD PERMITS (PSP)

o Community Care Facility	\$3,130
o Storefront Collective Dispensary Permit	
\$5,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs	
o Storefront Collective Dispensary Permit Annual Review	\$800
o Mobile Food Vendors	\$3,080
o Accessory Uses and Buildings (e.g., bathroom in detached accessory building)	\$2,870
o Temporary Use Requiring a PSP	\$3,040
o Other PSPs	\$3,040

PROCEDURAL FEES

(Applicable to Planning Commission and Staff Hearing Officer, unless specifically noted)

o Third and each subsequent submittal to staff for review of application completeness	¼ of current application fee
o Hearing postponement or rescheduling requested by the applicant (Re-notice fee is separate, if required)	\$200
o Second and Each subsequent Planning Commission Hearing	\$1,955
o Second and Each subsequent Staff Hearing Officer Hearing	1,245
o Revised Application (Revised by the applicant after completion of legal notice. Revised projects that include additional applications are subject to the full fees for those additional applications)	½ of current application fee
o Amendment to conditions of project approval, release of covenant, or minor amendments to a previously approved project	\$4,940
o Time Extension of prior approvals, without public hearing	\$510
o Time Extension of prior approvals, with public hearing	\$1,030

SUBDIVISIONS AND MAPS

o Residential or Non-Residential Subdivisions:	
1 - 4 Lots	\$17,290
5 - 10 Lots	\$24,895
Over 10 Lots	\$28,985

o Residential Condominiums:	
1 - 4 Units	\$14,355
5 - 20 Units	\$21,805
Over 20 Units	\$25,395
o Non-Residential Condominiums	\$9,880
o Re-Process revised maps	½ of current application fee
o Lot Line Adjustments Minor (involving 2 lots)	\$8,765
o Lot Line Adjustments Major (involving 3-4 lots)	\$11,010
o Public Street Waiver	\$1,960

SUBSTANTIAL CONFORMANCE REQUEST

o Level One (PC or SHO)	\$355
o Level Two (PC or SHO [consultation with the SHO at a public hearing])	\$1,220
o Level Three (PC)	\$1,980
o Level Four (PC)	\$5,335

TRANSFER OF EXISTING DEVELOPMENT RIGHTS (TEDR)

(Includes all sites involved in the transfer proposal)

o 1,000 sq. ft. or less, or up to 4 hotel rooms	\$1,655
o > 1,000 sq. ft., or 5 or more hotel rooms	\$2,455

VARIANCE

- o \$10,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

PRE-APPLICATION SERVICES

o Planner Consultation	\$450
o Preliminary Application Review pursuant to CA Government Code §65941.1	\$195

PRE-APPLICATION REVIEW TEAM (PRT) REVIEW

o Average Unit-size Density (AUD) Incentive Program Projects	\$4,230
o Development Plan and other required applications:	
0 - 1,000 sq. ft.	\$3,685
1,001 - 3,000 sq. ft.	\$4,740
3,001 - 10,000 sq. ft.	\$6,035
Over 10,000 sq. ft.	\$6,135
o Subdivisions (requiring Planning Commission review)	
1 - 4 Units/Lots	\$7,245
5 - 10 Units/Lots	\$8,215
Over 10 Units/Lots	\$8,915
o Voluntary Pre-Application Review Team (PRT) Review	\$2,870
(If a project does not otherwise require a PRT review. Includes one PRT review)	

SIGN REVIEW

o	Conforming Review:	
	One sign 10 sq. ft. or less	\$200
	Total signage of 10-30 sq. ft.	\$240
	Face or color changes on existing sign(s)	\$200
	Review after Final	\$200
o	Full Board Review (total sign area of all signs on one site):	
	10 - 30 sq. ft.	\$360
	31 - 90 sq. ft.	\$475
	Over 90 sq. ft.	\$665
o	Concept Review (any size sign)	\$215
o	Exception Requests (per sign application)	\$190
o	Outdoor Vending Machine Signage	\$270
o	Sign Programs (individual signs require separate review and fee):	
	Changes to existing sign program - Minor	\$350
	Changes to existing sign program - Major	\$515
	New Program:	
	o 1 - 3 tenants	\$635
	o 4 - 10 tenants	\$675
	o 11 - 15 tenants	\$795
	o Over 15 tenants	\$920
o	Temporary Signs	\$80
o	Postponement / Rescheduling Fee	\$50
o	Third and each subsequent submittal to staff for review of application completeness	¼ of current application fee

ZONING APPLICATIONS

ADMINISTRATIVE/MINOR ZONING EXCEPTIONS AND WAIVERS

o	Sites within the Coastal Zone (SBMC Title 28) - Administrative Review	\$250
o	Sites outside the Coastal Zone (SBMC Title 30) - Administrative Review	\$370
o	Sites outside the Coastal Zone (SBMC Title 30) – Design Review Board	\$400

ZONING CLEARANCE

o	Mobile Food Vendors/Temporary Uses	\$505
o	No Building Permit Required	\$1,005
o	Seasonal Sales	\$505
o	Time Extension	\$170

PROPERTY PROFILES

o	Residential	\$335
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- Non-Residential
\$500 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

ZONING LETTERS

- Residential \$335
- Non-Residential
\$500 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

ZONING PLAN CHECK

(Basic plan check fees are listed first. Projects may be subject to supplemental plan check fees, listed afterward)

- Single-Unit Residential (Includes Demo/Rebuild):
 - Minor Alteration (No new floor area) \$170
 - Major Alteration (No new floor area) \$250
 - Addition \$335
 - New Residence on a vacant lot \$420
 - New Residence on all other lots \$585
- Multi-Unit Residential (Includes Demo/Rebuild):
 - Minor Alteration (No new floor area) \$170
 - Addition/Major Alteration \$420
 - New Residential Units (1-4 Units) \$585
 - New Residential Units (5-10 Units) \$755
 - New Residential Units (11-20 Units) \$925
 - New Residential Units (over 20 Units) \$1,085
- Non-Residential (Includes Demo/Rebuild):
 - Minor Alteration (No new floor area) \$170
 - Major Alteration \$250
 - Change of Use \$420
 - Addition/Alteration/New (involving less than 1,000 sq. ft.) \$420
 - Addition/Alteration/New (involving 1,001-3,000 sq. ft.) \$585
 - Addition/Alteration/New (involving more than 3,000 sq. ft.) \$675
- Agricultural Uses (e.g., verification of allowed use/new water meter) \$505
- Vegetation Removal or Landscaping Permits \$170
- Minor Zoning Review (over the Counter) \$60
- Preliminary Plan Review (optional review prior to application submittal) 1/2 of the base plan check fee
- Plan Check for Public Works projects (e.g., Certificate of Compliance, cellular towers in right-of-way)
Actual costs charged at the fully allocated hourly rate of all personnel involved plus any outside costs

○ Third and each subsequent Plan Check review	
Minor	\$80
Major	\$170
○ Plan Check Revision	
Minor	\$170
Major	\$335
○ Plan Check Enforcement (in addition to standard plan check fee)	
Minor	\$170
Major	\$335
○ Plan Check involving non-conforming development (in addition to standard plan check fee)	
Minor	\$170
Major	\$335
○ Plan Check involving Design Review condition compliance (in addition to standard plan check fee)	
Minor	\$125
Major Non-Residential	\$250
Major Residential	\$335
○ Plan Check involving Staff Hearing Officer condition compliance (in addition to standard plan check fee)	
Minor	\$80
Major	\$250
○ Plan Check involving Planning Commission condition compliance (in addition to standard plan check fee)	
Minor	\$335
Major	\$675

LEGISLATIVE ACTIONS

ANNEXATION

- \$15,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

DEVELOPMENT AGREEMENT

- \$10,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

GENERAL PLAN AMENDMENT

- \$15,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

LOCAL COASTAL PROGRAM AMENDMENT

- \$20,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

SPECIFIC PLAN

- o Specific Plan (rather than a Zone Change)
\$20,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs
- o Specific Plan Amendment
\$10,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

SPHERE OF INFLUENCE CHANGE

- o \$5,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

ZONE CHANGE

- o \$15,000 initial deposit with actual costs charged at the fully allocated hourly rates of all personnel involved, plus any outside costs

OTHER FEES

DUPLICATION FEES

- o Refer to the General Copy Fees contained in the Finance Administrative Fees section of the Fee Resolution
- o In conjunction with requests for compact disc (CD) copies, to defray the direct cost of the disc and duplication \$5

LAND DEVELOPMENT TEAM RECOVERY FEE

- o A fee will be added at the time of building permit application to projects that went through the Development Application Review Team process prior to August 18, 2019 30% of all Planning fees paid

MAILING LIST (PUBLIC NOTICE) SERVICE

- o Preparation of Map, Mailing List, Labels and On-site Posting Sign \$175
- o Each Additional On-Site Posting Sign (If required, lost, or damaged) \$5

MILLS ACT PROGRAM

- o Application Fee \$290
- o Contract Processing Fee \$420
- o Request for Property Valuation Exception \$1,095

RECORDED AGREEMENTS

- o Processing agreements or other recorded documents for Non-DART projects (e.g., off-site parking agreement, ADU covenant, lot tie agreement) \$410 per application plus recording costs
- o Release of prior recorded agreements (e.g., ADU covenant, Zoning Compliance Declaration) In accordance with Government Code §27361.3

RESPONSE TO SUBPOENA

- o Costs as allowed in Evidence Code §1563(b) or Government Code §68096.1, as applicable

STAFF HOURLY RATE

- o Actual costs charged at the fully allocated hourly rates of all personnel involved

HOUSING DOCUMENT FEE

- o Preparation and review of documents to accommodate the refinance or assumption of loans on affordable housing units, and the City Housing Rehabilitation Loan Program loans:
 - Subordination Agreement by City \$125
 - Assumption Agreement by City \$125

SECTION 2. BUILDING AND SAFETY FEES

(If a project falls precisely on the cut-off line between two fee categories, the project shall be charged the lower fee.)

CBC occ. Class	Project Type	Min. Project Size (sf)	Schedule								
					New Fee	All Construction Types					
						Cost Increment for each additional 100 s.f. or fraction thereof, to and including					
			Permit	Plan Check	Total Permit & Plan Check		Permit	Plan Check	Total Permit & Plan Check		
"A"	New	1,000	\$14,212	\$4,976	\$19,188	plus	\$33.82	\$49.76	\$83.58	5,000	s.f.
		5,000	\$15,565	\$6,967	\$22,531	plus	\$27.08	\$35.82	\$62.90	10,000	s.f.
		10,000	\$16,918	\$8,758	\$25,676	plus	\$13.54	\$17.91	\$31.45	20,000	s.f.
		20,000	\$18,272	\$10,549	\$28,821	plus	\$4.51	\$4.65	\$9.15	50,000	s.f.
		50,000	\$19,625	\$11,942	\$31,567	plus	\$2.71	\$3.19	\$5.89	100,000	s.f.
		100,000	\$20,979	\$13,535	\$34,514	plus	\$2.71	\$3.19	\$5.89		
"A"	Tenant Improvements	1-250	\$522	\$1,706	\$2,229		\$0.00	\$0.00	\$0.00		
		251-500	\$1,044	\$2,017	\$3,061		\$0.00	\$0.00	\$0.00		
		501-999	\$1,566	\$3,103	\$4,670		\$0.00	\$0.00	\$0.00		
		1,000	\$3,337	\$5,097	\$8,434	plus	\$7.93	\$50.98	\$58.91	5,000	s.f.
		5,000	\$3,654	\$7,136	\$10,790	plus	\$6.37	\$36.71	\$43.07	10,000	s.f.
		10,000	\$3,972	\$8,971	\$12,944	plus	\$3.17	\$18.35	\$21.53	20,000	s.f.
		20,000	\$4,290	\$10,807	\$15,096	plus	\$1.06	\$4.76	\$5.82	50,000	s.f.
		50,000	\$4,608	\$12,233	\$16,841	plus	\$0.63	\$3.26	\$3.90	100,000	s.f.
		100,000	\$4,925	\$13,865	\$18,790	plus	\$0.63	\$3.26	\$3.90		
"B"	New	1,000	\$14,212	\$4,478	\$18,690	plus	\$33.82	\$44.81	\$78.63	5,000	s.f.
		5,000	\$15,565	\$6,270	\$21,835	plus	\$27.08	\$32.23	\$59.31	10,000	s.f.
		10,000	\$16,918	\$7,882	\$24,800	plus	\$13.54	\$16.13	\$29.67	20,000	s.f.
		20,000	\$18,272	\$9,495	\$27,767	plus	\$4.51	\$4.18	\$8.69	50,000	s.f.
		50,000	\$19,625	\$10,748	\$30,373	plus	\$2.71	\$2.87	\$5.57	100,000	s.f.
		100,000	\$20,979	\$12,181	\$33,160	plus	\$2.71	\$2.87	\$5.57		

CBC occ. Class	Project Type	Min. Project Size (sf)	Schedule								
						All Construction Types					
						Cost Increment for each additional 100 s.f. or fraction thereof, to and including					
			Permit	Plan Check	Total Permit & Plan Check		Permit	Plan Check	Total Permit & Plan Check		
"B"	Tenant Improvements	1-250	\$522	\$1,706	\$2,229		\$0.00	\$0.00	\$0.00		
		251-500	\$1,044	\$2,017	\$3,061		\$0.00	\$0.00	\$0.00		
		501-999	\$1,566	\$3,103	\$4,670		\$0.00	\$0.00	\$0.00		
		1,000	\$3,337	\$5,097	\$8,434	plus	\$7.93	\$50.98	\$58.91	5,000	s.f.
		5,000	\$3,654	\$7,136	\$10,790	plus	\$6.37	\$36.71	\$43.07	10,000	s.f.
		10,000	\$3,972	\$8,971	\$12,944	plus	\$3.17	\$18.35	\$21.53	20,000	s.f.
		20,000	\$4,290	\$10,807	\$15,096	plus	\$1.06	\$4.76	\$5.82	50,000	s.f.
		50,000	\$4,608	\$12,233	\$16,841	plus	\$0.63	\$3.26	\$3.90	100,000	s.f.
		100,000	\$4,925	\$13,865	\$18,790	plus	\$0.63	\$3.26	\$3.90		
"E"	New	1,000	\$14,212	\$4,976	\$19,188	plus	\$33.82	\$49.76	\$83.58	5,000	s.f.
		5,000	\$15,565	\$6,967	\$22,531	plus	\$27.08	\$35.82	\$62.90	10,000	s.f.
		10,000	\$16,918	\$8,758	\$25,676	plus	\$13.54	\$17.91	\$31.45	20,000	s.f.
		20,000	\$18,272	\$10,549	\$28,821	plus	\$4.51	\$4.65	\$9.15	50,000	s.f.
		50,000	\$19,625	\$11,942	\$31,567	plus	\$2.71	\$3.19	\$5.89	100,000	s.f.
		100,000	\$20,979	\$13,535	\$34,514	plus	\$2.71	\$3.19	\$5.89		
"E"	Tenant Improvements	1-250	\$522	\$1,706	\$2,229		\$0.00	\$0.00	\$0.00		
		251-500	\$1,044	\$2,017	\$3,061		\$0.00	\$0.00	\$0.00		
		501-999	\$1,566	\$3,103	\$4,670		\$0.00	\$0.00	\$0.00		
		1,000	\$3,337	\$5,097	\$8,434	plus	\$7.93	\$50.98	\$58.91	5,000	s.f.
		5,000	\$3,654	\$7,136	\$10,790	plus	\$6.37	\$36.71	\$43.07	10,000	s.f.
		10,000	\$3,972	\$8,971	\$12,944	plus	\$3.17	\$18.35	\$21.53	20,000	s.f.
		20,000	\$4,290	\$10,807	\$15,096	plus	\$1.06	\$4.76	\$5.82	50,000	s.f.
		50,000	\$4,608	\$12,233	\$16,841	plus	\$0.63	\$3.26	\$3.90	100,000	s.f.
		100,000	\$4,925	\$13,865	\$18,790	plus	\$0.63	\$3.26	\$3.90		

CBC occ. Class	Project Type	Min. Project Size (sf)	Schedule								
			All Construction Types								
			Cost Increment for each additional 100 s.f. or fraction thereof, to and including								
			Permit	Plan Check	Total Permit & Plan Check		Permit	Plan Check	Total Permit & Plan Check		
"F"	New	1,000	\$14,212	\$4,478	\$18,690	plus	\$33.82	\$44.81	\$78.63	5,000	s.f.
		5,000	\$15,565	\$6,270	\$21,835	plus	\$27.08	\$32.23	\$59.31	10,000	s.f.
		10,000	\$16,918	\$7,882	\$24,800	plus	\$13.54	\$16.13	\$29.67	20,000	s.f.
		20,000	\$18,272	\$9,495	\$27,767	plus	\$4.51	\$4.18	\$8.69	50,000	s.f.
		50,000	\$19,625	\$10,748	\$30,373	plus	\$2.71	\$2.87	\$5.57	100,000	s.f.
		100,000	\$20,979	\$12,181	\$33,160	plus	\$2.71	\$2.87	\$5.57		
"F"	Tenant Improvements	1-250	\$522	\$1,706	\$2,229		\$0.00	\$0.00	\$0.00		
		251-500	\$1,044	\$2,017	\$3,061		\$0.00	\$0.00	\$0.00		
		501-999	\$1,566	\$3,103	\$4,670		\$0.00	\$0.00	\$0.00		
		1,000	\$3,003	\$4,588	\$7,591	plus	\$7.16	\$45.85	\$53.01	5,000	s.f.
		5,000	\$3,289	\$6,422	\$9,712	plus	\$5.71	\$33.05	\$38.75	10,000	s.f.
		10,000	\$3,575	\$8,075	\$11,649	plus	\$2.86	\$16.51	\$19.38	20,000	s.f.
		20,000	\$3,861	\$9,726	\$13,587	plus	\$0.95	\$4.28	\$5.23	50,000	s.f.
		50,000	\$4,146	\$11,010	\$15,157	plus	\$0.57	\$2.94	\$3.51	100,000	s.f.
		100,000	\$4,433	\$12,479	\$16,912	plus	\$0.57	\$2.94	\$3.51		
"H"	New	1,000	\$15,633	\$4,976	\$20,609	plus	\$37.21	\$49.76	\$86.97	5,000	s.f.
		5,000	\$17,121	\$6,967	\$24,088	plus	\$29.79	\$35.82	\$65.61	10,000	s.f.
		10,000	\$18,610	\$8,758	\$27,368	plus	\$14.88	\$17.91	\$32.79	20,000	s.f.
		20,000	\$20,099	\$10,549	\$30,648	plus	\$4.96	\$4.65	\$9.61	50,000	s.f.
		50,000	\$21,588	\$11,942	\$33,531	plus	\$2.98	\$3.19	\$6.16	100,000	s.f.
		100,000	\$23,076	\$13,535	\$36,612	plus	\$2.98	\$3.19	\$6.16		
"H"	Tenant Improvements	1-250	\$522	\$1,706	\$2,229		\$0.00	\$0.00	\$0.00		
		251-500	\$1,044	\$2,017	\$3,061		\$0.00	\$0.00	\$0.00		
		501-999	\$1,566	\$3,103	\$4,670		\$0.00	\$0.00	\$0.00		
		1,000	\$3,671	\$5,097	\$8,768	plus	\$8.73	\$50.98	\$59.71	5,000	s.f.

CBC occ. Class	Project Type	Min. Project Size (sf)	Schedule								
			All Construction Types								
			Cost Increment for each additional 100 s.f. or fraction thereof, to and including								
			Permit	Plan Check	Total Permit & Plan Check		Permit	Plan Check	Total Permit & Plan Check		
		5,000	\$4,020	\$7,136	\$11,156	plus	\$6.98	\$36.71	\$43.69	10,000	s.f.
		10,000	\$4,369	\$8,971	\$13,340	plus	\$3.50	\$18.35	\$21.86	20,000	s.f.
		20,000	\$4,719	\$10,807	\$15,526	plus	\$1.16	\$4.76	\$5.92	50,000	s.f.
		50,000	\$5,068	\$12,233	\$17,302	plus	\$0.70	\$3.26	\$3.96	100,000	s.f.
		100,000	\$5,418	\$13,865	\$19,282	plus	\$0.70	\$3.26	\$3.96		
"I"	New	1,000	\$15,633	\$4,976	\$20,609	plus	\$37.21	\$49.76	\$86.97	5,000	s.f.
		5,000	\$17,121	\$6,967	\$24,088	plus	\$29.79	\$35.82	\$65.61	10,000	s.f.
		10,000	\$18,610	\$8,758	\$27,368	plus	\$14.88	\$17.91	\$32.79	20,000	s.f.
		20,000	\$20,099	\$10,549	\$30,648	plus	\$4.96	\$4.65	\$9.61	50,000	s.f.
		50,000	\$21,588	\$11,942	\$33,531	plus	\$2.98	\$3.19	\$6.16	100,000	s.f.
		100,000	\$23,076	\$13,535	\$36,612	plus	\$2.98	\$3.19	\$6.16		
"I"	Tenant Improvements	1-250	\$522	\$1,706	\$2,229		\$0.00	\$0.00	\$0.00		
		251-500	\$1,044	\$2,017	\$3,061		\$0.00	\$0.00	\$0.00		
		501-999	\$1,566	\$3,103	\$4,670		\$0.00	\$0.00	\$0.00		
		1,000	\$3,671	\$5,097	\$8,768	plus	\$8.73	\$50.98	\$59.71	5,000	s.f.
		5,000	\$4,020	\$7,136	\$11,156	plus	\$6.98	\$36.71	\$43.69	10,000	s.f.
		10,000	\$4,369	\$8,971	\$13,340	plus	\$3.50	\$18.35	\$21.86	20,000	s.f.
		20,000	\$4,719	\$10,807	\$15,526	plus	\$1.16	\$4.76	\$5.92	50,000	s.f.
		50,000	\$5,068	\$12,233	\$17,302	plus	\$0.70	\$3.26	\$3.96	100,000	s.f.
		100,000	\$5,418	\$13,865	\$19,282	plus	\$0.70	\$3.26	\$3.96		
"M"	New	1,000	\$14,212	\$4,478	\$18,690	plus	\$33.82	\$44.81	\$78.63	5,000	s.f.
		5,000	\$15,565	\$6,270	\$21,835	plus	\$27.08	\$32.23	\$59.31	10,000	s.f.
		10,000	\$16,918	\$7,882	\$24,800	plus	\$13.54	\$16.13	\$29.67	20000	s.f.
		20,000	\$18,272	\$9,495	\$27,767	plus	\$4.51	\$4.18	\$8.69	50,000	s.f.

CBC occ. Class	Project Type	Min. Project Size (sf)	Schedule								
			All Construction Types								
			Cost Increment for each additional 100 s.f. or fraction thereof, to and including								
			Permit	Plan Check	Total Permit & Plan Check		Permit	Plan Check	Total Permit & Plan Check		
		50,000	\$19,625	\$10,748	\$30,373	plus	\$2.71	\$2.87	\$5.57	100,000	s.f.
		100,000	\$20,979	\$12,181	\$33,160	plus	\$2.71	\$2.87	\$5.57		
"M"	Tenant Improvements	1-250	\$522	\$1,706	\$2,229		\$0.00	\$0.00	\$0.00		
		251-500	\$1,044	\$2,017	\$3,061		\$0.00	\$0.00	\$0.00		
		501-999	\$1,566	\$3,103	\$4,670		\$0.00	\$0.00	\$0.00		
		1,000	\$3,003	\$4,588	\$7,591	plus	\$7.16	\$45.85	\$53.01	5,000	s.f.
		5,000	\$3,289	\$6,422	\$9,712	plus	\$5.71	\$33.05	\$38.75	10,000	s.f.
		10,000	\$3,575	\$8,075	\$11,649	plus	\$2.86	\$16.51	\$19.38	20,000	s.f.
		20,000	\$3,861	\$9,726	\$13,587	plus	\$0.95	\$4.28	\$5.23	50,000	s.f.
		50,000	\$4,146	\$11,010	\$15,157	plus	\$0.57	\$2.94	\$3.51	100,000	s.f.
		100,000	\$4,433	\$12,479	\$16,912	plus	\$0.57	\$2.94	\$3.51		
"R-1"	New	1,500	\$18,418	\$7,192	\$25,610	plus	\$29.25	\$47.96	\$77.20	7,500	s.f.
"R-2"		7,500	\$20,172	\$10,070	\$30,242	plus	\$23.38	\$34.53	\$57.91	15,000	s.f.
		15,000	\$21,926	\$12,660	\$34,586	plus	\$11.69	\$17.26	\$28.95	30000	s.f.
		30,000	\$23,680	\$15,248	\$38,928	plus	\$3.90	\$4.48	\$8.38	75,000	s.f.
		75,000	\$25,435	\$17,263	\$42,698	plus	\$2.34	\$3.07	\$5.41	150,000	s.f.
		150,000	\$27,189	\$19,564	\$46,753	plus	\$2.34	\$3.07	\$5.41		
"R-1"	Tenant Improvements	1-250	\$522	\$1,706	\$2,229		\$0.00	\$0.00	\$0.00		
"R-2"		251-500	\$1,044	\$2,017	\$3,061		\$0.00	\$0.00	\$0.00		
		501-1,499	\$1,566	\$3,103	\$4,670		\$0.00	\$0.00	\$0.00		
		1,500	\$12,893	\$5,553	\$18,446	plus	\$20.45	\$37.03	\$57.49	7,500	s.f.
		7,500	\$14,120	\$7,775	\$21,895	plus	\$16.38	\$26.64	\$43.02	15,000	s.f.
		15,000	\$15,349	\$9,773	\$25,122	plus	\$8.19	\$13.33	\$21.52	30,000	s.f.
		30,000	\$16,577	\$11,773	\$28,350	plus	\$2.73	\$3.46	\$6.18	75,000	s.f.
		75,000	\$17,804	\$13,328	\$31,132	plus	\$1.64	\$2.37	\$4.01	150,000	s.f.

CBC occ. Class	Project Type	Min. Project Size (sf)	Schedule								
			All Construction Types								
			Cost Increment for each additional 100 s.f. or fraction thereof, to and including								
			Permit	Plan Check	Total Permit & Plan Check		Permit	Plan Check	Total Permit & Plan Check		
		150,000	\$19,032	\$15,105	\$34,137	plus	\$1.64	\$2.37	\$4.01		
"R-3"	New Dwellings	1,000	\$13,226	\$4,810	\$18,035	plus	\$1,044.10	\$48.03	\$1,092.13	1,500	s.f.
	(see Misc. Schedule	1,500	\$18,446	\$5,050	\$23,496	plus	\$278.26	\$48.03	\$326.29	2,000	s.f.
	for additions or remodels)	2,000	\$19,838	\$5,290	\$25,127	plus	\$382.92	\$48.14	\$431.06	3,000	s.f.
		3,000	\$23,667	\$5,771	\$29,438	plus	\$382.81	\$24.01	\$406.82	5,000	s.f.
		5,000	\$31,323	\$6,252	\$37,574	plus	\$104.43	\$9.63	\$114.06	10,000	s.f.
		10,000	\$36,544	\$6,733	\$43,277	plus	\$104.43	\$9.63	\$114.06		
"S"	New	1,000	\$11,370	\$3,981	\$15,351	plus	\$27.07	\$39.80	\$66.87	5,000	s.f.
		5,000	\$12,452	\$5,573	\$18,025	plus	\$21.64	\$28.66	\$50.30	10,000	s.f.
		10,000	\$13,534	\$7,006	\$20,540	plus	\$10.83	\$14.33	\$25.16	20000	s.f.
		20,000	\$14,617	\$8,439	\$23,056	plus	\$3.61	\$3.72	\$7.33	50,000	s.f.
		50,000	\$15,700	\$9,554	\$25,254	plus	\$2.17	\$2.55	\$4.71	100,000	s.f.
		100,000	\$16,783	\$10,828	\$27,611	plus	\$2.17	\$2.55	\$4.71		
"S"	Tenant Improvements	1-250	\$522	\$1,706	\$2,229		\$0.00	\$0.00	\$0.00		
		251-500	\$1,044	\$2,017	\$3,061		\$0.00	\$0.00	\$0.00		
		501-999	\$1,566	\$3,103	\$4,670		\$0.00	\$0.00	\$0.00		
		1,000	\$2,669	\$4,078	\$6,747	plus	\$6.36	\$40.79	\$47.15	5,000	s.f.
		5,000	\$2,924	\$5,710	\$8,633	plus	\$5.09	\$29.35	\$34.44	10,000	s.f.
		10,000	\$3,178	\$7,177	\$10,355	plus	\$2.53	\$14.68	\$17.22	20,000	s.f.
		20,000	\$3,431	\$8,645	\$12,077	plus	\$0.85	\$3.80	\$4.65	50,000	s.f.
		50,000	\$3,686	\$9,787	\$13,473	plus	\$0.51	\$2.61	\$3.12	100,000	s.f.
		100,000	\$3,940	\$11,092	\$15,032	plus	\$0.51	\$2.61	\$3.12		
	All Shells	1,000	\$9,209	\$3,526	\$12,736	plus	\$21.92	\$35.25	\$57.17	5,000	s.f.
		5,000	\$10,086	\$4,936	\$15,023	plus	\$17.54	\$25.38	\$42.92	10,000	s.f.

CBC occ. Class	Project Type	Min. Project Size (sf)	Schedule								
					New Fee	All Construction Types Cost Increment for each additional 100 s.f. or fraction thereof, to and including					
			Permit	Plan Check			Permit	Plan Check	Total Permit & Plan Check		
		10,000	\$10,963	\$6,205	\$17,168	<i>plus</i>	\$8.77	\$12.69	\$21.46	20,000	s.f.
		20,000	\$11,840	\$7,474	\$19,314	<i>plus</i>	\$2.92	\$3.29	\$6.22	50,000	s.f.
		50,000	\$12,717	\$8,462	\$21,179	<i>plus</i>	\$1.76	\$2.26	\$4.01	100,000	s.f.
		100,000	\$13,595	\$9,591	\$23,185	<i>plus</i>	\$1.76	\$2.26	\$4.01		

City of Santa Barbara Building Fees
FEE SCHEDULE FOR MISCELLANEOUS ITEMS

Work Item	Unit	Fee
ADU Sign (includes 0.25 hr of enforcement)	each	\$174
Architectural Design Compliance	Minimum	\$174
Awning/Canopy (supported by building)	each	\$399
Carport		
One-Car	each	\$1,084
Two-Car	each	\$1,161
Deck	each	\$832
Demolition		
Residential	each	\$416
Commercial	each	\$590
Electrical		
Electrical Generator	each	\$432
Fire Alarm Wiring	each	\$677
Festival Wiring (Weekend)	each	\$432
Festival Wiring (Weekday)	each	\$243
Misc. Electrical (Residential)		
1-5 Lights, Switch and/or Receptacles	1 to 5	\$348
6-10 Lights, Switch and/or Receptacles	6 to 10	\$435
11-20 Lights, Switch and/or Receptacles	11 to 20	\$522
Misc. Plan Check	each 15 min.	\$78
Misc. Inspection Time	each 30 min.	\$174
Photovoltaic System		
less than 20 KW	each	\$329
20 KW or higher	each	\$484
Expedited	each	\$252
Electric Vehicle Charging Station		
Residential	each	\$252
Commercial	each	\$551
Rewire (Comm. And Residential)	up to 1,500 sf	\$677
Each additional 1,000 sf	each 1,000 sf	\$252
Service <400 amp (new, upgrade, temp, relocate)	each	\$348
Service >=400 amp	each	\$600
Temp Power	each	\$348
Fence or Freestanding Wall (non-masonry)		
First 100 lf	up to 100 l.f.	\$174
Each additional 100 lf	each 100 l.f.	\$87
Fence or Freestanding Wall (masonry)		
Masonry, Standard (<6 feet high)	up to 100 l.f.	\$997
Each additional 100 lf	each 100 l.f.	\$252
Masonry, Standard (6-8 feet high)	up to 100l.f.	\$1,161

Work Item	Unit	Fee
Each additional 100 lf	each 100 l.f.	\$416
Masonry, Special Design (>10' high)	up to 100 l.f.	\$1,665
Each additional 100 lf	each 100 l.f.	\$503
Fireplace		
Masonry	each	\$755
Pre-Fabricated / Metal	each	\$600
	each	
Flood Plain Management Plan Review	Minimum	\$155
Garage (detached residential)	each	\$1,665
Grading		
Grading Plan Check (Actual)	each 15 min.	\$78
Grading Inspection (Estimated)	each 30 min.	\$174
Mechanical		
Misc. Plan Check	each 15 min.	\$78
Misc. Inspection Time	each 30 min.	\$174
Furnace - New or Replace	each	\$503
Wall Heater (new or replace)	each	\$252
Hood - Commercial	each	\$1,143
Rooftop & Misc. Equipment	each	\$658
Miscellaneous		
After-Hours Inspection	each	\$696
Inspection Time	each 30 min.	\$174
Partial Inspection Time	each 30 min.	\$174
Plan Check Time	each 15 min.	\$78
Reinspection Fee	each	\$174
Patio Cover	each	\$851
Paving & Restriping <3000 SF	each	\$407
Paving & Restriping >3000 SF	each	\$649
Plumbing		
Backwater Valve	each	\$174
Gas Line Replacement	each	\$174
Grease Trap	each	\$329
Grey Water System	each	\$910
Grey Water Single Fixture	each	\$252
Fire Sprinkler System (Counter Time)	each	\$155
Misc. Plan Check	each 15 min.	\$78
Misc. Inspection Time	each 30 min.	\$174
Sewer Replacement	each	\$348
Water Heater	each	\$261
Stucco Applications	up to 2,500 s.f.	\$348
Additional Stucco Application	each 1,000 s.f.	\$87
Retaining Wall (concrete or masonry)		
Standard (up to 50 lf)	each	\$929
Additional retaining wall	each	\$233
Special Design, 3-10' high (up to 50 lf)	each	\$1,267
Additional retaining wall	each	\$310

Work Item	Unit	Fee
Special Design, over 10' high (up to 50 lf)	each	\$1,858
Additional retaining wall	each	\$465
Gravity / Crib Wall, 0-10' high (up to 50 lf)	each	\$1,006
Additional Gravity / Crib Wall	each	\$310
Gravity / Crib Wall, over 10' high (up to 50 lf)	each	\$1,423
Additional Gravity / Crib Wall	each	\$465
Reroofing		
Over Existing Roof (no pre-roof insp. req.) <30SQ	each 30 SQ	\$348
Additional Area Over 30 SQ	each 30 SQ	\$115
Structural Work Required - (each 30 SQ) (add'l)	each 30 SQ	\$270
Tear Off w / Pre Roof Insp.	each 30 SQ	\$463
Additional Area Over 30 SQ	each 30 SQ	\$174
Structural Work Required - (each 30 SQ) (add'l)	each 30 SQ	\$329
Room Addition		
Up to 300 s.f.	up to 300 s.f.	\$2,671
Additional 300 s.f.	each 300 s.f.	\$503
Sauna - steam	each	\$299
Siding		
Stone and Brick Veneer (interior or exterior)	up to 2,500 s.f.	\$503
All Other	up to 2,500 s.f.	\$426
Additional 1,000 s.f.	each 1,000 s.f.	\$87
Signs (new or replacement)		
OTC - Ground / Roof / Projecting Signs	each	\$174
Add For Footing and/or Elec. Insp. (if req.)	each	\$174
Add For Plan Check (if req.)	each	\$310
Add For Elec. Plan Check (if req.)	each	\$155
Wall, Electric	each	\$225
Skylight		
Less than 10 sf	each	\$252
Greater than 10 sf or structural	each	\$416
Spa or Hot Tub (Pre-fabricated)	each	\$494
Storage Racks	up to 100 lf	\$649
each additional 100 lf	each 100 lf	\$165
Stormwater System PC/Inspection (4 hr min for PC)	each	\$2,633
Swimming Pool / Spa/Pond		
Fiberglass	each	\$1,317
Gunitite (up to 800 s.f.)	each	\$1,878
Additional pool (over 800 s.f.)	each	\$329
Commercial pool (up to 800 sf)	each	\$2,459
Commercial pool (over 800 sf)		\$329
Window or Sliding Glass Door		
Replacement	each 10	\$416
New Window (non structural)	each 2	\$329
New window (structural shear wall/masonry)	each 2	\$416

Section 3. OTHER FEES

1. State Strong Motion Instrument Program

(a) All applicants for building permits within the City shall pay a fee to the City for transfer to the State to implement the State's earthquake monitoring program. This fee shall be paid by the applicant to the City in an amount determined in accordance with the State's fee methodology set forth below:

- (1) Group R occupancies, as defined in the California Building Code (Part 2 of Title 24 of the California Code of Regulations), one to three stories in height, except hotels and motels, shall be assessed at the rate of thirteen dollars (\$13) per one hundred thousand dollars (\$100,000) of construction valuation, with appropriate fractions thereof.
- (2) All other buildings shall be assessed at the rate of twenty-eight dollars (\$28) per one hundred thousand dollars (\$100,000) of construction valuation, with appropriate fractions thereof.
- (3) The fee shall be the amount assessed under paragraph (1) or (2), depending on building type, or fifty cents (\$0.50), whichever is greater.

2. Investigation Fees (including code enforcement, building, electrical, plumbing, mechanical, energy, accessibility, grading, requested site investigations and any form of investigation NOT specifically associated with an active permit)

Investigation fee = Total hours that the assigned inspector logged for acquiring Access and the Field Investigation of the matter reported.
(Minimum charge - one hour)

3. Building Standard Commission Fee

All applicants for building permits submitted to the City shall include payment of a fee which shall be calculated and assessed at the rate of four dollars (\$4) per one hundred thousand dollars (\$100,000) in construction valuation, as determined by the local building official, with appropriate fractions thereof, but not less than one dollar (\$1).

The City may retain not more than 10 percent of the fees collected under Section 3 hereof for related administrative costs and for code enforcement education, including, but not limited to, certifications in the voluntary construction inspector certification program, and shall transmit the remainder of the funds to the California Building Standards Commission for deposit in the Building Standards Administration Special Revolving Fund established under Health & Safety Code Section 19831.7.

4. Technology Fee

Fee covers maintenance, hardware, and upgrades of software for the permit tracking system.

Fee: 8% of total permit fee

5. Growth Management/General Plan Update Fee

Fee: 14% of total permit fee

(This fee applies only to projects that create new square footage or the demolition and rebuilding of existing square footage. Child care centers and 100% affordable restricted housing projects are exempt from this fee.)

6. Building and Fire Code Board of Appeals Hearing/Ratifications \$ 230
(This fee is not used for Administrative Citation Appeal Hearings)
7. Temporary Certificate of Occupancy (TCO) Fee \$ 985

This represents 3 hours of additional staff time, beyond the normal field inspection time, that is often needed to re-inspect and remind TCO holders of the need to obtain their Certificate of Occupancy. TCO holders that obtain their Certificate of Occupancy without using all 3 additional hours of City staff time will receive a refund of this fee based on the unused portion of the 3 additional hours.

8. ARCHIVED PLANS DUPLICATION AND PROCESSING FEES

Fees authorized by the State Health and Safety Code to provide for the processing, retention, and storage of duplications of construction plans by local jurisdictions shall be:

The PDF duplication process of official plans, which require a certified letter(s) to be sent to obtain owner/licensed design professional approval, a processing fee will be charged.

1 letter/1-5 plan pages = \$98	2+ letters/ 1-5 plan pages = \$144
1 letter/6-10 plan pages = \$149	2+ letters/6-10 plan pages = \$196
1 letter/11-15 plan pages = \$196	2+ letters/11-15 plan pages = \$247
1 letter/16+ plan pages = \$247	2+ letters/16+ plan pages = \$294, plus actual copy costs

The PDF duplication process of official plans, in which the owner/licensed design professional approval is obtained in person, a processing fee will be charged.

All or 1-5 plan pages = \$46
6-10 plan pages = \$98
11-15 plan = \$144
16+ plan pages = \$196

The cost of duplication of plans shall be at cost at time of pickup.

9. RECORD CERTIFICATION FEE

\$67 per every 20 pages

10. CONVERSION OF PAPER PLANS TO PDF FORMAT

1-5 plan pages = \$46
6-10 plan pages = \$98
11-15 plan = \$144
16+ plan pages = \$191

For the conversion of paper plan drawings into electronic PDF images for submittal into the City's design and plan review processes:

Upon application for permit, \$22 per paper plan sheet

11. RECORDS MANAGEMENT/SCANNING

5% Of Planning and Building fees

12. CASHIER SERVICES

1.5% Of Planning, Building, and Public Work fees

13. Convenience Fee

All payments for Community Development permits and fees made with a credit card through the online platform will be charged a convenience fee of 2.65% of the total amounts charged on the credit card as payment for services and permits.

DANCE PERMIT FEES

On January 29, 2008, the City Council adopted Ordinance No. 5445, entitled the Dance Permit Ordinance. The Police Department fees for dance applications, permits and appeals, pursuant to Chapter 5.20 of the Santa Barbara Municipal Code, are non-refundable and shall be as follows:

A. NEW DANCE PERMITS:

1. Initial application for dance permit

Night Club Permit	\$1,200.00
Live Entertainment Permit	\$1,200.00
Limited Dance Permit	\$600.00
2. Department of Justice (DOJ) fingerprint, per owner listed on application set by DOJ.

B. RENEWAL OF DANCE PERMIT:

1. Renewal application

Night Club Permit	\$400.00
Live Entertainment Permit	\$200.00
Limited Dance Permit (12 days a year)	\$100.00

C. APPEALS:

1. Appeal to Board of Fire and Police Commissioners \$100.00
2. Appeal to City Council \$150.00

Declined Check Payment Fee - If a check payment is returned by the banking institution for insufficient funds, the following fees will be assessed:

The first occurrence	not to exceed \$25
The second and any subsequent occurrence	not to exceed \$35

DOWNTOWN PARKING FEES

For all Downtown lots and streets except as noted:

1.	First 75-minutes	Complimentary
2.	After first 75 minutes, for each following hour or any part thereof	\$1.50
3.	Failure to surrender entrance ticket upon exiting	\$20/Occurrence plus applicable service charge and applicable hourly parking fees
4.	Service charge - Request for late payment of parking fees made at lot exit	\$5 per request
5.	Failure to pay fees will result in the billing of a flat fee of \$20 plus service charge.	\$20.00 plus service charge
6.	Monthly Parking in City Downtown Parking Lots Nos. 3, 4, 5, and 8	\$160/month
7.	Monthly Parking in City Downtown Parking Garage Number 2, Granada Garage (Lot 6), Library Garage (Lot 7) and Lobero Garage (Lot 9)	\$160/month
8.	Monthly Parking in Lobero Garage (Lot 9) Private Basement Level	\$175/month
9.	Monthly Parking in City Downtown Parking Lot No. 10	\$140/month
10.	Monthly Parking in City Downtown Parking Lot Nos. 11 and 12	\$150/month
11.	Restricted Monthly Parking in City Downtown Parking Lot No. 10	\$85/month
12.	Restricted Monthly Parking in City Downtown Parking Lot No. 2	\$95/month
13.	Persons with Disabilities who display Disabled Parking Placard	Free/First 2.5 hrs. \$7/max per day
14.	Collection Surcharge for all charges unpaid after the second billing and upon assignment to a collection agency	45% of charge
15.	Refuse enclosure rental	\$40/month
16.	Refuse enclosure cleaning fee	\$200/incident
17.	Multi-day construction staging, per space occupied or reserved 24/7	\$30/day/space
18.	Returned check charge: See Delinquent Check Payment Fee under Finance Administrative Fees.	
19.	Permit Replacement fee	\$20 per occurrence
20.	Permit proximity card initiation fee	\$15
21.	Pre-paid card initiation fee	\$15
22.	Parking in City Carrillo Commuter Parking Lot	\$40/month
23.	Monthly Parking in City Cota Commuter Parking Lot	\$70/month

24.	Annual Residential and Visitor Parking Permit Fee	\$35.00
25.	Resident Temporary Guest Pass	\$5 per vehicle per day
26.	Annual Hotel Guest Permit Fee	\$100 per set
27.	Monthly Parking in City Depot Parking Lot	\$150/month
28.	Special Amtrak/Greyhound Passenger rate in City Depot Lot	\$5/24 hours
29.	Flat rate Special Event entrance fee*	Minimum \$3.00 / Maximum \$5.00 flat rate per event
30.	Valet parking event fee	\$100/event
31.	Persons with Disabilities who display Disabled Parking Placard – Flat Rate Special Event Entrance Fee*	Minimum \$1.50 / Maximum \$3.00 flat rate per event
32.	30-day limit for Depot Lot long term parking – vehicles subject to towing	
33.	Holiday Schedule of 11:00 a.m. – 6:00 p.m. for Presidents Day, Memorial Day, 4 th of July, Labor Day	
34.	Monthly Parking in City parking lot located at 217 Helena Street	\$110/Month
35.	Electric Vehicle Charging Station Fee	Up to \$5/Hour
36.	Parking in City Helena Lot	\$2.00/Hour \$12.00 maximum per day \$22.00 Violation Fee
37.	Bike Parking Facility Use Fee	Up to \$120/Year
38.	Curb Painting Fee	\$250
39.	Bicycle Parking Fob Replacement Fee	\$5.00/each
40.	Temporary Oversized Vehicle Resident or Visitor Parking Permit Fee	\$5.00 per day per vehicle
41.	Contractors Oversized Vehicle Parking Permit Fee – First vehicle associated with a business license	\$100 per calendar year (July 1-June 30) Prorated quarterly when purchased July 1 – September 30 \$100 October 1 – December 31 \$75 January 1 – March 31 \$50 April 1 – June 30 \$25
42.	Contractors Oversized Vehicle Parking Permit Fee – Additional vehicles associated with a business license	\$50 per calendar year (July 1-June 30) Prorated quarterly when purchased July 1 – September 30 \$50 October 1 – December 31 \$37.50 January 1 – March 31 \$25 April 1 – June 30 \$12.50
43.	Facility Use Fee	\$100/Day
44.	24/7 Parking Permit	\$250/month

Downtown Parking Lot charges are effective 24 hours a day. Charges are suspended on January 1st, Easter Sunday, the fourth Thursday in November (Thanksgiving) and December 25th (Christmas).

* Special Event as determined by the Public Works Director or designee.

SHARED MOBILITY SERVICES FEES

Municipal Code Chapter 10.53 establishes regulations and impound fees for operators of shared mobility service programs.

<u>Municipal Code</u>	<u>Description</u>	<u>Amount</u>
10.53.040	Impound Fee	\$200

DUI RESPONSE FEES

The Driving Under the Influence (DUI) Emergency Response Cost Recovery Program is authorized pursuant to Government Code 53150, et seq.

The charges for DUI Emergency Response Cost Recovery shall be as follows:

- | | |
|------------------------------------------------------------|---------------|
| a. DUI Arrest – Call For Service | \$220.00 each |
| b. DUI Arrest – Non-Injury Traffic Collision (Police) | 268.00 each |
| c. DUI Arrest – Injury Traffic Collision (Police) | 328.00 each |
| d. DUI Arrest – Traffic Collision (Fire and Police) | 360.00 each |
| e. DUI Arrest – Injury Traffic Collision (Fire and Police) | 420.00 each |

Declined Check Payment Fee - If a check payment is returned by the banking institution for insufficient funds, the following fees will be assessed:

- | | |
|------------------------------------------|--------------------|
| The first occurrence | not to exceed \$25 |
| The second and any subsequent occurrence | not to exceed \$35 |

FALSE ALARM REGISTRATION FEES AND FINES

The City of Santa Barbara encourages alarm users and alarm companies to properly use and maintain the operational effectiveness of alarm systems in order to improve the reliability of alarm systems and reduce or eliminate false alarms.

The City of Santa Barbara hereby establishes a service fee for the annual registration and renewal of alarm systems and a schedule of penalties for false alarms processed by the Police Department

1. The fees for annual alarm system registration and renewal shall be as follows:

Annual Alarm Registration (residential and commercial)	\$40.00
Annual Renewal (residential and commercial)	\$40.00

2. The penalties for false alarm violations shall be as follows:

Registered Alarm Users False Alarm Fines

1st and 2nd false alarms	No Charge
3rd false alarm	\$60.00
4th false alarm	\$120.00
5th and all subsequent false alarms	\$250.00

Non-Registered Alarm Users Alarm Fines

1st false alarm	\$65.00
2nd false alarm	\$65.00
3rd false alarm	\$65.00
4th false alarm	\$130.00
5th and all subsequent false alarms	\$250.00
Mandatory Alarm Registration	\$40.00

Late Payment Fee (90 days past due).....	\$25.00
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Declined Check Payment Fee - If a check payment is returned by the banking institution for insufficient funds, the following fees will be assessed:

The first occurrence	not to exceed \$25
The second and any subsequent occurrence	not to exceed \$35

FINANCE ADMINISTRATIVE FEES

Per Section 2.23.040 of the City of Santa Barbara Municipal Code, the Finance Department is responsible for administration of matters pertaining to accounting and reporting of fiscal affairs for the City. In administering these matters, the following fees will be established:

Declined Check Payment Fee - If a check payment is returned by the banking institution for insufficient funds, the following fees will be assessed:

The first occurrence	not to exceed \$25
The second and any subsequent occurrence	not to exceed \$35

General Copy Fees:

Up to 11x17 black and white	\$0.10 per page
Up to 11x17 color	\$0.20 per page

FIRE DEPARTMENT FEE SCHEDULE

The California Fire Code and Title 8 of the Municipal Code authorize imposition and collection of fees for services rendered by the Fire Department.

Fire Department fees for permit applications, clearances, plan reviews, inspections and extraordinary services shall be as follows:

SECTION 1 SPECIALTY PERMITS

- A. Fireworks Aerial & Ground Display - \$400 plus Standby time charged at the fully allocated hourly rates (\$400 minimum)
- B. Specialty Permits (Examples: Place of Assembly, Pyrotechnics, Fireworks, Open Flames or Torches, Open Burning, Motion Pictures, Special Events, etc.)

- 1. First Permit \$250
- 2. Additional Permits \$100 per additional permit

SECTION 2 FIRE CLEARANCE REQUIRED BY STATE FIRE MARSHAL OR COUNTY AGENCY

State Mandated Pre-inspection Fees		
Licensed Care Pre-Inspection 1 - 25 residents		\$150
Licensed Care Pre-Inspection 26+ residents		\$200
Initial Fire Clearance		
1-6 clients	No fee allowed by State Law	\$0
7-12 clients		\$150
13+ clients	\$150 plus \$16 for every 10 clients over 12	
Hospitals		\$1,660

SECTION 3 PLAN REVIEW/FIELD TEST AND INSPECTIONS

- A. Initial Review (no further action required) \$35
- B. Fire Suppression Systems
 - Hood extinguishing system \$200
 - Special Fire Suppression System \$350 plus \$4 per head plus \$6 per device (BBQ, small spray painting areas, dumpsters, etc.)
 - Sprinkler System NFPA 13, 13R
 - Hydraulically calculated system or pipe schedule system (new)
 - Small 20-100 Heads: \$555 plus \$0.65 per head
 - Medium 101-250 Heads: \$607 plus \$3.30 per head
 - Large 251 Heads and up: \$1,102 plus \$2 per head
 - Additional system test or inspection \$150

Sprinkler Alterations / Tenant Improvement: \$300 plus \$4 per head	
Sprinkler system NFPA 13D \$350 per system plus \$4 per head	
Spray booths (vehicle)	\$300
Standpipe system (wet or dry)	\$300
Underground piping only	\$350
C. Fire Detection/Alarm Systems	
Fire Detection/Alarm Systems \$455 plus \$6 per initiating device	
Extra plan review – Additional field test / inspection	\$150
Other - \$200 per hour	
Fire Detection/Alarm Systems Alterations / Tenant Improvement	\$300
D. Construction for New and Addition/Remodel	
Residential construction	
3 - 10 units	\$300
11 - 20 units	\$350
Each additional unit over 20 units - \$4	
Commercial construction	
0 - 5,000 sq ft	\$300
5,001 - 10,000 sq ft	\$400
Each additional 1,000 sq ft over 10,000 sq ft - \$6	
E. Underground and Above Ground Flammable Liquid Storage Tanks	
Removal	\$350 first tank/ \$85 each additional tank
Installation	\$250 first tank/ \$85 each additional tank
F. LPG Tanks	
Installation	\$300 per tank
G. Medical Gas Systems	\$300
H. High Fire Landscape	
Plan Check	\$305
Inspection	\$305

SECTION 4 EXTRAORDINARY SERVICES, STANDBY FIRE PERSONNEL AND/OR EQUIPMENT, HAZARDOUS MATERIAL RESPONSE

A. Equipment (unmanned):

Standard fire engine	\$179 per hour
Heavy Rescue vehicle	\$237 per hour
Brush patrol	\$119 per hour
Staff vehicle	\$88 per hour
HazMat vehicle	\$237 per hour
Aerial ladder truck	\$536 per hour
Emergency communication van	\$132 per hour
Rescue/Command vehicle	\$119 per hour
Support materials	Billed at cost

B. Private Special Event Staffing - Charge the fully allocated hourly rate for all personnel involved plus any outside costs

Fire Captain	\$120 per hour
Fire Engineer	\$105 per hour
Firefighter	\$91 per hour

C. Hazardous Material Response - Charge the fully allocated hourly rate for all personnel involved plus any outside costs

Fire Captain	\$120 per hour
Fire Engineer	\$105 per hour
Firefighter	\$91 per hour

D. Fire Department Stand-By - Charge the fully allocated hourly rate for all personnel involved plus any outside costs

Fire Captain	\$120 per hour
Fire Engineer	\$105 per hour
Firefighter	\$91 per hour

SECTION 5 FIRE PREVENTION OCCUPANCY FIELD INSPECTION FEES

A. Hotels, Motels, and Apartments (R-1 Occupancies)

3 - 9 units

One Hour (3 x 20 min.)	\$120
3/4 Hour (3 x 15 min.)	\$90
1/2 Hour (3 x 10 min.)	\$60
1/4 Hour (3 x 5 min.)	\$30

10 - 49 units \$180

50 - 99 units \$240

100+ units	\$300
B. Other Commercial Occupancies	
Shell Inspection	
1,000 - 10,000 sq. ft.	\$235
10,001 - 25,000 sq ft.	\$390
25,001+ sq. ft.	\$545
C. Licensed Care Inspections	
1-6 clients No fee per State Law	\$0
7-12 clients	\$150
13+ clients \$150 plus \$16 for every 10 clients over 12	
Hospital	\$1,660

SECTION 6 FALSE ALARMS

This fee is based on the number of responses that are required by the fire department during a twelve (12) month period.

First two responses in a 12 month period	\$0
Third response	\$234
Fourth response and subsequent responses	\$362

SECTION 7 PUBLIC EDUCATION

Fire Extinguisher Training (up to 10 people)	\$119 per Training Session
Participants in Excess of 10 people	\$5 per person
Materials fees (CO2 extinguisher)	\$16 each
CERT Program (registration fee)	\$42 per person

SECTION 8: AIRPORT INSPECTION / PERMIT FEES

A. Aircraft Refueling Vehicle – Initial	\$310 per vehicle
B. Aircraft Refueling Vehicle – Renewal (Quarterly Inspections) per year	\$155 per vehicle

- C. Airport Fuel Tank Farms \$620 per fuel farm
(Quarterly Inspections) per year
- Inspection fees do not include the required Special Permits for the vehicles and fuel farms.

HUMAN RESOURCES TESTING FEES

The City of Santa Barbara tests applicants for City positions. In some cases, the number of applicants for examinations exceeds one hundred, greatly exceeding the number of position vacancies. The costs for conducting exams with greater than one hundred applicants are a significant expenditure.

The Assistant City Administrator may establish a charge of \$10.00 per applicant for examinations where the number of applicants is expected to exceed 100 applicants.

LIBRARY FEES AND FINES

SECTION I. CHARGES - LIBRARY SERVICES

A. Microprints and Photocopies

Black and white copies and printouts	\$0.15
Color copies	\$0.25

B. Unreturned or Lost Materials:

1. Juvenile books	\$30.00
2. Adult fiction	\$30.00
3. Adult non-fiction	\$30.00
4. Reference	\$60.00
5. Periodicals	\$8.00
6. Music CDs	\$20.00
7. Books on CD	\$50.00
8. Blu-ray	\$20.00
9. DVDs	\$20.00
10. Laptop Computers	\$850.00
11. Laptop Accessories (mouse and cord)	\$50.00
Wireless hotspot	\$150.00

C. At 30 days overdue, an item will be considered lost and the full replacement cost as set forth in B will be charged to the account.

D. At 60 days overdue, a collection agency referral will take place and ten dollars (\$10.00) will be charged to the library account.

E. Damaged Materials. A charge may be imposed for library owned materials commensurate with the damages as determined by the Library Director or the Director's designee. If replacement of the damaged item is required, lost materials fees will apply.

F. Replacement of Library Card. Two dollars (\$2.00) for each replacement of lost, stolen or damaged library card.

G. Interlibrary Loan Materials Borrowed From Other Institutions. Fifteen dollars (\$15.00) per item requested through interlibrary borrowing from outside the Black Gold Cooperative Library System, plus any charges imposed from the lending institution. Fees for overdue, damaged, or lost material will be as charged by the lending institution.

H. Interlibrary Loan Materials Sent to Other Institutions. Fifteen dollars (\$15.00) for any materials or photocopies of Santa Barbara Public Library System items requested by other institutions outside the Black Gold Cooperative System.

I. Obituaries. Twenty five dollars (\$25.00) charge for researching obituaries.

J. General Research. Twenty five dollars (\$25.00) for 30 minutes of research for requests received by mail/e-mail.

K. Headphones. A charge of three dollars (\$3.00) for headphones.

L. USB Flash Drives. A charge of eight dollars (\$8.00) for USB flash drives.

SECTION II. CHARGES FOR MEETING ROOM/EXHIBIT SPACE

Meeting Room	Initial 3-Hour Period	Each Additional Hour
Central Library Faulkner Gallery	\$250.00	\$75.00
Central Library Faulkner Gallery East or West	\$75.00	\$35.00
Central Library Lower Plaza	\$350.00	\$100.00
Central Library Front Plaza Area	\$450.00	\$225.00
Central Library Tech Lab	\$150.00	\$50.00
Eastside Branch Library Martin Luther King Wing	\$75.00	\$35.00
Carpinteria Branch Library Multipurpose Room	\$50.00	\$25.00

C. Additional Charges for Use of Library Meeting Rooms:

1. Refreshments in the Central Library/Faulkner Gallery — \$75.00 per event.
2. Refreshments in All Other Meeting Rooms — \$30.00 per event.
3. Use of Audio Visual (A/V) equipment in Faulkner Gallery — \$200.00 for initial three (3) hour period, \$50.00 for each additional hour.
4. Use of Office or Audio Visual (A/V) equipment in Tech Lab — \$100.00 for initial three (3) hour period, \$50.00 for each additional hour.
5. Deposit for use of Audio Visual (A/V) or Office Equipment in Tech Lab — \$500.00

D. Charges for Use of Exhibit Space:

1. Central Library/Faulkner Gallery —\$625.00 per month.
2. Central Library/Faulkner Gallery East or Faulkner Gallery West —\$190.00 per month.

At the discretion of the Library Director, the above fees may be waived for City and County governmental agencies, and for those activities which are endorsed or provided as a part of the Library program.

SECTION III. EXTENDED USE FEES

- A. The following schedule of fees shall apply to all books and other materials which are not returned on or before the due date:

Material Category	Daily Rate/Maximum
1. Reference materials	\$1.00/\$16.00
2. Interlibrary loan Materials	\$2.00/\$24.00 or charges billed by lending institution, whichever is greater
3. Laptop Computers	\$2.00 / 15 minutes with no maximum

- B. Extended use fees begin accumulating on the day following the due date (except for laptop computers) and accrue for each succeeding day including weekends and holidays.
- C. Suspension of Library Privileges. Patrons accumulating charges of twenty-five dollars (\$25.00) or more may have library privileges suspended until such time as full payment is received.
- D. Waivers. The extended use fees provided herein may be waived by the Library Director or designee if it is determined that the patron's failure to return the library materials is due to exceptional circumstances.

PARADE AND SPECIAL EVENTS FEES

The City of Santa Barbara Police Department issues permits for parades, athletic events and other events authorized pursuant to Section 9.12 of the Municipal Code.

The charges for the event permit and late filing fee shall be as follows:

- | | |
|-------------------------------|----------|
| a. Special Event Permit Fee | \$100.00 |
| b. Late Filing Fee | \$50.00 |
| c. ABC Permit Endorsement Fee | \$40.00 |

The charges for Police Security Reimbursement shall be as follows:

- | | |
|--------------------------------|-------------------|
| a. Police Sergeant | \$100.00 per hour |
| b. Police Officer | \$70.00 per hour |
| c. Parking Enforcement Officer | \$35.00 per hour |
| d. Police Vehicle | \$40.00 per hour |
| e. Police Motorcycle | \$30.00 per hour |

If an event requires 60 total staff hours or more or will exceed \$5,000 then a deposit of 50% of the estimated hourly expense will be required when the application for the event is filed.

Declined Check Payment Fee - If a check payment is returned by the banking institution for insufficient funds, the following fees will be assessed:

- | | |
|------------------------------------------|--------------------|
| The first occurrence | not to exceed \$25 |
| The second and any subsequent occurrence | not to exceed \$35 |

PARATRANSIT SERVICE FEES

Fees processed by the City of Santa Barbara Police Department for paratransit service applications, permits and appeals pursuant to Chapter 5.29 of the Santa Barbara Municipal Code are non-refundable and shall be as follows:

A. OWNER PERMITS:

- | | |
|------------------------------------------------------------------------------|----------|
| 1. Initial application for a taxicab or other paratransit service | \$520.00 |
| 2. Renewal application | \$400.00 |
| 3. Each background investigation conducted for an owner's permit application | \$ 40.00 |
| 4. Replacement permit, document only | \$ 10.00 |
| 5. Change of Address, document only | \$ 10.00 |

B. VEHICLE PERMITS:

- | | |
|--------------------------------------------------------------------|----------|
| 1. Initial permits for taxicab or limousine taxi, for each vehicle | \$ 50.00 |
| 2. Renewal permit for taxicab or limousine taxi, for each vehicle | \$ 25.00 |
| 3. Replacement permit, document only | \$ 10.00 |

C. DRIVERS' PERMITS:

- | | |
|--------------------------------------|----------|
| 1. Initial application | \$172.00 |
| 2. Renewal application for permit | \$100.00 |
| 3. Replacement permit, document only | \$ 10.00 |

D. APPEALS:

- | | |
|-----------------------------------------------------|----------|
| 1. Appeal of Board of Fire and Police Commissioners | \$100.00 |
| 2. Appeal to City Council | \$150.00 |

Declined Check Payment Fee - If a check payment is returned by the banking institution for insufficient funds, the following fees will be assessed:

- | | |
|------------------------------------------|--------------------|
| The first occurrence | not to exceed \$25 |
| The second and any subsequent occurrence | not to exceed \$35 |

PARKING VIOLATION PENALTIES AND RELATED FEES

Assembly Bill 408, effective July 1, 1993, amended the California Vehicle Code (Vehicle Code) to decriminalize parking tickets and to eliminate criminal court procedures for the enforcement of such violations, such that the issuance, collection and enforcement of parking or standing vehicle violations became a civil matter under the California Vehicle Code.

Section 40203.5 (a) of the Vehicle Code requires the City Council to establish a schedule of parking penalties for parking violations, late payment penalties, administrative fees, and other related charges for parking violations. It is the intent of the City of Santa Barbara that the penalties established herein shall reflect a reasonable and good faith effort to establish appropriate penalties.

<u>Municipal Code</u>	<u>Description</u>	<u>Penalty</u>
10.12.150(a)	Miscellaneous traffic control device	\$ 55
10.12.150(b)	Failure to obey posted sign	50
10.36.020	Vehicle parked advertising	50
10.40.090	No vehicle/motorcycle on beach	50
10.44.020	Prohibited parking	55
10.44.030	Emergency no parking	50
10.44.032	Temp no parking street work	50
10.44.034	Temp no parking sewer work	50
10.44.040	Displaying vehicle for sale	50
10.44.050	Broken down/wrecked vehicle	50
10.44.055	Operate vehicle on private prop	50
10.44.060	Street storage of vehicle	80
10.44.070	Park near Police/Fire station	50
10.44.080	Standing in parkways	50
10.44.090	Prohibited private property	50
10.44.100	Trains not to block street	50
10.44.110	Angle parking only	50
10.22.120	Parking parallel with curb	50
10.44.130	Parking on hills	50
10.44.140	Parking in intersection	50
10.44.150	Parking space markings	50
10.44.151	Municipal lot, traffic regulations	50
10.44.152	Municipal lot, parking regulations	50
10.44.152(h)	Municipal lot, Storage of Vehicle	80
10.44.160	Preferential parking	50
10.44.200	Unlawful parking on trailers	50
10.44.210	Used for transporting property	50
10.44.220	No Oversized Vehicle Parking	50
10.44.230	Parking permit required	50
10.44.240	No sales from vehicle	50
10.44.250	Bus parking only	50

<u>Municipal Code</u>	<u>Description</u>	<u>Penalty</u>
10.44.260	Curb markings	\$ 50
10.44.270	No bus parking	50
10.46.125	Parking permit required	50
10.46.062	Permit required	50
10.46.020	Over parking time limit	50
10.48.021	Chalk removal/move in block	55
10.48.040(b)	Red zone no stopping, parking	60
10.48.040(b)	Yellow zone commercial vehicle	55
10.48.040(b)	White zone passenger loading	50
10.48.040(b)	Green zone 15 minute limit	50
10.48.050	Permission to load	50
10.48.060	Loading/unloading only	50
10.48.070	Standing in passenger loading	50
10.48.080	Standing in alley	50
10.48.085	Repair vehicle in street	50
10.48.090	Bus zones	50
10.48.095	Bus idling over 3 minutes	50
10.48.100	Taxi zone	50
10.48.120	Taxi stands	50
10.48.130	Taxicab parking	50
10.48.140	Special event parking	50
10.73.040	Carshare Permit Required	50
15.16.080	Recreational Vehicles-Unlawful Areas to Use	50
17.36.020	Parking for Certain Uses Prohibited	50
17.36.040(A)	72-Hour Vehicle Parking Limit Waterfront Lots	50
17.36.040(B)	72-Hour Vehicle Parking Limit Harbor Lots	50
17.36.060	Oversized Vehicles In Harbor Parking Lots	50
17.36.080(A)	Parking in Designated Stalls Only	50
17.36.080(B)	Parking in Marked Stalls Only	50
17.36.080(C)	No Parking In Oversized Stalls	50
17.36.080(D)	No Parking Oversized Vehicles in Waterfront	
	Passenger Vehicle Stalls	50
17.36.090	Personal Property in Parking Stalls	50
18.28.030(A)	Payment parking	50
18.28.030(B)	Abandoned vehicle	125
18.28.030(C)	No parking sign/curb	50
18.28.030(D)	Within 15 feet of fire hydrant	60
18.28.030(E)	No parking tie down area	50
18.28.030(F)	Designated parking	50

<u>Vehicle Code</u>	<u>Description</u>	<u>Penalty</u>
21113(a)	No permit displayed	\$ 50
21113(c)	Not in marked stall	50
21458(a)	No parking red zone	60
21458(b)	Loading zone	55
21461	Disobey sign or signal	50
22500	Prohibited parking, stopping	50
22500.1	Parking in fire lane	60
22500(a)	Parking within intersection	50
22500(b)	Parking in crosswalk	50
22500(c)	Safety zone	50
22500(d)	Fire Station driveway	60
22500(e)	Park in public/private drive	50
22500(f)	Parking on sidewalk	50
22500(g)	Parking obstructing traffic	50
22500(h)	Double parking	50
22500(i)	Bus zone	50
22500(j)	Parking in tunnel	50
22500(k)	Parking on bridge	50
22500(L)	Wheelchair access ramp	353
22502	Tire not 18 inches from curb	50
225035	No motorcycle/moped parking	50
22504(a)	Parking unincorporated roadway	50
22505(b)	Posted no parking State Hwy	50
22507.8	Spaces for the Disabled	353
22514	Within 15 feet of fire hydrant	60
22515	Stop/motor/set brake	50
22516	Person locked in vehicle	60
22517	Open door into traffic	65
22520	Freeway, non-emergency stop	50
22521	Park on/near railroad tracks	65
22522	Parking near sidewalk Hdcp ramp	353
22523	Abandoned vehicle	125
22526	Intersection gridlock	70
22651	Obstructing traffic	50
27155	No fuel cap	50
4000.4(a)	Calif. Registration required	170
4000(a)	Unregistered vehicle	170
4461(c)	Misuse of DP Placard	353
4461(d)	Misuse of DP License Plate	353
4463(c)	Forged, Counterfeit or False DP Placard	353
4464	Altered License Plate	50
5200	Display license plates	50
5201	Position of plates	50
5201(f)	License plate cover	50
5204(a)	Display license tabs	80

Fees

Late fee (payment received after due date)	Double basic penalty (as listed above)
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Administrative Fee for collection of Parking Fees	\$20
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Administrative dismissal fees

5200 and 5204 (a) violation correction	\$10
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4000 (a) violation correction	25
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4464 Altered License Plate violation correction	10
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40226 Administrative Fee proof of disabled placard	25
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Citation copy fee	\$1.00
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On-line Credit Card Processing Fee	\$3.00
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Declined Check Payment Fee - If a check payment is returned by the banking institution for insufficient funds, the following fees will be assessed:

The first occurrence	not to exceed \$25
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The second and any subsequent occurrence	not to exceed \$35
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City of Santa Barbara
Parks and Recreation Department



2020-2021
Programs and Services Guide
&
Schedule of Fees and Charges

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**City of Santa Barbara
Parks & Recreation Department**

**Fiscal Year 2020-2021
SCHEDULE OF FEES AND CHARGES**

The City Administrator or the Administrator's designee is authorized to make upward or downward adjustments in fees and charges set by this resolution to accommodate fluctuation in program costs and demand and to allow for flexibility in providing programs and services, including fee reductions associated with strategically designed, short-term promotions intended to increase participation in particular programs or activities. This authorization does not apply to Arts and Craft Show permit fees. Fees for new programs and services established during the course of the fiscal year, if not consistent with existing comparable program fees, shall require City Council approval.

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ACTIVE ADULTS AND CLASSES						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	—2020-2021 Fee or Charge	2020-2021 Fee or Charge
Argentine Tango (Progressive Intermediate)	Carrillo Recreation Center	18+	4/open	6 classes	1.5 hr./class	\$120/session \$25/drop-in	\$132/session \$25/drop-in
Argentine Tango (Beginner Workshop)	Carrillo Recreation Center	18+	4/open	1 workshop per month	1 hr./class	\$8/drop-in	\$8/drop-in
Arts and Crafts Show Permit Fee	Chase Palm Park	All	280	Year-Round	Each Sun.+ 10 Sat. Holidays	\$272/new member fee for 6 months \$544/1 year \$10 fee per payment with payment plan for renewing artists	\$272/new member fee for 6 months \$544/1 year \$10 fee per payment with payment plan for renewing artists
Arts and Crafts Show Advertising Fee	Chase Palm Park	All	280	Year-Round	Each Sun. + 10 Sat. Holidays	\$12/6 months \$24/12 months	\$12/6 months \$24/12 months
Ballet – Adult	Carrillo Recreation Center	18+	4/20	6 classes (3 levels offered)	1 hr. - 1.75 hr./class	\$76/session \$17/drop-in	84/session \$17/drop-in
Ballroom Dance with Cookie (Introduction and Beginner)	Carrillo Recreation Center	18+	4/open	5 classes	1 hr./class	\$61/session \$82/session for both classes \$16/drop-in	\$67/session \$90/session for both classes \$16/drop-in
Ballroom Dance with Cookie (Intermediate)	Carrillo Recreation Center	18+	4/open	5 classes	1.5 hr./class	\$60/session \$16/drop-in	\$66/session \$16/drop-in
Ceramics – Private Lesson	Chase Palm Park	All	5/10	Varies	Varies	\$42 per hour	\$46 per hour
Ceramics – Adult Group Classes	Chase Palm Park	18+	5/15	1 class	2.5 hours	\$30/person	\$33/person
Ceramics – Youth Camps	Chase Palm Park	7-15	5/15	5 classes	3 hrs./day	\$188/person	\$207/person
Ceramics – Youth Parties	Chase Palm Park	5-18	5/15	1 class	90 minutes	\$330 up to 13 children, \$20 per extra child	\$363 up to 13 children. \$22 per extra child
Children's Ballet (ages 3-5 & 6-10)	Carrillo Recreation Center	3-10	4/open	6 classes	1 hr./class	\$64/session \$13/drop-in	\$70/session \$13/drop-in
Country 2-Step (Beginner & Intermediate)	Carrillo Recreation Center	18+	4/open	6 classes	1 hr./class	\$76/session \$17/drop-in	\$84/session \$17/drop-in
Country Line Dance	Carrillo Recreation Center	18+	4/open	6 classes	1 hr./class	\$47/session \$12/drop-in	\$52/session \$12/drop-in
Hearts Horse Riding Camp	Hearts Equestrian Center	6-10	5/10	5 classes	4 hrs./class	\$425/session	\$425/session
Hip Hop Camp	Carrillo Recreation Center	8-12	5/14	5 classes	3 hrs./class	\$108/session	\$119/session

ACTIVE ADULTS AND CLASSES						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	—2020-2021 Fee or Charge	2020-2021 Fee or Charge
Hip Hop Classes for Youth	Carrillo Recreation Center	6-11	5/15	6 classes	1 hr./class	\$42/session	\$46/session
Inclusive Yoga	Carrillo Recreation Center	6+	5/12	6 classes	1 hr./class	\$32/session	\$35/session
Kids Cook! Culinary Camp	Westside Neighborhood Kitchen	9-12	4/12	4 classes	3 hrs./class	\$180/camp + \$35 materials fee	\$198/camp + \$35 materials fee
Kids Paint Camp	Carrillo Recreation Center	7-12	4/20	5 classes	3 hrs./class	\$188/session + \$25 materials fee	\$207/session + \$25 materials fee
Kolbe Fitness Pass	Davis Center	50+	4/20	12-session punch card	1 hr./class 2 days/week	\$116/punch card \$15/drop-in	\$128/punch card \$15/drop-in
Martial Arts – Little Dragons	Carrillo Recreation Center	4-6	2/12	12-session punch card	30-min/class (3 classes /week for each of 3 levels)	\$76/12-session punch card \$10 drop-in	\$84/12-session punch card \$10 drop-in
Martial Arts – Family Kung Fu	Carrillo Recreation Center	7-12 plus parents optional	2/15	12-session punch card	1 hr./class (5 class times per week)	\$100 monthly pass \$15 drop-in	\$110 monthly pass \$15 drop-in
Martial Arts – Adults	Carrillo Recreation Center	18+	2/20	6 classes	1 hr./class	\$76/session \$17 drop-in	84/session \$17 drop-in
Spotlight Kids. Theater Camps	Carrillo Recreation Center Ballroom	6-13 & 9-13	10/45	1 week	Mon.-Fri.; 9am – 4pm	\$324/camp +\$35 materials fee	\$356/camp +\$35 materials fee
Stretch and Tone Membership	Carrillo Recreation Center (may also attend Davis Center class)	50+	N/A	Calendar Year	1 hr./day 3 days/week	\$47/single \$74/family	\$52/single \$81/family
Stretch and Tone Membership	Davis Center	50+	N/A	Calendar Year	1 hr./day 2 days/week	\$20/single	\$22/single

ADAPTED RECREATION						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	2020-2021 Fee or Charge	2020-2021 Fee or Charge
Bowling & Bowling Tournaments	Zodo's Bowl	8+	10/open	Seasonal	Varies	\$15 Fee with lunch \$20-25 tournaments	\$15 Fee with lunch \$20-25 tournaments
Dances	Carrillo Recreation Center	10+	10/open	2 per year	2 hrs.	\$6/person	\$6/person
Excursions	Varies	8+	10/45	2 per year	Varies	Direct costs - Varies	Direct costs - Varies
Inclusion (Afterschool Camps)	Varies	5+	Open	Year-Round	Varies	No Additional Charge	No Additional Charge

ADAPTED RECREATION						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	2020-2021 Fee or Charge	2020-2021 Fee or Charge
Special Events	Varies	All	Open	Seasonal Year-Round	Varies	Varies	Varies

AQUATICS						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	2020-2021 Fee or Charge	2020-2021 Fee or Charge
Adult Lap Swim	Los Baños Pool	18+ Sr=60+	None	Year-Round	2-4 hrs./day (varies seasonally)	\$8/day \$44/10-visit card \$35/Senior 10-visit card \$64/month pass--Adult \$46/month pass--Senior	\$9/day \$48/10-visit card \$38/Senior 10-visit card \$70/month pass--Adult \$50/month pass--Senior
Advanced Beach Volleyball (AAA)	East Beach Volleyball Courts	14-18 years	8/16	Jun – Aug 1	1 week 3 hrs./day 5 days/ week	\$140/session	\$154/session
Aquacamp	Various	6-10	20/35	1 week	9am-4pm Mon - Fri	\$190/session	\$209/session
Pavilion Facilities (Entry Fees)	Cabrillo Pavilion	All	None	Year-Round	6am - 8pm / Weekdays 8am - 6pm / Weekends	\$2/day--Child \$8/day--Adult \$5/day--Senior \$15/day--Family Pass \$40/10-visit card--Adult \$25/10- visit card--Senior \$60/month pass--Adult \$45/month pass--Senior	\$2/day--Child \$9/day--Adult \$5/day--Senior \$17/day--Family Pass \$44/10-visit card--Adult \$28/10- visit card--Senior \$66/month pass--Adult \$50/month pass--Senior
Pavilion Fitness Room Lease Rate	Cabrillo Pavilion	All	None	Year-Round	6am - 8pm / Weekdays 8am - 6pm / Weekends	\$2.50/sq. ft	\$2.75/sq.ft
Beach Lifeguard Services or Driver (Special Events)	City Beaches	N/A	None	Off-Season	Hourly	\$35/hour	\$38/hour
Beach 4x4 Truck Rental (Special Events)	City Beaches	N/A	None	Year-Round	Daily	\$100/day	\$110/day
Beach Volleyball Camp	East Beach Volleyball Courts	9-17	20/80	5 days	3 hrs./day	\$140/session	\$154/session
Camp Extended Care	Casa Las Palmas	6-11	5/35	1 or 2 weeks	Mon-Fri (7:30-9am &	\$25/1 week for morning care	\$28/1 week for morning care

AQUATICS						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	2020-2021 Fee or Charge	2020-2021 Fee or Charge
					4-5:30pm)	\$25/1 week for afternoon care	\$28/1 week for afternoon care
Community First Aid and Safety	Carrillo Recreation Center	N/A	1/6	2 days	4 hrs./day	\$100/session	\$110/session
iSurf: Travelling Surf Camp	Various	5-15	4/14	1 week	7 hrs. /day	\$400/session	\$440/session
Junior Lifeguard Challenge Week	East Beach	9-17	10/40	1 week	5.5 hrs./day	\$150/session	\$165/session
Junior Lifeguard Nipper Program	East Beach	7-13	20/80	June 2 weeks	3.5 hrs./day	\$180/session	\$198/session
Junior Lifeguard Program	Various	9-17	60/280	7 weeks	3.5 hrs./day	\$390/session	\$429/session
Lifeguard Review Challenge Course	Los Baños Pool	15+	1/5	4 days	12 hrs./ session	\$100/session	\$110/session
Lifeguard Training	Los Baños Pool	15+	6/20	9 days	3 hrs./day	\$150/session	\$165/session
Pool Lifeguard (Special Events)	City Pools	N/A	None	Year-Round	Hourly	\$30/hour	\$33/hour
Pool Lockers	Los Baños Pool	All	None	Monthly	Facility hours vary	\$13/month – small \$15/month – large	\$14/month – small \$16/month – large
Recreation Swim	Los Baños Pool	All	None	Summer	N/A	\$4/Adult \$1/Child	\$5/Adult \$1/Child
Semana Nautica – Ocean Swim	East Beach	10+	Open	June – July	N/A	\$20	\$20
Group Swim Lessons and Infant & Pre-School	Los Baños & Ortega Park Pools	4-15	Varies	2 weeks	30-45 min. 5 days/ week	\$80/session	\$88/session
Swim Lessons – Private	Los Baños & Ortega Park Pools	All	Individual	Varies	8 x 15 min. classes	\$120/session	\$132/session
Water Safety Instructor	Los Baños Pool	16+	10/30	12 days	3 hrs./day	\$150/session	\$165/session

GOLF From Jul 1, 2020 through June 30, 2021				
Category	Description	Age Level	Weekday (M-F) Fee or Charge	Weekend (S,S) and Holiday Fee or Charge
Discount Eligibility	Preferred Club Card: \$5 discount for 18 holes, 9 holes, and Twilight, and Mulligans special	18+	\$79	\$79

GOLF From Jul 1, 2020 through June 30, 2021				
Category	Description	Age Level	Weekday (M-F) Fee or Charge	Weekend (S,S) and Holiday Fee or Charge
Tri-County Resident ****	9 Holes –(Adult)	18+	\$29	\$30
	9 Holes – Senior +65 / Young Adult (18-25)	+65 (18-25)	\$27	\$28
	9 Holes and 18 Holes (Junior)	17 & under	\$15	\$15
	18 Holes – Adult	18 – 64	\$41	\$45
	18 Holes – Senior +65 / Young Adult (18-25)	+65 (18-25)	\$34	\$43
	Re-Play Rate	All	50% off	50% off
	Super Twilight***	All	\$21	\$21
	Super Twilight – Junior	17 & under	\$10	\$10
	Twilight – (Resident)*	All	\$29	\$31
Non-Resident	9 Holes	18+	\$40	\$41
	9 or 18 Holes – Junior	17 & under	\$15	\$15
	18 Holes	18+	\$56	\$66
	Re-Play Rate	All	50% off	50% off
	Super Twilight***	All	\$21	\$21
	Super Twilight – Junior	17 & under	\$10	\$10
	Twilight*	18+	\$32	\$35
Tournaments	Tournament Rate**	All	\$40-\$55	\$45-\$65
	Shotgun Tournaments	All	\$500	\$500
Capital Improvement	Players' Course Improvement Fund: \$1 is already included in all greens fees to fund golf course improvements designated by golfers and as recommended by the Golf Advisory Committee. Revenue is generated to a restricted fund for this purpose only.	All (except Junior)	\$1	\$1
Cart Fee	18 Holes	All	\$16	\$16
	9 Holes	All	\$10	\$10
Pull Carts	18 Holes	All	\$8	\$8
	9 Holes	All	\$5	\$5
Driving Range	35 balls	All	\$5	\$5
	70 balls	All	\$8	\$8

GOLF From Jul 1, 2020 through June 30, 2021				
Category	Description	Age Level	Weekday (M-F) Fee or Charge	Weekend (S,S) and Holiday Fee or Charge
	105 balls	All	\$11	\$11
	Range Key 30 small (\$150 value)	All	\$120	\$120
	Range Key 65 small (\$325 value)	All	\$225	\$225
Practice	Daily Fee for use of Short Game Area and Bunker, (One hour) – No Hitting into Driving Range	All	\$15	\$15
Rental Clubs	Full Set of Rental Clubs – 18 holes	All	\$40	\$40
	Full Set of Rental Clubs – 9 holes	All	\$20	\$20
Monthly Practice Club	Unlimited Range Balls (6-month minimum)	All	\$59.95 per month	\$59.95 per month

* Twilight Time: Second Sunday in March through the first Saturday in November: 2:00 PM; First Sunday in November through second Saturday in March: 12:00 PM.

** Tournament rate is determined by day and time for all groups except for Parks and Recreation Commission authorized Home Club groups. To position the golf course to better compete for tournament business, the Parks and Recreation Director (or his/her designee) may authorize tournament greens fees with the fee range of \$30 - \$50 per round depending on direct and opportunity cost of the tournament. This will be delegated to the General Manager of Santa Barbara Golf Club LLC.

*** Super Twilight is available all year starting at various times coinciding with dusk/DST.

**** Tri-County residents will receive resident fee discount. All customers must present valid ID to demonstrate residency in either Santa Barbara, San Luis Obispo or Ventura counties.

GOLF From Jul 1, 2020 through Dec 31, 2020				
Category	Description	Age Level	Per Camp/Session	Full Year
Programming	Russ Morrison Junior Golf Program	7-17	\$85	\$140
	Junior Golf Camps	7-14	\$160	N/A

GOLF From Jan 1, 2021 through Jun 30, 2021				
Category	Description	Age Level	Per Camp/Session	Full Year
Programming	Russ Morrison Junior Golf Program	7-17	\$90	\$150
	Junior Golf Camps	7-14	\$170	N/A

INDOOR FACILITIES			Resident Fee	Resident Fee	Non-Resident Fee	Non-Resident Fee
Non-Profit			Non-profit organizations, community service clubs, community and volunteer service organizations, education institutes and non-profit single purpose interest groups, Federal, State and County agencies.			
Private/Comml.			All others including private individuals or organization for profit or commercial entities			
Prime & Non-Prime Time			Prime time is Fri-Sun & holidays. Non-prime time is Mon-Thu.			
Indoor Facility	Area	Capacity Seating/ Area	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.
Cabrillo Pavilion 1118 E. Cabrillo Blvd.	Rental fee includes 2 nd floor event space and outdoor terraces, tables/chairs setup, audio-visual equipment, cleaning fee and event monitor. Additional fee for dance floor and security deposit.	215	\$176/hr. Mon-Thu \$308/hr. Fri & Sun \$440/hr. Sat, holidays (8 hour minimum on Fri, Sat, Sun & holidays, 2 hour minimum Mon-Thurs) Initial \$500 room fee is non-refundable upon cancellation) (\$500 refundable security deposit) \$100 for dance floor setup	\$220/hr. Mon-Thu \$385/hr. Fri & Sun \$550/hr. Sat, holidays (8 hour minimum on Fri, Sat, Sun & holidays, 2 hour minimum Mon-Thurs) Initial \$500 room fee is non-refundable upon cancellation) (\$500 refundable security deposit) \$100 for dance floor setup Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates	\$176/hr. Mon-Thu \$308/hr. Fri & Sun \$440/hr. Sat, holidays (8 hour minimum on Fri, Sat, Sun & holidays, 2 hour minimum Mon-Thurs) Initial \$500 room fee is non-refundable upon cancellation) (\$500 refundable security deposit) \$100 for dance floor setup	\$264/hr. Mon-Thu \$462/hr. Fri & Sun \$660/hr. Sat, holidays (8 hour minimum on Fri, Sat, Sun & holidays, 2 hour minimum Mon-Thurs) Initial \$500 room fee is non-refundable upon cancellation) (\$500 refundable security deposit) \$100 for dance floor setup Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates
Cabrillo Pavilion	Multi-Purpose Room	35	\$40/hr. 2 hour minimum	\$50/hr. 2 hour minimum	\$40/hr. 2 hour minimum	\$60/hr. 2 hour minimum
Cabrillo Pavilion	Conference Room	14	\$20/hr. 2 hour minimum	\$25/hr. 2 hour minimum	\$20/hr. 2 hour minimum	\$30/hr. 2 hour minimum
Carrillo Recreation Center 100 E. Carrillo	Dance Studio 1 Dance Studio 2 Dance Studio 3, Meeting Room Founders Room Ballroom & Stage	147/147 130/130 49/49 78/78 300/400	\$40/hr. \$40/hr. \$40/hr. \$40/hr. \$96/hr.	\$50/hr. \$50/hr. \$50/hr. \$50/hr. \$120/hr.	\$40/hr. \$40/hr. \$40/hr. \$40/hr. \$96/hr.	\$60/hr. \$60/hr. \$60/hr. \$60/hr. \$144/hr.

INDOOR FACILITIES			Resident Fee	Resident Fee	Non-Resident Fee	Non-Resident Fee
Non-Profit			Non-profit organizations, community service clubs, community and volunteer service organizations, education institutes and non-profit single purpose interest groups, Federal, State and County agencies.			
Private/Comml.			All others including private individuals or organization for profit or commercial entities			
Prime & Non-Prime Time			Prime time is Fri-Sun & holidays. Non-prime time is Mon-Thu.			
Indoor Facility	Area	Capacity Seating/ Area	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.
Carrillo Recreation Center Reduced rates based on recurring rentals	Dance Studios, Meeting Room and Founders Room	Varies	\$31/hr. for monthly on-going rentals of at least 6 months. \$32/hr. for weekly on-going rentals of at least 8 weeks	\$45/hr. for monthly on-going rentals of at least 6 months. \$40/hr. for weekly on-going rentals of at least 8 weeks	\$43/hr. for monthly on-going rentals of at least 6 months. \$38/hr. for weekly on-going rentals of at least 8 weeks	\$54/hr. for monthly on-going rentals of at least 6 months. \$48/hr. for weekly on-going rentals of at least 8 weeks
Carrillo Recreation Center Special Event Fees (Friday through Sunday, subject to availability)	Entire ground floor and courtyards	Varies depending on setup and areas used	\$370/hr. 8-hour minimum	\$463/hr. 8-hour minimum	\$370/hr. 8-hour minimum	\$555/hr. 8-hour minimum
Carrillo Recreation Center 100 E. Carrillo	Dance Studio 1 Dance Studio 2 Dance Studio 3, Meeting Room Founders Room Ballroom & Stage	147/147 130/130 49/49 78/78 300/400	\$40/hr. \$40/hr. \$40/hr. \$40/hr. \$96/hr.	\$50/hr. \$50/hr. \$50/hr. \$50/hr. \$120/hr.	\$40/hr. \$40/hr. \$40/hr. \$40/hr. \$96/hr.	\$60/hr. \$60/hr. \$60/hr. \$60/hr. \$144/hr.
Carrillo Recreation Center Reduced rates based on recurring rentals	Dance Studios, Meeting Room and Founders Room	Varies	\$31/hr. for monthly on-going rentals of at least 6 months. \$32/hr. for weekly on-going rentals of at least 8 weeks	\$45/hr. for monthly on-going rentals of at least 6 months. \$40/hr. for weekly on-going rentals of at least 8 weeks	\$31/hr. for monthly on-going rentals of at least 6 months. \$32/hr. for weekly on-going rentals of at least 8 weeks	\$54/hr. for monthly on-going rentals of at least 6 months. \$48/hr. for weekly on-going rentals of at least 8 weeks
Carrillo Recreation Center Special Event Fees (Friday through Sunday, subject to availability)	Entire ground floor and courtyards	Varies depending on setup and areas used	\$370/hr. 8-hour minimum	\$463/hr. 8-hour minimum	\$370/hr. 8-hour minimum	\$555/hr. 8-hour minimum
Carrillo Recreation Center Walk-In Use (subject to availability at time of use during normal open hours)	Dance Studio 1 Dance Studio 2 Dance Studio 3 Ballroom & Stage	147/147 130/130 49/49 300/400	\$25/hr. \$25/hr. \$25/hr. \$40/hr.	\$25/hr. \$25/hr. \$25/hr. \$40/hr.	\$30/hr. \$30/hr. \$30/hr. \$48/hr.	\$30/hr. \$30/hr. \$30/hr. \$48/hr.

INDOOR FACILITIES			Resident Fee	Resident Fee	Non-Resident Fee	Non-Resident Fee
Non-Profit		Non-profit organizations, community service clubs, community and volunteer service organizations, education institutes and non-profit single purpose interest groups, Federal, State and County agencies.				
Private/Comml.		All others including private individuals or organization for profit or commercial entities				
Prime & Non-Prime Time		Prime time is Fri-Sun & holidays. Non-prime time is Mon-Thu.				
Indoor Facility	Area	Capacity Seating/ Area	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.
Carrillo Recreation Center	Ballroom	200	1-49 students:\$66/hr	1-49 students: \$66/hr	1-49 students: \$66/hr	1-49 students: \$66/hr
Contracted class rentals			50-99 students: \$79/hr	50-99 students: \$79/hr	50-99 students: \$79/hr	50-99 students: \$79/hr
			100+ students:\$95/hr	100+ students: \$95/hr	100+ students: \$95/hr	100+ students: \$95/hr
Carrillo Street Gym 100 E. Carrillo	Gym Floor	0/100	\$37/hr.	\$46/hr.	\$37/hr.	\$55/hr.
Carousel House (in Chase Palm Park)	Meeting/Event Space includes outdoor Plaza Area. Additional fees for Building Monitor & security deposit. Facility has no tables and chairs.	180	\$99/hr. Mon-Thu \$164/hr. Fri – Sun & holidays, 10-hour minimum (Initial \$300 room fee is non-refundable upon cancellation) (\$500 Security Deposit-refundable)	\$123/hr. Mon-Thu \$205/hr. Fri – Sun & holidays, 10-hour minimum (Initial \$300 room fee is non-refundable upon cancellation) (\$500 Security Deposit-refundable) Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates	\$99/hr. Mon-Thu \$164/hr. Fri – Sun & holidays, 10-hour minimum (Initial \$300 room fee is non-refundable upon cancellation) (\$500 Security Deposit-refundable)	\$148/hr. Mon-Thu \$246/hr. Fri – Sun & holidays, 10-hour minimum (Initial \$300 room fee is non-refundable upon cancellation) (\$500 Security Deposit-refundable) Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates
Casa Las Palmas (in Chase Palm Park) 323 E. Cabrillo	Meeting Room, Kitchen & Patio. Additional fees for Building Monitor, tables, chairs & security deposit	60/75	\$72/hr. (Initial \$300 room fee is non-refundable) 6 hr. rental minimum Fri-Sun.	\$90/hr. (Initial \$300 room fee is non-refundable) 6 hr. rental minimum Fri-Sun. Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates	\$72/hr. (Initial \$300 room fee is non-refundable) 6 hr. rental minimum Fri-Sun.	\$108/hr. (Initial \$300 room fee is non-refundable) 6 hr. rental minimum Fri-Sun. Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates

INDOOR FACILITIES			Resident Fee	Resident Fee	Non-Resident Fee	Non-Resident Fee
Non-Profit		Non-profit organizations, community service clubs, community and volunteer service organizations, education institutes and non-profit single purpose interest groups, Federal, State and County agencies.				
Private/Comml.		All others including private individuals or organization for profit or commercial entities				
Prime & Non-Prime Time		Prime time is Fri-Sun & holidays. Non-prime time is Mon-Thu.				
Indoor Facility	Area	Capacity Seating/ Area	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.
Chase Palm Park Center 236 E. Cabrillo	Meeting Rooms, Kitchen & Patio. Additional fees for Building Monitor, tables, chairs & security deposit	100/125	\$111/hr. Mon-Thu \$151/hr. Fri – Sun & holidays, 8-hour minimum (Initial \$300 room fee is non-refundable)	\$139/hr. Mon-Thu \$189/hr. Fri – Sun & holidays, 8-hour minimum (Initial \$300 room fee is non-refundable) Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates	\$111/hr. Mon-Thu \$151/hr. Fri – Sun & holidays, 8-hour minimum (Initial \$300 room fee is non-refundable)	\$167/hr. Mon-Thu \$227/hr. Fri – Sun & holidays, 8-hour minimum (Initial \$300 room fee is non-refundable) Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates
MacKenzie Center 3111 State St.	Meeting Rooms, Kitchen, Patio & outside BBQ. Additional fees for Building Monitor & security deposit	70/100	\$83/hr. 6 hr. rental minimum Fri-Sun (Initial \$200 room fee is non-refundable)	\$103/hr. 6 hr. rental minimum Fri-Sun (Initial \$200 room fee is non-refundable) Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates	\$83/hr. 6 hr. rental minimum Fri-Sun (Initial \$200 room fee is non-refundable)	\$123/hr. 6 hr. rental minimum Fri-Sun (Initial \$200 room fee is non-refundable) Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates
Ortega Welcome House 632 E. Ortega St.	Meeting Room & Kitchen Additional fees for Building Monitor & security deposit	50/70	\$55/hr. 6 hr. rental minimum Fri-Sun (Initial \$200 room fee is non-refundable)	\$69/hr. 6 hr. rental minimum Fri-Sun (Initial \$200 room fee is non-refundable) Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates	\$55/hr. 6 hr. rental minimum Fri-Sun (Initial \$200 room fee is non-refundable)	\$83/hr. 6 hr. rental minimum Fri-Sun (Initial \$200 room fee is non-refundable) Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates

NEIGHBORHOOD CENTERS			Resident Fee	Resident Fee	Non-Resident Fee	Non-Resident Fee
Non-Profit		Non-profit organizations, community service clubs, community and volunteer service organizations, education institutes and non-profit single purpose interest groups, Federal, State and County agencies.				
Private/Comml		All others including private individuals or organization for profit or commercial entities				
Prime & Non-Prime Time		Prime time is Fri evening-Sun & holidays. Non-prime time is Mon-Thu.				
NON-PROFIT						
Indoor Facility	Area	Capacity Seating/ Area		2020-2021 Fee or Charge PRIVATE/COMML.	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.
Louise Lowry Davis Center	Large Meeting Room Mon-Fri	102/150	\$71/hr. Mon-Fri day	\$88/hr. Mon-Fri day	\$71/hr. Mon-Fri day	\$105/hr. Mon-Fri day
1232 De La Vina	Small Meeting Room Mon-Fri	30/40	\$38/hr. Mon-Fri day	\$47/hr. Mon-Fri day	\$38/hr. Mon-Fri day	\$56/hr. Mon-Fri day
	Added fees for Building Monitor, tables, chairs, cleaning & security deposit		2 hour minimum	2 hour minimum	2 hour minimum	2 hour minimum
Building Monitor required during non-business hours.				Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates		Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates
	Weekend Rentals Fri eve, Sat and Sun	100	\$81/hr. Fri eve, Sat and Sun	\$101/hr. Fri eve, Sat and Sun	\$81/hr. Fri eve, Sat and Sun	\$121/hr. Fri eve, Sat and Sun
	Added fees for Building Monitor, tables, chairs, cleaning & security deposit		(Initial \$200 room fee is non-refundable)	(Initial \$200 room fee is non-refundable)	(Initial \$200 room fee is non-refundable)	(Initial \$200 room fee is non-refundable)
			6 hour minimum	6 hour minimum	6 hour minimum	6 hour minimum
Spencer Adams Monthly Parking Permits (for non-facility users)	Parking lot at 1232 De La Vina St. (Anapamu Street entrance)	N/A	\$120/mo.	Not available	\$120/mo.	Not available
Spencer Adams Annual Parking Permits (for facility users)	Parking lot at 1232 De La Vina St. (Anapamu Street entrance)	N/A	\$42/yearly permit	Not available	\$50/ yearly permit	Not available

NEIGHBORHOOD CENTERS			Resident Fee	Resident Fee	Non-Resident Fee	Non-Resident Fee
Non-Profit		Non-profit organizations, community service clubs, community and volunteer service organizations, education institutes and non-profit single purpose interest groups, Federal, State and County agencies.				
Private/Comm		All others including private individuals or organization for profit or commercial entities				
Prime & Non-Prime Time		Prime time is Fri evening-Sun & holidays. Non-prime time is Mon-Thu.				
NON-PROFIT						
Indoor Facility	Area	Capacity Seating/ Area		2020-2021 Fee or Charge PRIVATE/COMML.	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.
Franklin Neighborhood Center 1136 E. Montecito Building Monitor required during non-business hours.	Multi-Purpose Room Mon-Fri	125/125	\$31/hr. 2 hour minimum	\$38/hr. 2 hour minimum Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates	\$31/hr. 2 hour minimum	\$45/hr. 2 hour minimum Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates
	Conference Room	20	2 hours free use per booking with 12 hour annual maximum for local non-profits. Additional hours: \$23/hr. 2 hour minimum	\$29/hr. 2 hour minimum	\$23/hr. 2 hour minimum	\$38/hr. 2 hour minimum
	Weekend Rentals Fri eve, Sat and Sun Added fees for Building Monitor, tables, chairs, cleaning & security deposit	125/150	\$81/hr. Fri eve, Sat and Sun (Initial \$200 room fee is non-refundable) 6 hour minimum	\$101/hr. Fri eve, Sat and Sun (Initial \$200 room fee is non-refundable) 6 hour minimum	\$81/hr. Fri eve, Sat and Sun (Initial \$200 room fee is non-refundable) 6 hour minimum	\$121/hr. Fri eve, Sat and Sun (Initial \$200 room fee is non-refundable) 6 hour minimum
Westside Neighborhood Center 423 W. Victoria Building Monitor required during non-business hours.	Auditorium Mon-Fri Added fees for Building Monitor, tables, chairs, cleaning & security deposit	175	\$34/hr. 2 hours free use per booking with 12 hour annual maximum for local non-profits. 2 hour minimum	\$42/hr. 2 hour minimum Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates	\$34/hr. 2 hour minimum	\$50/hr. 2 hour minimum Recurring weekday rentals that book a minimum frequency of every week or every month per year receive 20% off the above hourly rates

NEIGHBORHOOD CENTERS			Resident Fee	Resident Fee	Non-Resident Fee	Non-Resident Fee
Non-Profit		Non-profit organizations, community service clubs, community and volunteer service organizations, education institutes and non-profit single purpose interest groups, Federal, State and County agencies.				
Private/Comml		All others including private individuals or organization for profit or commercial entities				
Prime & Non-Prime Time		Prime time is Fri evening-Sun & holidays. Non-prime time is Mon-Thu.				
NON-PROFIT						
Indoor Facility	Area	Capacity Seating/ Area		2020-2021 Fee or Charge PRIVATE/COMML.	2020-2021 Fee or Charge NON-PROFIT	2020-2021 Fee or Charge PRIVATE/COMML.
	Weekend Rentals Auditorium Fri eve, Sat and Sun Added fees for Building Monitor, tables, chairs, cleaning & security deposit	175	\$93/hr. Fri eve, Sat and Sun (Initial \$200 room fee is non-refundable) 6 hour minimum	\$116/hr. Fri eve, Sat and Sun (Initial \$200 room fee is non-refundable) 6 hour minimum	\$93/hr. Fri eve, Sat and Sun (Initial \$200 room fee is non-refundable) 6 hour minimum	\$139/hr. Fri eve, Sat and Sun (Initial \$200 room fee is non-refundable) 6 hour minimum
	Kitchen Use: space may be shared	N/A	\$22/hr. (4 hrs./week min)	\$27/hr. (4 hrs./week min)	\$26/hr. (4 hrs./week min)	\$31/hr. (4 hrs./week min)
	Kitchen Storage Shelf	N/A	\$4/linear ft. per month (\$10 min/mo.)	\$4/linear ft. per month (\$10 min/mo.)	\$4/linear ft. per month (\$10 min/mo.)	\$4/linear ft. per month (\$10 min/mo.)
	Kitchen Locker		\$1.19/cu. ft. per mo.	\$1.19/cu. ft. per mo.	\$1.19/cu. ft. per mo.	\$1.19/cu. ft. per mo.
	Refrig./Freezer Added fees for cleaning & security deposit.		\$4/linear ft. per mo. (\$10 min/mo.)	\$4/linear ft. per mo. (\$10 min/mo.)	\$4/linear ft. per mo. (\$10 min/mo.)	\$4/linear ft. per mo. (\$10 min/mo.)
Building Monitor Fee		N/A	\$17/hr.	\$17/hr.	\$17/hr.	\$17/hr.
Lease Rates	Davis, Westside and Franklin Centers	N/A	\$1.43 sq ft.	N/A	\$1.43 sq ft.	N/A
Community Garden Plots	N/A	N/A	\$67/plot annually. \$20 deposit fee.	\$67/plot annually. \$20 deposit fee.	\$80/plot annually. \$20 deposit fee.	\$80/plot annually. \$20 deposit fee.

MISCELLANEOUS		Resident Fee	Non-Resident Fee
Activity		2020-2021 Fee or Charge	2020-2021 Fee or Charge
Camp Transfer Fee	Fee assessed to transfer from one camp to another	\$15	\$15
Camp Processing Fee	Fee assessed when camp registration is cancelled and a refund is requested	\$25	\$25
Copy Fee	See Finance Administrative Fee section for General copy fees		
Tree Removal Application Fee		\$50	\$75
VEHICLE RENTAL (Co-sponsored, SBCC Joint Use programs and City Department use only)			
Van	One day – local (fee does not include gasoline)	N/A	\$100
Van	One day – up to 200 miles of total travel (fee does not include gasoline)	N/A	\$150
Van	One day – from 201 – 400 miles of total travel (fee does not include gasoline)	N/A	\$200

OUTDOOR RENTAL FACILITIES				
The following fee table provides general categories of events and pricing for events held on City property (other than the right of way). Although specific events may vary slightly within a designated category, the description is intended to provide a guide for categorizing events properly.				
Category	Level	Description	Resident Applicants	Non-Resident Applicants
PICNICS Individual and Group Picnic Sites (additional fee for inflatable bouncer, if allowed at site)	P1	Group picnic sites with area capacity of 1 - 40 and one standard sized bounce house in allowed locations. Sites includes Alameda Park Castle and Whale, Chase Palm Park Picnic 1 and 2, East Beach Picnic 1 and 2, Eastside Park Picnic and Oak Park Friendship	\$81	\$96
	P2	Group picnic sites with area capacity of 41 - 60, one standard sized bounce house in allowed locations. Sites include Alameda Park Harriet Miller and Main, Hilda McIntyre Ray Picnic, Skofield Park Area B and D, Shoreline Picnic and Stevens Park Picnic.	\$104	\$124
	P3	Group picnic sites with area capacity of 61 - 100 and one standard sized bounce house in allowed locations. Includes La Mesa Park Picnic and Skofield Park Area C.	\$127	\$151

OUTDOOR RENTAL FACILITIES

The following fee table provides general categories of events and pricing for events held on City property (other than the right of way). Although specific events may vary slightly within a designated category, the description is intended to provide a guide for categorizing events properly.

Category	Level	Description	Resident Applicants	Non-Resident Applicants
	P4	Group picnic sites with area capacity of 100+ and one standard sized bounce house in allowed locations. Includes Leadbetter Beach Picnic, Oak Park Sycamore and Main, Ortega Park Picnic and Skofield Park Area A.	\$200	\$239
		Over-Sized Fee – applied to the above group picnic site if site can accommodate a larger capacity than listed.	\$36	\$43
PRIVATE GATHERINGS Corporate and Individual 10 hours rental minimum including time to set up and break down items brought on-site, and may include locations other than designated reservable areas Fees apply to all parks except for mountainside Chase Palm Park.	PG1	Up to 50 people, tables and chairs to accommodate group, 1 catering truck and alcohol where allowed, amplified sound where allowed (limited to DJ) and sporting equipment. Fee applies to all parks except for mountainside Chase Palm Park.	\$48/hr.	\$57/hr.
	PG2	Up to 100 people, tables and chairs to accommodate group, 1 catering truck and alcohol where allowed, and amplified sound limited to a DJ or small, low impact musical group such as a three-piece jazz band, where allowed.	\$69/hr.	\$83/hr.
	PG3	Up to 200 people, tables and chairs to accommodate group, 1 catering truck and equipment, alcohol and amplified sound/music where allowed.	\$90/hr.	\$108/hr.
	PG4	Up to 400 people, tables and chairs to accommodate group, catering equipment including refrigerators and ovens, alcohol and amplified sound/music where allowed and professional lighting.	\$101/hr.	\$121/hr.
		Added fee on top of hourly fee for hours beyond 10 hours.	\$50/hr.	\$60/hr.
WEDDING CEREMONIES 4 Hours rental minimum, including time to set up and break down items brought on-site, and may include locations other than designated reservable areas Fees apply to all parks except for mountainside Chase Palm Park.	W1	Up to 50 people, 50 chairs, 1 canopy, a runner, an archway, and amplified sound for vow and wedding march.	\$106/hr.	\$127/hr.
	W2	Up to 125 people, 125 chairs, one canopy, a runner, an archway and amplified sound for vow and wedding march are allowed.	\$133/hr.	\$159/hr.
	W3	Up to 200 people, 200 chairs, one canopy, a runner, an archway and amplified sound for vow and wedding march are allowed.	\$158/hr.	\$189/hr.
MULTI-SESSION CLASS/ACTIVITY	C1	Class or activity, no charge to public.	\$13/hr.	\$16/hr.
	C2	Class or activity, offered by non-profit organization or social group for free or for fee.	\$16/hr.	\$19/hr.
	C3	Class or activity in NON-WATERFRONT location, offered by for-profit business for free or for fee.	\$22/hr.	\$26/hr.

OUTDOOR RENTAL FACILITIES

The following fee table provides general categories of events and pricing for events held on City property (other than the right of way). Although specific events may vary slightly within a designated category, the description is intended to provide a guide for categorizing events properly.

Category	Level	Description	Resident Applicants	Non-Resident Applicants
	C3	Class or activity in WATERFRONT location, offered by for-profit business for free or for fee.	\$27/hr.	\$32/hr.
OVERNIGHT CAMPING (for recognized youth groups only)		Skofield Park, Area A (capacity 200)	\$504 /night + monitor fee	\$605/night + monitor fee
		Skofield Park, Areas B & D (capacity 60)	\$310/night + monitor fee	\$372/night + monitor fee
		Skofield Park, Area C (capacity 80)	\$386/night + monitor fee	\$466/night + monitor fee
MISCELLANEOUS		Electrical Usage – Various outdoor facilities	\$54 flat rate	\$54 flat rate
		Inflatable Bouncers – Designated outdoor facilities	\$30/day	\$30/day
		July 4 th Vendor – contracted by City	\$600/cart per day \$750/truck or booth per day	\$600/cart per day \$750/truck or booth per day
SPORTING EVENTS Races, Walks, Tournaments, etc.	SE1	Up to 8 hours including set-up and breakdown, up to 150 people, 3 tables, pre-packaged food and amplified sound for announcements where allowed.	\$207 Non-Profit \$248 For Profit	\$248 Non-Profit \$299 For Profit
	SE2	Up to 8 hours including set-up and breakdown, up to 300 people, tables, 3 10' x 10' canopies/tents or the equivalent, pre-packaged food, alcohol service where allowed, and amplified sound for announcements or small band where allowed.	\$380 Non-Profit \$456 For Profit	\$456 Non-Profit \$550 For Profit
	SE3	8 hours or more in duration including set-up and breakdown, up to 500 people, tables, 6 10' x 10' canopies/tents or the equivalent, one prepared food vendor, platform stage, alcohol service where allowed, vendors and amplified sound for announcements or small band where allowed.	\$585 Non-Profit \$702 For Profit	\$702 Non-Profit \$844 For Profit
	SE4	8 hours or more in duration including set-up and breakdown, up to 1,000 people, canopies and tents, 2 prepared food vendors, platform stage, alcohol service where allowed, vendors and amplified sound for announcements or small band where allowed.	\$819 Non-Profit \$983 For Profit	\$983 Non-Profit \$1,178 For Profit
	SE5	8 hours or more in duration including set-up and breakdown, up to 1,500 people, canopies and tents, 3 prepared food vendors, platform stage, alcohol service where allowed, vendors and amplified sound for announcements or music or live band where allowed.	\$1,054 Non-Profit \$1,265 For Profit	\$1,265 Non-Profit \$1,518 For Profit
	SE6	8 hours or more in duration including set-up and breakdown, 1,500+ people, canopies and tents, prepared food vendors, platform stage, alcohol service where allowed, vendors and amplified sound for announcements or music or live band where allowed.	\$1,347 Non-Profit \$1,616 For Profit	\$1,616 Non-Profit \$1,939 For Profit

OUTDOOR RENTAL FACILITIES

The following fee table provides general categories of events and pricing for events held on City property (other than the right of way). Although specific events may vary slightly within a designated category, the description is intended to provide a guide for categorizing events properly.

Category	Level	Description	Resident Applicants	Non-Resident Applicants
PUBLIC EVENTS (any event open to the public)	PE1	Up to 150 people, 4 tables for information or display, display equipment (as authorized), pre-packaged food and amplified sound for announcements where allowed.	\$207 Non-Profit \$248 For Profit	\$248 Non-Profit \$299 For Profit
	PE2	Up to 300 people, up to 10 tables for information or display, vending or display equipment (as authorized), pre-packaged food, alcohol service where allowed, and amplified sound for announcements or small band where allowed.	\$440 Non-Profit \$528 For Profit	\$528 Non-Profit \$634 For Profit
	PE3	Up to 500 people, 4 10' x 10' canopies/tents (or the equivalent), up to 15 tables for information, vending or displays, 1 prepared food vendor, alcohol service where allowed, and amplified sound for announcements or small band where allowed.	\$585 Non-Profit \$702 For Profit	\$702 Non-Profit \$842 For Profit
	PE4	Up to 1,000 people, 6 10' x 10' canopies/tents (or the equivalent), up to 20 tables for information, vending or displays, 3 prepared food vendors, alcohol service where allowed, platform stage and amplified sound for announcements, music or live band where allowed.	\$878 Non-Profit \$1,054 For Profit	\$1,054 Non-Profit \$1,265 For Profit
	PE5	1,000+ people, Canopies and tents, vendors, prepared food vendors, alcohol service where allowed, up to 2 platform stages and amplified sound for announcements, music or live band where allowed.	\$1,172 Non-Profit \$1,406 For Profit	\$1,406 Non-Profit \$1,687 For Profit
	PE6	1,000+ people, large concert style stage, concert performances, paid entry fee, alcohol service where allowed, Canopies and tents, vendors, prepared food vendors, music or live band where amplified sound is allowed.	\$1,406 Non-Profit \$1,687 For Profit	\$1,687 Non-Profit \$2,024 For Profit
SET UP & BREAK DOWN DAYS		Charged at 35% of the daily reservation fee per day or any part of one day.	Varies	Varies
Application Processing fee for Sporting and Public Special Events (non-refundable)		Non-refundable application processing fee applied to sporting special events and public special events	\$50	\$50
Late Submission Fine for Public and Sporting Special Events		For missed deadlines submitting required plans, insurance, permits, compliance items and payment of fees	\$100/day	\$100/day
Sound Monitor Fee ^[SJ1]		Fee for City-hired Sound Monitor to ensure compliance of decibel limits and closing times	Vendor's rate passed to renter	Vendor's rate passed to renter

PHOTO AND FILM SHOOTS

The City of Santa Barbara offers one-stop photo and film/video permitting with Parks and Recreation as the lead department accepting applications, collecting fees, issuing the permits, and coordinating as many internal logistics among City departments such as Police, Fire, Public Works and Waterfront as possible for administrative convenience.

Fees for photo and film/video shoots include both permit and “facility use” fees. Permit fees apply to all photo and film/video shoots. If you plan to shoot in a City park, beach, Stearns Wharf or the Harbor, a facility use fee is charged, in addition to the permit fee. Fee rates depend on the location where photography or filming occurs. See the applicable Facility Use Fee charts below.

In situations where City personnel may be required to be present during the shoot, a fee for staff will be charged. See the Staff and Miscellaneous section below for further information.

****PERMIT FEES****

Photo/Film Application Fee	\$10
Film/Video Shoots (movies, TV, commercials, videos) 20% discount for City of Santa Barbara production companies producing film/video shoots for the local Santa Barbara market only. Proof of company location required.	\$294/day
Still Photography Shoots	\$97/day
Student Photo and Film/Video Shoots Note: Students are not required to obtain a permit unless they have certain requests. See “One Stop Permitting Information for Photo and Film/Video Shoots” for further information on this.	\$0
Late Fee (applied to permits received with less than 10 working days prior to the shoot)	\$100/application
Rider Fee (for modification of dates, times or locations from originally issued permit)	\$15/change
Film/Video shoots produced for Parks and Recreation, Visit Santa Barbara and Visit California promotions only	\$0

****PERMIT FEES****

<p>Penalty Fee (May be applied if conditions of a photo or film permit are violated.)</p> <p>Penalty Fee (May be applied if permit conditions are violated. See below for penalty information.)</p> <p><u>\$100 - \$500</u></p> <ul style="list-style-type: none"> Exceeding the permit time (penalty starts at \$100 and escalates by \$100 for each ½ hour the time is exceeded) <p><u>\$500 - \$1,000</u></p> <ul style="list-style-type: none"> Unapproved stopping or blocking of pedestrian traffic in the public right-of-way Unapproved stopping or blocking vehicular traffic in the public right-of-way Parking in unauthorized areas Exceeding the size and scope of a shoot, based on the amount of area used and whether area is in public right-of-way Minor damage to City property Filming/photographing in unpermitted areas <p><u>\$1,000 - \$1,500</u></p> <ul style="list-style-type: none"> Using an area specifically excluded from the permit Misrepresentation of the photo or filming activities Moderate damage to City property <p><u>\$1,500 - \$2,000</u></p> <ul style="list-style-type: none"> Repeated documented violations <p>Major damage to City property</p>	<p>\$100 - \$2,000</p>
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****FACILITY USE FEES – PARKS AND BEACHES****

For parks and beaches, facility use fees are broken into levels for each type of shoot, based on the size of the crew and whether exclusive or non-exclusive use of the parkland is desired. Although specific uses may vary slightly within a designated category, the description is intended to provide a guide for categorizing shoots properly. The Parks and Recreation Director reserves the right to determine fees outside of the following chart for certain shoots, characterized by the unique or untypical location, scope, size or duration of the shoot, and/or impact to public parkland as a result of the use.

Fee Level & Description	Crew Size	Resident Fee	Non-Resident Fee
LEVEL 1 Still Photography & Educational, Documentary, Industrial Film/ Video Shoots	a) Crew of less than 15, non-exclusive use b) Crew of 15-29, non-exclusive use c) Crew of 30+ or if exclusive use required	\$175/day \$204/day \$245/day	\$210/day \$245/day \$294/day
LEVEL 2 TV Commercials, Music Videos, & Auto Stills	a) Crew of less than 30, non-exclusive use b) Crew of 30-44, non-exclusive use c) Crew of 45-69, exclusive use d) Crew of 70+, exclusive use Note: Setup and/or strike days outside of the filming day to be charged at 50% of the per day fee.	\$309/day \$412/day \$515/day \$721/day	\$371/day \$494/day \$618/day \$865/day
LEVEL 3 Feature Films, TV Movies, TV Shows, TV Series	a) Crew of less than 50, non-exclusive use b) Crew of 50-74, exclusive use c) Crew of 75+, exclusive use Note: Setup and/or strike days outside of the filming day to be charged at 50% of the per day fee.	\$335/day \$515/day \$721-\$1,030/day	\$402/day \$618/day \$865-\$1,236/day
STOCK/PORTRAIT PHOTOGRAPHY (Free one-year permit with verification of City Business License and proof of insurance)		\$0	\$0
STUDENT PHOTO & FILM/VIDEO SHOOTS		\$0	\$0

****FACILITY USE FEES – STEARNS WHARF AND HARBOR AREA****

Facility use fees for Stearns Wharf and the Harbor area are established by the Waterfront Department under their fee resolution but collected by Parks and Recreation for administrative convenience. Contact the Waterfront Department for their current fee schedule.

****Staffing and Miscellaneous Fees****

Description	Fee	Special Notes
Parking in any waterfront parking lot along Cabrillo Boulevard	Refer to the Waterfront's current fee schedule	To pre-reserve parking in these lots, call Waterfront Parking at 805-564-5523 or 805-897-1965. Note that motor homes are not allowed on Stearns Wharf.
Park Monitor, for parks and beaches, if required	\$17/hour or \$50 for spot checks	This is at the discretion of Parks and Recreation staff whether a shoot requires monitor for the entire duration or "spot checking" at the start, mid- day, and wrap times.
Police Officer, if required.	Refer to the SBPD's current fee schedule. Note that fees depend on the pay rate of the person assigned.	This will be invoiced separately after the shoot. Note that other Police resources such as a police vehicle or motorcycle may be required and are charged separately from the officer.
Waterfront Monitor, for Stearns Wharf and Harbor, if required.	Refer to the Waterfront's current fee schedule.	This is at the discretion of Waterfront staff whether a shoot requires a monitor for the entire duration or "spot checking" at the start, mid-day and wrap times.

OUTDOOR SPORTS FACILITIES		Resident Fee	Resident Fee	Non-Resident Fee	Non-Resident Fee
Classification A		Non-profit organizations, community service clubs, community and volunteer service organizations, education institutes and non-profit single purpose interest groups, Federal, State and County agencies.			
Classification B		All others including private individuals or organization for profit or commercial entities.			
Fields, Courts & Pools	Location	2020-2021 Fee or Charge CLASSIFICATION A	2020-2021 Fee or Charge CLASSIFICATION B	2020-2021 Fee or Charge CLASSIFICATION A	2020-2021 Fee or Charge CLASSIFICATION B
Baseball Fields	MacKenzie Park	\$16/hr. Youth	\$54/hr.	\$18/hr. Youth	\$64/hr.
Beach Volleyball Courts	East & West Beach Courts	\$15/hr./court \$75/day/court \$480 tournament (8 courts all day as needed)	\$20/hr./court \$115/day/court	\$17/hr./court \$84/day/court	\$23/hr./court \$138/day/court
Beach Volleyball Court Adjustments as requested by rental groups	East & West Beach Courts	\$25 per court to adjust net height \$30 per court to adjust net height and remove/replace boundary lines	\$25 per court to adjust net height \$30 per court to adjust net height and remove/replace boundary lines	\$25 per court to adjust net height \$30 per court to adjust net height and remove/replace boundary lines	\$25 per court to adjust net height \$30 per court to adjust net height and remove/replace boundary lines
City Soccer Fields	Ortega Park Dwight Murphy Park	\$30/hr. – Adult \$16/hr. – Youth	\$62/hr.	\$34/hr. – Adult \$18/hr. – Youth	\$74/hr.
Field Monitor	All fields	\$20/hr.	\$20/hr.	\$20/hr.	\$20/hr.
Softball Field Practice/Game	Cabrillo Park, Dwight Murphy Park, Ortega Park, Pershing Park	\$30/hr. – Adult \$16/hr. – Youth	\$62/hr.	\$34/hr. – Adult \$18/hr. – Youth	\$74/hr.
Softball Field Tournament	Cabrillo Park, Dwight Murphy Park, Ortega Park, Pershing Park	\$160 per field/per 8 hr. day \$110 per field/half-day	\$210 per field/per 8 hr. day \$160 per field/half-day	\$190 per field/per 8 hr. day \$130 per field/half-day	\$250 per field/per 8 hr. day \$190 per field/half-day
Softball Field Preparation	Cabrillo Park, Dwight Murphy Park, Ortega Park, Pershing Park	\$40 per field	\$40 per field	\$40 per field	\$40 per field
Sports Field Lights	Dwight Murphy Softball, Cabrillo Softball, Pershing Park Softball	\$28/hr. lights	\$28/hr. lights	\$28/hr. lights	\$28/hr. lights
Swimming Pool	Los Baños del Mar Swimming Pool Includes two Lifeguards.	\$132/hr.	\$233/hr.	\$147/hr.	\$267/hr.
Swimming Pool	Ortega Park Swimming Pool	\$93/hr.	\$105/hr.	\$108/hr.	\$120/hr.
Swimming Pool – Pool Parties	West Beach Wading Pool & Ortega Park Swimming Pool 4 hours	\$250	\$300	\$300	\$360
Tennis/Pickleball Court Rental – General	Municipal Pershing Oak Park (free)	\$15/hr./court	\$20/hr./court	\$17/hr./court	\$22/hr./court
Stadium Tennis Court Rental (8 hrs)	Municipal	\$105/day	\$158/day	\$126/day	\$189/day

OUTDOOR SPORTS FACILITIES		Resident Fee	Resident Fee	Non-Resident Fee	Non-Resident Fee
Classification A		Non-profit organizations, community service clubs, community and volunteer service organizations, education institutes and non-profit single purpose interest groups, Federal, State and County agencies.			
Classification B		All others including private individuals or organization for profit or commercial entities.			
Fields, Courts & Pools	Location	2020-2021 Fee or Charge CLASSIFICATION A	2020-2021 Fee or Charge CLASSIFICATION B	2020-2021 Fee or Charge CLASSIFICATION A	2020-2021 Fee or Charge CLASSIFICATION B
Tennis Tournament Court Rental (8 hrs.)	Municipal Pershing	\$80/court/day	\$105/court/day	\$88/court/day	\$126/court/day
Tennis Tournament Court Rental (All courts - 8 hrs.)	Municipal Pershing	\$400/day \$200/ ½ day	\$496/day \$244/ ½ day	\$480/day \$220/ ½ day	\$595/day \$293/ ½ day
Tennis Tournament Restroom (2) Cleaning	Municipal Pershing	\$105 per day	\$105 per day	\$105 per day	\$105 per day
Tennis Tournament Restroom Rental	Municipal Pershing	\$110/portable toilet/day	\$110/portable toilet/day	\$110/portable toilet/day	\$110/portable toilet/day
Wading Pool	Oak Park & West Beach Wading Pools	\$84/hr.	\$101/hr.	\$88/hr.	\$106/hr.

TEEN PROGRAMS						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	2020-2021 Fee or Charge	2020-2021 Fee or Charge
Music Events – Jr. High & High School	Carrillo Recreation Center	12-19	Varies	Monthly	1 evening (5 hrs.)	\$6 - \$18 cover cost	\$6 - \$18 cover cost
Teen Excursions	Varies	13+	Varies	Year-Round	Varies	Varies per event to cover direct costs	Varies per event to cover direct costs
Youth Leadership and Personal Enrichment Workshops	Varies	12-19	10/Open	Year-Round	Varies	\$6 - \$43/session	\$6 - \$43/session

TENNIS						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	2020-2021 Fee or Charge	2020-2021 Fee or Charge
Free Play	Oak Park	All	None	Year-Round	1 hr./singles 1 ½ hrs./doubles	No Charge	No Charge
Group Lessons – Adult	Municipal	18+	3/8	6 weeks	1 ¼ hrs./week	\$120/session	\$132/session
Group Lessons – Youth	Municipal	4-17	3/8	6 weeks	1 hr./week	\$100/session	\$110/session
Tennis and Swim Camp	Los Baños and Pershing Park	8-14	8/20	5 days	7 hrs.	\$255/session	\$280/session

TENNIS						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	2020-2021 Fee or Charge	2020-2021 Fee or Charge
Tennis Permits – Daily (18+)	Municipal, Pershing Park	18+	None	Year-round	N/A	\$8/each	N/A
Youth (17 yrs. or younger)						Free	Free
Tennis Permits – Annual (Adult)	Municipal, Pershing Park	18-59	None	July 1 – June 30	N/A	\$139/year	\$153/year
Tennis Permits – 6-month (Adult) @ 60%	Municipal, Pershing Park	18-59	None	January 1 – June 30	N/A	\$85	\$94
Tennis Permits Annual (Senior)	Municipal, Pershing Park	60+	None	July 1 – June 30	N/A	\$125/year	\$137/year
Tennis Permits – 6-month (Senior) @60%	Municipal, Pershing Park	60+	None	January 1 – June 30	N/A	\$75	\$83
Pickleball Permits – Daily (18+)	Municipal	18+	None	Year-round	N/A	\$10	N/A
Pickleball Permits Annual (Adult)	Municipal	18-59	None	July 1 – June 30	N/A	\$59	\$65
Pickleball Permits Annual (Senior)	Municipal	60+	None	July 1 – June 30	N/A	\$55	\$60
Junior Tennis Team	Municipal	14-18	None		Season	\$150	\$165

YOUTH AND ADULT SPORTS						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	2020-2021 Fee or Charge	2020-2021 Fee or Charge
ADULT PROGRAMS							
Basketball League	SBHS SBCC	18+	12/24 teams	Fall/Spring	8-game season	\$500/team \$76/individual	\$550/team \$84/individual
Beach Volleyball League 3v3	East Beach	18+	10/30 teams	Spring/Summer	8-game season	\$150 per team	\$165 per team
Beach Volleyball League 2v2	East Beach	18+	10/100 teams	Spring/Summer	8-game season	\$110/team	\$120/team
Coed Soccer League	SBCC	18+	8/24 teams	Spring/Summer/ Fall	8-game season	\$480/team \$76/individual	\$526/team \$84/individual
Indoor Volleyball League	SBCC	18+	12/26 teams	Fall/Spring/ Summer	8-game season	\$380/team \$76/individual	\$418/team \$84/individual
Flag Football League	SBCC	18+	8/16 teams	Fall	8-game season	\$500/team \$76/individual	\$550/team \$84/individual
Adult Beach Volleyball Classes	East Beach Volleyball Courts	16+	8/20	4 weeks	2 hrs. – 1 day/week	\$80/session	\$90/session
Table Tennis	Carrillo Street Gym	18+	2/24	Ongoing	3 hrs./day – 3 days/week	\$2/day	\$2/day

YOUTH AND ADULT SPORTS						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	2020-2021 Fee or Charge	2020-2021 Fee or Charge
YOUTH PROGRAMS							
Afterschool Basketball Program – Boys & Girls	Various school sites	Grades 3-6	100/400	Winter	1 hr. game/week 1 hr. practice/week	No charge to 10 SBSD Elementary Schools \$65 other participating schools	No charge to 10 SBSD Elementary Schools \$65 other participating schools
Afterschool Soccer League – Boys & Girls	Various school sites Dwight Murphy	Grades 3-6	100/400	Sept. – Dec.	1 hr. game/week 1 hr. practice/week	No charge to 10 SBSD Elementary Schools \$65 per person other participating schools	No charge to 10 SBSD Elementary Schools \$65 per person other participating schools
Afterschool Flag Football League (Coed)	Various school sites Dwight Murphy	Grades 3-6	100/400	Sept. – Dec.	1 hr. game/week 1 hr. practice/week	No charge to 10 SBSD Elementary Schools \$65 per person other participating schools	No charge to 10 SBSD Elementary Schools \$65 per person other participating schools
Youth Beach Volleyball Classes	East Beach Volleyball Courts	Ages 8-14	8/30	4 weeks	1 hr. – 1 day/week	\$80/session	\$90/session
Camp RAD	East Beach	7-13	12/24	Jun – Aug 1 week	1 week 6 hrs./day	\$310/session	\$341/session
Soccer Clinic	Dwight Murphy	Ages 2-12	30/120	Spring/Summer Fall/Winter	½ hr. – 1 hr. 6 weeks	\$107/clinic	\$118/clinic
Soccer Camp	Dwight Murphy MacKenzie Cabrillo	Ages 4-14	15/50	Spring/Summer	Mon. – Fri. 9am - 12pm	\$209/session	\$232/session
Outta Bounds Camp	Cabrillo Bathhouse	Ages 8-12	15/30	Summer	7 hrs./day 5 days	225/participant	\$248/participant
Ultimate Frisbee Camp	East Beach	Ages 10-14	12/30	Summer	3 hrs. per day 5 days	\$120/participant	\$132/participant

YOUTH ACTIVITIES						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	202--2019 Fee or Charge	2020-2019 Fee or Charge
Bizzy Girls Entrepreneurship Camps	Varies	6-15	8/26	1 week	Mon.-Fri.; 9:30am–2:30pm; 1-week sessions	\$320 for Bizzy Girls; \$330 for Junior Bizzy Girls; \$320 for Bizzy Teens / 1 week session	\$352 for Bizzy Girls; \$363 for Junior Bizzy Girls; \$352 for Bizzy Teens / 1 week session
Destination Science Camps	Varies	5-11	8/24	1 week	Mon.-Fri.; 9am–12pm; 1-4pm or 9am-4pm	Ranges based on camp: \$180-\$250/half day; up to \$350 full day	Ranges based on camp: \$198-\$275/half day; up to \$385 full day
Educraft – Technology, Robotics, Coding, and Programming Camps	Garden Street Academy	7-15	8/16	1 week	Mon.-Fri.; 9am-12pm or 1-4pm; 1 week sessions	Ranges based on camp: \$180-\$250/half day; up to \$350 full day	Ranges based on camp: \$198-\$275/half day; up to \$385 full day

YOUTH ACTIVITIES						Resident Fee	Non-Resident Fee
Activity	Location	Age Level	Registration Min/Max	Session Length	Activity Length	202--2019 Fee or Charge	2020-2019 Fee or Charge
Engineering with LEGO Camps	MacKenzie Center	5-12	8/24	1 week	Mon.-Fri.; 9am–12pm; 1-4pm or 9am-4pm	Ranges based on camp: \$180-\$225/half day; up to \$350 full day	Ranges based on camp: \$198-\$248/half day; up to \$385 full day
Junior Counselor Program – Nature Camp	Varies	13-16	1/6	2 weeks	Mon.-Fri.; 9am-4pm	Full program fee	Full program fee
Nature Camp	Skofield Park	6-12	10/58	2 weeks	Mon.-Fri.; 9am-4pm	\$350/session	\$385 session
Recreation Afterschool Program (RAP)	Elementary Schools	6-12	16/120; varies based on program site	180 school days	2:30–5:30pm M, T, Th, F; 1:30–5:30pm W; 16 hours of service per week	\$175 per 30 days of service; \$135 per 10 days of service	N/A
Sk8 Skool	Skater's Point	6-12	6/28	1 week	Mon.-Fri.; 9am-12:00pm	\$150/session	\$165/session
Travel Sk8 Camp	Skater's Point	8-13	6/12	1 week	Mon.-Fri.; 12:00pm-4:00pm	\$200/session	\$220/session
Drop-In Summer Recreation Program	Varies	6-17	12/280	8 weeks	Mon.-Fri.; 8am-5pm	\$25 non-refundable registration fee	\$25 non-refundable registration fee

**CITY OF SANTA BARBARA
PARKS AND RECREATION**

City Employee Activity Fee Discount Program

CARDS/PERMITS

Gym, Pool, and Bathhouse Punch cards	50% off
Tennis Permit	50% off
Fitness & Dance Classes (listed below)	20% off

FITNESS INSTRUCTION (20% Discount):

Kolbe Fitness Pass (Tai Chi and Qigong)
Jazzercise Santa Barbara

DANCE INSTRUCTION – (20% Discount):

Country Western 2-Step
Country Western Line Dance

The Parks and Recreation Director is authorized to add appropriate activities as they become available.

Indoor and Outdoor Facility Rentals
Photography/Filming
Special Events

GENERAL USE FEES

Permit Application Fee: A non-refundable application fee is charged for processing the following facility rental applications. A single fee is generally charged for each application and subsequent permit issued but an additional application fee may be charged if extensive changes are made to an application after the original one was submitted.

\$50	Sporting special events/public special event applications
\$10	Photo/Film application

Security Deposits:

1) Indoor Facilities

Deposit amount varies by facility: \$300 - \$1,000

2) Outdoor Facilities

In most cases, deposit amount determined by group size:

1 – 25 people	\$ 50
26 – 75 people	\$ 75
76 – 125 people and Skofield Park day use rentals	\$125
126 – 200 people and Skofield Park overnight rentals	\$200
201 – 300 people and Oak Park Main Use with amplified music and Chase Palm Park Outdoor Rentals (not picnic sites)	\$300

Special deposits or bonds may be charged for special events or groups exceeding 300 persons. If damages exceed the security deposit amount, renter is responsible for the additional damage.

The security deposit for special events open to the public is generally equal to the daily facility use fee but may be higher if the event has not adhered to park terms and conditions for previous events, if site damage or extra cleaning had occurred or if a particular element of the event or large vehicle use has a greater potential to cause damage to park or beach property.

Cleaning Fees: \$\$150 - \$500 for indoor facilities. Fees vary by facility and are intended to cover full custodial cost related to use. Cleaning Fees for outdoor events will be based on venue and planned use of associated City facilities.

Monitor Fees: \$17 per hour for indoor and outdoor facilities but higher for public special events. Fees vary by type, size, and location of the event. For example:

- 1) All events at Cabrillo Pavilion, Carrillo Recreation Center, MacKenzie Center, Ortega Welcome House, Louise Lowry Davis, Franklin and Westside Neighborhood Centers, and indoor and outdoor facilities at Chase Palm Park require a monitor for the entire duration of the rental, with the Carousel House requiring two (2) monitors.
- 2) For outdoor facilities other than #1 and rental is not open to the public, monitors are required for a one-hour period to check for the site's cleanliness, meet and greet the customer, and inspect the site at the end of the event.
- 3) For outdoor facilities other than #1 and rental is open to the public, a flat monitor fee will be charged as follows:
 - \$40 For events with estimated attendance of less than 299 people
 - \$80 For events with estimated attendance of 300 – 999 people
 - \$120 For events with estimated attendance of 1000 or more people

Set-up Fees: \$75 or \$100 is charged by indoor facilities that provide tables, chairs, audio-visual and other equipment. Fees vary by facility and are intended to cover full staff cost related to setting up these amenities. Facilities with dance floor set-up will charge an additional fee to set up this item.

Use of Facilities for City Department Meetings or Social Functions: Discounted fees for City employee use of reservable areas within parks, beaches and recreation facilities are limited to department meetings or social functions (including retirement parties). In order to qualify for the discounted fees described below, the function must be:

1. Endorsed by the requesting Department's Director or his/her designee;
2. Open to all employees of the requesting department or division (if not the entire City staff); and,
3. Approved by the Parks and Recreation Director or his/her designee.

Non-Prime Time (Monday through Thursday)

Facility use fee and security deposit will be waived. Set-up/breakdown fees, monitor fees and custodial fees will not be reduced or waived.

Prime Time (Friday, Saturday and Sunday)

Prime time limited to Friday. Security deposit will be waived. Facility use fee will be reduced to one-half of the designated non-profit rate or to one half of the facility use fee applicable to size of group for the site. Set-up/breakdown fees, monitor fees and custodial fees will not be reduced or waived.

Various fees related to facility use are described within the Schedule of Fees and Charges.

OUTDOOR RENTAL FACILITIES

Categories:

The City of Santa Barbara provides the opportunity for public and private use of City parks and parkland. Uses such as picnics, wedding ceremonies and private gatherings, sporting events or large community special events are categorized and fees are determined by the size, scope and duration of the event (except for group picnic sites, which are based on the site's area capacity.) Following are the categories and fee levels describe in the Outdoor Rental Facilities fee table.

Picnics P1 to P4	Based on group picnic area capacity
Private Gatherings PG1 to PG4	Corporate or individual private events. Limited to 10 hours, with a fee for extra hours beyond 10.
Wedding Ceremonies W1 to W3	Ceremonies limited to 4 hours. Can include locations other than designated reservable areas.
Sporting Events SE1 to SE6	Runs, walks, sporting tournaments, etc.
Public Events PE1 to PE6	Any event open to the public

Set Up and Break Down Days:

For larger outdoor events with extensive set up including canopies, stage, etc., set up and break down days will be assessed at 35% of the daily reservation fee per day or any part of one day. Dumpsters and portable toilets are exempt from the break down day charge if they are removed by 9am the following day.

Utility Hook Ups for De La Guerra Plaza, MacKenzie Park and Leadbetter Beach Events:

For De La Guerra Plaza and MacKenzie Park, gas, water and electrical hook ups may be made available for large public events. The activation of these utilities can either be accomplished through a licensed general contractor (or a licensed plumbing and licensed electrical contractor), or the Parks and Recreation Department can facilitate the hook-up requests through the Public Works Department. If the former is chosen, the Public Works Department will charge fees to supervise and inspect the work before and after the activation and require that a permit be obtained from the Building and Safety Department. A deposit of up to \$1,000 is required to cover the estimated usage of the utilities with the amount is based on the number of utility boxes activated. Additional information on the fees and how to obtain the permit will be provided.

If the latter is chosen, approval is dependent upon Public Works' ability to schedule the necessary personnel to complete the required work for the event within the given timeframe. Requests must be submitted a minimum of four weeks in advance of the event. The base cost to activate/deactivate the plumbing is \$569.16 for the first box, plus \$94.86 per additional box. The base cost to activate/deactivate the electricity is \$142.29 for the first box and plus \$94.86 per additional box. A deposit of up to \$1,000 is also required to cover the estimated usage of the utilities.

For Leadbetter Beach, only water and electrical hook ups are available and the activation of these utilities is handled by park monitors, along with the reading of the water and/or electrical

meters prior to and after the usage. Water usage is charged at \$10 per unit of water and electricity usage is charged at \$5 per kilowatt-hour or \$5 minimum. A deposit of up to \$100 is required to cover the estimated usage of the utilities.

Vehicles in Park or Beach Areas Related to Permitted Events:

The use of vehicles in parks and beaches is strictly controlled and restricted to authorized uses only. Unauthorized driving or parking of vehicles in park or beach areas related to permitted events will be cited and fined \$50 per vehicle.

POLICE REPRODUCTION FEES

The City of Santa Barbara is required to provide documents, fingerprints and photographs to the public.

The charges for the use of duplicating or copying machines, certification of records or providing services shall be as follows:

- a. Police Reports \$ 0.20 per page
- b. Police Reports on Microfiche \$5.00 each
- c. Traffic Collision Reports \$25.00 each
- d. Police Clearance Letters (Criminal History Requests) \$10.00 each
(without arrests)
- e. Police Clearance Letters (Criminal History Requests) \$25.00 each
(with arrests)
- f. Fingerprint Cards/LiveScan Service Rolling Fees
\$12.00 Non-profit
\$30.00 All Others
\$12.00 for each additional ink card
- g. Towed Vehicle Release \$160.00 each
(Other than CVC 14601 or CVC 12500)
- h. Towed Vehicle Release \$215.00 each
*(Pursuant to 14601 CVC or 12500 CVC)
*Pursuant to state requirements, \$55.00 of the release fee to be deposited to a separate account for the continuance of the program to apprehend unlicensed drivers.

The charges for photographic images, recordings, and other electronic files shall be as follows:

- a. Photographic images, recordings, and other electronic files provided on CD at \$25 per CD

Declined Check Payment Fee - If a check payment is returned by the banking institution for insufficient funds, the following fees will be assessed:

The first occurrence	not to exceed \$25
The second and any subsequent occurrence	not to exceed \$35

**Public Works Department, Engineering and Transportation Planning
Fiscal Year 2021 (July 1, 2020 to June 30, 2021)**

The increased fees and charges set forth in this Section of the Resolution pertaining to Public Works Department, Engineering and Transportation Planning shall become effective sixty (60) days after final adoption of the resolution approving such fees and charges.

The Santa Barbara Municipal Code § 22.60.028 authorizes fees to be set by City Council resolution to establish fees for permits and inspections.

The Santa Barbara Municipal Code § 9.95.080 authorizes fees to be set by City Council resolution to establish application fees and annual license fees for the use of City sidewalks for outdoor dining purposes.

The Santa Barbara Municipal Code § 5.66.030 authorizes fees to be adjusted by City Council resolution for the use of City sidewalks or City modular news rack cabinets.

Payment shall precede services rendered. Refunds are not available once service/fee item is rendered.

*=Deposit based fees shall be paid up front. Actual costs shall be charged at the hourly rates of all personnel involved (listed below) plus any outside costs.

Project Engineer - \$126/hour
Real Property Agent - \$115/hour
Public Works Inspector - \$113/hour
Engineering Technician - \$97/hour
Supervising Engineer - \$175/hour
Principal Engineer - \$192/hour

Public Improvement Plan Check Fees

For plan check and review of construction plans, preparation of associated agreements, and work associated with processing securities, if required. Please note that if a project requires more than four submittals, the City may charge an hourly rate for the additional staff time beyond the third review.

Fee Item	Minimum Fee	CALCULATED FEES			
		Cost Increment			
		In percentage (%) of Engineer's Estimate for each additional fee estimate or fraction thereof, to and including			
Public Improvement Plan C-1/C-3 Check Fee	\$515	<i>or</i>	15%	1st	\$25,000
		<i>plus</i>	8%	Next	\$25,000
		<i>plus</i>	3%	Next	\$50,000
		<i>plus</i>	2%	In excess of	\$100,000
		<i>plus</i>		Additional per hour beyond third review	\$126
Public Improvement Plan Revision During Construction	\$865 (4 hrs review)				

For projects less than \$25,000, the fee due is the greater of the minimum fee or the calculated fee. Payment shall precede services rendered, e.g. payable prior to plan check.

Public Improvement Inspection Fees

Fee Item	Minimum Fee	CALCULATED FEES			
		Cost Increment In percentage (%) of Engineer's Estimate for each additional fee estimation or fraction thereof, to and including			
Inspection of Public Improvements w/ C-1/C-3 drawings	\$515	<i>or</i>	3.5%	1st	\$25,000
		<i>plus</i>	10%	Next	\$25,000
		<i>plus</i>	3%	Next	\$50,000
		<i>plus</i>	2%	In excess of	\$100,000

Payment shall precede services rendered, e.g. payable prior to permit issuance.

General Inspection Fees

Fee Item	Unit	Permit Fee
Application/Review Fee, applicable to all application types shown below	each	\$82
Sidewalk, <10 LF	up to 10 LF	\$88
10 LF to 30 LF	10 to 30 LF	\$180
> 30 LF	over 30 LF	\$268
Driveway Apron	each	\$376
Replace Access Ramp	each	\$355
New/Upgrade Access Ramp	each	\$1004
Street Light	per project	\$788
New Electrical Service (if required)		See Building Fees
Tree (Public Works coordination)	per site	\$397
Curb & Gutter, < 10 LF	up to 10 LF	\$88
10 LF to 30 LF	10 to 30 LF	\$180
> 30 LF	over 30 LF	\$268
Excavation/Utility Repair	each	\$355
e.g. Street Excavation for Sewer Main Wye		
Minor Excavation/Utility Repair	each	\$180
e.g. Bore Pit for Sewer Lateral Repair		
Street Potholing	per five potholes	\$180
e.g. for locating utilities		
Utility Trench, < 30 LF	up to 30 LF	\$268
30 LF to 60 LF	30 to 60 LF	\$355
Each additional 60 LF	per 60 LF	\$88
e.g. new water service installation		
e.g. new electrical, telephone, cable service		

e.g. open trench sewer lateral replacement		
Boring Under Sidewalk	each	\$180
Curb Outlet Drain PVC Pipe	each	\$180
Curb Outlet Drain Cast Iron Box with Curb Work	each	\$268
Curb Outlet Drain Steel Plate	each	\$355
Boring for soil samples, Outside Street/Sidewalk	each	\$180
Boring for soil samples, Inside Street/Sidewalk	each	\$443
Groundwater monitoring/extraction well install, Outside Street/Sidewalk	each	\$268
Groundwater monitoring/extraction well install, Inside Street/Sidewalk	each	\$670
Groundwater monitoring/extraction well abandon, Outside Street/Sidewalk	each	\$443
Groundwater monitoring/extraction well abandon, Inside Street/Sidewalk	each	\$1,066
Water well installation/abandonment, Engineering review and Public Works Inspection only	per site	\$1,000 initial deposit*
Overtime inspection (4:30 pm – 7:30 am, Saturday/Sunday)	per hour	\$159

Street Permits

Traffic Control	Unit	Permit Fee
Temporary traffic control review and inspection	See table below	
Staging for construction in the public right-of-way per 90-day period	each	\$1,427
Staging is generally for frontage improvements and does not include lane/direction closures		
Overhead pedestrian protection/scaffolding per 90-day period		
Typical Application Review	each	\$82
Site Specific Plan Review	each	\$216
Time Extension and Reissuance	each	\$82
Inspection	per permit	\$623
Transportation Permit Review and Inspection	Unit	Permit Fee
On-street parking restriction waiver (20-foot space)	per permit	\$21
Each additional space	per additional space	\$11
Trash bin (up to 4-yd bin/storage container)	per permit	\$67
Trash roll offs (12-, 22-, 40 yard)	per permit	\$67
Storage Pods/Shipping Containers	per permit	\$67
Wide/Long/Heavy Load Permit – one way	each	\$16
Wide/Long/Heavy Load Permit – Annual permit	each	\$90
Over-weight (>20,000 pounds per axle or >34,000 pounds for tandem axles, CVC 35550-35551) and	per permit	\$324

vehicle haul routes (SBMC 10.36.040, CVC 35795(b)(1))		
Plus Inspection	per 100 trips	\$165
Extensions and Corrections	Unit	Permit Fee
90-day extension of work after 90 days & within 1 year of permit issuance	each	\$350
90-day extension of work before 90 days of finalized permit	each	\$170
Failure to resolve a correction notice by deadline set by inspector	each	\$340
Correction notice without a permit	each	\$340
Work done without a permit (SBMC 22.60.028)	each	Total fee x 2
Emergency work done without a permit after 3 days	each	Total fee x 2
Missed, not ready, or rescheduled inspection	each	\$180

Temporary Traffic Control Type Fees

Typical Application (TA) per CA MUTCD

Drawing Number per CA Joint Utility Traffic Control Manual (CJUTCM)

Road Volume/Classifications

Low Impact Traffic Control per MUTCD (TA) and CJUTCM (D)	Low Volume Road "Local"	Medium Volume Road "Collector"	High Volume Road "Arterial"
TA-1, TA-3, TA-4, TA-6, TA-16, TA-17, TA-28, TA-29	Each application/review fee: \$41 Inspection: \$18/day	Each application/review fee: \$41 Inspection: \$36/day	Each application/review fee: \$41 Inspection: \$132/day
D-1, D-2, D-3, D-10, D-18, D-25, D-26, D-45, D-46, D-47			
Medium Impact Traffic Control per MUTCD (TA) and CJUTCM (D)	Low Volume Road	Medium Volume Road	High Volume Road
TA-7, TA-14, TA-15, TA-18, TA-21, TA-22, TA-23, TA-26, TA-30, TA-35	Each application/review fee: \$41 Inspection: \$18/day	Each application/review fee: \$165 Inspection: \$36/day	Each application/review fee: \$433 Inspection: \$132/day
D-5, D-7, D-8, D-9, D-12, D-13, D-14, D-15, D-16, D-19, D-21, D-23, D-24, D-27, D-29, D-30, D-31			

High Impact Traffic Control per MUTCD (TA) and CJUTCM (D)	Low Volume Road	Medium Volume Road	High Volume Road
TA-8, TA-9, TA-10, TA-11, TA-12, TA-13, TA-19, TA-20, TA-24, A-25, TA-27, TA-33	Each application/review fee: \$165 Inspection: \$18/day	Each application/review fee: \$433 Inspection: \$36/day	Each application/review fee: \$1,638 Inspection: \$232/day
D-4, D-6, D-11, D-17, D-20, D-22, D-28, D-32, D-33, D-34, D-35, D-36, D-37, D-38, D-39, D-40, D-41, D-42, D-43, D-44, D-48			

Road functional classification per the Caltrans maps for Santa Barbara. See maps 10U22 (Airport), 23 & 24 (Downtown), 33 (Mesa), 34 (Waterfront) dated 3/2/2009.

http://www.dot.ca.gov/hq/tsip/hseb/crs_maps/

Inspection is for the duration of the permit.

Public Utility Permit Fees

Annual Maintenance Permit	Unit	Permit Fee
Franchise Utility	per year	\$3,533
Blanket permit for repair of existing utility lines and services. Only traffic control allowed is shoulder closure, lane shift, or parking restriction. Travel direction/street closure requires separate permit. No new construction or line replacements under blanket. Fee is for review, inspection, and administration of utility work.		
New Facility Construction	Unit	Permit Fee
Application/Review Fee, applicable to all application types shown below	each	\$82
Utility Trench, < 30 LF	up to 30 LF	\$268
30 LF to 60 LF	30 to 60 LF	\$355
Each additional 60 LF	per 60 LF	\$88
Excavation/Utility Repair	each	\$355
e.g. New Vault		
Minor Excavation/Utility Repair	each	\$180
e.g. Bore Pit		
Street Potholing, e.g. for locating utilities	per five potholes	\$175
Small Cell Facility Application*	up to 5 sites	\$500
Each additional site beyond 5	each	\$100
Small Cell Facility New Pole Application*	each	\$1,000
Annual Rent for Attaching to City Street Light**	each light	\$270

Additional fees listed elsewhere include: temporary traffic control and penalties.

*Application fees are for review of sites by Engineering and Planning only. Additional fees for trenching or other inspections may apply.

**This fee is set to raise by 2% annually and is generally included in the respective license agreements.

Outdoor Dining Permit Fees

Outdoor dining licensees shall pay an annual license fee for the renewed use of the public sidewalk for an additional year. The annual license fee shall be as shown below and shall be charged on the basis of the City's fiscal year (July 1st - June 30th). Bonding may be required per SBMC 9.95 for restoration of sidewalk.

Application and Inspection Fees (review and inspect w/o construction)	Unit	Permit Fee
Application fee, 1- 4 chairs	each	\$500
Application fee, 5+ chairs	each	\$1,000
Amendment to ODLA (change to furniture, etc.)	each	25% of application fee
ODLA Assignment/Ownership change	each	50% of application fee
Barrier Footing Inspection	per site	\$250
Annual License Fees (prorated monthly after August 1st)	Unit	Permit Fee
ODLA Annual Renewal Fee	per year	\$250
Sidewalk Merchandising (adjacent to stores only)	Unit	Permit Fee
Application and Permit (not to exceed 10 days)	each	\$40

News Racks Permit Fees

News Racks Permits	Unit	Permit Fee
Annual fee for news racks (not in City owned cabinets)	per box	\$14.40
Annual fee for news racks (in City owned cabinets)	per box	\$19.94
Application fee for a new news rack location	each	\$265
Impoundment of Abandoned or News Racks otherwise in Violation of SBMC (for removal and sidewalk repair as necessary) – Must Pay Prior to Recovery	per site or	\$200
	per hour	\$80

The annual news rack fees may be adjusted annually for inflation by the percentage change in the Consumer Price Index (CPI) for Urban Consumer of the Los Angeles, Riverside, Orange County, as published by the Bureau of Labor Statistics. The CPI increased 3.0% from December 2018 to December 2019, so fees have been raised accordingly.

Real Property and Land Management Fees

The below permit fees are one time application, review, document preparation, and processing fees. None of the below fees include consideration for the value of any land or professional services (e.g. appraisal). That fee determination is made after initial application. Typical types that may have consideration or professional services include: Major Encroachment Agreements, Use of City Land, and Sale and Relinquishment of Excess Public Land.

Minor Encroachment Type Permits (SBMC 10.55)	Unit	Permit Fee
Minor Encroachment permit (Recorded)	each	\$2,585
Encroachment permit for private/non-City standard elements in public right of way (Non-recorded)	each	\$515
Major Encroachment Agreements (requires Council Agenda Report)	Unit	Permit Fee
Major encroachment agreement – beyond terms/conditions of SBMC 10.55	each	\$4,000 initial deposit*
Conceptual Council Review (partial payment for above)	each	\$2,500
Use of City Land	Unit	Permit Fee
Lease for non-public purpose	each	\$3,000 initial deposit*
Easement for non-public purpose	each	\$5,706
City Licenses or Easements (independent of Maps)	Unit	Permit Fee
License or easement for public facilities on private property	each	\$2,897
Railroad (UPRR) Crossing Agreements or Other	per hour	\$5,000 initial deposit*
Vacation of Easements and Right-of-Way	Unit	Permit Fee
Summary vacation of public easement/ROW w/o City Survey	each	\$5,000 initial deposit*
Vacation of public easement/ROW w/o City Survey	each	\$10,000 initial deposit*
Sale and relinquishment of excess public land	each	\$20,000 initial deposit*
Conceptual Council Review	each	\$2,500

Subdivision Map Review Fees

Final or Parcel Maps (post tentative map approval)	Unit	Permit Fee
Parcel or Final Map and associated agreements	each	\$5,485
Certificates of Voluntary Mergers	Unit	Permit Fee
Certificate of Voluntary Merger	each	\$3,090
each additional lot over 2 lots	each additional lot	\$870

Add for Record of Survey, if required	each	\$1,112
Lot Line Adjustments (post Planning Commission)	Unit	Permit Fee
Lot Line Adjustment Agreement	each	\$3,090
each additional lot over 2 lots	each additional lot	\$870
Add for Record of Survey, if required	each	\$1,112
Certificate of Compliance	Unit	Permit Fee
Certificate of Compliance	each	\$3,000 initial deposit*
Conditional Certificate of Compliance	each	\$3,000 initial deposit*
Reversion to Acreage Maps	Unit	Permit Fee
Parcel or Final Map	each	\$5,000 initial deposit*
Miscellaneous, Amendments and Corrections	Unit	Permit Fee
Map Correction, Technical Review	each	\$1,653
Map Amendment, Material Change – Requires Discretionary Review and Approval	each	\$5,000 initial deposit*
Recorded Agreements (independent of maps, LLA etc.)	Unit	Permit Fee
Land Development Agreement, Notice of Completion (out of Public Improvement Plan process)	each	\$1,730
Title Covenant Rescission	each	\$3,000 initial deposit*
Covenant, Conditions, and Restrictions Review without Map	each	\$2,000 initial deposit*
Addressing	Unit	Permit Fee
Change, New, or Post Office Confirmation Address Letter	each letter	\$82
Annexation Buy-In Fee (per SBMC 4.04)	Unit	Permit Fee
Annexation Buy-In Fee (paid prior to Map recording)	per dwelling unit	\$5,607

Water Application Fees

Fee Item	Unit	Permit Fee
Application Fee, applicable to all water and wastewater work orders (see separate schedule for those fees)	each	\$82
Water Rights Extraction Agreement	each	No charge

Building Permits, Engineering Review Fees

Fee Item	Unit	Permit Fee
Building Plan Review w/o a Public Works Permit		
Minor projects, 1 – 4 lots/units	each	\$82
Minor projects (structures up to 5000 SF)	each	\$82
Major projects, > 4 lots/units	each	\$324
Major projects, > 5000 SF structures	each	\$324
Building Plan Review with a Public Works Permit		
Minor projects, 1 – 4 lots/units	each	\$324
Minor projects (structures up to 5000 SF)	each	\$324
Major projects, > 4 lots/units	each	\$778
Major projects, > 5000 SF structures	each	\$778
Natural Watercourse Permits		
Improvement/Modification Review	each	\$1,066
e.g. minor realignment		
e.g. converting small watercourse to pipe		
Grading Review	each	\$649
e.g. private drain outlet to creek		
Public Works Inspection	each	\$623

Transportation Planning Review Fees

Traffic Model Fees (project that may use 1% capacity of impacted intersections)	Unit	Permit Fee
Staff Contract Management	per contract	\$839
Design Review/Modification Plan Check Fees		
Small Projects (1/2 hour or less)	each	\$72
Medium Projects (1/2 hour to 4 hours)	each	\$211
Major Projects (4 hours or more)	each	\$561
Building Plan Review Check Fees		
Small Projects (1/2 hour or less)	each	\$72
Medium Projects (1/2 hour to 4 hours)	each	\$211
Major Projects (4 hours or more)	each	\$561
Supplemental Review Fee (charged for each review after second review)	each	¼ of current plan check fee
Parking Design Plan Check Fees		
Parking Design Waiver (SBMC 28.90.045.1)		
Small Project	each	\$72
Medium Project	each	\$278
Major Project	each	\$561

Off-site Parking Agreement (SBMC 28.90.001.18)	each	\$537
Parking Modification Demand Analysis (SBMC 28.90.100)	each	\$979
Traffic Plan Check Fees	Unit	Permit Fee
Traffic Trip Generation Analysis	Each	\$561
Traffic Trip Generation Analysis review	each	\$700
Traffic AMP Benchmark Update – per SFR unit	per unit	\$73
Traffic AMP Benchmark Update – per MFR unit	per unit	\$39
Traffic AMP Benchmark Update – per 1000 SF non-residential	per 1000 SF	\$163
Transportation Miscellaneous Review Hourly Rate to review projects outside of process (e.g., Review for a Parking Design Waiver, Site Access and Onsite Circulation, Pre-cases)	per hour	\$140 Deposit Based

AMP=Adaptive Management Program

SFR=Single Family Residence

MFR=Multi Family Residence

*=Deposit based fees shall be paid up front. Actual costs shall be charged at the hourly rates of all personnel involved (listed below) plus any outside costs.

Associated Transportation Planner - \$140/hour

Public Works Engineering Pre-case Fees

	Unit	Permit Fee
General review and consultation with written report	per hour	See below
C-1 and C-3 drawing research (electronic copy provided)	per hour	See below
Project Engineer	per hour	\$126
Real Property Agent	per hour	\$115
Public Works Inspector		N/A
Engineering Technician	per hour	\$97
Supervising Engineer	per hour	\$175
Principal Engineer	per hour	\$192

Technology Fee

Technology Fee	Unit	Permit Fee
Fee covers maintenance and upgrades of software for the permit tracking and mapping system. Applies to all Public Works Permit fees except for Water and Sewer Capacity Charges, Sewer Connection Replacement by City Work Order, Sewer Lateral Connection Rehabilitation, Wide/Long/Heavy Load Permit, and Newsrack Permits assessed under a Public Works case. Building & Safety charges a similar technology fee on BLD cases.	Percentage	8% of total permit fee

Fee Waivers

It is the Public Works Department's practice to waive fees under certain circumstances listed below or as approved by a Public Works Manager for a specific case.

Fee Item	When
All Public Works fees except for Sewer Connection.	City initiated Sewer Lateral Inspection Program repair cases for residential buildings*

*These internal City services are paid by the City on behalf of the applicant via Inter-City Fund Transfer.

SEWER RATES AND FEES

Title 14 of the Santa Barbara Municipal Code authorizes the City Council to set water and sewer service charges;

Section 14.40.010 of the Santa Barbara Municipal Code authorizes the establishment by resolution of sewer service charges; and

Title 16 of the Santa Barbara Municipal Code authorizes the City Council to control and regulate discharges into the sewer system and to establish quantity standards, fees, and controls for dischargers.

Definitions

Wherever used in this resolution, the following words shall have the meanings set forth beside them:

- A. "Composite sample." Two or more aliquot samples taken from the same waste stream over a period longer than fifteen (15) minutes.
- B. "Director." The Director of the City Public Works Department or his or her designated representative.
- C. "Hcf." 100 cubic feet.
- D. "Sewer" or "City sewer system." Any and all artificial conduits owned and operated by the City or any other public agency that are tributary to any wastewater treatment facility operated by the City.
- E. "Person." Any individual, partnership, co-partnership, firm, company, association, corporation, joint stock company, trust, estate, government entity, or any other legal entity, or their legal representatives, agents, or assigns. This definition includes all Federal, State, and Local government entities.
- F. "Waste." Sewage and any and all other waste substances, liquid, solid, gaseous, or radioactive, associated with human habitation, or of human or animal origin, or from any producing, manufacturing or processing operation of whatever nature.
- G. "Wastewater." Waste or water, treated or untreated, which is discharged into or permitted to enter a sewer.
- H. "Connection" or "Wye." The fitting or element of the sewer lateral that conveys the private sewage to the publicly maintained sewer.

1. Sewer Service Rates.

The following monthly rates and charges shall apply to use of sewers by the following categories of customers:

A. Residential

Service Charge

1. Applicable to all accounts serving one detached dwelling unit:

	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>
i. Fixed charge:	\$20.57	\$21.60	\$22.68
ii. Plus, charge based on the quantity of water consumed:			
	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>
1 Hcf to 10 Hcf:	\$3.37/HCF	\$3.53/HCF	\$3.71/HCF
Over 10 Hcf:	No additional charge		

2. Applicable to all accounts serving two to four detached dwelling units, Accessory Dwelling Units served by their own City water meter, and all accounts serving a dwelling unit attached to no more than three additional dwelling units:

	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>
i. Fixed charge per dwelling unit on account:	\$20.57	\$21.60	\$22.68
ii. Plus, charge based on the quantity of water consumed, up to the account cap. The account cap is equal to 10 HCF multiplied by the number of dwelling units on the account:			
	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>
Up to cap:	\$3.37/HCF	\$3.53/HCF	\$3.71/HCF
Over cap:	No additional charge		

3. Applicable to all accounts serving five or more dwelling units, and to accounts serving a dwelling unit attached to four or more additional dwelling units.

	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>
i. Fixed charge per dwelling unit on account:	\$20.57	\$21.60	\$22.68
ii. Plus, charge based on the quantity of water consumed:			
	<u>FY 20</u>	<u>FY 21</u>	<u>FY 22</u>
	\$3.37/HCF	\$3.53/HCF	\$3.71/HCF

4. A residential account that does not receive City water service shall be charged the maximum rate for the appropriate category, regardless of the quantity of water used, except to the extent that water usage for the account is reported to the City on a monthly basis by the water service provider in a manner prescribed by the City.

B. Commercial Class

Applicable to all light commercial uses, including, but not limited to, office/professional buildings, banks, institutional and public buildings, schools, colleges, day cares, churches, retail and department stores, utilities/water companies, light manufacturing, auto sales/repair/storage, car washes, warehouses, packing plants, parks, recreation, golf courses, auditorium/stadiums, clubs/lodge halls, parking lots, nurseries and greenhouses, rest homes, common areas of condominium projects, community apartment projects, and mobile home parks; mixed use (commercial and residential) projects; industrial condos, hotels; bed and breakfasts; service stations; miscellaneous industrial uses; lumber yards/mills; heavy industry; mineral processing; self-service laundry; hospitals; tasting rooms that do not manufacture alcoholic beverages onsite; shopping centers, both regional and neighborhood, and self-service laundry facilities located within multi-family housing complexes provided that the discharge characteristics are limited to wastes typical of other uses in this class, the greater of:

1. Quantity of water consumed:	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY2022</u>
(\$/HCF)	\$4.17	\$4.38	\$4.60

Or

2. Charge based on water meter size:

	<u>FY2020</u>	<u>FY 2021</u>	<u>FY 2022</u>
5/8"	\$39.35	\$41.32	\$43.39
3/4"	\$59.04	\$61.99	\$65.09
1"	\$68.68	\$72.11	\$75.72
1 1/2"	\$117.89	\$123.78	\$129.97
2"	\$196.54	\$206.36	\$216.68
3"	\$392.92	\$412.57	\$433.20
4"	\$490.40	\$514.92	\$540.67
6"	\$982.28	\$1,031.39	\$1,082.96
8"	\$1,719.01	\$1,804.96	\$1,895.21
10"	\$2,638.64	\$2,770.57	\$2,909.10

C. High Strength and Industrial Class.

Applicable to all high strength commercial or industrial uses, including, but not limited to, food processing establishments, including bakeries; donut shops; butchers; restaurants (including fast food restaurants); delicatessens; hotels/motels with restaurants; industrial launderers; supermarkets/grocery stores; seafood processors; dairy processors; and alcoholic beverage producers, including breweries, wineries, and distilleries. Also applicable to mortuaries, cemeteries and mausoleums; and other commercial establishments with waste characteristics similar to those included above. The greater of:

	Service Charge		
	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>
1. Quantity of water consumed (\$/HCF):	\$5.20	\$5.46	\$5.73

Or

2. Charge based on water meter size:

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>
5/8"	\$50.85	\$53.39	\$56.06
3/4"	\$76.28	\$80.09	\$84.09
1"	\$89.13	\$93.59	\$98.27
1 1/2"	\$153.10	\$160.76	\$160.80
2"	\$254.59	\$267.32	\$280.69
3"	\$509.04	\$534.49	\$561.21
4"	\$636.51	\$668.33	\$701.75
6"	\$1,272.76	\$1,336.40	\$1,403.22
8"	\$2,227.27	\$2,338.64	\$2,455.57
10"	\$3,500.20	\$3,675.21	\$3,858.97

D. The quantity of "water consumed" refers to the quantity of metered water service, other than through irrigation meters, provided monthly to a parcel having one or more connections to the City sewer system.

1. Where the quantity of wastewater which enters the sewer connection(s) to a particular parcel is substantially less than the quantity of metered service to the parcel, a sewer service customer shall be charged only for the

quantity of wastewater discharged to the sewer connections to the customer's property, provided the customer demonstrates annually to the satisfaction of the Director the amount of wastewater actually discharged monthly and annually from the property to the City sewer system.

2. Where the quantity of wastewater which enters the sewer connection(s) to a particular parcel is substantially more than the quantity of metered water service to the parcel, the sewer service customer shall be charged for the quantity of wastewater actually discharged to the sewer connections to the customer's property. The customer shall demonstrate monthly to the satisfaction of the Director the amount of wastewater actually discharged monthly and annually from the property to the City sewer system.

The above sewer charges shall be billed (i) effective the date of the sewer connection or (ii) as otherwise provided by written agreement of the customer and the Director.

E. Wastewater Strength Surcharges (\$/LB)

If the City's Water Resources Laboratory determines that a customer has exceeded the high strength discharge limit for Biochemical Oxygen (BOD), Total Suspended Solids (TSS), or Ammonia, a surcharge will be assessed for each constituent in excess of its relative limit.

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY2022</u>
BOD (>750 mg/l)	\$0.28	\$0.30	\$0.32
TSS (>850 mg/l)	\$0.38	\$0.40	\$0.42
Ammonia (>90 mg/l)	\$0.89	\$0.93	\$0.98

- F. An account holder may request a change to their customer classification by filing a written request with the Public Works Director. The request must identify the requested classification and contain a detailed statement supporting the change based on water use patterns, wastewater strength characteristics, or other sewer service characteristics. The Director will document a decision on the request in writing. Any change in classification approved by the Director will go in effect upon commencement of the next complete billing cycle. The decision of the Director is final and not subject to appeal. The Director may delegate the authority under this provision.

2. **Industrial Waste Pretreatment Program Charges**

Every Person required to obtain a permit under Title 16 of the Santa Barbara Municipal Code shall be required to pay fees and charges as set forth below:

- A. For each permit application submitted, a permit application fee is applicable.
 1. \$160 per permit

- B. Where sampling is necessary no more than two times per year and (i) requires collection of a composite sample or (ii) more than one analysis:
 - 1. \$241 annual permit fee
 - 2. \$160 per resample
- C. Where sampling is necessary more than two times per year and (i) requires collection of a composite sample or (ii) more than one analysis:
 - 1. \$1,741 annual permit fee
 - 2. \$160 per resample

3. **Sewer Service Connections**

The City has two methods for the installation or replacement of sewer lateral connections. The two options are outlined below.

- i. Option 1: Standard Sewer Connection Installation/Replacement. This option and associated charges are only for the replacement of the lateral connection by City contractor after the property owner's appropriately licensed/permitted contractor has excavated at the location of connection to the City main. The following charges cover the cost of the City's contractor to make the replacement of the fitting from the private lateral to the City maintained sewer main and shall apply for each connection of a sewer lateral to the City sewer system, and shall be in addition to any applicable capacity charges:

Sewer Lateral Diameter	Sewer Main Diameter	Fee
4" or 6"	6" or 8"	\$895
	10" or greater	\$995

Applicants for such connections shall coordinate with City staff in advance of the appointed installation time to determine required site preparations. If City staff determines that such preparation is not complete at the scheduled start time, a rescheduling fee of \$385.00 will be charged and the connection will be rescheduled upon payment of such fee.

- ii. Option 2: Complete Sewer Connection Installation/Replacement. This option and associated charges cover the complete cost of the new service connection installation or replacement, including all permits, coordination and project management, locating, excavation (up to 8 feet deep), and inspection services. The following charges shall be in addition to any applicable capacity charges:

Sewer Lateral Diameter	Sewer Main Diameter	Fee
4" or 6"	6" or 8"	\$5,000
	10" or greater	\$5,500

For connections deeper than 8 feet deep, an additional \$600 per four feet of depth will be added to the sewer installation fee charge.

If in the course of the scheduled wye replacement, an additional service connection is encountered and the property owner elects to replace it at the time of excavation, the additional connection may be replaced for an additional \$450 per connection, regardless of the lateral or main size.

- iii. Sewer Lateral Connection Rehabilitation: For lateral connections that are in a condition eligible for rehabilitation, on a lined sewer main or part of a proposed capital improvement project, a "trenchless" sewer lateral connection sealing device can be installed by the City's contractor. Unit cost for lateral connection sealing device installed which includes coordination and project management by City Staff: \$1,545 each.
- iv. If a sewer main is damaged during installation or replacement of a lateral or during other similar work affecting City sewer lines, an additional fee equal to the greater of \$245 per lineal foot of sewer line needing repair or replacement, or \$373 per hour plus the cost of materials including fifteen percent markup, shall be charged to the person(s) who caused such damage.

4. Wastewater Discharge Other Than Through An Approved Sewer Connection.

The following service charge shall apply to all discharges of wastewater permitted pursuant to Municipal Code Section 16.04.080 and 16.04.090:

\$12 per 100 gallons. Charges shall be assessed on the metered discharge or on the rated capacity of the tank discharging the wastewater if no meter is available.

5. Wastewater Miscellaneous Fees

- i. The following service charges shall apply for services of City wastewater staff upon application of a property owner, contractor, or other applicant, or where such services are deemed necessary by City staff to prevent or mitigate damage to the City collection system or violation of regulations related to the collection system:
 - 1. Hourly rate for a two-person crew with heavy duty equipment, including emergency response, containment, control and recovery, data input, and reporting related to a private sewer lateral overflow or a sanitary sewer overflow or blockage caused by a private party where that party can clearly be identified:
\$380 per hour

2. Hourly rate for a two-person crew with light duty equipment to respond to priority sewer related requests that do not constitute an emergency response, including CCTV inspection, locating and dye testing services for a sewer main: \$253 per hour
- ii. Delinquency Fee: \$8.00 per account, per month, for any billing period in which a delinquent unpaid balance exists.
- iii. Returned Payment Fee: See Delinquent Check Payment Fee under Finance Administrative Fees.

6. Effective Date.

The rates and charges specified herein shall be effective on July 1, 2020, except that, with respect to wastewater rates that are based on metered use of water, the Fiscal Year 2021 and 2022 wastewater rates specified herein shall commence upon the customer's first billing cycle where all water use occurs after June 30, 2020 and June 30, 2021, respectively.



CITY OF SANTA BARBARA

MONTHLY FRANCHISE TRASH & RECYCLING COLLECTION RATES

July 1, 2020 to June 30, 2021

Small Residential Service

Service	Rate
Base Service Charge	\$32.13
Trash, one 32 gal Can	\$10.12
Trash, 35 gal Cart	\$10.12
Trash, 65 gal Cart	\$20.24
Trash, 95 gal Cart	\$30.36
Trash Bag, each additional on regular service day	\$3.02
Trash Bags (up to 4), not on regular service day	\$17.05
Recycling Can	\$5.06
Recycling Cart, 35 gal	\$5.06
Recycling Cart, 65 gal	\$10.12
Recycling Cart, 95 gal	\$15.18
Recycling Bag, each additional on regular service day	\$0.00
Recycling Bags (up to 4), not on regular service day	\$17.05
Greenwaste Can	\$5.06
Greenwaste Cart, 35 gal	\$5.06
Greenwaste Cart, 65 gal	\$10.12
Greenwaste Cart, 95 gal	\$15.18
Greenwaste Bag, each additional on regular service day	\$0.00
Greenwaste Bags (up to 4), not on regular service day	\$17.05
Greenwaste Dumpster, 1.5 yd	\$28.88
Greenwaste Dumpster, 2 yd	\$38.49
Greenwaste Dumpster, 3 yd	\$57.73
Greenwaste Dumpster, 4 yd	\$76.99
In-Place Additional Charge	\$37.14

Notes

- Small Residential Service rates apply to accounts serving 4 or fewer dwelling units.
- All Small Residential accounts are subject to a Base Service Charge that includes unlimited recycling and greenwaste in carts and cans at no extra charge.
- All service once per week.
- Carts not rolled to the curb on collection day are subject to "In-Place" additional charges.
- Low income customers are exempted from 6% Utility Users Tax.



CITY OF SANTA BARBARA

MONTHLY FRANCHISE TRASH & RECYCLING COLLECTION RATES

July 1, 2020 to June 30, 2021

Large Residential Service

Container Type	Number of Collections per Week						Extra Pickup (per cont.)
	1	2	3	4	5	6	
Trash, 32 gal Can	\$15.36	\$32.26	\$49.15	\$66.05	\$82.94	\$99.84	\$4.22
Trash, 35 gal Cart	\$15.36	\$32.26	\$49.15	\$66.05	\$82.94	\$99.84	\$4.22
Trash, 35 gal Cart In-Place Charge	\$4.61	\$9.68	\$14.75	\$19.82	\$24.88	\$29.95	
Trash, 65 gal Cart	\$30.71	\$64.49	\$98.27	\$132.05	\$165.83	\$199.62	\$8.45
Trash, 65 gal Cart In-Place Charge	\$9.21	\$19.35	\$29.48	\$39.62	\$49.75	\$59.89	
Trash, 95 gal Cart	\$46.07	\$96.75	\$147.42	\$198.10	\$248.78	\$299.46	\$12.67
Trash, 95 gal Cart In-Place Charge	\$13.82	\$29.03	\$44.23	\$59.43	\$74.63	\$89.84	
Trash, 1.5 cubic yard Dumpster	\$145.78	\$306.14	\$466.50	\$626.85	\$787.21	\$947.57	\$40.09
Trash, 2 cubic yard Dumpster	\$194.38	\$408.20	\$622.02	\$835.83	\$1,049.65	\$1,263.47	\$53.45
Trash, 3 cubic yard Dumpster	\$291.56	\$612.28	\$932.99	\$1,253.71	\$1,574.42	\$1,895.14	\$80.18
Trash, 4 cubic yard Dumpster	\$388.75	\$816.38	\$1,244.00	\$1,671.63	\$2,099.25	\$2,526.88	\$106.91
Trash Compacted, 1.5 cubic yard Dumpster	\$437.35	\$918.44	\$1,399.52	\$1,880.61	\$2,361.69	\$2,842.78	\$120.27
Trash Compacted, 2 cubic yard Dumpster	\$583.13	\$1,224.57	\$1,866.02	\$2,507.46	\$3,148.90	\$3,790.35	\$160.36
Trash Compacted, 3 cubic yard Dumpster	\$874.69	\$1,836.85	\$2,799.01	\$3,761.17	\$4,723.33	\$5,685.49	\$240.54
Recycling, 32 gal Can	\$7.68	\$16.13	\$24.58	\$33.02	\$41.47	\$49.92	\$2.11
Recycling, 35 gal Cart	\$7.68	\$16.13	\$24.58	\$33.02	\$41.47	\$49.92	\$2.11
Recycling, 35 gal Cart In-Place Charge	\$2.30	\$4.84	\$7.37	\$9.91	\$12.44	\$14.98	
Recycling, 65 gal Cart	\$15.36	\$32.26	\$49.15	\$66.05	\$82.94	\$99.84	\$4.22
Recycling, 65 gal Cart In-Place Charge	\$4.61	\$9.68	\$14.75	\$19.82	\$24.88	\$29.95	
Recycling, 95 gal Cart	\$23.03	\$48.36	\$73.70	\$99.03	\$124.36	\$149.70	\$6.33
Recycling, 95 gal Cart In-Place Charge	\$6.91	\$14.51	\$22.11	\$29.71	\$37.31	\$44.91	
Recycling, 1.5 cubic yard Dumpster	\$72.89	\$153.07	\$233.25	\$313.43	\$393.61	\$473.79	\$20.04
Recycling, 2 cubic yard Dumpster	\$97.19	\$204.10	\$311.01	\$417.92	\$524.83	\$631.74	\$26.73
Recycling, 3 cubic yard Dumpster	\$145.78	\$306.14	\$466.50	\$626.85	\$787.21	\$947.57	\$40.09
Recycling, 4 cubic yard Dumpster	\$194.38	\$408.20	\$622.02	\$835.83	\$1,049.65	\$1,263.47	\$53.45
Greenwaste, 32 gal Can	\$7.68	\$16.13	\$24.58	\$33.02	\$41.47	\$49.92	\$2.11
Greenwaste, 35 gal Cart	\$7.68	\$16.13	\$24.58	\$33.02	\$41.47	\$49.92	\$2.11
Greenwaste, 35 gal Cart In-Place Charge	\$2.30	\$4.84	\$7.37	\$9.91	\$12.44	\$14.98	
Greenwaste, 65 gal Cart	\$15.36	\$32.26	\$49.15	\$66.05	\$82.94	\$99.84	\$4.22
Greenwaste, 65 gal Cart In-Place Charge	\$4.61	\$9.68	\$14.75	\$19.82	\$24.88	\$29.95	
Greenwaste, 95 gal Cart	\$23.03	\$48.36	\$73.70	\$99.03	\$124.36	\$149.70	\$6.33
Greenwaste, 95 gal Cart In-Place Charge	\$6.91	\$14.51	\$22.11	\$29.71	\$37.31	\$44.91	
Greenwaste, 1.5 cubic yard Dumpster	\$72.89	\$153.07	\$233.25	\$313.43	\$393.61	\$473.79	\$20.04
Greenwaste, 2 cubic yard Dumpster	\$97.19	\$204.10	\$311.01	\$417.92	\$524.83	\$631.74	\$26.73
Greenwaste, 3 cubic yard Dumpster	\$145.78	\$306.14	\$466.50	\$626.85	\$787.21	\$947.57	\$40.09
Greenwaste, 4 cubic yard Dumpster	\$194.38	\$408.20	\$622.02	\$835.83	\$1,049.65	\$1,263.47	\$53.45
Foodscraps, 1.5 cubic yard Dumpster	\$72.89	\$153.07	\$233.25	\$313.43	\$393.61	\$473.79	\$20.04
Foodscraps, 2 cubic yard Dumpster	\$97.19	\$204.10	\$311.01	\$417.92	\$524.83	\$631.74	\$26.73
Foodscraps, 3 cubic yard Dumpster	\$145.78	\$306.14	\$466.50	\$626.85	\$787.21	\$947.57	\$40.09
Foodscraps, 4 cubic yard Dumpster	\$194.38	\$408.20	\$622.02	\$835.83	\$1,049.65	\$1,263.47	\$53.45

Notes

- Large Residential Service rates apply to accounts serving 5 or more dwelling units.
- Carts not brought to the curb on collection day are subject to "In-Place" additional charges.
- Extra pickups for carts/cans not on regular service day are charged as "Go Back" (See Special Services).
- Extra pickups for dumpsters are on any day. Price is per pickup.
- Foodscraps service requires a minimum of 2 collections per week.



CITY OF SANTA BARBARA

MONTHLY FRANCHISE TRASH & RECYCLING COLLECTION RATES

July 1, 2020 to June 30, 2021

Business and School Service

Container Type	Number of Collections per Week							Extra Pickup (per cont.)
	1	2	3	4	5	6	7	
Trash, 32 gal Can	\$18.36	\$38.56	\$58.75	\$78.95	\$99.14	\$119.34	\$139.54	\$5.05
Trash, 35 gal Cart	\$18.36	\$38.56	\$58.75	\$78.95	\$99.14	\$119.34	\$139.54	\$5.05
Trash, 65 gal Cart	\$36.72	\$77.11	\$117.50	\$157.90	\$198.29	\$238.68	\$279.07	\$10.10
Trash, 95 gal Cart	\$55.08	\$115.67	\$176.26	\$236.84	\$297.43	\$358.02	\$418.61	\$15.15
Trash, 1.5 cubic yard Dumpster	\$174.32	\$366.07	\$557.82	\$749.58	\$941.33	\$1,133.08	\$1,324.83	\$47.94
Trash, 2 cubic yard Dumpster	\$232.42	\$488.08	\$743.74	\$999.41	\$1,255.07	\$1,510.73	\$1,766.39	\$63.92
Trash, 3 cubic yard Dumpster	\$348.63	\$732.12	\$1,115.62	\$1,499.11	\$1,882.60	\$2,266.10	\$2,649.59	\$95.87
Trash, 4 cubic yard Dumpster	\$464.84	\$976.16	\$1,487.49	\$1,998.81	\$2,510.14	\$3,021.46	\$3,532.78	\$127.83
Trash Compacted, 1.5 cubic yard Dumpster	\$522.95	\$1,098.20	\$1,673.44	\$2,248.69	\$2,823.93	\$3,399.18	\$3,974.42	\$143.81
Trash Compacted, 2 cubic yard Dumpster	\$697.26	\$1,464.25	\$2,231.23	\$2,998.22	\$3,765.20	\$4,532.19	\$5,299.18	\$191.75
Trash Compacted, 3 cubic yard Dumpster	\$1,045.89	\$2,196.37	\$3,346.85	\$4,497.33	\$5,647.81	\$6,798.29	\$7,948.76	\$287.62
Recycling, 32 gal Can	\$9.18	\$19.28	\$29.38	\$39.47	\$49.57	\$59.67	\$69.77	\$2.52
Recycling, 35 gal Cart	\$9.18	\$19.28	\$29.38	\$39.47	\$49.57	\$59.67	\$69.77	\$2.52
Recycling, 65 gal Cart	\$18.36	\$38.56	\$58.75	\$78.95	\$99.14	\$119.34	\$139.54	\$5.05
Recycling, 95 gal Cart	\$27.54	\$57.83	\$88.13	\$118.42	\$148.72	\$179.01	\$209.30	\$7.57
Recycling, 1.5 cubic yard Dumpster	\$87.16	\$183.04	\$278.91	\$374.79	\$470.66	\$566.54	\$662.42	\$23.97
Recycling, 2 cubic yard Dumpster	\$116.21	\$244.04	\$371.87	\$499.70	\$627.53	\$755.37	\$883.20	\$31.96
Recycling, 3 cubic yard Dumpster	\$174.32	\$366.07	\$557.82	\$749.58	\$941.33	\$1,133.08	\$1,324.83	\$47.94
Recycling, 4 cubic yard Dumpster	\$232.42	\$488.08	\$743.74	\$999.41	\$1,255.07	\$1,510.73	\$1,766.39	\$63.92
Greenwaste, 32 gal Can	\$9.18	\$19.28	\$29.38	\$39.47	\$49.57	\$59.67	\$69.77	\$2.52
Greenwaste, 35 gal Cart	\$9.18	\$19.28	\$29.38	\$39.47	\$49.57	\$59.67	\$69.77	\$2.52
Greenwaste, 65 gal Cart	\$18.36	\$38.56	\$58.75	\$78.95	\$99.14	\$119.34	\$139.54	\$5.05
Greenwaste, 95 gal Cart	\$27.54	\$57.83	\$88.13	\$118.42	\$148.72	\$179.01	\$209.30	\$7.57
Greenwaste, 1.5 cubic yard Dumpster	\$87.16	\$183.04	\$278.91	\$374.79	\$470.66	\$566.54	\$662.42	\$23.97
Greenwaste, 2 cubic yard Dumpster	\$116.21	\$244.04	\$371.87	\$499.70	\$627.53	\$755.37	\$883.20	\$31.96
Greenwaste, 3 cubic yard Dumpster	\$174.32	\$366.07	\$557.82	\$749.58	\$941.33	\$1,133.08	\$1,324.83	\$47.94
Greenwaste, 4 cubic yard Dumpster	\$232.42	\$488.08	\$743.74	\$999.41	\$1,255.07	\$1,510.73	\$1,766.39	\$63.92
Foodscraps, 35 gal Cart	\$9.18	\$19.28	\$29.38	\$39.47	\$49.57	\$59.67	\$69.77	\$2.52
Foodscraps, 65 gal Cart	\$18.36	\$38.56	\$58.75	\$78.95	\$99.14	\$119.34	\$139.54	\$5.05
Foodscraps, 1.5 cubic yard Dumpster	\$87.16	\$183.04	\$278.91	\$374.79	\$470.66	\$566.54	\$662.42	\$23.97
Foodscraps, 2 cubic yard Dumpster	\$116.21	\$244.04	\$371.87	\$499.70	\$627.53	\$755.37	\$883.20	\$31.96
Foodscraps, 3 cubic yard Dumpster	\$174.32	\$366.07	\$557.82	\$749.58	\$941.33	\$1,133.08	\$1,324.83	\$47.94
Foodscraps, 4 cubic yard Dumpster	\$232.42	\$488.08	\$743.74	\$999.41	\$1,255.07	\$1,510.73	\$1,766.39	\$63.92

Notes

- Dumpster Rental included in price. No credit for customer-owned dumpsters.
- Extra pickups for carts/cans not on regular service day are charged as "Go Back" (See Special Services).
- Extra pickups for dumpsters are on any day. Price is per pickup.
- All service is in-place.
- Foodscraps service requires a minimum of 2 collections per week.



CITY OF SANTA BARBARA

MONTHLY FRANCHISE TRASH & RECYCLING COLLECTION RATES

July 1, 2020 to June 30, 2021

Regularly Scheduled Rolloff and Compactor Service (10-40 yd containers)

Service	Rate
Hauling Rolloff to Local Processor, Each Trip	\$244.91
Hauling Rolloff to Tajiguas, Each Trip	\$346.98
Hauling Compactor to Tajiguas, Each Trip	\$406.77
Hauling Compactor to Local Processor, Each Trip	\$306.12
Non-Service Fee for Rolloff/Compactor	\$83.95
Tipping Fee = actual fee multiplied by	1.1047
Rolloff Rental, Monthly	\$168.95
Compactor Rental, Monthly	\$750.90
Cart Dumper Rental, Monthly	\$159.34

Notes

- Service can be regular or on call.
- Haulers bill customers directly.

Special Services

Service	Charge per Incident
Exchange Cart-more than once per 3 months	\$11.26
Restart Service	\$21.76
Steam Clean Dumpster	\$66.66
Steam Clean Cart	\$11.26
Exchange Dumpster	\$66.66
Provide Padlock (pick up in office)	\$21.76
Provide Padlock (service in field)	\$58.82
Install Padlock on cart	\$43.59
Install Barlock on dumpster	\$128.53
Replace Key	\$8.70
Steam Clean Compactor	\$142.21
Steam Clean Rolloff	\$124.43
Go Back Charge/Special Pickup (up to 4 cans)	\$17.07
Overloaded Trash Dumpster	\$25.43
Overloaded Recycling Dumpster	\$12.05
Steam Clean Foodscraps Cart, Quarterly	\$1.88
Steam Clean Foodscraps Cart, Monthly	\$9.37
Steam Clean Foodscraps Dumpster, Quarterly	\$11.10
Steam Clean Foodscraps Dumpster, Monthly	\$55.55
Dumpster Push Out, each 25' more than first 25'	\$9.67
Building Permit Review Fee	\$397.08

WATER RATES AND FEES

Title 14.08 of the Santa Barbara Municipal Code authorizes the City Council to set fees for water meters and water service;

Section 14.12.010 of the Santa Barbara Municipal Code authorizes the City Council to set the rate for City water for private fire services when the use of a meter is not required; and

The City does currently and wishes to continue to have in effect a water rate structure that reflects an adequate supply of water and promotes the efficient use of such water by its customers.

1 Definitions

Wherever used in this resolution the following quoted words shall have the meanings set forth below:

- 1.1 **"Account holder"** means the person or entity responsible for payment for water service at a particular property, as shown in the City's water billing records.
- 1.2 **"Master Meter"** or **"Auxiliary Master Meter"** is defined in Santa Barbara Municipal Code 14.04.020
- 1.3 **"Base allotment"** means the average monthly consumption on record with the City for the most recent complete off-peak period calculated assuming the maximum days in a monthly billing cycle, or such other level of consumption determined by the Director to represent the average monthly off-peak water usage by a particular customer. An off-peak period for any given customer shall be a period comprised of the service periods charged on bills dated January through June.
- 1.4 **"Director"** means the Director of the Department of Public Works, or his or her designated representative.
- 1.5 **"Dominant use"** means for any meter serving multiple uses, such as an existing meter serving both a residence and a commercial establishment, the use consuming the most water on average. In cases where a meter serves more than one type of use, the meter will be classified based on the dominant use for billing purposes.
- 1.6 **"HCF"** means one Hundred Cubic Feet.
- 1.7 **"Service"** or **"water service"** means water provided by or through the water distribution facilities of the City.

2 Water Service Rates and Classifications

The following provisions shall govern all fees related to water service for metered connections to the City water system:

2.1 MONTHLY SERVICE CHARGES

A monthly service charge shall be collected for all connections, including City submeters, without regard to actual water use. Unless a master meter serves water directly to a dwelling unit without water passing through a City submeter, a monthly service charge shall not be collected for a City master meter. The monthly service charges shall be as follows:

Size of Water Service Connection	Rate (\$/meter/month) Effective August 15, 2017	Rate (\$/meter/month) Effective July 1, 2018	Rate (\$/meter/month) Effective July 1, 2019
5/8"	\$25.89	\$27.36	\$28.92
3/4"	\$37.65	\$39.81	\$42.10
1"	\$61.15	\$64.70	\$68.45
1 1/2"	\$119.91	\$126.92	\$134.34
2"	\$190.43	\$201.59	\$213.40
3"	\$413.74	\$438.05	\$463.80
4"	\$742.81	\$786.51	\$832.79
6"	\$1,530.25	\$1,620.34	\$1,715.72
8"	\$2,823.06	\$2,989.30	\$3,165.32
10"	\$4,459.38	\$4,712.41	\$4,979.80

2.2 MASTER METER (AUXILARY MASTER METER) OPERATIONS AND MAINTENANCE FEE

Unless a master meter directly serves water to a dwelling unit without water passing through a City submeter, a monthly operations and maintenance fee shall be collected for master water meters, without regard to actual water use, if any, as follows:

Size of Master Meter	Rate (\$/meter/month) Effective August 15, 2017	Rate (\$/meter/month) Effective July 1, 2018	Rate (\$/meter/month) Effective July 1, 2019
2"	\$62.00	\$62.00	\$62.00
3"	\$67.00	\$67.00	\$67.00
4"	\$70.00	\$70.00	\$70.00
6"	\$76.00	\$76.00	\$76.00
8"	\$82.00	\$82.00	\$82.00
10"	\$88.00	\$88.00	\$88.00

2.3 USER CLASSIFICATIONS

For the purposes of assessing metered water charges provided for below, user classifications shall be determined and corrected by Staff, using the categories below. Any meter serving multiple uses shall be classified based on the dominant use.

2.3.1 Residential Single Family

Applicable to all meters serving one detached dwelling unit.

2.3.2 Multifamily 1-4 Units

Applicable to all meters serving two or more detached dwelling units, all meters serving 1, 2, 3, or 4 attached dwelling units, and all meters serving accessory dwelling units.

2.3.3 Multifamily Over 4 Units

Applicable to all meters serving five or more dwelling units, any of which are attached.

2.3.4 Commercial

Applicable, without regard to meter size, to all accounts serving mercantile buildings, motels, and other short term lodging establishments, office buildings, institutional buildings, schools, churches, and other commercial establishments. Also applicable to accounts solely serving common areas on multifamily or mixed use properties including but not limited to communal laundry rooms.

2.3.5 Industrial

Applicable to all meters serving laundries (other than self-service laundries), manufacturing facilities, and other industrial facilities.

2.3.6 Irrigation-Potable

Applicable to meters limited to outdoor water use and subclassified as provided in subsections 2.3.6.1 through 2.3.6.4 below. All meters under this classification shall be subject to interruption upon declaration of a Stage Three Drought Condition. There shall be no connection between a meter served under this classification and any dwelling or commercial or industrial structure.

The first tier of all irrigation accounts shall be calculated using the following formula: Monthly Water Budget = $(ET_o)(.62/748)((PF \times HA)/IE)$

Where

ET_o = Reference evapotranspiration (weather factor)

$0.62/748$ = Conversion factor (inches to HCF)

PF = Plant factor

HA = Square footage of irrigated area(s)

IE = Irrigation efficiency (80%)

The Monthly Water Budget shall be determined using real-time monthly ET_o data from a local weather station, plant factors that relate plant type water use needs to the ET_o , and irrigated area by plant type. Irrigation system efficiency is set at a constant value of 80% for all account types.

Monthly Water Budgets shall be based on irrigated area only. Accounts shall be subject to mandatory ground-truthing measurement at Staff discretion to verify measurement accuracy of irrigated areas and plant types. If ground-truthing measurements are not completed within two months after initial contact due to lack of customer response, service may be subject to suspension until irrigated landscaped areas are verified in the field.

2.3.6.1 Irrigation-Agriculture

Applicable only to Potable Irrigation meters that serve bona fide commercial agricultural enterprises, including nurseries. A bona fide commercial agricultural enterprise is one that grows and sells one or

more type of agricultural or horticultural products, for the purpose of producing income from the sale of these products. The amount of water made available in the first tier of metered water usage under this sub-classification shall be based on the square footage of the commercial crop area that is planted and irrigated as part of the enterprise. As a condition of the right to receive Irrigation-Agriculture service, the Director may require an Account holder to submit to the Director any documentary or other evidence necessary to establish to a reasonable degree of certainty that the property served by the meter is being used to conduct a bona fide commercial agricultural enterprise as defined above. Such evidence may include tax returns, bills of sale, or similar documents.

PFc = 75%

HAc = total crop irrigated area (square feet)

If the crop is a tree species the crop irrigated area is the number of irrigated trees multiplied by the average tree area. The average tree area is the area of a circle with a diameter equal to the average diameter of the drip line of the relevant species. An alternate method to calculate the irrigated area may be used as approved by the Director.

2.3.6.2 Irrigation-Recreation

Applicable only to Potable Irrigation meters that serve areas used primarily for passive or active recreational purposes, including parks, playgrounds, golf courses, school yards, and publicly owned open spaces and landscaped areas. The amount of water made available in the first tier of metered water usage under this sub-classification shall be based on the square footage of the irrigated area served by the meter.

HAt = total irrigated turf area (square feet)

Turf PFt = 80%

HAs = total irrigated shrub area (square feet)

Shrub PFs = 30%

2.3.6.3 Irrigation-Urban (Residential / Commercial):

Applicable to Potable Irrigation meters serving properties that are primarily residential in use or are zoned for residential use or commercial, industrial, or institutional in use. The amount of water made available in the first tier of metered water usage under this subclassification shall be based on the square footage of the irrigated area served by the meter.

HAt = total irrigated turf area (square feet)

For Residential Irrigation, HAt cannot exceed 20% of total irrigated area. If measurements are greater than 20%, the remainder square footage will be assigned to the HAs.

PFt = turf plant factor = 80%.

HAs = total irrigated shrub area (square feet)

For Commercial Irrigation, 100% of total irrigated area is considered HAs, unless a permitted exception of Landscape Design Standards has been approved.

PFs = shrub plant factor = 30%.

Plant Factor percentage allotments reflect the requirements of the City's Landscape Design Standards for Water Conservation per SBMC 22.80.

2.3.6.4 *Bird Refuge*

Upon finding that there are adequate water resources available to allow such use, the Director may also authorize the sale of up to a total of 21,780 HCF (50 acre feet) per year at the first block recreation rate for use in refilling the Andre Clark Bird Refuge.

2.3.7 Recycled Water

Applicable to all meters providing recycled water

2.3.8 State Institutional

Applicable to customers that are State agencies located in the unincorporated area of the County of Santa Barbara

2.4 METERED WATER CHARGES

In addition to all other charges imposed by Chapter 14.08 of the Santa Barbara Municipal Code, including but not limited to the monthly service charges set forth in subsection 2.1 above, water use shall be charged according to the following block rates for those user classifications defined in subsection 2.3 above. Usage shall be measured in units of 100 cubic feet (HCF).

The allocation of the City's six water sources to customer classes and tiers is based on priority level. Each tier is charged the weighted average cost of water based on the allocated sources. The highest priority customer tiers receive the least expensive sources of water, limited to that tier's percentage of each priorities' total demand times the water source (or remaining water source remaining from a higher priority).

1. Tier 1 Agriculture. The highest priority use is allocated to tier 1 agriculture (Ag) for efficient agricultural purposes.
2. Tier 1 Residential Single Family (SFR)/Tier 1 Residential Multi-family (MFR)/Tier 1 Recreation (Rec) for essential health and safety purposes and efficient irrigation of parks and public spaces.
3. Tier 1 Commercial/Industrial for efficient use of commercial and industrial purposes.
4. Tier 2 Residential SFR/MFR and Tier 1 irrigation for efficient irrigation needs for residential/commercial with dedicated irrigation meters.
5. Tier 2 Ag/Tier 2 Rec/Tier 3 Residential/Tier 2 Irrigation for residential and commercial dedicated irrigation meters/ Tier 2 Commercial or Industrial for inefficient use for agricultural, recreation, residential, commercial or industrial purposes

2.4.1 Single Family Residential

Monthly Usage Quantities	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
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First 4 hcf (per dwelling unit)	\$4.44	\$4.44	\$4.44
Next 12 hcf (per dwelling unit)	\$12.96	\$12.96	\$12.96
Over 16 hcf (per dwelling unit)	\$23.98	\$23.98	\$23.98

2.4.2 Multi-Family Residential 1 - 4 Dwelling Units

Usage Quantities (Monthly, except as specified)	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
First 4 hcf (per dwelling unit)	\$4.44	\$4.44	\$4.44
Next 4 hcf (per dwelling unit)	\$12.96	\$12.96	\$12.96
Over 8 hcf (per dwelling unit)	\$23.98	\$23.98	\$23.98

2.4.3 Multi-Family Residential Over 4 Dwelling Units

Usage Quantities (Monthly, except as specified)	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
First 4 hcf (per dwelling unit)	\$4.44	\$4.44	\$4.44
Next 4 hcf (per dwelling unit)	\$12.96	\$12.96	\$12.96
Over 8 hcf (per dwelling unit)	\$23.98	\$23.98	\$23.98

2.4.4 Commercial

Monthly Usage Quantities	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
Up to 100% of base allotment	\$6.52	\$6.76	\$7.01
All other use	\$23.91	\$23.91	\$23.91

2.4.5 Industrial

Monthly Usage Quantities	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
Up to 100% of base allotment	\$6.52	\$6.76	\$7.01
All other use	\$23.91	\$23.91	\$23.91

2.4.6 Irrigation Agriculture

Monthly Usage Quantities	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
All Use within Monthly Budget	\$3.01	\$3.01	\$3.01
All other use	\$23.98	\$23.98	\$23.98

2.4.7 Irrigation Recreation

Monthly Usage Quantities	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
All Use within Monthly Budget	\$4.11	\$4.48	\$4.88
All other use	\$23.98	\$23.98	\$23.98

2.4.8 Irrigation Urban (Residential/Commercial)

Monthly Usage Quantities	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
All Use within Monthly Budget	\$12.96	\$12.96	\$12.96
All other use	\$23.98	\$23.98	\$23.98

2.4.9 Recycled Water

Monthly Usage Quantities	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
All HCF	\$3.42	\$3.88	\$4.40

2.4.10 State Institutional

Monthly Usage Quantities	Rate (\$/HCF) Effective August 15, 2017	Rate (\$/HCF) Effective July 1, 2018	Rate (\$/HCF) Effective July 1, 2019
Up to 100% of base allotment	\$6.52	\$6.76	\$7.01
All other use	\$23.91	\$23.91	\$23.91

3 Water Service Policies and Miscellaneous Fees

3.1 FAILURE TO CONNECT TO RECYCLED WATER SYSTEM

Where the Director has determined that use of recycled water is feasible at and on a particular property and has notified the account holder for the meter serving such property of this fact as described in Section 14.23.030 of the Santa Barbara Municipal Code, and thereafter the user has failed to substitute recycled water use for potable water use, the charge for provision of potable water use shall be double the otherwise applicable charge for metered water.

3.2 GRANTING OF ADJUSTMENTS TO EXTRAORDINARY WATER CHARGES

Upon an account holder's application that is 1) received within 45 days of a relevant billing date, 2) submitted on a form provided by the Finance Director, and 3) supported by detailed written documentation, the Finance Director, or a designee of the Finance Director, shall have the authority to make adjustments to extraordinary water charges in the event of hidden leaks, undetected line breaks, unexplained usage of at least five times the average use, or circumstances that are demonstrated to be beyond the reasonable control of the account holder. Such adjustments shall be made in accordance with written guidelines reviewed by the Water Commission and approved by the Finance Director and Public Works Director. However, such adjustments shall in no case result in a cost per HCF that is less than the lowest unit rate for residential customers located within the City limits. The decision of the Finance Director, or said designee, regarding any such adjustment shall be final and not subject to further appeal. Adjustments shall not be allowed for ordinary water use, such as filling of swimming pools, establishment of landscaping, or similar voluntary or customary uses of water. The Finance Director shall not approve an adjustment within five years of the date of a prior adjustment for the same account unless the Director rescinds the prior adjustment at the request of the account holder.

3.3 WATER CONSUMPTION ESTIMATES

If an accurate meter reading is not obtained for any reason, including but not limited to, inability to access the meter and/or meter failure, the water consumption for the time period where the water meter read is not available may be estimated. If access is the issue, then estimation may only occur after two separate attempts within one reading cycle to gain access. If meter failure is the issue, then the water consumption will not be estimated for more than 90 days, unless plumbing on the customer side must be addressed prior to meter replacement or with mutual consent of the City and the customer.

City staff will utilize estimating functionality within the billing system to estimate use based on the six billing periods that most closely correspond to the time frame from the prior calendar year. The calculated daily average is multiplied by the number of days in the reading period where the meter read is not available to determine an estimated consumption for the reading period. Should there not be sufficient usage history on the customer's account, the last actual meter read will be used.

Once the water meter is repaired or replaced, if the customer's water consumption is found to be significantly lower than the estimated consumption calculation after three full months of meter reads on the new meter, the customer may request an evaluation of the estimated consumption calculation and consideration of a billing adjustment.

3.4 MISCELLANEOUS SERVICES

3.4.1 Service and Administration Fees

The following miscellaneous fees related to water service shall be charged and collected upon demand:

Fee Key	Fee	Fee Amount
3.4.1.1	Service Initiation Fee	\$47.00
3.4.1.2	Service Restoration Fee	\$64.00
3.4.1.3	Administrative Account Transfer Fee	\$21.00
3.4.1.4	Declined Payment Fee	See Finance Administrative Fees
3.4.1.5	Delinquent Payment Fee (per account, per month, for any billing period in which a delinquent unpaid balance exists)	\$8.00

If a payment is returned for insufficient funds for a second time in any 12 month period, payments will only be accepted via cash, cashier's check, money order or credit card.

3.4.2 Fire Hydrant Upgrade Fees

Upgrade of existing fire hydrant to City standard where only the fire hydrant head needs replacement:

Fee Key	Fee	Fee Amount
3.4.2.1	Upgrade to Standard Residential Hydrant	\$3,108
3.4.2.2	Upgrade to Standard Commercial Hydrant	\$3,158

3.4.3 Flow Test Fees

Fee Key	Fee	Fee Amount
3.4.3.1	Hydrant Flow Test	\$497
3.4.3.2	Meter Flow Test	\$85

3.4.4 Meter Services Fees

Fee Key	Fee	Fee Amount
3.4.4.1	Data Logger Fee*	\$37
3.4.4.2	After Hours Turn On Fee	\$72

* Data Logger Fee applies to the third request and each request thereafter, within the same fiscal year, for deployment of a data logger to the same water meter as requested by a customer. The fee is not applicable to deployments initiated by City staff.

3.5 TAMPERING FEES

In addition to the fees below, reconnection fees shall be applied. Unauthorized water use via tampering may also be subject to Administrative Penalties per S.B.M.C. Section 1.28.

Fee Key	Fee	Fee Amount
3.5.1	Damaged/Missing Locks	\$61
3.5.2	Damaged/Missing Locking Brackets	\$138

3.6 DAMAGE TO CITY WATER SYSTEM INFRASTRUCTURE

City shall be reimbursed for the time and material cost to repair damage inflicted on City water system infrastructure and for any water lost as a result of the damage. Any water lost as a result of damage to water system infrastructure shall be billed at the current second block Commercial rate.

3.7 LABORATORY ANALYSIS

City shall be reimbursed at cost for laboratory analyses performed on behalf of private parties.

3.8 CHANGE OF ACCOUNT HOLDER UPON TERMINATION OF TENANCY

Upon termination of utility service by an account holder who is a tenant, the property owner or agent thereof, shall automatically become the account holder, provided that the City has on file a written request from such property owner or agent authorizing such change. In the event that the account holder is transferred to a new account holder willing to take responsibility for all charges incurred after the most current bill, the Administrative Transfer Fee shall apply in lieu of the Service Initiation Fee.

4 Non-Metered Private Fire Services

Payable monthly, the rates for City water for private fire services when the use of a meter is not required pursuant to Section 14.12.010 of the Santa Barbara Municipal Code shall be as follows:

Size of Service	Monthly Rate Effective August 15, 2017	Monthly Rate Effective July 1, 2018	Monthly Rate Effective July 1, 2019
1"	\$2.88	\$3.01	\$3.14
1 ½"	\$3.83	\$4.03	\$4.24
2"	\$5.47	\$5.79	\$6.14
4"	\$21.45	\$23.02	\$24.70

6"	\$57.76	\$62.15	\$66.89
8"	\$120.38	\$129.65	\$139.63
10"	\$214.58	\$231.18	\$249.06
12"	\$345.13	\$371.89	\$400.73

Upon a determination that unauthorized use of water through a fire service or other private main connection has occurred, the Director may assess a fee for each HCF of such use at a rate equal to twice the rate for the first block allotment for Commercial customers.

5 Water Service Connections

All determinations of the size and location of water service connections, water main connections, and meters shall be subject to the approval of the Director. All water service connections must be installed per City standard details. If not, the customer shall be charged at a time and materials basis for the service to be brought up to City standards.

The Director may waive the fee for a service connection or main connection to the recycled water system upon a finding that such connection will promote the efficient and beneficial use of recycled water and will displace existing usage of the City's potable water supply. Fees related to water service connection to the City water system are as follows and are in addition to capacity charges established by the City Council in separate resolutions:

5.1 RETAIL WATER SERVICE CONNECTIONS

Type of Service Connection	Fee
Add (1) additional 5/8" or 3/4" meter to an existing 1" service, where feasible:	\$1,379
1" service with a 5/8" meter:	\$3,105
1" service with a 3/4" meter:	\$3,141
1" service with a 1" meter:	\$3,166
2" service with a 1 1/2" meter:	\$5,389
2" service with a 2" meter:	\$5,485
1" service & manifold with two 5/8" meters installed at the time of manifold installation:	\$3,261
Add (1) additional 5/8", 3/4", 1" or 1 1/2" meter to an existing 2" service, where feasible:	\$1,379 per meter
2" service & manifold with multiple meters installed at the time of manifold installation:	\$5,096 plus:
5/8" meters (# of meters per manifold outlined in table below):	\$326 per meter

3/4" meters (# of meters per manifold outlined below):	\$362 per meter
1" meters (# of meters per manifold outlined below):	\$646 per meter
1 ½" meters (# of meters per manifold outlined below):	\$801 per meter
Over 2" service:	Sum of Connection Fee and Meter Set Fee
Abandon service	\$429 per service

Any new service installations that are greater than 4 feet deep and/or require a service trench longer than 20 feet shall be charged an additional time and materials fee.

A water service relocation of up to 5 feet or the addition of a meter to a service connection that has an existing meter, except as provided above, shall be charged at the cost of labor and materials plus overhead, provided that installation of a new service connection is not required. Water service relocations of greater than 5 feet shall require installation of a new service connection at fees as specified herein.

5.1.1 1 ½", 1", ¾", and 5/8" Meter Combinations Allowed on 2" Manifolds

# of 1 1/2" Meters	# of 1" Meters	# of 3/4" Meters	# of 5/8" Meters
0	0	5	0
		4	2
		3	3
		2	5
		1	6
		0	8
1	0	2	0
		1	1
		0	3
1	1	0	0
0	1	1	4
		1	3
		2	2
		3	1
		3	0
0	2	0	3
		1	1
		2	0

0	3	0	0
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5.2 FIRELINE AND PRIVATE WATER MAIN CONNECTIONS

Payable at the time of request, fees for water service main connections to the City water system, including private fire lines and other private mains, shall be as follows and shall be in addition to any applicable fees for trench inspections and encroachment permits:

CONNECTION SIZE	CONNECTION FEE
4" MAIN (OR SMALLER)	
2"	\$1,401
4"	\$2,337
6" MAIN	
2"	\$1,401
4"	\$2,486
6"	\$2,743
8" MAIN	
2"	\$1,401
4"	\$1,999
6"	\$2,935
8"	\$3,611
10" MAIN	
2"	\$1,401
4"	\$2,002
6"	3,043
8"	\$3,342
10"	\$3,988
12" MAIN	
2"	\$1,401
4"	\$2,047
6"	\$2,186
8"	\$3,510

10"	\$4,207
12"	\$4,322

Fees for other combinations shall be charged at the cost of labor and materials, plus overhead. The fees for water service main connections shall include only the materials (tee, valve, and valve box) and labor for tapping into the City water system. Contractor is responsible for excavation of the existing water main, traffic control, pipe extension, backfilling, paving, backflow device with in-line detector meter and any other costs. In the event the existing water main or water service main connection is damaged during attachment, an additional fee of \$225 per lineal foot of water line needing repair or replacement shall be charged to the person(s) who caused such damage.

5.3 REVIEW AND INSPECTION FEES

5.3.1 Water Distribution

Fee Key	Fee	Fee Amount
5.3.1.1	Plan Review Fee	\$129/Hour
5.3.1.2	Pre Work Order Inspection Fee	\$126/Visit
5.3.1.3	Inspection Fee	\$126/Visit

5.3.2 Backflow Assemblies

Backflow assemblies are required for all private fireline connections and fire sprinklers, all private water main connections, all dedicated irrigation meters, and as dictated by the City building codes. Backflow devices shall be tested immediately after they are installed and then annually by a certified backflow tester. Payable at time of request, fees for plan review shall be as follows:

Fee Key	Description	Fee Amount
5.3.2.1	Backflow Plan Review – Firelines & Private Mains	\$128
5.3.2.2	Backflow Plan Review – Retail Meters	\$64
5.3.2.3	Backflow Inspection – Firelines & Private Mains	\$557
5.3.2.4	Backflow Inspection – Retail Meters	\$258
5.3.2.5	Enforcement Fee – 3 rd Notice to Test	\$109
5.3.2.6	Enforcement Fee – Shutoff/Turn-on	\$222
5.3.2.7	Supplemental Backflow Inspection Fee	\$195/Visit

6 Setting and Pulling of Water Meters, Temporary Fire Hydrant Meters, and Temporary Recycled Water Meters

Fees related to setting and pulling of water meters, temporary fire hydrant meters and temporary recycled water meters shall be as follows:

6.1 METER SETTING AND PULLING

Fee Key	Description	Fee Amount
6.1.1	5/8" meter	\$163
6.1.2	3/4" meter	\$198
6.1.3	1" meter	\$482
6.1.4	1 1/2" meter	\$637
6.1.5	2" meter	\$733
6.1.6	3" meter and above	Time and Materials

6.2 METER REDUCTIONS

Fee Key	Description	Fee Amount
6.2.1	Reduction from 1" or 3/4" to 3/4" or 5/8"	\$207
6.2.2	Reduction from 1½" or 2" to 1½", 1", or 5/8" or 3/4"	\$416
6.2.3	Other reductions	Time and Materials

6.3 INCREASE IN METER SIZE

An enlargement of water service pipes and meters shall be charged before work order issuance at the regular charges set by Resolution pursuant to Section 14.08.050 of the Santa Barbara Municipal Code.

6.4 REPLACEMENT OF AN EXISTING METER WITH A METER OF LARGER SIZE

Replacement of an existing meter with a meter of larger size, where a larger service to the meter is not required:

Fee Key	Size of New Meter	Amount
6.4.1	3/4" or 1" meter	\$833
6.4.2	1½" meter	\$1,199
6.4.3	2" meter	\$1,605
A1	Other increases	Cost plus overhead

6.5 MOBILE METERS

The following fees and deposits shall be assessed and collected for mobile meters, including temporary fire hydrant meters, and meters installed on water trucks or trailers:

Fee Key	Description	Amount
	Deposit (collected prior to meter installation)	\$2,026
6.5.1	Any other equipment	\$78
6.5.2	Fee to install, remove, and complete backflow testing, or relocate a mobile meter	\$129

6.5.3	Fee to install and remove, or relocate a mobile recycled water meter	\$111
	Fixed Monthly Service Charge	Per Section 2.A.1.
	Metered water	For potable water, charged at the prevailing first block rate for commercial customers. For recycled water, charged at the prevailing unit rate for recycled water customers.

Water sold via mobile water meters cannot be re-sold to any private entity or used outside of the City water service area.

A charge will be deducted from the meter deposit for any damaged or missing equipment, and for assumed water use if the meter is returned in an inoperable or damaged condition. In such cases all relevant documentation, including but not limited to, log sheets and application use estimates shall be used to estimate water use.

Per Santa Barbara Municipal Code 14.25.040, only City staff may install, remove, or relocate mobile meters on, from, or to a fire hydrant. A violation is punishable as an infraction with a penalty of \$250 to \$500.

7 Effective Date

Rates and charges specified herein shall be effective July 1, 2020.

WATER AND WASTEWATER CAPACITY CHARGES AND POLICIES

1. CAPACITY CHARGES

Except as provided herein, the following water and wastewater capacity charges shall be collected prior to the Public Works Director's approval to: 1) make a new connection to the City water or wastewater system, 2) commence a discharge into the City wastewater system from a newly permitted dwelling unit, or 3) increase the size of an existing water meter. Such capacity charges shall be in addition to fees assessed under other resolutions for the labor, materials, equipment, and other City costs necessary to construct the actual connection to the water or wastewater system.

Water capacity charges for: 1) non-residential uses, 2) newly created single family residential units, or 3) a multi-family residential dwelling unit served by a meter larger than 5/8", are as follows, per meter*:

Meter Size	Effective October 3, 2017	Effective July 1, 2018	Effective July 1, 2019	Effective July 1, 2020	Effective July 1, 2021
5/8" meter:	\$8,495	\$8,750	\$9,012	\$9,283	\$9,561
3/4" meter:	\$12,742	\$13,125	\$13,518	\$13,924	\$14,342
1" meter:	\$21,237	\$21,875	\$22,531	\$23,207	\$23,903
1 1/2" meter:	\$42,475	\$43,749	\$45,062	\$46,413	\$47,805
2" meter:	\$67,959	\$69,998	\$72,098	\$74,261	\$76,488
3" meter:	\$127,424	\$131,247	\$135,185	\$139,239	\$143,415
4" meter:	\$212,373	\$218,745	\$225,308	\$232,065	\$239,025
6" meter:	\$424,746	\$437,490	\$450,615	\$464,130	\$478,050
8" meter:	\$679,593	\$699,984	\$720,984	\$742,608	\$764,880
10" meter:	\$976,916	\$1,006,227	\$1,036,415	\$1,067,499	\$1,099,515

* For multi-family residential properties in which a City-owned submeter is installed downstream of a City-owned master meter, the capacity charge shall be based on the size of the City submeter instead of the size of the City master meter.

Wastewater capacity charges for: 1) non-residential uses, or 2) newly created single family dwelling units, are as follows**:

Meter Size	Effective Upon October 3, 2017	Effective July 1, 2018	Effective July 1, 2019	Effective July 1, 2020	Effective July 1, 2021
Single Family	\$3,452	\$3,555	\$3,662	\$3,772	\$3,885
Non-Residential					
5/8" meter:	\$3,452	\$3,555	\$3,662	\$3,772	\$3,885
3/4" meter:	\$5,178	\$5,333	\$5,493	\$5,658	\$5,828

1" meter:	\$8,630	\$8,888	\$9,155	\$9,430	\$9,713
1 ½" meter:	\$17,260	\$17,775	\$18,311	\$18,860	\$19,427
2" meter:	\$27,615	\$28,440	\$29,297	\$30,175	\$31,082
3" meter:	\$51,779	\$53,325	\$54,932	\$56,579	\$58,280
4" meter:	\$86,298	\$88,875	\$91,553	\$94,298	\$97,133
6" meter:	\$172,595	\$177,750	\$183,105	\$188,595	\$194,265
8" meter:	\$276,153	\$284,400	\$292,968	\$301,752	\$310,824
10" meter:	\$396,969	\$408,825	\$421,142	\$433,769	\$446,810

** Should a multi-family or single family residential property require a meter size larger than 5/8" to primarily serve indoor domestic capacity needs, wastewater capacity charges shall not be capped at the 5/8" meter charge and shall be determined by the Non-Residential meter sizes as reflected in the chart above. The property may be subject to a site inspection by City staff to verify water use.

Capacity Charges for Multi-Family and Accessory Dwelling Unit Projects

Except as provided above, the water and wastewater capacity charges for newly permitted multi-family dwelling units and accessory dwelling units served by a separate and dedicated City water meter shall be calculated by multiplying the total number of newly proposed water supply Fixture Units times the applicable Fixture Unit cost as established in the tables below; provided, however, the wastewater capacity charge per dwelling unit for multi-family and accessory dwelling units shall not exceed the wastewater capacity charge for a 5/8" meter.

Fixture Unit Costs (\$/Fixture Unit)

System	Effective October 3, 2017	Effective July 1, 2018	Effective July 1, 2019	Effective July 1, 2020	Effective July 1, 2021
Water	\$283.16	\$291.66	\$300.41	\$309.42	\$318.70
Wastewater	\$115.06	\$118.52	\$122.07	\$125.73	\$129.51

2. REGULATIONS REGARDING ASSESSMENT OF CAPACITY CHARGES

The following regulations shall apply to the assessment of water and wastewater capacity charges:

- A. The term "multi-family residential dwelling unit" as used herein shall mean any attached dwelling unit, including attached apartments, condominiums, and secondary dwelling units.
- B. Water and wastewater capacity charges shall not apply to:
 1. Water system connections for public fire hydrants, private fire hydrants, and private fire lines; and
 2. Common area meters to serve irrigation on multi-family residential properties.

- C. A wastewater capacity charge shall not apply to a water meter that is classified as "Irrigation" in the City billing system.
- D. Water and wastewater capacity charges shall not apply to a connection to the City's recycled water distribution system to the extent that the connection offsets existing potable water capacity.
- E. In the case of an application for a water connection to serve a parcel where connections already exist, credit shall be given for existing connections such that the water capacity charges shall be based on the net increase in metered capacity. In the case of an application for a Wastewater connection to serve a parcel where connections already exist, capacity charges shall be based on the net increase in meter capacity for non-residential meters, or in the case of residential meters, the net increase in the number of dwelling units. The credit shall only be valid when the existing connections are abandoned within six months of the installation of new services.
- F. There shall be no capacity charge assessed for the installation of a meter to serve a legally existing residential dwelling unit that is already being legally served by another City water meter when such installation is done for the purpose of providing separate metering to such dwelling unit.
- G. There shall be no capacity charge assessed for the installation of a 5/8" irrigation meter to serve existing watered landscaping that is already being legally served by another City water meter when such installation is done for the purpose of providing separate metering of indoor uses and irrigation. Water use history for the property must show patterns of irrigation watering for at least two years. The property may be subject to a site inspection by City staff to verify the landscaping is existing and irrigated. Should a customer request an irrigation meter size larger than 5/8", the capacity charge will be calculated at the applicable fee based on the meter size as provided in Section 1, less the applicable fee for a 5/8" meter. All other applicable fees, charges, and costs shall apply.
- H. A reduction in meter size may be approved by the Public Works Director in accordance with applicable resolutions; however, there shall be no refund of capacity charges upon such reduction.
- I. When a customer voluntarily downsizes a meter, the original meter capacity will be reserved for the service connection for 12 months. If, before 12 months has elapsed from the time of the smaller meter being installed, the customer requests the original meter size to be re-installed at the same service connection, no capacity charge shall apply. If more than 12 months has elapsed, the customer will be charged the difference in capacity charge between the meter size currently installed and the size of the meter to be installed.
- J. In cases where an applicant asserts that the water or wastewater capacity charge imposed under this Resolution exceeds the reasonable cost of providing the service for which the charge is imposed, or does not reasonably reflect the

proportionate benefit of existing public facilities using the methods contained herein, an applicant may appeal the determination of the capacity charge to the Public Works Director, and may subsequently appeal the Public

Works Director's Decision to the City Council, for determination of a different capacity charge. Appeals under this section, shall be made as follows:

1. Prior to installation of water meters, the applicant shall submit a written notice of appeal to the Public Works Director. The notice of appeal shall set forth the grounds upon which the appeal is based, a proposed alternate capacity charge calculation, and all relevant issues, facts, information, and analysis necessary to substantiate the appeal.
2. Within twenty-one (21) days of receiving the written notice of appeal, the Public Works Director shall provide a written decision on the appeal to the applicant.
3. The Public Works Director shall have the authority to continue the determination on the appeal beyond twenty-one (21) days to request additional information from the applicant, and consider new issues and facts raised by the applicant.
4. The applicant may appeal the decision of the Public Works Director to the City Council by filing a written notice of appeal with the City Clerk within ten (10) days of the date of the Public Works Director's Decision. The notice of appeal shall set forth in detail the grounds upon which the appeal is based and provide all supplemental documents upon which the applicant intends to reply. The City Clerk shall require payment of a fee for such appeal as is provided by resolution of the City Council for the matter.
5. Prior to setting the appeal for hearing before the City Council, the Water Commission, at their soonest available meeting after the notice of appeal is filed with the City Clerk, shall consider the Public Works Director's decision on the appeal and shall make a recommendation to City Council on the appeal. No new information, documents or evidence shall be filed or considered by the Water Commission.
6. Within twenty-one (21) days of receiving the recommendation from the Water Commission, the City Clerk shall set a date for hearing on the appeal before the City Council.
7. At the time and place of the hearing, the City Council shall hear and receive any relevant information and document regarding the appeal. The City Council may continue the hearing from time to time as may be required, or may grant or deny the appeal, in whole or in part.
8. The decision of the City Council shall be final on the day of the decision.

- K. The Public Works Director is authorized to establish Administrative Guidelines to determine eligibility criteria to pay capacity charges previously established in lieu of capacity charges established herein for development projects that have achieved specific milestones in the development review process.

3. REGULATIONS REGARDING RESERVED CAPACITY CHARGES FOR INACTIVE ACCOUNTS

- A. As system capacity continues to be reserved for inactive accounts even when connections are not in use, accounts that have been inactive for more than 6 months shall be subject to reserved capacity charges before service can be reinstated. Charges shall be determined by the following formulas:
1. WATER
The current monthly service charge multiplied by the number of months that have passed since the expiration of the 6-month grace period.
 2. WASTEWATER
For Residential Accounts: The current monthly basic charge per dwelling unit, multiplied by the number of dwelling units on the account, multiplied by the number of months that have passed since the expiration of the 6-month grace period

For Commercial Class 1-4 Accounts: The minimum monthly service charge based on meter size, multiplied by the number of months that have passed since the expiration of the 6-month grace period
 3. The water monthly service charge and wastewater minimum monthly service charge shall be based on the meter size at the time of account termination.
 4. If the above calculation exceeds the current capacity charge for the meter size in question, the charge is capped at the current capacity charge amount.
- B. Accounts that are inactive due to catastrophic circumstances, such as fire or other natural disasters, may apply for a waiver of reserved capacity charges that have accrued within 5 years of the catastrophic circumstance, subject to approval by the Public Works Director. The Public Works Director may adopt an administrative policy for implementation of this section.

WATERFRONT HARBOR SLIP, MOORING, AND USER FEES

Fees for the privilege of mooring, anchoring, or tying up vessels in any part of the Harbor or for using City Harbor facilities or services identified herein shall be as follows:

A. MOORING AND SLIP FEES

The following rate and fee schedule shall apply to vessels having assigned moorings or slips in the harbor.

1. Fishermen's Floats North and South

Per foot of vessel length per month: \$5.36. This rate shall also apply to up to 18 slips in Marina 1-A, designated by the Waterfront Director for qualifying commercial fishermen.

2. Skiff Row

Provided that the area is intended primarily for the docking of skiffs that serve as tenders to mother vessels moored or anchored in the Harbor District and secondarily on a space available basis to skiffs as determined by the Harbormaster, including service skiffs used by Business Activity Permit holders and skiffs used for harbor and vessel maintenance. All skiffs will be measured and photographed prior to permit issuance.

- a. Maximum of 80 permits issued at any one time.
- b. No more than one permit per individual.
- c. Maximum overall length of 15' per skiff, including mounted engine.
- d. Maximum beam of 6' unless authorized by the Waterfront Director or his/her designee.
- e. As of October 1, 2005, permits shall not be issued to vessels on Skiff Row that serve as transport to mother ships unless the mother ship measures a minimum of 20' overall, without bowsprit, bumpkin, pulpit, boom, swimstep or other such appurtenance.
- f. \$100 per skiff per 6 months. A Mooring Permittee in the Santa Barbara Mooring Area shall receive a 50% discount for a skiff permitted in the Santa Barbara Mooring Area that also occupies a space on Skiff Row.
- g. Skiff Row Permits sold semiannually, beginning on April 1 and October 1 of each year. Permit fee reduced to \$50 on July 1 and January 1 of each year. A Mooring Permittee in the Santa Barbara Mooring Area shall receive a 50% discount for a skiff permitted in the Santa Barbara Mooring Area that also occupies a space on Skiff Row.

3. Mooring Permit Fees

Mooring Permit Assignment Fee. A non-refundable Mooring Permit Assignment Fee of \$300 shall be charged upon initial submittal of a Mooring Permit Application. Of that fee, \$250 shall be applied to the first annual permit fee provided the Permittee completes all requirements of the Mooring Permit assignment process.

Annual Fee. An annual non-refundable fee of \$250 shall be charged for a permit in the Santa Barbara Mooring Area. Annual Mooring Permit Fees are due October 1.

4. Marina Slips and End Ties

Where end ties are divided into more than one account, the charges shall be for the length of that portion of the end tie occupied by each account so that the total end tie feet billed equals the total length of the end tie at the closest slip size rate. Where end ties are a single account, the charges shall be set at the appropriate tiered rate per foot of vessel length or end tie, whichever is greater, per month. For marina slips, charges shall be set at the appropriate tiered rate per foot of the vessel length or slip length, whichever is greater, per month. For marina slip sizes that are not a standard size listed below, the charges shall be set at the tiered slip size rate at the slip size larger than the non-standard size.

20'	slips at	\$9.22	per foot
25'	slips at	\$9.65	per foot
28'	slips at	\$9.89	per foot
30'	slips at	\$10.12	per foot
35'	slips at	\$10.56	per foot
40'	slips at	\$11.00	per foot
43'	slips at	\$11.26	per foot
45'	slips at	\$11.44	per foot
50'	slips at	\$11.87	per foot
60'	slips at	\$12.90	per foot
70'	slips at	\$13.99	per foot
80'	slips at	\$15.17	per foot
90'	slips at	\$16.46	per foot
100'	slips at	\$17.85	per foot

5. Marina Side Ties

- a. For side ties without services, the charge shall be \$8.04 per foot of vessel length per month.
- b. For side ties with services, the charge shall be set at the appropriate tiered slip length rate per foot of vessel length per month.

6. The length of a vessel shall be the length overall.

7. Vessels occupying slips shall be at least 80% of the length of the slip, but shall not project into the adjacent fairway so as to create a navigational hazard as determined by the Harbormaster.
8. An individual must be at least 18 years of age to be eligible for a slip permit.
9. Upon death of a slip permittee who has no sole surviving spouse, registered domestic partner or other slip partner(s), the slip permit shall be terminated. Family members, heirs or executors of the estate of the deceased shall be allowed up to 120 days to continue payment of slip fees at the rate in effect at the time of the permittee's death before the City reassigns the permit to an applicant on the Department's slip waiting list.

B. SLIP WAITING LISTS FEES

1. Master Waiting List Renewal Fee. An annual non-refundable renewal fee of \$40 shall be paid by each applicant on the Master Waiting List prior to the first day of November each year. Payment of said fee is required to remain on the Master Waiting List. Failure to timely pay the annual Master Waiting List Renewal Fee shall cause removal of the applicant's name from the Master Waiting List.
2. Lottery List Fees
 - a. Lottery List Placement Fee. Each applicant selected for placement on the Lottery List shall pay a non-refundable Lottery List Placement Fee of \$50. Failure to pay the fee shall cause the applicant's name to not be placed on the Lottery List.
 - b. Lottery List Renewal Fee. An annual non-refundable Lottery List Renewal Fee of \$40 shall be paid by all applicants on the Lottery List prior to the first day of November each year. Failure to timely pay the annual Lottery List Renewal Fee shall cause removal of the applicant's name from the List.

C. VISITING OR TRANSIENT VESSEL FEES

Visiting berths, slips and moorings are intended to accommodate boats en route to and from their home port. There shall be a charge for visiting boats not having a regularly assigned slip, end tie, or designated mooring space subject to monthly charges as provided in this resolution. Except as specially designated in Section 6 below, or expressly allowed by the Waterfront Director, visitor berths are assigned on a first-come, first-served basis upon the vessel's arrival at the harbor.

1. The base rate for visiting vessels less than 70' length overall, other than those actively and solely engaged in commercial fishing, shall be \$1.00 per linear overall foot per day plus the Electricity Rate for the first 14 cumulative days in the Harbor.
2. The base rate for visiting vessels 70' or longer, other than those actively and solely engaged in commercial fishing, shall be \$1.50 per linear overall foot per day plus the Electricity Rate for the first 14 cumulative days in the Harbor.

3. Vessels described in C.1 and C.2 that remain in the Harbor for a period of more than 14 cumulative days shall be required to pay two times the base rate plus the Electricity Rate. The Harbormaster may, however, waive such increase in the rate for a period in excess of the 14 cumulative day period in the event of prolonged storms, natural disaster, or on satisfactory proof of a need for additional time to effect emergency repairs. A new 14 day cumulative period at the base rate calculated in accordance with C.1 or C.2, shall start to run if the vessel returns to the Harbor after being absent from the Harbor for 5 or more consecutive days.
4. The base rate for visiting commercial fishing vessels actively and solely engaged in commercial fishing shall be \$.75 per linear overall foot per day plus the Electricity Rate. No days out will be required to remain at the base rate when proof in advance of slip assignment in the form of two California Department of Fish and Wildlife commercial fish landing receipts within the previous two weeks are shown. If such proof is not provided, the vessel will not be considered to actively fishing and will be subject to fees described in C.1, C.2, and C.3.
5. The maximum allowable stay for visiting boats other than actively fishing commercial vessels is 28 cumulative days. A vessel must vacate the Harbor for 5 or more consecutive days before again being eligible for visitor boat status. Any person violating this provision, without express permission of the Waterfront Director or his designee, shall pay a penalty of:
 - a. \$75 per day for days exceeding the maximum allowable stay for a vessel whose overall length is 35 feet or less.
 - b. \$125 per day for days exceeding the maximum allowable stay for a vessel whose overall length is greater than 35 feet and up to 50 feet.
 - c. \$175 per day for days exceeding the maximum allowable stay for a vessel whose overall length exceeds 50 feet.
6. Reservations.
 - a. Reservations will be accepted for vessels exceeding 70' in length whose beam does not exceed 30' and whose draft does not exceed 10'.
 - i. Rates and length of stay are limited as stated in Section C above for individual visiting vessels.
 - ii. Reservations will be taken on a first-come, first-served basis and may be requested no more than 60 days in advance by directly contacting the Waterfront Department.
 - iii. A reservation fee equivalent to one day's visitor fee for the vessel will be charged at time of reservation.
 - iv. Slip reservations must be confirmed and paid in full at least one week prior to reservation date.

- v. Cancellation after full fees have been paid will result in credit for a future visit equal to the number of days cancelled, provided cancellation occurs more than 48 hours prior to scheduled reservation. All rules outlined in 6.a.i through 6.a.vii, inclusive, shall apply to the future visit, if it requires a reservation.
 - vi. Cancellations made within 48 hours of a scheduled reservation will result in credit for a future visit equal to the number of days cancelled less the reservation fee equivalent to one day's visitor fee. All rules outlined in 6.a.i through 6.a.vii, inclusive, shall apply to the future visit, if it requires a reservation.
 - vii. No credit or refund will be given for a no-show.
- b. Group reservations for Yacht Club-sponsored cruises and races.
 - i. A group reservation may be made for no fewer than six vessels, a minimum of 30 days in advance but no more than six months in advance.
 - ii. Berthing fees will be based on standard visitor-boat rates and must be paid in full by the group's chairperson at least two weeks prior to reservation date.
 - iii. Individual or late entries will not be accepted for reservation, but will be considered on a first-come, first-served basis like all other visitor boats.
 - iv. Cancellation after full fees have been paid will result in credit for a future visit commensurate with number of days cancelled, provided cancellation occurs more than 48 hours prior to scheduled reservation.
 - v. No credit will be afforded for cancellations made within 48 hours of scheduled reservation.
- 7. For the purpose of this subsection, a day shall be deemed to be a 24 hour period commencing at twelve noon. All fees are due and payable in advance. No portion of the transient dock fees is refundable. Payment of visiting fees entitles a visiting vessel to utilize a slip or mooring for the paid-up period.

D. CHARGES FOR DELINQUENT PAYMENT

- 1. A charge in the amount of \$35 per month shall be added to monthly slip fees that are delinquent.
- 2. A charge in the amount of \$5 per day shall be added to visitor slip fees for every day such fees are delinquent.
- 3. A charge equal to double the bill incurred plus \$10 shall be added to dockage and/or wharfage fees if any person leaves a slip or mooring, unless forced to do so by weather or

fire, without first paying the fees due (unless such vessel is upon the credit dockage list) except by permission of the Waterfront Director.

4. A charge equal to double the bill incurred plus \$10 shall be assessed to any visitor who leaves a slip or mooring, unless forced to do so because of weather or fire, without first paying visitor fees due, except by permission of the Waterfront Director.

E. TIE-UP FEES ON STEARNS WHARF

1. Tie-up at the passenger-loading ramp on Stearns Wharf for the primary purpose of embarking or debarking commercial passengers shall be at the rate of \$5 for each passenger, except for authorized wharf license holders. Non-commercial embarking or debarking of passengers shall be allowed on a space-available basis. Under no circumstances shall vessel tie-ups under this section be allowed to conflict with established wharf license holders conducting business from the passenger loading ramp.
2. Written requests for any Wharf use including the tie-up of vessels shall be made to the Waterfront Director ten working days prior to the proposed use. The Waterfront Director must approve all requests for Wharf use in advance. All fees must be paid 24 hours in advance of any Wharf use.
3. The location for the mooring of vessels shall be at the sole discretion of the Waterfront Director. The Waterfront director may require relocation or departure of a moored vessel when wind or water conditions exist or are anticipated which would endanger the Wharf, the vessel or personnel.
4. Tie-up of vessels is allowed only for the time required to transfer the passengers.
5. Dinghies are not allowed to tie-up at the passenger-loading ramp.
6. Permission to tie-up is revocable at any time.
7. Fees may be waived by the Waterfront Director when the waiver is in the best interests of the City.

F. PROCESSING AND IMPOUND FEES

1. An administrative processing fee of \$50 shall be charged for the processing of a new boat in a slip, or the addition of a spouse or legally registered domestic partner to a slip permit.
2. An Impound Fee of \$35 shall be assessed against any boat that ties up, docks, anchors, moors or berths within the Harbor District without permission of the Harbormaster. This fee shall be in addition to any applicable storage fee or other reasonable cost incurred in impounding a vessel. All fees charged will be payable prior to release of the impounded vessel. In addition to the Impound Fee, storage fees shall accrue as follows:
 - a. All costs necessary to place a vessel into storage including, but not limited to, haul-out fees;

- b. A daily fee for storage either in-water or in a City-owned storage area in an amount equal to the daily visitor slip fees established in Section C of this Resolution;
 - c. A daily lay-day fee for storage in a privately-owned drydock or boatyard facility, equal to the fee normally charged by that facility for such service.
 - d. A daily fee for storage of unpermitted boats on City Beaches in an amount equal to the daily visitor slip fees established in Section C of this Resolution
- 3. An administrative fee of \$25 shall be initially and annually charged for inclusion and maintenance on the liveaboard permit waiting list.
 - 4. An annual administrative fee of \$25 shall be charged at the time of issuance of a Service Business Activity Permit. An annual fee of \$250, payable at the time of issuance or renewal shall be charged for a Boat Charter Business Activity Permit. A charge in the amount of \$25 shall be added to the cost of a Business Activity Permit that is not renewed within 30 days of its due date.

G. SLIP PERMIT TRANSFER FEE

- 1. The slip permit transfer fee, except for slips subject to the wait list transfer fee as set forth in Section H, shall be:
 - a. \$200 per linear foot of a vessel or slip, whichever is greater in length, for 20' slips;
 - b. \$350 per linear foot of a vessel or slip, whichever is greater in length, for 25' slips;
 - c. \$400 per linear foot of a vessel or slip, whichever is greater in length, for 28' and 30' slips;
 - d. \$400 per linear foot of a vessel or slip, whichever is greater in length, for slips in specially designated commercial fishing slips in Marina 1 A finger and specially designated commercial fishing slips 1O014, 1R028 and 4B042;
 - e. \$400 per linear foot of a vessel in Fishermen's Floats North and South;
 - f. \$525 per linear foot of a vessel or slip, whichever is greater in length, for slips longer than 30', except for specially designated commercial fishing slips as set forth in Section G.1.d and G.1.e above; and
 - g. At the amount charged per linear foot of a vessel, at the appropriate tiered rate above for an equivalent slip length, for a vessel assigned to a side tie.
- 2. Upon payment of a single transfer fee, no more than two persons may be included on or added to a slip permit as part of the transfer of a slip permit to a new vessel owner or the addition of a person or persons to an existing slip permit. Names of persons must be identified before a transfer application can be approved.

3. The date by which the fee is determined shall be the date stamped on the fully completed transfer information packet when submitted to the Waterfront Operations Administration staff.
4. Transfer fees shall be charged:
 - a. Upon the sale of the permitted vessel and the transfer of the slip permit to the new owner, or;
 - b. Upon the addition of a partner or partners to a slip permit.

H. SLIP WAITING LISTS TRANSFER FEE

1. Any person who obtains a slip permit from the Master Waiting List, Sub-Master Waiting List or the Lottery List shall be required to pay a Slip Waiting Lists Transfer Fee in order to transfer that slip within five years of the date of the slip assignment.
2. The Slip Waiting Lists Slip Transfer Fee shall be charged upon the transfer of the slip permit to a new vessel owner or the addition of a partner or partners to a slip permit. Upon payment of a single Slip Waiting List Transfer Fee, no more than two persons may be included on or added to a slip permit as part of the transfer of a slip permit to a new vessel owner or the addition of a person or persons to an existing slip permit. Names of persons must be identified before a transfer application can be approved.
3. The amount of the Slip Waiting Lists Slip Transfer Fee shall be determined as a function of the slip size and length of time the permit has been held according to the following schedule:

SLIDING SCALE SLIP WAITING LIST TRANSFER FEE:

Year	\$ Per Foot	20' Slips
1	\$375	\$7,500
2	\$325	\$6,500
3	\$300	\$6,000
4	\$275	\$5,500
5	\$225	\$4,500

Year	\$ Per Foot	25' Slips
1	\$575	\$14,375
2	\$525	\$13,125
3	\$475	\$11,875
4	\$425	\$10,625
5	\$375	\$9,375

Year	\$ Per Foot	28' Slips	30' Slips
1	\$625	\$17,500	\$18,750
2	\$575	\$16,100	\$17,250
3	\$525	\$14,700	\$15,750
4	\$475	\$13,300	\$14,250
5	\$425	\$11,900	\$12,750

Year	\$ Per Foot	35' Slips	40' Slips	43' Slips	45' Slips
1	\$975	\$34,125	\$39,000	\$41,925	\$43,875
2	\$875	\$30,625	\$35,000	\$37,625	\$39,375
3	\$775	\$27,125	\$31,000	\$33,325	\$34,875
4	\$675	\$23,625	\$27,000	\$29,025	\$30,375
5	\$575	\$20,125	\$23,000	\$24,725	\$25,875

Year	\$ Per Foot	50' Slips	51' Slips	60' Slips
1	\$1,225	\$61,250	\$62,475	\$73,500
2	\$1,075	\$53,750	\$54,825	\$64,500
3	\$925	\$46,250	\$47,175	\$55,500
4	\$775	\$38,750	\$39,525	\$46,500
5	\$625	\$31,250	\$31,875	\$37,500

The fee amount will be adjusted annually according to the schedule on the anniversary of the assignment of the slip permit.

4. The Slip Waiting Lists Transfer Fee for a slip permittee holding a permit for a slip other than an end tie or side tie shall be determined by multiplying the appropriate fee amount, as designated by the slip length and year according to the schedule above, by the length of the vessel or slip length, whichever is greater.
5. The Slip Waiting Lists Transfer Fee for a slip permittee holding a permit for an end tie or side tie shall be calculated using the fee amount assigned to the slip length appropriate for the vessel(s) owned by the permittee. Vessels greater than 60 feet in length berthed on end ties or side ties shall be subject to the fee amount designated for 60-foot slips. The Slip Waiting Lists Transfer Fee for permittees whose vessels are berthed on end ties shall be determined by multiplying the appropriate fee amount by the length of the vessel(s) or end tie length, whichever is greater. The Slip Waiting Lists Transfer Fee for permittees whose vessel(s) are berthed on side ties shall be determined by multiplying the appropriate fee amount by the length of the vessel(s).
6. The Slip Waiting Lists Transfer Fee shall be paid at the time of the transfer of the slip permit according to Sections 17.20.005 (C) and 17.20.005 (D) in addition to any other fees, rents, or deposits owed by the permittee.
7. Any person who fails to pay the Waiting List Transfer Fee in the amount and at the time imposed by this Resolution shall pay an additional penalty fee of 10% of the Slip Waiting

Lists Transfer Fee applicable to the transfer each year or fraction thereof the payment is delinquent; furthermore, such slip permit may be terminated or subject to other penalty in the discretion of the Waterfront Director.

8. After five years, the slip transfer fee shall be determined as set forth in Section G herein.

I. PERMIT EXCHANGES

1. An administrative processing fee of \$50 per permit shall be charged for processing an exchange of permits between slips that differ by five feet or less in length.
2. The slip transfer fee specified in Section G of this Resolution shall be charged upon the exchange of permits between slips that differ in length by more than five feet. The slip transfer fee, based on the transfer fee of the larger slip, will be charged for each linear foot of difference between the slip lengths.
3. A permittee subject to the waiting list transfer fee who exchanges their permit will remain subject to the waiting list transfer fee following the exchange of permits. The permittee will remain subject to the waiting list transfer fee as applied to the slip originally assigned.

J. GATE KEYS

1. The charge for gate keys sold to authorized slip permittees shall be:
 - a. At the time of the gate system change, one card-style key shall be issued for each slip account free of charge.
 - b. At the time of a slip permit transfer, one card-style key shall be issued for the slip account free of charge.
 - c. Up to a total of five keys will be issued to each slip account at a charge of \$7 each for card-style keys or \$12 each for fob-style keys.
 - d. The 6th key and any additional keys will be charged at \$100 each for card-style keys or fob-style keys.
 - e. Such charges shall not be refundable.
2. The charge for gate keys sold to visiting vessels shall be:
 - a. Up to a total of five keys will be issued to each visiting vessel at a charge of \$7 each for card-style keys or \$12 each for fob-style keys.
 - b. The 6th key and any additional keys will be charged at \$100 each for card-style keys or fob -style keys.
 - c. Such charges shall not be refundable.

3. Replacement of non-operational Gate Keys:

- a. In the event a gate key becomes non-operational within one year of issuance it shall be replaced free of charge provided there has been no apparent damage or misuse of the key. A replacement gate key will only be issued to the key holder of record for the non-operational key and who also remains eligible to possess gate keys at the time of key replacement.
- b. After one year from issuance or when there has been apparent damage or misuse of the key no free replacement key shall be issued.
- c. In the event that the issuance date or key holder of record cannot be determined due to the condition of the key no free replacement key shall be issued.

4. In order to provide for the proper and orderly use of key cards, the Harbormaster may restrict the number of cards issued to any one individual or boat.

K. CATAMARAN PERMITS FOR LEADBETTER BEACH

A permit fee of \$200 per vessel shall be charged for the privilege of placing vessels as defined herein within the designated area on Leadbetter Beach. Permits shall be sold on a seasonal basis. The season shall be from the first Friday of April through October 31st, annually. No vessel may be placed on Leadbetter Beach at other times or places. A maximum of 65 permits shall be issued to catamarans, each being no longer than 26 feet nor wider than 13 feet. No permit is valid unless proper application is made to the Harbormaster and the permitted vessel displays a valid permit sticker in addition to current California registration numbers. A maximum of one permit shall be issued to any individual and no commercial activities shall be conducted. Permits are non-transferable and non-refundable.

L. OUTRIGGER, SAILBOAT, ROWING DORY AND SURF SKI PERMITS FOR WEST BEACH

A permit fee of \$275 per vessel shall be charged to place an outrigger, sailing outrigger, sailboat, rowing dory, surf ski or tomol within the area designated by the Harbormaster on West Beach. Outriggers and rowing dories shall be no longer than 45 feet nor wider than 7 feet. Sailing outriggers shall be no longer than 45 feet nor wider than 18 feet. Sailboats shall be no longer than 16 feet overall nor wider than 6 feet. Permits shall be sold on an annual basis beginning on the second Friday of March. No vessel may be stored on West Beach at any other location and no vessels other than those permitted by the Harbormaster may be placed on West Beach.

A maximum of 51 permits shall be issued each year, divided as follows:

- A combined maximum of 20 permits for sailboats and rowing dories.
- A maximum of 2 permits for sailing outriggers, convertible to outrigger permits if unassigned by March 31st of any permit year.
- A maximum of 20 permits for outrigger clubs utilizing OC6 and OC4 outriggers and established prior to January 1, 2015.
- A maximum of 8 permits for individual outriggers and surf skis. No more than one permit per individual.

- A maximum of one tomol permit.

A right of first refusal for annual permits shall be granted to outrigger clubs utilizing OC6 and OC4 outriggers and established prior to January 1, 2015. The number of permits issued to individual clubs shall not exceed the maximum number issued in any year prior to this date. The right of first refusal may only be exercised by notifying the Harbormaster in writing no later than 72 hours prior to the start date of annual permit sales and shall only be granted through March 31st of any permitting year. If not utilized by that date, qualifying permits shall be assigned on a first-come, first-served basis.

No permit is valid unless proper application is made to the Harbormaster and the permitted vessel displays a valid permit sticker in addition to current California registration numbers if required. No commercial activities shall be conducted. Permits are non-transferable and non-refundable.

A fee of \$1,200 each shall be charged for storage racks for outrigger club activities, each accommodating a maximum of eight, single-person, human powered vessels and placed within the area designated by the Harbormaster on West Beach. A total of six renewable annual permits shall be available for this purpose. Each rack and each vessel stored on a rack must display valid, corresponding permit stickers. No additional permit fee shall be charged for corresponding permits issued to vessels stored on permitted storage racks. Rack permits are non-transferable and non-refundable.

The Santa Barbara Youth Foundation shall be allowed to place two racks for the storage of 16 laser-style sailboats assigned by the Foundation within the area designated by the Harbormaster on West Beach. A fee of \$1,200 shall be charged for each rack. Each rack and each vessel stored on a rack must display valid, corresponding permit stickers. No additional permit fee shall be charged for corresponding permits issued to vessels stored on permitted storage racks. Rack permits are non-transferable and non-refundable.

M. UNPERMITTED STORAGE OF VESSEL OR ITEMS ON BEACH

A \$20 per day storage fee shall be charged for any unpermitted vessel or item removed from any City Beach by Waterfront Department staff.

N. WHARFAGE AND DOCKAGE

1. Wharfage rates to service, repair or supply a vessel tied to the City Pier shall be computed and assessed on vessel length at \$.50 per linear overall foot per hour.
2. Dockage rates shall be computed and assessed on a per tie-up basis at \$.50 per foot per day.
3. A fee of \$6 per hour will be charged for the use of the City-Owned fish hoists commonly known as Fish Hoists One and Two.
4. A fee of \$7.50 per hour will be charged for the use of the fish hoist commonly known as Fish Hoist Three.

5. A fee of \$12 per hour will be charged for the use of the fish hoist commonly known as the Stiff-Leg Hoist, or Fish Hoist Four.

O. NON-EMERGENCY FEE

1. A fee may be charged for Harbor Patrol services, except for bona fide emergencies, at a rate based on the current Waterfront contract hourly service rates for manpower and equipment.

P. USE OF WATERFRONT FOR COMMERCIAL ACTIVITY

1. In addition to any permit fees charged by the City, there shall be a separate charge for commercial activity in the Waterfront as follows:
 - Movie Feature Filming Up to \$1,200 per day
 - TV, Movie or Commercial Filming Up to \$1,000 per day
 - Commercial Photography (still) Up to \$500 per day
 - Commercial Displays or Demonstrations Up to \$300 per day plus 20% of gross sales
 - Aquatic Activity or Exhibit \$5.00 per day
2. The Waterfront Director shall determine the support manpower necessary to support, assist or control a commercial activity, and shall require advance payment. The amount charged for support manpower shall be based on the current Waterfront contract hourly service rates.
3. Movie, TV or still photography by students for class assignment may be permitted without charge if not in conflict with other Wharf or Harbor activities. The Waterfront Director may require certification from the school to the effect that the photographic activity is a class assignment and not a commercial activity.

Q. USE OF WHARF AND HARBOR FOR PRIVATE NON-COMMERCIAL ACTIVITIES

Use of leased facilities (e.g., a restaurant) shall be in accordance with the existing terms of the lease.

R. USE OF HARBOR AND WHARF FOR PROMOTION OF BOATING AND RECREATION

Use of the Harbor and Wharf on a non-profit basis for the promotion of the Wharf, boating and recreational purposes may be permitted without fee with the written approval of the Waterfront Director.

S. USE OF HARBOR OR WHARF FOR EMBARKING OR DEBARKING OF CRUISE SHIP PASSENGERS

Use of the Harbor or Wharf for embarking or debarking of cruise ship passengers shall be \$7 per passenger. The fee shall be calculated based on the total number of passengers on the visiting ship, whether or not the passengers actually leave the ship.

T. USE OF HARBOR OR WHARF FOR SERVICING NAVY AND COAST GUARD VESSELS

Contractors using the Harbor or Wharf for servicing Navy or Coast Guard vessels for purposes including but not limited to embarking and debarking personnel and visitors, supplying fresh water, removing sewage and disposing trash or oily water, shall be subject to a fee of 10% of their Navy contract or husbandry agent contract as applicable. Fees shall only be applied to vessels entering the Harbor or using Stearns Wharf during the performance of their contract. Contractors providing service to the USS Ronald Reagan are exempt from the fee.

U. EXPENSES FOR EMPLOYEES

All costs, expenses and salaries of Department employees specifically incurred because of special activity permitted shall be borne by the permittee in addition to any permit fee.

The hourly rate is based upon the cost of the services furnished and shall be determined by the Waterfront Director.

V. RESCUE OR SPECIAL INCIDENT REPORT

The Waterfront Department will provide Harbor Patrol Rescue or Special Incident Reports, leases, permits or other in-house documents for a copy fee of \$.20 per page. Other Department published reports shall be provided at cost.

W. LIVEABOARD PERMITS

1. A charge of \$120 per month shall be paid by each liveaboard permittee.
2. A fee of \$25 shall be charged annually for inclusion and maintenance on the liveaboard permit waiting list.
3. Temporary cancellation of a liveaboard permit may be granted for a slip permittee who, desiring to take an extended cruise for a period of at least 90 days, places their slip permit on temporary cancellation status as well. During the period of temporary cancellation, the permittee will pay a reduced liveaboard fee equivalent to 50% of the normal liveaboard fee. In the event the permittee's vessel returns before the 90 days, the full monthly liveaboard fee will be charged for the period that the permittee's vessel was absent from the Harbor.

X. BIKE LOCKER STORAGE

1. A fee of \$100 shall be charged annually for the use of a City-supplied bike storage locker, payable by January 1st of each year or prorated at a rate of \$10 per month or any part, thereof.
2. An individual must be a current liveaboard slip permittee to be eligible for a bike locker.

Y. ELECTRICAL SUBMETERING FEES

1. Fees for the use of electricity at each slip shall be as follows:

- a. The local electrical service provider sets the rate for electrical use on a seasonal basis.
- b. Slip permittees will be charged for electrical usage by their Vessel(s) on a monthly basis determined by the number of kilowatt hours (KWh) used by each vessel moored at a slip in the Santa Barbara Harbor, as measured by a separate electrical submeter located at each slip or at another location which specifically separately meters the electrical usage by the vessel moored at the slip and is certified by the Department of Weights and Measures.
- c. The rate ("Electricity Rate") for the monthly electricity usage charge shall be equal to the total number of KWh used at each marina divided by the total monthly charge for that marina for the preceding month.
- d. The monthly charge shall be determined for each slip and billed to the Slip Permittee (or to the visiting vessel) by multiplying the Electricity Rate, as determined in c above, by the number of KWh used at the slip.

Z. CHARGES FOR DELIVERY OF FRESH WATER AND ICE TO VESSELS

1. Rates for fresh water delivered to vessels at floats, wharves or piers in the Santa Barbara Harbor shall be as follows:
 - a. \$15.50 per thousand gallons, including wharfage.
 - b. \$15.50 is the minimum charge.
2. A penalty of \$100 per offense, in addition to any other penalties incurred, shall be charged for a violation of Section 17.24.240 of Title 17 of the Municipal Code regarding the unlawful use of water and water outlets in the Santa Barbara Harbor.
3. The fee for ice shall be \$.05 per pound, 200 pounds minimum.

AA. RETURNED CHECK FEE

A returned check fee equal to fees charged by the City Finance Department shall be charged to the maker of any check that is not honored by the bank due to non-sufficient funds or other reasons.

Z. MEETING ROOM FEES

Fees for the use of the Marine Center Classroom, Waterfront Community Meeting Room or Waterfront Conference Room shall be:

1. \$50 per hour/\$200 per day maximum for commercial and/or private non-ocean related users.

2. \$25 per hour/\$100 per day maximum for commercial and/or private, ocean related activities.
3. \$25 per hour/\$100 per day maximum for non-profit and educational institutions where food and/or drinks are consumed.
4. \$15 per hour/\$50 per day maximum for non-profit and educational institutions where food and/or drinks are not consumed.
5. Use of Waterfront meeting rooms by other City Departments will be charged at the rates noted above in #3 and #4 unless expressly waived by the Waterfront Director.
6. There will be no charge for non-profit ocean related organizations with the Waterfront Director's approval.
7. A refundable security deposit of \$100 is required from all room users unless expressly waived by the Waterfront Director. Any cleaning costs in excess of the security deposit will be charged to the user. The cleaning fee will be charged at \$45 per hour. Any room damage will be charged to the user.

AA. DISCRETION OF WATERFRONT DIRECTOR

All activities and uses under this resolution are subject to the sole discretion of the Waterfront Director.

WATERFRONT PARKING FEES AND HOURS OF OPERATION

Santa Barbara Municipal Code Section 10.44.152 provides for the establishment of fees in municipally owned parking lots, and the Board of Harbor Commissioners of the City of Santa Barbara has recommended adoption of the fees charged for Waterfront Parking as set forth below.

A. PARKING FEES AND HOURS OF OPERATION IN THE WATERFRONT AREA PARKING LOTS

1. Fees for parking in the La Playa East and La Playa West Lots shall be \$2.00 per hour with a maximum charge of \$12.00 per vehicle during one day's hours of operation. Dates and Hours of operation are subject to the conditions of the Joint Powers Agreement between the City and Santa Barbara City College.
2. Fees for parking at the Cabrillo East, Cabrillo West, Harbor West, Garden Street, Leadbetter and Palm Park Parking Lots shall be \$2.00 per hour with a maximum charge of \$12.00 per vehicle during one day's hours of operation. Pay-And-Display Parking Management System shall operate year round. Hours of operation for all Waterfront Area Parking Lots including Stearns Wharf - 8 a.m. to 10 p.m., every day, including weekends and holidays.
3. The fee for parking at the Harbor Parking Lot shall be \$2.00 per hour with a maximum charge of \$12.00 per vehicle per 24 hours of parking. Hours of operation are 24 hours per day, all year.
4. The City Administrator or his/her designee may make minor adjustments to fee collection, hours of enforcement, and operation for efficient administration and may change enforcement and collection when inclement weather, emergencies, or special events so dictate.
5. Annual parking permits exempting permit holders from hourly parking fees at all Waterfront Parking Lots, except Stearns Wharf, shall be available to the general public at the following charges and subject to the following limitations:
 - a. \$125.00 per calendar year applicable to all lots defined in Sections 1 through 6.
 - b. Annual parking permits shall be reduced from \$125.00 to \$110.00 per calendar year beginning May 1st and is applicable to all lots defined in Sections 1 through 6.

- c. Annual parking permits shall be reduced from \$110.00 to \$90.00 per calendar year beginning on August 1st and is applicable to all lots defined in Sections 1 through 6.
 - d. Annual parking permits shall be reduced from \$90.00 to \$70.00 per calendar year beginning November 1st and is applicable to all lots defined in Sections 1 through 6.
 - e. Annual parking permits shall only be issued for vehicles not exceeding the size limitations set forth in Chapter 17.36 of the Municipal Code.
- 6. The City Administrator or his/her designee may grant written waivers to the vehicle size limitation provided in Chapter 17.36 of the Municipal Code for parking in the Harbor Parking Lot, based on ocean-related or ocean-dependent priority need. Vehicle owners granted a waiver must purchase one (1) ocean dependent parking permit equal in cost to one (1) general parking permit or (1) slip permittee annual parking permit plus a fifty dollar (\$50) Oversized Vehicle fee.
 - 7. Parking permits exempting Harbor slip permittees, Mooring permittees, and Harbor business owners from parking fees shall be available at \$95.00 per calendar year with a limit of one parking permit per slip permit, business, or Mooring permit. All permits purchased thereafter shall be at the same rate as the general public as stated in Paragraph 5, above. All slip permittee parking permits issued under this section shall require proof of California vehicle registration in slip permittee's name prior to issuance.
 - 8. All vehicles parking in the above-defined lots are subject to all applicable State and Municipal ordinances and codes.
 - 9. The charge for boat trailers using the small-boat-launch ramp shall be \$2.00 per hour with a maximum charge per trailer of \$8.00 per 24 hours of parking. Such charges shall be in addition to charges applied to the towing vehicle.
 - 10. A wash-down fee of \$0.50 for 5 minutes will be charged at the small-boat launch ramp.
 - 11. The charge for a boat trailer exiting a parking lot without a time-dated parking ticket shall be calculated at twice the vehicle charge, i.e., \$40.00.
 - 12. Fees and charges in all Waterfront Parking Lots shall be calculated on the basis of the number of regular sized parking stalls used or any fraction thereof.
 - 13. An entry fee not to exceed \$12.00 may be charged under special circumstances or for special events where it is anticipated that charging on

entry will be more efficient than collecting the fee on exit. The Waterfront Director is authorized to make the determination.

14. Fees for parking in the Harbor Parking Lot may be waived or reduced at the discretion of the Waterfront Director for the customers of Santa Barbara Sailing Center and Sea Landing ("Lessee") located within the Harbor and east of the Harbor Parking Lot control kiosk subject to the following conditions:
 - a. The Lessee may reduce the customer's maximum 24 hour parking fee of \$12.00 per vehicle to \$3.00 per vehicle by validating the customer's parking ticket. This validated parking ticket and parking fee will be collected at the Harbor kiosk upon exit. This reduction in the maximum 24 hour parking fee is not applicable to boat trailers.
 - b. The Lessee shall only provide validations to bona fide customers who have purchased services (as per the lease definition of "gross sales" for the purposes of computing rent due the City of Santa Barbara). Any validation must be clearly stamped on the back of the customer's parking ticket issued on entry. Sales receipts are not accepted in lieu of properly validated parking tickets.
15. Fees for an oversized vehicle parking in Leadbetter, Harbor West, Garden Street, or the Chase Palm Park lot shall be double the normal parking fee charged for regular sized vehicles in those lots.

B. MAXIMUM 72-HOUR PARKING LIMIT FOR VEHICLES IN THE HARBOR PARKING LOT

1. 72-Hour Restriction Exceptions - In accordance with Santa Barbara Municipal Code Section 17.36.
2. Long Term Parking - Payment of Fees

Any person wishing to park a vehicle in the Harbor Parking Lot over the 72 hour limit, may be allowed to do so if the vehicle owner has a valid Waterfront slip permittee's parking permit or the vehicle owner registers with the Waterfront Parking Office prior to leaving the vehicle in the Harbor Parking Lot.

3. In the event a vehicle is parked, stopped or left standing in the Harbor Parking Lot in excess of a consecutive period of 72 hours, without a valid slip permittee parking permit, and has not registered with the Waterfront Parking Office in advance; the vehicle may be cited and any member of the Police Department authorized by the Chief of Police may remove the vehicle from the Harbor Parking Lot in the manner and subject to the requirements of the Vehicle Code.

4. The Waterfront Director shall post appropriate notices at the entrances to the Harbor Parking Lot advising the public of the requirements of this Resolution.

C. STEARNS WHARF PARKING FEES

1. Stearns Wharf Parking Fees
 - a. Ninety (90) Minutes of free parking upon entry onto Stearns Wharf per one day's hours of operation. After the 90 minute free parking period, fees of \$2.50 per hour or part of an hour are applicable as stated in Section C 1. Paragraph (b). Persons with disabilities who display valid disabled placards or plates will receive 2 ½ hours (150 minutes) of free parking. After the 2 ½ hour free parking period, fees of \$2.50 per hour or part of an hour are applicable as stated in Section C 1. Paragraph (b).
 - b. The rate for parking a motor vehicle on Stearns Wharf shall be \$2.50 per hour or fraction thereof with a maximum charge of \$20.00 per vehicle during one day's hours of operation.

D. ALL PARKING LOTS

1. Fee for failure to surrender entrance ticket upon exiting shall be \$20 per occurrence at Stearns Wharf and Harbor Parking Lots.
2. All vehicles must park within the boundaries of marked parking stalls. Vehicles parked horizontally, diagonally, or across existing marked parking stalls shall be subject to citation.
3. Parking lots and parking stalls must not be obstructed with personal property.
4. The owner of a vehicle parked in a Waterfront Parking Lot operated by a Pay-And-Display Parking Management System not properly displaying a valid pay-and-display receipt or displaying an expired receipt shall be subject to a fee penalty as follows:
 - c. Vehicles not exceeding size limitations as set forth in Santa Barbara Municipal Code 17.36 shall be charged \$22 per violation.
 - d. Oversized vehicle exceeding the size limitations as set forth in Santa Barbara Municipal Code 17.36 shall be charged \$34 per violation.
5. The fee to reserves parking stalls for Special Event shall be \$12.00 per parking stall, per day. A \$300.00 refundable clean-up deposit shall be required for all caterer vehicles and equipment operating in a Waterfront Parking Lot. Approval of a Special Event parking reservation is at the sole discretion of the Waterfront Director. Additional information regarding Special Events can be found in the Department's Special Event Parking Reservation General Guidelines & Policy.

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RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA BARBARA, AUTHORIZING CLASSIFIED AND UNCLASSIFIED POSITIONS IN THE CITY'S SERVICE EFFECTIVE JULY 4, 2020, AND PROVIDING A SCHEDULE OF CLASSIFICATIONS AND SALARIES FOR THE SAME IN ACCORDANCE WITH THE OPERATING BUDGET FOR THE 2021 FISCAL YEAR.

SECTION 1. DEPARTMENT/DIVISION POSITIONS:

The Council hereby authorizes the following positions in each of the Departments and/or Divisions as provided for in the 2021 fiscal year operating budget:

	Full-Time Positions Authorized	Part-Time Positions Authorized
AIRPORT		
<u>ADMINISTRATION</u>		
Administrative Specialist	1	
Airport Business Development Manager	1	
Airport Business Development Supervisor	1	
Airport Business Manager	1	
Airport Director	1	
Community Education Liaison		0.5
Administrative Assistant*	1	
Marketing Coordinator	1	
Property Management Specialist	1	
	<u>8</u>	<u>0.5</u>
<u>CAPITAL SUPPORT</u>		
Project Planner	1	
Senior Engineering Technician		0.5
	<u>1</u>	<u>0.5</u>
<u>CERTIFICATION & OPERATIONS</u>		
Administrative Assistant	1	
Administrative Specialist	1	
Airport Operations Manager	1	
Airport Operations Specialist	5	
Airport Operations Supervisor	2	
Airport Operations Technician	1	
Senior Airport Operations Specialist	6	
	<u>17</u>	
<u>MAINTENANCE</u>		
Accounting Assistant	1	
Airport Facilities Manager	1	
Airport Maintenance Coordinator	1	
Airport Maintenance Supervisor	1	
Airport Maintenance Worker II	3	
Custodial Supervisor	1	
Custodian	7	
Grounds Maintenance Worker II	1	
Network Analyst	1	
Painter	2	
Senior Airport Maintenance Worker	4	
Senior Custodian	1	
Senior Grounds Maintenance Worker	1	
	<u>25</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
AIRPORT (Continued)		
<u>SECURITY</u>		
Airport Patrol Officer	6	
Airport Patrol Officer II	4	
Airport Patrol Supervisor	1	
Airport Security Aide	3	
Senior Airport Security Aide	1	
	<u>15</u>	
TOTAL AIRPORT DEPARTMENT	<u>66</u>	<u>1</u>

CITY ADMINISTRATOR		
<u>CITY ADMINISTRATOR</u>		
Administrative Analyst III*	1	
Administrator's Office Supervisor*	1	
Administrative Specialist*	1	
Assistant City Administrator	1	
City Administrator/City Clerk/Treasurer	1	
City Clerk Services Manager	1	
City TV Production Specialist	1	
City TV Production Supervisor	1	
Communications Specialist		0.5
Deputy City Clerk	2	
Economic Development Manager	1	
Records Technician		0.5
Senior Assistant to the City Administrator	2	
	<u>13</u>	<u>1</u>
TOTAL CITY ADMINISTRATOR	<u>13</u>	<u>1</u>

CITY ATTORNEY		
<u>CITY ATTORNEY</u>		
Assistant City Attorney II	1	
Assistant City Attorney III	1	
Assistant City Attorney IV	5	0.75
City Attorney	1	
City Attorney Investigator*	1	
Legal Assistant II*	3	
Legal Office Supervisor*	1	
Litigation Paralegal*	2	
	<u>15</u>	<u>0.75</u>
TOTAL CITY ATTORNEY	<u>15</u>	<u>0.75</u>

	Full-Time Positions Authorized	Part-Time Positions Authorized
COMMUNITY DEVELOPMENT		
<u>ADMINISTRATION</u>		
Accounting Assistant	1	
Community Development Business Manager	1	
Community Development Director	1	
Administrative Assistant*	1	
Graphic Designer	1	
	<u>5</u>	
<u>BUILDING & SAFETY</u>		
Administrative Specialist	3	
Administrative/Clerical Supervisor	1	
Building Inspection/Plan Check Supervisor	2	
Building Inspector	4	
Building Permit Technician	3	
Chief Building Official	1	
Office Specialist II	1	
Plans Examiner	2	
Records Technician	1	
Senior Building Inspector/Specialty	5	
Senior Plan Check Engineer	1	
Senior Plans Examiner	3	
	<u>27</u>	
<u>HOUSING & HUMAN SERVICES</u>		
Administrative Assistant	1	
Community Development Programs Specialist		0.5
Housing & Human Services Manager	1	
Housing Program Specialist	1	0.65
Housing Project Planner	1	
Rental Housing Mediation Specialist	1	
Senior Community Development Programs Specialist	1	
Senior Rental Housing Mediation Specialist	1	
	<u>7</u>	<u>1.15</u>
<u>PLANNING & ZONING</u>		
Administrative Analyst II	1	
Administrative Supervisor	1	
Associate Planner	11	
City Planner	1	
Commission Secretary	3	
Geographic Information Systems Technician	1	
Planning Technician II	4	
Principal Planner	1	
Project Planner	10	
Senior Commission Secretary	1	
Senior Planner II	3	0.5
	<u>37</u>	<u>0.5</u>
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	<u>76</u>	<u>1.65</u>

	Full-Time Positions Authorized	Part-Time Positions Authorized
FINANCE		
<u>ACCOUNTING</u>		
Accountant II	1	
Accounting Assistant	1	
Accounting Assistant*	2	
Accounting Manager	1	
Accounting Supervisor	1	
Accounting Technician	1	
Accounting Technician*	1	
Administrative Specialist	1	
Billing Supervisor	1	
Payroll Supervisor*	1	
Senior Accountant	2	
	<u>13</u>	
<u>ADMINISTRATION</u>		
Budget Manager	1	
Administrative Assistant*	1	
Finance Analyst II*	1	
Finance Director	1	
	<u>4</u>	
<u>GENERAL SERVICES</u>		
Administrative Specialist	1	
Buyer II	1	
General Services Manager	1	
Mail Services Specialist	1	
Purchasing Supervisor	1	
Senior Buyer	1	
Warehouse Specialist	1	
	<u>7</u>	
<u>RISK MANAGEMENT</u>		
Risk Analyst II*	2	
Risk Manager	1	
Risk Technician*	1	
	<u>4</u>	
<u>TREASURY</u>		
Accounting Assistant	4	0.5
Accounting Coordinator	1	
Accounting Technician	1	
Administrative Specialist	1	
Finance Analyst I	2	
Finance and Treasury Manager	1	
Finance Supervisor	1	
	<u>11</u>	<u>0.5</u>
TOTAL FINANCE DEPARTMENT	<u>39</u>	<u>0.5</u>

	Full-Time Positions Authorized	Part-Time Positions Authorized
FIRE		
<u>ADMINISTRATION</u>		
Administrative Specialist	1	
Emergency Services Manager	1	
Administrative Assistant*	1	
Fire Business Manager	1	
Fire Chief	1	
Office Specialist II	1	
	<u>6</u>	
<u>AIRPORT RESCUE & FIREFIGHTING</u>		
Fire Captain	3	
Fire Engineer	6	
	<u>9</u>	
<u>OPERATIONS</u>		
Fire Battalion Chief	4	
Fire Captain	25	
Fire Engineer	24	
Fire Operations Division Chief	1	
Fire Warehouse Specialist	1	
Firefighter	27	
	<u>82</u>	
<u>PREVENTION</u>		
Administrative Specialist	1	
Fire Inspector II	4	
Fire Inspector III	1	
Fire Prevention Division Chief	1	
Fire Public Education Coordinator	1	
Fire Services Specialist	1	
	<u>9</u>	
TOTAL FIRE DEPARTMENT	<u>106</u>	
HUMAN RESOURCES		
<u>HUMAN RESOURCES</u>		
Administrative Specialist*	1	
Human Resources Analyst II*	3	
Human Resources Assistant*	3	
Human Resources Director	1	
Human Resources Technician*	1	
Senior Human Resources Analyst*	1	
	<u>10</u>	
TOTAL HUMAN RESOURCES DEPARTMENT	<u>10</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
INFORMATION TECHNOLOGY		
INFORMATION TECHNOLOGY		
Applications Administrator*	1	
Applications Administrator	1	
Applications Analyst*	1	
Applications Analyst	1	
Geographic Information Systems Coordinator	1	
Geographic Information Systems Technician	1	
Information Technology Director	1	
Information Technology Manager	1	
Information Technology Supervisor	1	
Information Technology Supervisor*	1	
Information Technology Technician II	3	
Network Analyst	2	
System Administrator	1	
Webmaster	1	
Web Services Technician	1	
	<u>18</u>	
TOTAL INFORMATION TECHNOLOGY DEPARTMENT	<u>18</u>	

LIBRARY		
LIBRARY		
Administrative Analyst I*	1	
Administrative Specialist	1	
Librarian II	10	
Library Circulation Supervisor	1	
Library Director	1	
Library Services Manager	2	
Library Technician	9	
Library Technician (delete by 6/3/2022)	1	
Network Analyst	1	
Senior Librarian	2	
Senior Library Technician	4	0.8
Supervising Librarian	1	
	<u>34</u>	<u>0.8</u>
TOTAL LIBRARY DEPARTMENT	<u>34</u>	<u>0.8</u>

MAYOR & CITY COUNCIL		
MAYOR & CITY COUNCIL		
City Councilmember	6	
Administrative Assistant to Mayor/Council*	1	
Mayor	1	
	<u>8</u>	
TOTAL MAYOR & CITY COUNCIL	<u>8</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PARKS AND RECREATION		
<u>ADMINISTRATION</u>		
Administrative Analyst II	1	
Assistant Parks & Recreation Director	1	
Associate Planner	1	
Administrative Assistant*	1	
Park Project Technician	1	
Parks and Recreation Business Manager	1	
Parks and Recreation Director	1	
Parks Capital Project Supervisor	1	
Project Planner	1	
	<u>9</u>	
<u>CREEKS RESTORATION/CLEAN WATER</u>		
Administrative Assistant	1	
Associate Planner	2	
Code Enforcement Officer	1	
Creeks Outreach Coordinator	1	
Creeks Restoration/Clean Water Manager	1	
Creeks Supervisor	1	
Project Planner	1	
Water Quality Research Analyst	1	0.75
	<u>8</u>	<u>0.75</u>
<u>NEIGHBORHOOD AND OUTREACH SERVICES</u>		
Administrative Specialist	1	
Neighborhood & Outreach Services Coordinator II	1	
Neighborhood & Outreach Services Supervisor I	1	
Recreation Coordinator	1	
	<u>4</u>	
<u>PARKS</u>		
Administrative Assistant	1	
Automotive/Equipment Technician	1	
Custodian	1	
Equipment Operator	3	
Grounds Maintenance Crew Leader	3	
Grounds Maintenance Worker I	3	
Grounds Maintenance Worker II	9	
Irrigation Systems Technician	2	
Lead Park Ranger	1	
Office Specialist II	1	
Park Ranger	3	
Parks Manager	1	
Parks Superintendent	1	
Parks Supervisor	3	
Senior Grounds Maintenance Worker	6	
Senior Maintenance Worker	1	
Senior Tree Trimmer	2	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PARKS AND RECREATION (Continued)		
Street Tree Supervisor	1	
Tree Care Specialist	1	
Tree Trimmer II	2	
Urban Forest Superintendent	1	
	<u>47</u>	
RECREATION		
Administrative Specialist	4	
Head Pool Lifeguard		0.8
Marketing Coordinator	1	
Office Specialist II	1	
Pool Technician		0.8
Recreation Coordinator	6	
Recreation Programs Manager	2	
Recreation Specialist	2	
Recreation Supervisor I	2	
Senior Recreation Supervisor	3	
	<u>21</u>	<u>1.6</u>
TOTAL PARKS & RECREATION DEPARTMENT	<u>89</u>	<u>2.35</u>
POLICE		
CHIEF'S STAFF		
Administrative Analyst I'	1	
	<u>1</u>	
SWORN STAFF		
Police Chief	1	
Police Captain	3	
Police Lieutenant	6	
Police Sergeant	20	
Police Officer	112	
	<u>142</u>	
STRATEGIC OPERATIONS & PERSONNEL		
Administrative Specialist	2	
Police Business Manager	1	
Police Public Engagement Manager	1	
Police Range/Equipment Specialist	1	
Police Services Coordinator	2	
Police Technician	1	
	<u>8</u>	
INFORMATION TECHNOLOGY/CRIME ANALYSIS		
Network Administrator	1	
Police Information Technology Manager	1	
Police Services Coordinator	1	
Senior Network / Applications Analyst	2	
	<u>5</u>	
ANIMAL CONTROL		
Animal Control Officer	2	
Animal Control Officer II	1	
	<u>3</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
POLICE (Continued)		
<u>CRIMINAL INVESTIGATIONS & INTERNAL OPERATIONS</u>		
RECORDS BUREAU		
Office Specialist II	1	
Police Records Manager	1	
Police Records Specialist	12	
Police Records Supervisor	2	
Police Services Specialist	1	
	<u>17</u>	
COMBINED COMMUNICATIONS CENTER		
Public Safety Communications Manager	1	
Public Safety Dispatcher II	9	
Public Safety Dispatcher III	5	
Public Safety Dispatcher Supervisor	3	
	<u>18</u>	
CRIME LAB		
Identification Technician	1	
	<u>1</u>	
PROPERTY ROOM		
Police Property/Evidence Assistant	1	
Police Property/Evidence Technician	1	
	<u>2</u>	
<u>FIELD OPERATIONS</u>		
PARKING ENFORCEMENT		
Parking Enforcement Officer	12	
Police Technician	1	
	<u>13</u>	
TOTAL POLICE DEPARTMENT	<u>210</u>	
PUBLIC WORKS		
<u>ADMINISTRATION</u>		
Administrative Analyst III	1	
Administrative Assistant	2	
Administrative Assistant*	1	
Public Works Business Manager	1	
Public Works Director	1	
	<u>6</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PUBLIC WORKS (Continued)		
<u>ENGINEERING SERVICES</u>		
Administrative Analyst II	1	
Administrative Assistant	1	
Administrative Specialist	1	
Administrative Supervisor	1	
City Engineer	1	
Engineering Technician II	4	
Principal Engineer	3	
Principal Project Manager	1	
Project Engineer II	14	
Project Planner	1	
Public Works Inspector II	2	
Senior Engineering Technician	3	
Senior Planner I	1	
Senior Public Works Inspector	3	
Senior Real Property Agent	2	
Supervising Engineer	7	
	<u>46</u>	
<u>FACILITIES MANAGEMENT</u>		
BUILDING MAINTENANCE		
Accounting Assistant	2	
Carpenter	2	
Electrician	2	
Electronics/Communication Supervisor	1	
Facilities Manager	1	
Facilities Maintenance Supervisor	1	
Facilities Maintenance Worker II	2	
Painter	2	
Plumber	2	
Project Engineer II	2	
Supervising Engineer	1	
Welder/Fabricator	2	
	<u>20</u>	
CUSTODIAL		
Custodial Supervisor	1	
Custodian	7	1
Senior Custodian	3	
	<u>11</u>	<u>1</u>
ELECTRICAL MAINTENANCE		
Electronics/Communications Technician II	3	
Senior Electronics/Communications Technician	2	
	<u>5</u>	
ENVIRONMENTAL COMPLIANCE		
Environmental Services Specialist II	1	
	<u>1</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PUBLIC WORKS (Continued)		
<u>FLEET</u>		
Administrative Assistant	1	
Administrative Specialist	1	
Automotive Parts Specialist	1	
Automotive Service Writer	1	
Fleet Services Manager	1	
Fleet Services Supervisor	1	
Fleet Services Technician I	3	
Fleet Services Technician II	4	
Lead Equipment Technician	1	
Vehicle Services Assistant	1	
	<u>15</u>	
<u>STREETS OPERATIONS AND INFRASTRUCTURE MANAGEMENT</u>		
STREETS		
Accounting Assistant	1	
Administrative Analyst I	1	
Maintenance Supervisor II	3	
Senior Streets Maintenance Worker	5	
Streets Maintenance Coordinator	2	
Streets Maintenance Crew Leader	3	
Streets Maintenance Worker II	15	
Streets Operations & Infrastructure Manager	1	
	<u>31</u>	
TRAFFIC ENGINEERING		
Principal Traffic Engineer	1	
Project Engineer II	1	
Senior Traffic Signal Technician	1	
Senior Traffic Technician	1	
Supervising Transportation Engineer	1	
Traffic Signal Technician II	1	
Traffic Technician II	1	
	<u>7</u>	
<u>TRANSPORTATION PLANNING AND PARKING</u>		
PARKING		
Accounting Assistant	1	
Assistant Parking Coordinator		2.4
Downtown Plaza & Parking Manager	1	
Electronics Technician II	1	
Facilities Maintenance Supervisor	1	
Maintenance Crew Leader	2	
Maintenance Worker II	6	
Parking Coordinator	3	
Parking Maintenance Coordinator	1	
Parking Resources Specialist	1	
Parking Supervisor	2	
Project Planner	1	
Senior Maintenance Worker	1	
	<u>21</u>	<u>2.4</u>
TRANSPORTATION PLANNING		
Administrative Specialist	1	
Associate Transportation Planner	3	
Supervising Transportation Planner	1	
Transportation Planning & Parking Manager	1	
	<u>6</u>	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PUBLIC WORKS (Continued)		
<u>WATER RESOURCES</u>		
WASTEWATER COLLECTION		
Administrative Specialist	1	
Public Works Operations Assistant	1	
Senior Wastewater Collection System Operator	5	
Senior Wastewater Collection System Outreach Program Coordinator	1	
Wastewater Collection System Lead Operator	1	
Wastewater Collection System Operator II	5	
Wastewater Collection System Project Coordinator	3	
Wastewater Collection System Superintendent	1	
Wastewater Collection System Supervisor	1	
Water Quality Superintendent	1	
Water/Wastewater Maintenance Planner/Scheduler	1	
	<hr/> 21	
WASTEWATER TREATMENT		
Accounting Assistant	1	
Administrative Specialist	1	
Control Systems Operator Specialist II	2	
Senior Control Systems Operator Specialist	1	
Senior Treatment Plant Technician	2	
Senior Wastewater Treatment Plant Operator	1	
Treatment Plant Technician	3	
Treatment Plant Technician Supervisor	1	
Wastewater Compliance Specialist	1	
Wastewater Treatment Plant Chief Operator	1	
Wastewater Treatment Plant Operator III	10	
Wastewater Treatment Superintendent	1	
Wastewater Treatment Supervisor	1	
Water/Wastewater Maintenance Planner/Scheduler	2	
	<hr/> 28	
WATER DISTRIBUTION		
Accounting Assistant	1	
Control Systems Operator Specialist II	1	
Cross Connection Specialist	1	
Reservoir & Dam Caretaker/Distribution Operator	1	
Senior Control Systems Operator Specialist	1	
Senior Cross Connection Specialist	1	
Water Distribution Chief Operator	1	
Water Distribution Equipment Operator	1	
Water Distribution Lead Operator Technician	2	
Water Distribution Operator Technician II	23	
Water Distribution Project Coordinator	2	
Water Distribution Superintendent	1	
Water Distribution Supervisor	3	
Water/Wastewater Maintenance Planner/Scheduler	1	
	<hr/> 40	
WATER SUPPLY		
Administrative Analyst II	1	
Administrative Specialist	1	
Water Conservation Supervisor	1	
Water Resources Specialist	4	
Water Services Manager	1	
	<hr/> 8	

	Full-Time Positions Authorized	Part-Time Positions Authorized
PUBLIC WORKS (Continued)		
WATER TREATMENT		
Accounting Assistant		0.8
Control Systems Operator Specialist II	1	
Senior Control Systems Operator Specialist	1	
Water Treatment Chief Operator	1	
Water Treatment Plant Operator III	9	
Water Treatment Superintendent	1	
Water Treatment Supervisor	1	
Water/Wastewater Maintenance Planner/Scheduler	1	
	<u>15</u>	<u>0.8</u>
WATER/WASTEWATER ADMINISTRATION		
Administrative Analyst III	1	
Administrative Assistant	1	
Project Engineer II	1	
Wastewater System Manager	1	
Water Resources Manager	1	
Water System Manager	1	
	<u>6</u>	
WATER/WASTEWATER LABS		
Laboratory Analyst II	4	
Laboratory Analyst Coordinator	2	
Laboratory Supervisor	1	
	<u>7</u>	
WATER/WASTEWATER RECLAMATION		
Senior Wastewater Treatment Plant Operator	1	
Water Distribution Operator Technician II	1	
	<u>2</u>	
TOTAL PUBLIC WORKS DEPARTMENT	<u>296</u>	<u>4.2</u>

SUSTAINABILITY AND RESILIENCE

SUSTAINABILITY AND RESILIENCE

SUSTAINABILITY AND RESILIENCE

Administrative Analyst II	1
Sustainability and Resilience Director	1
Energy and Climate Program Manager	1
Energy and Climate Specialist	2
	<u>5</u>

ENVIRONMENTAL SERVICES

Administrative Specialist	1	
Code Enforcement Officer	1	0.7
Environmental Services Manager	1	
Environmental Services Specialist I	1	
Environmental Services Specialist II	2	
Environmental Services Supervisor	1	
Recycling Educator	2	
	<u>9</u>	<u>0.7</u>

TOTAL SUSTAINABILITY AND RESILIENCE DEPARTMENT

<u>14</u>	<u>0.7</u>
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	Full-Time Positions Authorized	Part-Time Positions Authorized
WATERFRONT		
<u>ADMINISTRATIVE SUPPORT & COMMUNITY RELATIONS</u>		
Accounting Assistant	1	
Administrative Analyst I	1	
Administrative Specialist	2	
Administrative Supervisor	1	
Billing Supervisor	1	
Administrative Assistant*	1	
Senior Property Management Specialist	1	
Waterfront Business Manager	1	
Waterfront Director/Harbormaster	1	
	<u>10</u>	
<u>FACILITIES MAINTENANCE</u>		
Engineering Technician II	1	
Heavy Equipment Technician	1	
Maintenance Supervisor II	1	
Senior Waterfront Maintenance Worker	2	
Waterfront Facilities Manager	1	
Waterfront Maintenance Crew Leader	2	
Waterfront Maintenance Superintendent	1	
Waterfront Maintenance Worker II	10	
	<u>19</u>	
<u>PARKING SERVICES</u>		
Assistant Parking Coordinator	1	
Office Specialist II	1	
Parking Coordinator	1	
Waterfront Parking Supervisor	1	
	<u>4</u>	
<u>SECURITY</u>		
Harbor Operations Assistant	1	
Harbor Operations Manager	1	
Harbor Patrol Officer	10	
Harbor Patrol Supervisor	1	
Office Specialist II	1	
Waterfront Vessel Technician	1	
	<u>15</u>	
TOTAL WATERFRONT DEPARTMENT	<u>48</u>	
 <u>CITY WIDE TOTAL</u>	 <u>1042</u>	 <u>12.95</u>
Delete by (included in total)	1	

Definitions:

- Delete when vacant = Additional position created for the purpose of backfilling
a funded position or position to be deleted when it becomes vacant
- Delete by = Position funded from non-City monies
- * = Position designated as Confidential

Council hereby authorizes the following classified and unclassified regular full-time and regular part-time classifications and positions; and the salary ranges therefore for the 2021 fiscal year. Changes to future salaries may be adopted by the City Council by Ordinance as part of a collective bargaining agreement or long-term salary plan.

LEGEND**FLSA-**

N = Non-Exempt under provisions of Fair Labor Standards Act (FLSA)
E = Exempt under provisions of Fair Labor Standards Act (FLSA)
7 = 7K Exemption under provisions of Fair Labor Standards Act (FLSA)

SERVICE STATUS

A = Appointed Employees
C = Classified
U = Unclassified

CONFIDENTIAL

* = Positions in this classification are designated as confidential and receive an additional 2.5%

UNIT-

01 = Executive Management
02 = Managers
04 = Supervisors
05 = Confidential Supervisors
14 = General Unit
16 = Confidential
19 = Treatment & Patrol
21 = Police Chief
22 = Police Deputy Chief
23 = Police Management Association
24 = Police Sworn
29 = Police Non-Sworn
31 = Fire Chief
32 = Fire Operations Division Chief
33 = Fire Battalion Chiefs
34 = Fire Sworn
39 = Fire Non-Sworn

REVISION HISTORY

Ordinance #5931 = Supervisor BU adopted 1/28/2020, effective 3/28/20

Classification Title	FLSA	Service Status	Unit	Job Class	Monthly					Biweekly					Hourly				
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
CONFIDENTIAL																			
Accounting Assistant*	N	U	16	6000	4,470.14	4,693.65	4,928.34	5,174.74	5,433.48	2,063.14	2,166.30	2,274.62	2,388.34	2,507.76	25.7893	27.0787	28.4327	29.8543	31.3470
Accounting Technician*	N	U	16	6004	4,698.76	4,933.65	5,180.35	5,439.40	5,711.36	2,168.66	2,277.07	2,390.93	2,510.49	2,636.01	27.1082	28.4634	29.8866	31.3811	32.9501
Administrative Analyst I*	N	U	16	6001	6,401.46	6,721.52	7,057.61	7,410.50	7,781.00	2,954.52	3,102.24	3,257.36	3,420.23	3,591.23	36.9315	38.7780	40.7170	42.7529	44.8904
Administrative Analyst II*	E	U	16	6003	7,324.18	7,690.41	8,074.91	8,478.67	8,902.64	3,380.39	3,549.42	3,726.88	3,913.23	4,108.91	42.2549	44.3677	46.5860	48.9154	51.3614
Administrative Analyst III*	E	U	16	6002	7,932.62	8,329.27	8,745.73	9,183.01	9,642.17	3,661.21	3,844.28	4,036.49	4,238.31	4,450.23	45.7651	48.0535	50.4561	52.9789	55.6279
Administrative Assistant*	N	U	16	6028	5,243.66	5,505.80	5,781.14	6,070.20	6,373.68	2,420.15	2,541.14	2,668.22	2,801.63	2,941.70	30.2519	31.7643	33.3527	35.0204	36.7713
Administrative Assistant to Mayor/Council*	N	U	16	6029	5,505.85	5,781.10	6,070.18	6,373.71	6,692.38	2,541.16	2,668.20	2,801.62	2,941.71	3,088.79	31.7645	33.3525	35.0203	36.7714	38.6099
Administrative Specialist*	N	U	16	6024	3,926.46	4,122.78	4,328.89	4,545.36	4,772.60	1,812.21	1,902.82	1,997.95	2,097.86	2,202.74	22.6526	23.7852	24.9744	26.2232	27.5343
Applications Administrator*	E	U	16	6019	7,283.86	7,648.05	8,030.43	8,431.97	8,853.56	3,361.78	3,529.87	3,706.35	3,891.68	4,086.26	42.0222	44.1234	46.3294	48.6460	51.0782
Applications Analyst*	E	U	16	6006	6,622.31	6,953.40	7,301.10	7,666.14	8,049.45	3,056.45	3,209.26	3,369.74	3,538.22	3,715.13	38.2056	40.1158	42.1218	44.2278	46.4391
City Attorney Investigator*	E	U	16	6026	6,401.46	6,721.52	7,057.61	7,410.50	7,781.00	2,954.52	3,102.24	3,257.36	3,420.23	3,591.23	36.9315	38.7780	40.7170	42.7529	44.8904
Finance Analyst I*	E	U	16	6009	6,401.46	6,721.52	7,057.61	7,410.50	7,781.00	2,954.52	3,102.24	3,257.36	3,420.23	3,591.23	36.9315	38.7780	40.7170	42.7529	44.8904
Finance Analyst II*	E	U	16	6027	7,324.18	7,690.41	8,074.91	8,478.67	8,902.64	3,380.39	3,549.42	3,726.88	3,913.23	4,108.91	42.2549	44.3677	46.5860	48.9154	51.3614
Human Resources Analyst I*	E	U	16	6014	6,401.46	6,721.52	7,057.61	7,410.50	7,781.00	2,954.52	3,102.24	3,257.36	3,420.23	3,591.23	36.9315	38.7780	40.7170	42.7529	44.8904
Human Resources Analyst II*	E	U	16	6015	7,324.18	7,690.41	8,074.91	8,478.67	8,902.64	3,380.39	3,549.42	3,726.88	3,913.23	4,108.91	42.2549	44.3677	46.5860	48.9154	51.3614
Human Resources Assistant*	N	U	16	6016	4,841.48	5,083.54	5,337.74	5,604.60	5,884.86	2,234.53	2,346.25	2,463.57	2,586.74	2,716.09	27.9316	29.3281	30.7946	32.3343	33.9511
Human Resources Technician*	N	U	16	6017	5,402.95	5,673.09	5,956.75	6,254.60	6,567.32	2,493.67	2,618.35	2,749.27	2,886.74	3,031.07	31.1709	32.7294	34.3659	36.0842	37.8884
Law Clerk*	N	U	16	6008	5,025.76	5,277.07	5,540.88	5,817.96	6,108.83	2,319.58	2,435.57	2,557.33	2,685.21	2,819.46	28.9947	30.4446	31.9666	33.5651	35.2433
Legal Assistant I*	N	U	16	6010	4,305.80	4,521.12	4,747.19	4,984.50	5,233.76	1,987.29	2,086.67	2,191.01	2,300.54	2,415.58	24.8411	26.0834	27.3876	28.7567	30.1947
Legal Assistant II*	N	U	16	6011	5,204.29	5,464.53	5,737.75	6,024.63	6,325.89	2,401.98	2,522.09	2,648.19	2,780.60	2,919.64	30.0248	31.5261	33.1024	34.7575	36.4955
Litigation Paralegal*	N	U	16	6012	5,309.20	5,574.64	5,853.38	6,146.08	6,453.35	2,450.40	2,572.91	2,701.56	2,836.65	2,978.47	30.6300	32.1614	33.7695	35.4581	37.2309
Office Specialist II*	N	U	16	6013	3,571.49	3,750.02	3,937.51	4,134.39	4,341.11	1,648.38	1,730.78	1,817.31	1,908.18	2,003.59	20.6047	21.6348	22.7164	23.8523	25.0449
Risk Analyst I*	E	U	16	6020	6,401.46	6,721.52	7,057.61	7,410.50	7,781.00	2,954.52	3,102.24	3,257.36	3,420.23	3,591.23	36.9315	38.7780	40.7170	42.7529	44.8904
Risk Analyst II*	E	U	16	6021	7,324.18	7,690.41	8,074.91	8,478.67	8,902.64	3,380.39	3,549.42	3,726.88	3,913.23	4,108.91	42.2549	44.3677	46.5860	48.9154	51.3614
Risk Assistant*	N	U	16	6025	4,841.48	5,083.54	5,337.74	5,604.60	5,884.86	2,234.53	2,346.25	2,463.57	2,586.74	2,716.09	27.9316	29.3281	30.7946	32.3343	33.9511
Risk Technician*	N	U	16	6030	5,402.95	5,673.09	5,956.75	6,254.60	6,567.32	2,493.67	2,618.35	2,749.27	2,886.74	3,031.07	31.1709	32.7294	34.3659	36.0842	37.8884
Senior Human Resources Analyst*	E	U	16	6018	7,932.62	8,329.27	8,745.73	9,183.01	9,642.17	3,661.21	3,844.28	4,036.49	4,238.31	4,450.23	45.7651	48.0535	50.4561	52.9789	55.6279
GENERAL																			
Accountant I	E	C	14	1400	5,165.77	5,424.03	5,695.26	5,980.04	6,279.04	2,384.20	2,503.40	2,628.58	2,760.02	2,898.02	29.8025	31.2925	32.8573	34.5003	36.2252
Accountant II	E	C	14	1401	5,707.69	5,993.04	6,292.74	6,607.34	6,937.71	2,634.32	2,766.02	2,904.34	3,049.54	3,202.02	32.9290	34.5752	36.3042	38.1193	40.0253
Accounting Assistant	N	C	14	1402	4,470.14	4,693.65	4,928.34	5,174.74	5,433.48	2,063.14	2,166.30	2,274.62	2,388.34	2,507.76	25.7893	27.0787	28.4327	29.8543	31.3470

Classification Title	FLSA	Service Status	Unit	Job Class	Monthly					Biweekly					Hourly				
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
Accounting Coordinator	N	C	14	1404	5,165.77	5,424.03	5,695.26	5,980.04	6,279.04	2,384.20	2,503.40	2,628.58	2,760.02	2,898.02	29.8025	31.2925	32.8573	34.5003	36.2252
Accounting Technician	N	C	14	1405	4,698.76	4,933.65	5,180.35	5,439.40	5,711.36	2,168.66	2,277.07	2,390.93	2,510.49	2,636.01	27.1082	28.4634	29.8866	31.3811	32.9501
Administrative Analyst I	N	U	14	1406	6,401.46	6,721.52	7,057.61	7,410.50	7,781.00	2,954.52	3,102.24	3,257.36	3,420.23	3,591.23	36.9315	38.7780	40.7170	42.7529	44.8904
Administrative Analyst II	E	U	14	1408	7,324.18	7,690.41	8,074.91	8,478.67	8,902.64	3,380.39	3,549.42	3,726.88	3,913.23	4,108.91	42.2549	44.3677	46.5860	48.9154	51.3614
Administrative Analyst III	E	U	14	1407	7,932.62	8,329.27	8,745.73	9,183.01	9,642.17	3,661.21	3,844.28	4,036.49	4,238.31	4,450.23	45.7651	48.0535	50.4561	52.9789	55.6279
Administrative Assistant	N	U	14	1409	5,243.66	5,505.80	5,781.14	6,070.20	6,373.68	2,420.15	2,541.14	2,668.22	2,801.63	2,941.70	30.2519	31.7643	33.3527	35.0204	36.7713
Administrative Specialist	N	C	14	1531	3,926.46	4,122.78	4,328.89	4,545.36	4,772.60	1,812.21	1,902.82	1,997.95	2,097.86	2,202.74	22.6526	23.7852	24.9744	26.2232	27.5343
Adult Literacy Coordinator	N	C	14	1580	6,008.64	6,309.07	6,624.52	6,955.76	7,303.53	2,773.22	2,911.88	3,057.47	3,210.35	3,370.86	34.6653	36.3985	38.2184	40.1294	42.1357
Airport Maintenance Coordinator	N	C	14	1413	5,038.54	5,290.48	5,555.03	5,832.75	6,124.39	2,325.48	2,441.76	2,563.86	2,692.04	2,826.64	29.0685	30.5220	32.0482	33.6505	35.3330
Airport Maintenance Worker I	N	C	14	1410	3,754.10	3,941.82	4,138.90	4,345.81	4,563.11	1,732.66	1,819.30	1,910.26	2,005.76	2,106.05	21.6583	22.7412	23.8782	25.0720	26.3256
Airport Maintenance Worker II	N	C	14	1411	4,127.28	4,333.62	4,550.30	4,777.83	5,016.68	1,904.90	2,000.13	2,100.14	2,205.15	2,315.39	23.8112	25.0016	26.2518	27.5644	28.9424
Airport Security Aide	N	C	14	1415	3,168.56	3,326.92	3,493.34	3,667.97	3,851.36	1,462.41	1,535.50	1,612.31	1,692.91	1,777.55	18.2801	19.1938	20.1539	21.1614	22.2194
Airport Operations Technician	N	C	14	1579	4,230.35	4,441.86	4,663.97	4,897.17	5,142.00	1,952.47	2,050.09	2,152.60	2,260.23	2,373.23	24.4059	25.6261	26.9075	28.2529	29.6654
Animal Control Officer	N	C	14	1416	4,444.57	4,666.78	4,900.13	5,145.16	5,402.41	2,051.34	2,153.90	2,261.60	2,374.69	2,493.42	25.6417	26.9238	28.2700	29.6836	31.1678
Animal Control Officer II	N	C	14	1417	4,910.82	5,156.36	5,414.18	5,684.88	5,969.08	2,266.53	2,379.86	2,498.85	2,623.79	2,754.96	28.3316	29.7483	31.2356	32.7974	34.4370
Applications Administrator	E	C	14	1596	7,283.86	7,648.05	8,030.43	8,431.97	8,853.56	3,361.78	3,529.87	3,706.35	3,891.68	4,086.26	42.0222	44.1234	46.3294	48.6460	51.0782
Applications Analyst	E	C	14	1595	6,622.31	6,953.40	7,301.10	7,666.14	8,049.45	3,056.45	3,209.26	3,369.74	3,538.22	3,715.13	38.2056	40.1158	42.1218	44.2278	46.4391
Assistant Parking Coordinator	N	C	14	1418	4,086.29	4,290.63	4,505.15	4,730.40	4,966.91	1,885.98	1,980.29	2,079.30	2,183.26	2,292.42	23.5748	24.7536	25.9912	27.2907	28.6552
Assistant Planner	E	C	14	1419	5,999.57	6,299.56	6,614.53	6,945.25	7,292.52	2,769.03	2,907.49	3,052.86	3,205.50	3,365.78	34.6129	36.3436	38.1608	40.0688	42.0723
Assistant Transportation Planner	E	C	14	1420	5,999.57	6,299.56	6,614.53	6,945.25	7,292.52	2,769.03	2,907.49	3,052.86	3,205.50	3,365.78	34.6129	36.3436	38.1608	40.0688	42.0723
Associate Planner	E	C	14	1422	6,497.94	6,822.88	7,164.00	7,522.21	7,898.30	2,999.05	3,149.02	3,306.46	3,471.79	3,645.37	37.4881	39.3627	41.3308	43.3974	45.5671
Associate Transportation Planner	E	C	14	1421	6,497.94	6,822.88	7,164.00	7,522.21	7,898.30	2,999.05	3,149.02	3,306.46	3,471.79	3,645.37	37.4881	39.3627	41.3308	43.3974	45.5671
Automotive/Equipment Technician	N	C	14	1578	4,914.48	5,160.20	5,418.18	5,689.10	5,973.57	2,268.22	2,381.63	2,500.70	2,625.74	2,757.03	28.3527	29.7704	31.2588	32.8218	34.4629
Automotive Parts Specialist	N	C	14	1427	4,914.48	5,160.20	5,418.18	5,689.10	5,973.57	2,268.22	2,381.63	2,500.70	2,625.74	2,757.03	28.3527	29.7704	31.2588	32.8218	34.4629
Automotive Service Writer	N	C	14	1428	5,707.69	5,993.04	6,292.74	6,607.34	6,937.71	2,634.32	2,766.02	2,904.34	3,049.54	3,202.02	32.9290	34.5752	36.3042	38.1193	40.0253
Building Inspector	N	C	14	1431	6,065.24	6,368.51	6,686.90	7,021.26	7,372.30	2,799.34	2,939.31	3,086.26	3,240.58	3,402.60	34.9918	36.7414	38.5782	40.5073	42.5325
Building Permit Technician	N	C	14	1432	4,968.23	5,216.68	5,477.53	5,751.35	6,038.96	2,293.03	2,407.70	2,528.09	2,654.47	2,787.21	28.6629	30.0963	31.6011	33.1809	34.8401
Buyer I	N	C	14	1433	4,931.96	5,178.55	5,437.51	5,709.38	5,994.86	2,276.29	2,390.10	2,509.62	2,635.10	2,766.86	28.4536	29.8763	31.3702	32.9387	34.5857
Buyer II	N	C	14	1575	5,479.93	5,753.97	6,041.66	6,343.74	6,660.92	2,529.20	2,655.68	2,788.46	2,927.88	3,074.27	31.6150	33.1960	34.8558	36.5985	38.4284
Carpenter	N	C	14	1434	5,046.10	5,298.43	5,563.35	5,841.51	6,133.57	2,328.97	2,445.43	2,567.70	2,696.08	2,830.88	29.1121	30.5679	32.0962	33.7010	35.3860
City TV Production Specialist	N	C	14	1463	6,093.90	6,398.56	6,718.49	7,054.39	7,407.10	2,812.57	2,953.18	3,100.84	3,255.87	3,418.66	35.1571	36.9148	38.7605	40.6984	42.7333
Code Enforcement Officer	N	C	14	1435	5,376.06	5,644.86	5,927.11	6,223.49	6,534.62	2,481.26	2,605.32	2,735.59	2,872.38	3,015.98	31.0158	32.5665	34.1949	35.9048	37.6998
Commission Secretary	N	C	14	1514	4,348.98	4,566.40	4,794.75	5,034.47	5,286.21	2,007.22	2,107.57	2,212.96	2,323.60	2,439.79	25.0903	26.3446	27.6620	29.0450	30.4974
Communications Specialist	E	C	14	1436	4,988.56	5,238.00	5,499.87	5,774.86	6,063.61	2,302.41	2,417.54	2,538.40	2,665.32	2,798.59	28.7801	30.2192	31.7300	33.3165	34.9824
Community Development Programs Specialist	N	C	14	1437	5,881.07	6,175.11	6,483.88	6,808.08	7,148.48	2,714.34	2,850.05	2,992.56	3,142.19	3,299.30	33.9292	35.6256	37.4070	39.2774	41.2412
Community Education Liaison	E	C	14	1438	4,360.03	4,578.04	4,806.95	5,047.27	5,299.65	2,012.32	2,112.94	2,218.59	2,329.51	2,445.99	25.1540	26.4117	27.7324	29.1189	30.5749
Computer Training Coordinator	E	C	14	1443	6,622.31	6,953.40	7,301.10	7,666.14	8,049.45	3,056.45	3,209.26	3,369.74	3,538.22	3,715.13	38.2056	40.1158	42.1218	44.2278	46.4391
Creeks Outreach Coordinator	E	C	14	1444	5,679.31	5,963.23	6,261.43	6,574.47	6,903.20	2,621.22	2,752.26	2,889.89	3,034.37	3,186.09	32.7652	34.4033	36.1236	37.9296	39.8261
Custodian	N	C	14	1445	3,500.92	3,675.95	3,859.72	4,052.75	4,255.36	1,615.81	1,696.59	1,781.41	1,870.50	1,964.01	20.1976	21.2074	22.2676	23.3812	24.5501
Deputy City Clerk	N	C	14	1446	4,805.19	5,045.43	5,297.72	5,562.57	5,840.71	2,217.78	2,328.66	2,445.10	2,567.34	2,695.71	27.7222	29.1082	30.5637	32.0917	33.6964
Electrician	N	C	14	1447	5,357.37	5,625.21	5,906.46	6,201.80	6,511.90	2,472.63	2,596.25	2,726.06	2,862.37	3,005.49	30.9079	32.4531	34.0758	35.7796	37.5686
Electronics Technician I	N	C	14	1448	4,872.96	5,116.63	5,372.47	5,641.09	5,923.10	2,249.06	2,361.52	2,479.60	2,603.58	2,733.74	28.1132	29.5190	30.9950	32.5447	34.1718
Electronics Technician II	N	C	14	1449	5,357.37	5,625.21	5,906.46	6,201.80	6,511.90	2,472.63	2,596.25	2,726.06	2,862.37	3,005.49	30.9079	32.4531	34.0758	35.7796	37.5686
Electronics/Communications Technician I	N	C	14	1450	5,116.24	5,372.08	5,640.68	5,922.69	6,218.83	2,361.34	2,479.42	2,603.39	2,733.55	2,870.23	29.5167	30.9927	32.5424	34.1694	35.8779
Electronics/Communications Technician II	N	C	14	1451	5,624.82	5,906.05	6,201.35	6,511.40	6,837.00	2,596.07	2,725.87	2,862.16	3,005.26	3,155.54	32.4509	34.0734	35.7770	37.5658	39.4443
Energy and Climate Specialist	E	C	14	1593	6,401.46	6,721.52	7,057.61	7,410.50	7,781.00	2,954.52	3,102.24	3,257.36	3,420.23	3,591.23	36.9315	38.7780	40.7170	42.7529	44.8904
Engineering Technician I	N	C	14	1452	4,596.78	4,826.60	5,067.90	5,321.33	5,587.38	2,121.59	2,227.66	2,339.03	2,456.00	2,578.79	26.5199	27.8458	29.2379	30.7000	32.2349
Engineering Technician II	N	C	14	1453	5,053.66	5,306.36	5,571.67	5,850.26	6,142.76	2,332.46	2,449.09	2,571.54	2,700.12	2,835.12	29.1557	30.6136	32.1442	33.7515	35.4390
Environmental Services Specialist I	E	C	14	1541	6,401.46	6,721.52	7,057.61	7,410.50	7,781.00	2,954.52	3,102.24	3,257.36	3,420.23	3,591.23	36.9315	38.7780	40.7170	42.7529	44.8904
Environmental Services Specialist II	E	C	14	1542	7,072.93	7,426.55	7,797.90	8,187.79	8,597.18	3,264.43	3,427.64	3,599.03	3,778.98	3,967.93	40.8054	42.8455	44.9879	47.2373	49.5991
Equipment Operator	N	C	14	1455	4,116.95	4,322.80	4,538.95	4,765.87	5,004.18	1,900.13	1,995.14	2,094.90	2,199.63	2,309.62	23.7516	24.9393	26.1862	27.4954	28.87

Classification Title	FLSA	Service Status	Unit	Job Class	Monthly					Biweekly					Hourly				
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
Fire Services Specialist	N	C	14	1460	5,243.66	5,505.80	5,781.14	6,070.20	6,373.68	2,420.15	2,541.14	2,668.22	2,801.63	2,941.70	30.2519	31.7643	33.3527	35.0204	36.7713
Fire Warehouse Specialist	N	C	14	1458	4,025.60	4,226.91	4,438.24	4,660.13	4,893.16	1,857.97	1,950.88	2,048.42	2,150.83	2,258.38	23.2246	24.3860	25.6052	26.8854	28.2298
Fleet Services Technician I	N	C	14	1426	4,914.48	5,160.20	5,418.18	5,689.10	5,973.57	2,268.22	2,381.63	2,500.70	2,625.74	2,757.03	28.3527	29.7704	31.2588	32.8218	34.4629
Fleet Services Technician II	N	C	14	1468	5,429.97	5,701.50	5,986.52	6,285.87	6,600.14	2,506.14	2,631.46	2,763.01	2,901.17	3,046.22	31.3268	32.8932	34.5376	36.2646	38.0778
Geographic Information Systems Coordinator	N	C	14	1423	8,165.47	8,573.74	9,002.46	9,452.56	9,925.20	3,768.68	3,957.11	4,154.98	4,362.72	4,580.86	47.1085	49.4639	51.9373	54.5340	57.2608
Geographic Information Systems Technician	N	C	14	1461	5,736.23	6,023.03	6,324.18	6,640.40	6,972.42	2,647.49	2,779.86	2,918.85	3,064.80	3,218.04	33.0936	34.7482	36.4856	38.3100	40.2255
Graphic Designer	N	C	14	1439	6,120.44	6,426.49	6,747.85	7,085.22	7,439.49	2,824.82	2,966.07	3,114.39	3,270.10	3,433.61	35.3103	37.0759	38.9299	40.8763	42.9201
Grounds Maintenance Crew Leader	N	C	14	1464	4,640.44	4,872.44	5,116.11	5,371.93	5,640.48	2,141.74	2,248.82	2,361.28	2,479.35	2,603.30	26.7718	28.1103	29.5160	30.9919	32.5413
Grounds Maintenance Worker I	N	C	14	1465	3,670.72	3,854.26	4,046.97	4,249.31	4,461.80	1,694.18	1,778.89	1,867.83	1,961.22	2,059.29	21.1773	22.3261	23.3479	24.5152	25.7411
Grounds Maintenance Worker II	N	C	14	1466	4,116.95	4,322.80	4,538.95	4,765.87	5,004.18	1,900.13	1,995.14	2,094.90	2,199.63	2,309.62	23.7516	24.9393	26.1862	27.4954	28.8702
Harbor Operations Assistant	N	C	14	1467	4,086.29	4,290.63	4,505.15	4,730.40	4,966.91	1,885.98	1,980.29	2,079.30	2,183.26	2,292.42	23.5748	24.7536	25.9912	27.2907	28.6552
Head Pool Lifeguard	N	C	14	1572	2,956.31	3,104.12	3,259.34	3,422.32	3,593.42	1,364.45	1,432.67	1,504.31	1,579.53	1,658.50	17.0556	17.9084	18.8039	19.7441	20.7312
Heavy Equipment Technician	N	C	14	1576	5,429.97	5,701.50	5,986.52	6,285.87	6,600.14	2,506.14	2,631.46	2,763.01	2,901.17	3,046.22	31.3268	32.8932	34.5376	36.2646	38.0778
Housing Programs Specialist	N	C	14	1469	6,497.94	6,822.88	7,164.00	7,522.21	7,898.30	2,999.05	3,149.02	3,306.46	3,471.79	3,645.37	37.4881	39.3627	41.3308	43.3974	45.5671
Housing Project Planner	E	C	14	1590	6,967.87	7,316.27	7,682.09	8,066.20	8,469.52	3,215.94	3,376.74	3,545.58	3,722.86	3,909.01	40.1992	42.2093	44.3197	46.5357	48.8626
Information Technology Technician I	N	C	14	1440	4,537.54	4,764.39	5,002.62	5,252.74	5,515.36	2,094.25	2,198.95	2,308.90	2,424.34	2,545.55	26.1781	27.4869	28.8612	30.3043	31.8194
Information Technology Technician II	N	C	14	1441	4,939.05	5,185.98	5,445.27	5,717.55	6,003.44	2,279.56	2,393.53	2,513.20	2,638.87	2,770.82	28.4945	29.9191	31.4150	32.9859	34.6352
Irrigation Systems Technician	N	C	14	1471	4,663.66	4,896.88	5,141.72	5,398.77	5,668.74	2,152.46	2,260.10	2,373.10	2,491.74	2,616.34	26.9057	28.2513	29.6637	31.1468	32.7042
Lead Equipment Technician	N	C	14	1472	5,999.57	6,299.56	6,614.53	6,945.25	7,292.52	2,769.03	2,907.49	3,052.86	3,205.50	3,365.78	34.6129	36.3436	38.1608	40.0688	42.0723
Librarian I	E	C	14	1474	4,969.77	5,218.24	5,479.20	5,753.15	6,040.80	2,293.74	2,408.42	2,528.86	2,655.30	2,788.06	28.6717	30.1053	31.6107	33.1912	34.8508
Librarian II	E	C	14	1473	5,463.77	5,736.94	6,023.77	6,325.00	6,641.22	2,521.74	2,647.82	2,780.20	2,919.23	3,065.18	31.5217	33.0978	34.7525	36.4904	38.3147
Library Assistant I	N	C	14	1476	3,724.80	3,910.99	4,106.55	4,311.88	4,527.47	1,719.14	1,805.07	1,895.33	1,990.10	2,089.60	21.4892	22.5634	23.6916	24.8762	26.1200
Library Assistant II	N	C	14	1477	3,876.43	4,070.19	4,273.71	4,487.41	4,711.76	1,789.12	1,878.55	1,972.48	2,071.11	2,174.66	22.3640	23.4819	24.6560	25.8889	27.1832
Library Systems Technician I	N	C	14	1479	4,537.54	4,764.39	5,002.62	5,252.74	5,515.36	2,094.25	2,198.95	2,308.90	2,424.34	2,545.55	26.1781	27.4869	28.8612	30.3043	31.8194
Library Systems Technician II	N	C	14	1481	4,939.05	5,185.98	5,445.27	5,717.55	6,003.44	2,279.56	2,393.53	2,513.20	2,638.87	2,770.82	28.4945	29.9191	31.4150	32.9859	34.6352
Library Technician	N	C	14	1480	4,136.06	4,342.89	4,560.03	4,788.01	5,027.38	1,908.95	2,004.41	2,104.63	2,209.85	2,320.33	23.8619	25.0551	26.3079	27.6231	29.0041
Library Technician - Unclassified	N	C	14	1594	4,136.06	4,342.89	4,560.03	4,788.01	5,027.38	1,908.95	2,004.41	2,104.63	2,209.85	2,320.33	23.8619	25.0551	26.3079	27.6231	29.0041
Mail Services Specialist	N	C	14	1482	3,168.56	3,326.92	3,493.34	3,667.97	3,851.36	1,462.41	1,535.50	1,612.31	1,692.91	1,777.55	18.2801	19.1938	20.1539	21.1614	22.2194
Maintenance Coordinator	N	C	14	1483	4,865.66	5,108.96	5,364.41	5,632.62	5,914.24	2,245.69	2,357.98	2,475.88	2,599.67	2,729.65	28.0711	29.4748	30.9485	32.4959	34.1206
Maintenance Crew Leader	N	C	14	1484	4,628.95	4,860.42	5,103.43	5,358.58	5,626.53	2,136.44	2,243.27	2,355.43	2,473.19	2,596.86	26.7055	28.0409	29.4429	30.9149	32.4607
Maintenance Worker I	N	C	14	1485	3,500.92	3,675.95	3,859.72	4,052.75	4,255.36	1,615.81	1,696.59	1,781.41	1,870.50	1,964.01	20.1976	21.2074	22.2676	23.3812	24.5501
Maintenance Worker II	N	C	14	1486	3,926.46	4,122.78	4,328.89	4,545.36	4,772.60	1,812.21	1,902.82	1,997.95	2,097.86	2,202.74	22.6526	23.7852	24.9744	26.2232	27.5343
Marketing Coordinator	N	C	14	1487	6,120.44	6,426.49	6,747.85	7,085.22	7,439.49	2,824.82	2,966.07	3,114.39	3,270.10	3,433.61	35.3103	37.0759	38.9299	40.8763	42.9201
Neighborhood & Outreach Services Coordinator I	N	C	14	1488	4,988.56	5,238.00	5,499.87	5,774.86	6,063.61	2,302.41	2,417.54	2,538.40	2,665.32	2,798.59	28.7801	30.2192	31.7300	33.3165	34.9824
Neighborhood & Outreach Services Coordinator II	N	C	14	1489	5,429.97	5,701.50	5,986.52	6,285.87	6,600.14	2,506.14	2,631.46	2,763.01	2,901.17	3,046.22	31.3268	32.8932	34.5376	36.2646	38.0778
Network Analyst	E	C	14	1442	6,622.31	6,953.40	7,301.10	7,666.14	8,049.45	3,056.45	3,209.26	3,369.74	3,538.22	3,715.13	38.2056	40.1158	42.1218	44.2278	46.4391
Network Administrator	E	C	14	1490	8,004.17	8,404.41	8,824.62	9,265.84	9,729.14	3,694.23	3,878.96	4,072.90	4,276.54	4,490.37	46.1779	48.4870	50.9113	53.4567	56.1296
Office Specialist I	N	C	14	1491	3,248.55	3,410.94	3,581.52	3,760.58	3,948.58	1,499.33	1,574.28	1,653.01	1,735.65	1,822.42	18.7416	19.6785	20.6626	21.6956	22.7803
Office Specialist II	N	C	14	1492	3,571.49	3,750.02	3,937.51	4,134.39	4,341.11	1,648.38	1,730.78	1,817.31	1,908.18	2,003.59	20.6047	21.6348	22.7164	23.8523	25.0449
Outreach Coordinator	E	C	14	1493	5,679.31	5,963.23	6,261.43	6,574.47	6,903.20	2,621.22	2,752.26	2,889.89	3,034.37	3,186.09	32.7652	34.4033	36.1236	37.9296	39.8261
Painter	N	C	14	1495	4,881.22	5,125.34	5,381.59	5,650.62	5,933.18	2,252.87	2,365.54	2,483.81	2,607.98	2,738.39	28.1609	29.5692	31.0476	32.5998	34.2299
Park Project Technician	N	C	14	1498	4,939.05	5,185.98	5,445.27	5,717.55	6,003.44	2,279.56	2,393.53	2,513.20	2,638.87	2,770.82	28.4945	29.9191	31.4150	32.9859	34.6352
Parking Coordinator	N	C	14	1496	5,217.57	5,478.44	5,752.37	6,040.00	6,341.96	2,408.11	2,528.51	2,654.94	2,787.69	2,927.06	30.1014	31.6064	33.1867	34.8461	36.5883
Parking Maintenance Coordinator	N	C	14	1592	5,038.54	5,290.48	5,555.03	5,832.75	6,124.39	2,325.48	2,441.76	2,563.86	2,692.04	2,826.64	29.0685	30.5220	32.0482	33.6505	35.3330
Parking Resources Specialist	N	C	14	1497	5,764.87	6,053.13	6,355.79	6,673.59	7,007.22	2,660.71	2,793.75	2,933.44	3,080.12	3,234.10	33.2589	34.9219	36.6680	38.5015	40.4263
Plan Check Engineer	E	C	14	1424	7,334.49	7,701.22	8,086.28	8,490.58	8,915.14	3,385.15	3,554.41	3,732.13	3,918.73	4,114.68	42.3144	44.4301	46.6516	48.9841	51.4335
Planning Technician I	N	C	14	1499	4,988.56	5,238.00	5,499.87	5,774.86	6,063.61	2,302.41	2,417.54	2,538.40	2,665.32	2,798.59	28.7801	30.2192	31.7300	33.3165	34.9824
Planning Technician II	N	C	14	1500	5,402.95	5,673.09	5,956.75	6,254.60	6,567.32	2,493.67	2,618.35	2,749.27	2,886.74	3,031.07	31.1709	32.7294	34.3659	36.0842	37.8884
Plans Examiner	E	C	14	1501	7,012.59	7,363.18	7,731.34	8,117.89	8,523.82	3,236.58	3,398.39	3,568.31	3,746.72	3,934.07	40.4572	42.4799	44.6039	46.8340	49.1759
Plumber	N	C	14	1502	5,173.52	5,432.18	5,703.82	5,989.01	6,288.47	2,387.78	2,507.16	2,632.53	2,764.16	2,902.37	29.8472	31.3395	32.9066	34.5520	36.2796
Pool Technician	N	C	14	1503	4,403.75	4,623.93	4,855.13	5,097.89	5,352.75	2,032.50	2,134.12	2,240.83	2,352.87	2,470.50	25.4062	26.6765	28.0104	29.4109	30.8812

Classification Title	FLSA	Service Status	Unit	Job Class	Monthly					Biweekly					Hourly				
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
Project Planner	E	C	14	1507	6,967.87	7,316.27	7,682.09	8,066.20	8,469.52	3,215.94	3,376.74	3,545.58	3,722.86	3,909.01	40.1992	42.2093	44.3197	46.5357	48.8626
Property Management Specialist	N	C	14	1508	5,594.92	5,874.66	6,168.41	6,476.82	6,800.65	2,582.27	2,711.38	2,846.96	2,989.30	3,138.76	32.2784	33.8922	35.5870	37.3663	39.2345
Public Works Inspector I	N	C	14	1509	5,282.88	5,547.01	5,824.35	6,115.55	6,421.39	2,438.25	2,560.16	2,688.16	2,822.56	2,963.72	30.4781	32.0020	33.6020	35.2820	37.0465
Public Works Inspector II	N	C	14	1510	5,984.46	6,283.68	6,597.83	6,927.74	7,274.11	2,762.06	2,900.16	3,045.15	3,197.42	3,357.28	34.5257	36.2520	38.0644	39.9677	41.9660
Public Works Operations Assistant	N	C	14	1571	4,086.29	4,290.63	4,505.15	4,730.40	4,966.91	1,885.98	1,980.29	2,079.30	2,183.26	2,292.42	23.5748	24.7536	25.9912	27.2907	28.6552
Real Property Agent	N	C	14	1511	6,465.64	6,788.90	7,128.38	7,484.77	7,859.00	2,984.14	3,133.34	3,290.02	3,454.51	3,627.23	37.3017	39.1668	41.1252	43.1814	45.3404
Records Technician	N	C	14	1512	4,127.28	4,333.62	4,550.30	4,777.83	5,016.68	1,904.90	2,000.13	2,100.14	2,205.15	2,315.39	23.8112	25.0016	26.2518	27.5644	28.9424
Recreation Coordinator	N	C	14	1515	4,745.85	4,983.12	5,232.31	5,493.91	5,768.58	2,190.39	2,299.90	2,414.91	2,535.65	2,662.42	27.3799	28.7488	30.1864	31.6956	33.2803
Recreation Program Leader	N	C	14	1517	3,448.88	3,621.35	3,802.46	3,992.54	4,192.20	1,591.79	1,671.39	1,754.98	1,842.71	1,934.86	19.8974	20.8924	21.9372	23.0339	24.1857
Recreation Specialist	N	C	14	1516	3,926.46	4,122.78	4,328.89	4,545.36	4,772.60	1,812.21	1,902.82	1,997.95	2,097.86	2,202.74	22.6526	23.7852	24.9744	26.2232	27.5343
Recycling Educator	N	C	14	1518	4,939.05	5,185.98	5,445.27	5,717.55	6,003.44	2,279.56	2,393.53	2,513.20	2,638.87	2,770.82	28.4945	29.9191	31.4150	32.9859	34.6352
Rental Housing Mediation Specialist	N	C	14	1519	5,349.33	5,616.80	5,897.62	6,192.51	6,502.12	2,468.92	2,592.37	2,721.98	2,858.08	3,000.98	30.8615	32.4046	34.0248	35.7260	37.5123
Senior Accountant	E	C	14	1520	6,595.88	6,925.69	7,272.01	7,635.59	8,017.36	3,044.25	3,196.47	3,356.31	3,524.12	3,700.32	38.0531	39.9559	41.9539	44.0515	46.2540
Senior Airport Maintenance Worker	N	C	14	1521	4,560.23	4,788.23	5,027.64	5,279.02	5,542.96	2,104.72	2,209.95	2,320.45	2,436.47	2,558.29	26.3090	27.6244	29.0056	30.4559	31.9786
Senior Airport Security Aide	N	C	14	1587	3,485.37	3,659.67	3,842.63	4,034.77	4,236.51	1,608.63	1,689.08	1,773.52	1,862.20	1,955.31	20.1079	21.1135	22.1690	23.2775	24.4414
Senior Building Inspector	N	C	14	1523	6,701.46	7,036.51	7,388.31	7,757.77	8,145.65	3,092.98	3,247.62	3,409.99	3,580.51	3,759.53	38.6623	40.5952	42.6249	44.7564	46.9941
Senior Building Inspector Specialty	N	C	14	1574	7,044.12	7,396.35	7,766.14	8,154.49	8,562.19	3,251.13	3,413.70	3,584.37	3,763.61	3,951.78	40.6391	42.6713	44.8046	47.0451	49.3972
Senior Buyer	N	C	14	1522	6,027.93	6,329.38	6,645.84	6,978.12	7,327.02	2,782.12	2,921.25	3,067.31	3,220.67	3,381.70	34.7765	36.5156	38.3414	40.2584	42.2713
Senior Commission Secretary	N	C	14	1513	4,805.19	5,045.43	5,297.72	5,562.57	5,840.71	2,217.78	2,328.66	2,445.10	2,567.34	2,695.71	27.7222	29.1082	30.5637	32.0917	33.6964
Senior Community Development Programs Specialist	N	C	14	1588	6,469.19	6,792.65	7,132.28	7,488.91	7,863.33	2,985.78	3,135.07	3,291.82	3,456.42	3,629.23	37.3223	39.1884	41.1478	43.2052	45.3654
Senior Cross Connection Specialist	N	C	14	1597	6,306.41	6,621.72	6,952.75	7,300.45	7,665.45	2,910.65	3,056.18	3,208.96	3,369.44	3,537.90	36.3831	38.2022	40.1120	42.1180	44.2238
Senior Custodian	N	C	14	1524	3,698.33	3,883.23	4,077.62	4,281.29	4,495.36	1,706.92	1,792.26	1,881.98	1,975.98	2,074.78	21.3365	22.4033	23.5247	24.6998	25.9348
Senior Electronics/Communications Technician	N	C	14	1525	6,031.61	6,333.21	6,649.87	6,982.37	7,331.50	2,783.82	2,923.02	3,069.17	3,222.63	3,383.77	34.7978	36.5378	38.3646	40.2829	42.2971
Senior Engineering Technician	N	C	14	1526	5,753.43	6,041.08	6,343.16	6,660.31	6,993.35	2,655.43	2,788.19	2,927.61	3,073.99	3,227.70	33.1929	34.8524	36.5951	38.4249	40.3462
Senior Grounds Maintenance Worker	N	C	14	1527	4,284.52	4,498.78	4,723.72	4,959.87	5,207.89	1,977.47	2,076.36	2,180.18	2,289.17	2,403.64	24.7184	25.9545	27.2523	28.6146	30.0455
Senior Library Technician	E	C	14	1528	4,524.56	4,750.76	4,988.36	5,237.74	5,499.67	2,088.26	2,192.66	2,302.32	2,417.42	2,538.31	26.1033	27.4083	28.7790	30.2178	31.7289
Senior Maintenance Worker	N	C	14	1529	4,403.75	4,623.93	4,855.13	5,097.89	5,352.75	2,032.50	2,134.12	2,240.83	2,352.87	2,470.50	25.4062	26.6765	28.0104	29.4109	30.8812
Senior Network/Applications Analyst	E	C	14	1504	7,283.86	7,648.05	8,030.43	8,431.97	8,853.56	3,361.78	3,529.87	3,706.35	3,891.68	4,086.26	42.0222	44.1234	46.3294	48.6460	51.0782
Senior Plan Check Engineer	E	C	14	1425	8,103.83	8,509.04	8,934.49	9,381.21	9,850.25	3,740.23	3,927.25	4,123.61	4,329.79	4,546.27	46.7529	49.0906	51.5451	54.1224	56.8284
Senior Plans Examiner	E	C	14	1530	7,334.49	7,701.22	8,086.28	8,490.58	8,915.14	3,385.15	3,554.41	3,732.13	3,918.73	4,114.68	42.3144	44.4301	46.6516	48.9841	51.4335
Senior Property Management Specialist	N	C	14	1534	6,497.94	6,822.88	7,164.00	7,522.21	7,898.30	2,999.05	3,149.02	3,306.46	3,471.79	3,645.37	37.4881	39.3627	41.3308	43.3974	45.5671
Senior Public Works Inspector	N	C	14	1533	6,612.19	6,942.78	7,289.92	7,654.44	8,037.14	3,051.78	3,204.36	3,364.58	3,532.82	3,709.45	38.1473	40.0545	42.0572	44.1603	46.3681
Senior Real Property Agent	E	C	14	1535	7,434.59	7,806.35	8,196.67	8,606.48	9,036.84	3,431.35	3,602.93	3,783.08	3,972.22	4,170.85	42.8919	45.0366	47.2885	49.6528	52.1356
Senior Rental Housing Mediation Specialist	N	C	14	1536	6,469.19	6,792.65	7,132.28	7,488.91	7,863.33	2,985.78	3,135.07	3,291.82	3,456.42	3,629.23	37.3223	39.1884	41.1478	43.2052	45.3654
Senior Streets Maintenance Worker	N	C	14	1537	4,560.23	4,788.23	5,027.64	5,279.02	5,542.96	2,104.72	2,209.95	2,320.45	2,436.47	2,558.29	26.3090	27.6244	29.0056	30.4559	31.9786
Senior Traffic Signal Technician	N	C	14	1583	5,744.83	6,032.07	6,333.64	6,650.37	6,982.89	2,651.46	2,784.03	2,923.22	3,069.40	3,222.87	33.1432	34.8004	36.5403	38.3675	40.2859
Senior Traffic Technician	N	C	14	1538	5,622.89	5,904.04	6,199.22	6,509.21	6,834.66	2,595.18	2,724.94	2,861.18	3,004.25	3,154.46	32.4398	34.0618	35.7648	37.5531	39.4308
Senior Tree Trimmer	N	C	14	1539	4,722.21	4,958.33	5,206.24	5,466.54	5,739.89	2,179.48	2,288.46	2,402.88	2,523.02	2,649.18	27.2435	28.6057	30.0360	31.5377	33.1147
Senior Waterfront Maintenance Worker	N	C	14	1540	4,560.23	4,788.23	5,027.64	5,279.02	5,542.96	2,104.72	2,209.95	2,320.45	2,436.47	2,558.29	26.3090	27.6244	29.0056	30.4559	31.9786
Stock Clerk	N	C	14	1543	3,643.42	3,825.58	4,016.83	4,217.68	4,428.60	1,681.58	1,765.65	1,853.92	1,946.62	2,043.97	21.0197	22.0706	23.1740	24.3328	25.5496
Streets Maintenance Coordinator	N	C	14	1544	5,038.54	5,290.48	5,555.03	5,832.75	6,124.39	2,325.48	2,441.76	2,563.86	2,692.04	2,826.64	29.0685	30.5220	32.0482	33.6505	35.3330
Streets Maintenance Crew Leader	N	C	14	1545	4,793.38	5,033.06	5,284.72	5,548.99	5,826.43	2,212.33	2,322.95	2,439.10	2,561.07	2,689.12	27.6541	29.0369	30.4887	32.0134	33.6140
Streets Maintenance Worker I	N	C	14	1546	3,679.91	3,863.95	4,057.13	4,260.01	4,473.00	1,698.42	1,783.36	1,872.52	1,966.16	2,064.46	21.2303	22.2920	23.4065	24.5770	25.8058
Streets Maintenance Worker II	N	C	14	1547	4,127.28	4,333.62	4,550.30	4,777.83	5,016.68	1,904.90	2,000.13	2,100.14	2,205.15	2,315.39	23.8112	25.0016	26.2518	27.5644	28.9424
System Administrator	E	C	14	1577	7,283.86	7,648.05	8,030.43	8,431.97	8,853.56	3,361.78	3,529.87	3,706.35	3,891.68	4,086.26	42.0222	44.1234	46.3294	48.6460	51.0782
Traffic Signal Technician I	E	C	14	1581	4,872.96	5,116.63	5,372.47	5,641.09	5,923.10	2,249.06	2,361.52	2,479.60	2,603.58	2,733.74	28.1132	29.5190	30.9950	32.5447	34.1718
Traffic Signal Technician II	E	C	14	1582	5,357.37	5,625.21	5,906.46	6,201.80	6,511.90	2,472.63	2,596.25	2,726.06	2,862.37	3,005.49	30.9079	32.4531	34.0758	35.7796	37.5686
Traffic Technician I	N	C	14	1552	4,537.54	4,764.39	5,002.62	5,252.74	5,515.36	2,094.25	2,198.95	2,308.90	2,424.34	2,545.55	26.1781	27.4869	28.8612	30.3043	31.8194
Traffic Technician II	N	C	14	1553	4,988.56	5,238.00	5,499.87	5,774.86	6,063.61	2,302.41	2,417.54	2,538.40	2,665.32	2,798.59	28.7801	30.2192	31.7300	33.3165	34.9824
Tree Care Specialist	N	C	14	1555	4,252.63	4,465.28	4,688.56	4,922.95	5,169.13	1,962.75	2,060.90	2,163.95	2,272.13	2,385.75	24.5344	25.7613	27.0494	28.4016	29.8219
Tree Trimmer I	N	C	14	1557	3,754.10	3,941.82	4,138.90	4,345.81	4,563.11	1,732.66	1,819.30	1,910.26	2,005.76	2,106.05	21.6583	22.7412	23.8782	25.0	

Classification Title	FLSA	Service Status	Unit	Job Class	Monthly					Biweekly					Hourly				
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
Warehouse Specialist	N	C	14	1559	4,025.60	4,226.91	4,438.24	4,660.13	4,893.16	1,857.97	1,950.88	2,048.42	2,150.83	2,258.38	23.2246	24.3860	25.6052	26.8854	28.2298
Water Quality Research Analyst	E	C	14	1589	7,324.18	7,690.39	8,074.91	8,478.64	8,902.64	3,380.39	3,549.41	3,726.88	3,913.22	4,108.91	42.2549	44.3676	46.5860	48.9153	51.3614
Water Resources Specialist	E	C	14	1560	6,306.41	6,621.72	6,952.75	7,300.45	7,665.45	2,910.65	3,056.18	3,208.96	3,369.44	3,537.90	36.3831	38.2022	40.1120	42.1180	44.2238
Water Resources Technician	N	C	14	1562	4,939.05	5,185.98	5,445.27	5,717.55	6,003.44	2,279.56	2,393.53	2,513.20	2,638.87	2,770.82	28.4945	29.9191	31.4150	32.9859	34.6352
Waterfront Maintenance Crew Leader	N	C	14	1564	4,793.38	5,033.06	5,284.72	5,548.99	5,826.43	2,212.33	2,322.95	2,439.10	2,561.07	2,689.12	27.6541	29.0369	30.4887	32.0134	33.6140
Waterfront Maintenance Worker I	N	C	14	1565	3,754.10	3,941.82	4,138.90	4,345.81	4,563.11	1,732.66	1,819.30	1,910.26	2,005.76	2,106.05	21.6583	22.7412	23.8782	25.0720	26.3256
Waterfront Maintenance Worker II	N	C	14	1566	4,127.28	4,333.62	4,550.30	4,777.83	5,016.68	1,904.90	2,000.13	2,100.14	2,205.15	2,315.39	23.8112	25.0016	26.2518	27.5644	28.9424
Waterfront Vessel Technician	N	C	14	1567	4,127.28	4,333.62	4,550.30	4,777.83	5,016.68	1,904.90	2,000.13	2,100.14	2,205.15	2,315.39	23.8112	25.0016	26.2518	27.5644	28.9424
Webmaster	E	C	14	1550	8,004.17	8,404.41	8,824.62	9,265.84	9,729.14	3,694.23	3,878.96	4,072.90	4,276.54	4,490.37	46.1779	48.4870	50.9113	53.4567	56.1296
Web Services Technician	E	C	14	1586	5,736.23	6,023.03	6,324.18	6,640.40	6,972.42	2,647.49	2,779.86	2,918.85	3,064.80	3,218.04	33.0936	34.7482	36.4856	38.3100	40.2255
Welder/Fabricator	N	C	14	1568	4,971.16	5,219.72	5,480.67	5,754.73	6,042.47	2,294.38	2,409.10	2,529.54	2,656.03	2,788.83	28.6797	30.1138	31.6193	33.2004	34.8604
FIRE																			
Fire Captain (56 Hour)	7	C	34	3400	8,649.31	9,081.80	9,535.91	10,012.69	10,513.32	3,991.99	4,191.60	4,401.19	4,621.24	4,852.30	35.6428	37.4250	39.2963	41.2611	43.3241
Fire Captain (40 Hour)	7	C	34	3405	8,649.31	9,081.80	9,535.89	10,012.67	10,513.32	3,991.99	4,191.60	4,401.18	4,621.23	4,852.30	49.8999	52.3950	55.0147	57.7654	60.6538
Fire Engineer (56 Hour)	7	C	34	3401	7,484.60	7,858.83	8,251.79	8,664.37	9,097.60	3,454.43	3,627.15	3,808.52	3,998.94	4,198.89	30.8431	32.3853	34.0046	35.7048	37.4901
Fire Engineer (40 Hour)	7	C	34	3402	7,484.58	7,858.85	8,251.79	8,664.37	9,097.60	3,454.42	3,627.16	3,808.52	3,998.94	4,198.89	43.1803	45.3395	47.6065	49.9868	52.4861
Fire Inspector I (40 Hour)	7	C	39	3901	6,607.19	6,937.58	7,284.46	7,648.68	8,031.10	3,049.47	3,201.96	3,362.06	3,530.16	3,706.66	38.1184	40.0245	42.0258	44.1270	46.3332
Fire Inspector II (40 Hour)	7	C	39	3902	7,484.58	7,858.85	8,251.79	8,664.37	9,097.60	3,454.42	3,627.16	3,808.52	3,998.94	4,198.89	43.1803	45.3395	47.6065	49.9868	52.4861
Fire Inspector III (40 Hour)	7	C	39	3903	8,649.31	9,081.80	9,535.89	10,012.67	10,513.32	3,991.99	4,191.60	4,401.18	4,621.23	4,852.30	49.8999	52.3950	55.0147	57.7654	60.6538
Firefighter (56 Hour)	7	C	34	3403	6,607.21	6,937.56	7,284.46	7,648.66	8,031.10	3,049.48	3,201.95	3,362.06	3,530.15	3,706.66	27.2275	28.5888	30.0184	31.5192	33.0952
Firefighter (40 Hour)	7	C	34	3404	6,607.19	6,937.58	7,284.46	7,648.68	8,031.10	3,049.47	3,201.96	3,362.06	3,530.16	3,706.66	38.1184	40.0245	42.0258	44.1270	46.3333
Firefighter - Entry	7	C	39	3904	5,946.48	6,243.81	6,556.01	6,883.80	7,228.00	2,744.53	2,881.76	3,025.85	3,177.14	3,336.00	34.3066	36.0220	37.8231	39.7142	41.7000
LEGAL/PROFESSIONAL ATTORNEY																			
Assistant City Attorney I	E	U	01	0103	9,589.41				11,656.04	4,425.88				5,379.71	55.3235				67.2464
Assistant City Attorney II	E	U	01	0104	10,648.28				12,943.06	4,914.59				5,973.72	61.4324				74.6715
Assistant City Attorney III	E	U	01	0105	12,366.92				15,032.07	5,707.81				6,937.88	71.3476				86.7235
Assistant City Attorney IV	E	U	01	0106	13,603.59				16,535.29	6,278.58				7,631.67	78.4823				95.3959
Deputy City Attorney	E	U	01	0110	7,973.49				9,691.80	3,680.07				4,473.14	46.0009				55.9143
MANAGEMENT																			
Accounting Manager	E	U	02	0200	9,369.21				11,388.35	4,324.25				5,256.16	54.0531				65.7020
Airport Business Development Manager	E	U	02	0203	9,685.56				11,772.87	4,470.26				5,433.63	55.8782				67.9204
Airport Business Manager	E	U	02	0259	8,853.91				10,762.01	4,086.42				4,967.08	51.0802				62.0885
Airport Facilities Manager	E	U	02	0246	9,389.34				11,412.81	4,333.54				5,267.45	54.1693				65.8431
Airport Operations Manager	E	U	02	0202	9,685.56				11,772.87	4,470.26				5,433.63	55.8782				67.9204
Assistant Library Director	E	U	02	0253	11,241.36				13,664.00	5,188.32				6,306.46	64.8540				78.8307
Assistant Parks & Recreation Director	E	U	02	0205	11,195.99				13,608.79	5,167.38				6,280.98	64.5922				78.5123
Budget Manager	E	U	02	0207	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745
Chief Building Official	E	U	02	0208	10,487.73				12,747.97	4,840.49				5,883.68	60.5061				73.5460
City Clerk Services Manager	E	U	02	0209	9,831.55				11,950.34	4,537.64				5,515.54	56.7205				68.9443
City Engineer	E	U	02	0206	12,490.88				15,182.77	5,765.02				7,007.43	72.0628				87.5929
City Planner	E	U	02	0210	10,923.77				13,277.90	5,041.74				6,128.26	63.0217				76.6033
Community Development Business Manager	E	U	02	0211	8,853.91				10,762.01	4,086.42				4,967.08	51.0802				62.0885
Creeks Restoration/Clean Water Manager	E	U	02	0212	9,496.93				11,543.57	4,383.20				5,327.80	54.7900				66.5975
Downtown Plaza & Parking Manager	E	U	02	0258	9,420.56				11,450.79	4,347.95				5,284.98	54.3494				66.0622
Economic Development Manager	E	U	02	0260	12,490.88				15,182.77	5,765.02				7,007.43	72.0628				87.5929
Emergency Services Manager	E	U	02	0215	8,247.50				10,024.86	3,806.54				4,626.86	47.5817				57.8357
Energy and Climate Program Manager	E	U	02	0262	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745
Environmental Services Manager	E	U	02	0217	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745
Facilities Manager	E	U	02	0218	9,883.51				12,013.47	4,561.62				5,544.68	57.0202				69.3085
Finance and Treasury Manager	E	U	02	0255	10,785.06				13,109.33	4,977.72				6,050.46	62.2215				75.6308
Fire Business Manager	E	U	02	0254	8,853.91				10,762.01	4,086.42				4,967.08	51.0802				62.0885

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					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
Fire Operations Division Chief	E	U	32	3200	13,129.70				15,959.21	6,059.86				7,365.79	75.7482				92.0724
Fleet Services Manager	E	U	02	0219	8,534.52				10,373.74	3,939.01				4,787.88	49.2376				59.8485
General Services Manager	E	U	02	0220	9,369.21				11,388.35	4,324.25				5,256.16	54.0531				65.7020
Harbor Operations Manager	E	U	02	0222	9,420.56				11,450.79	4,347.95				5,284.98	54.3494				66.0622
Housing & Human Services Manager	E	U	02	0257	9,496.93				11,543.57	4,383.20				5,327.80	54.7900				66.5975
Human Resources Manager	E	U	02	0223	10,572.03				12,850.39	4,879.40				5,930.95	60.9925				74.1369
Information Technology Manager	E	U	02	0214	10,572.03				12,850.39	4,879.40				5,930.95	60.9925				74.1369
Library Services Manager	E	U	02	0224	8,592.87				10,444.72	3,965.94				4,820.64	49.5743				60.2580
Parks & Recreation Business Manager	E	U	02	0226	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745
Parks Manager	E	U	02	0227	8,775.17				10,666.28	4,050.08				4,922.90	50.6260				61.5363
Police Business Manager	E	U	02	0229	8,853.91				10,762.01	4,086.42				4,967.08	51.0802				62.0885
Police Information Technology Manager	E	U	02	0228	9,306.70				11,312.38	4,295.40				5,221.10	53.6925				65.2638
Police Public Engagement Manager	E	U	02	0249	9,298.53				11,302.42	4,291.63				5,216.50	53.6454				65.2062
Police Records Manager	E	U	02	0230	7,639.52				9,134.93	3,525.93				4,216.12	44.0741				52.7015
Principal Engineer	E	U	02	0231	10,379.40				12,616.24	4,790.49				5,822.88	59.8811				72.7860
Principal Planner	E	U	02	0232	9,496.93				11,543.57	4,383.20				5,327.80	54.7900				66.5975
Principal Project Manager	E	U	02	0256	10,379.40				12,616.24	4,790.49				5,822.88	59.8811				72.7860
Principal Traffic Engineer	E	U	02	0252	10,379.40				12,616.24	4,790.49				5,822.88	59.8811				72.7860
Public Safety Communications Manager	E	U	02	0245	9,670.14				11,754.21	4,463.14				5,425.02	55.7892				67.8127
Public Works Business Manager	E	U	02	0234	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745
Recreation Programs Manager	E	U	02	0235	8,775.17				10,666.28	4,050.08				4,922.90	50.6260				61.5363
Risk Manager	E	U	02	0236	9,241.46				11,233.08	4,265.29				5,184.50	53.3161				64.8062
Senior Assistant to the City Administrator	E	U	02	0248	9,763.48				11,867.61	4,506.22				5,477.36	56.3278				68.4670
Streets Operations & Infrastructure Manager	E	U	02	0251	10,896.86				13,245.20	5,029.32				6,113.17	62.8665				76.4146
Transportation Planning & Parking Manager	E	U	02	0250	10,379.40				12,616.24	4,790.49				5,822.88	59.8811				72.7860
Wastewater System Manager	E	U	02	0240	11,756.98				14,290.68	5,426.30				6,595.70	67.8287				82.4462
Water Resources Manager	E	U	02	0242	13,519.00				16,432.50	6,239.54				7,584.23	77.9943				94.8029
Water Services Manager	E	U	02	0263	11,756.98				14,290.68	5,426.30				6,595.70	67.8287				82.4462
Water System Manager	E	U	02	0241	11,756.98				14,290.68	5,426.30				6,595.70	67.8287				82.4462
Waterfront Business Manager	E	U	02	0244	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745
Waterfront Facilities Manager	E	U	02	0243	9,389.34				11,412.81	4,333.54				5,267.45	54.1693				65.8431
MANAGEMENT/APPOINTED																			
City Administrator/Clerk/Treasurer	E	U	01	0107	19,393.60				23,573.10	8,950.89				10,879.89	111.8861				135.9986
City Attorney	E	U	01	0108					21,901.41					10,108.34					126.3543
MANAGEMENT/EXECUTIVE																			
Administrative Services Director	E	U	01	0100	13,190.54				16,033.25	6,087.94				7,399.96	76.0993				92.4995
Airport Director	E	U	01	0102	13,300.47				16,166.84	6,138.68				7,461.62	76.7335				93.2703
Assistant City Administrator	E	U	01	0101	15,625.87				18,993.39	7,211.94				8,766.18	90.1492				109.5772
Community Development Director	E	U	01	0109	14,008.84				17,027.88	6,465.62				7,859.02	80.8202				98.2377
Finance Director	E	U	01	0111	13,870.13				16,859.27	6,401.60				7,781.20	80.0200				97.2650
Fire Chief	E	U	31	3100	14,947.62				18,168.95	6,898.90				8,385.67	86.2362				104.8209
Human Resources Director	E	U	01	0118	13,300.47				16,166.84	6,138.68				7,461.62	76.7335				93.2703
Information Technology Director	E	U	01	0119	13,435.46				16,330.90	6,200.98				7,537.34	77.5123				94.2168
Library Director	E	U	01	0112	13,406.60				16,295.85	6,187.66				7,521.16	77.3457				94.0145
Parks & Recreation Director	E	U	01	0113	13,435.46				16,330.90	6,200.98				7,537.34	77.5123				94.2168
Police Chief	E	U	21	2100	16,028.63				19,482.93	7,397.83				8,992.12	92.4729				112.4015
Public Works Director	E	U	01	0114	15,140.95				18,403.95	6,988.13				8,494.13	87.3516				106.1766
Sustainability & Resilience Director	E	U	01	0120	13,300.47				16,166.84	6,138.68				7,461.62	76.7335				93.2703
Waterfront Director/Harbormaster	E	U	01	0115	12,679.20				15,411.67	5,851.94				7,113.08	73.1492				88.9135
MANAGEMENT/FIRE																			
Fire Battalion Chief	E	C	33	3300	11,456.21				13,925.12	5,287.48				6,426.98	47.2096				57.3838
Fire Prevention Division Chief	E	C	33	3302	11,456.21				13,925.12	5,287.48				6,426.98	66.0935				86.3373

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					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
MANAGEMENT/POLICE																			
Police Captain	E	C	23	2300	13,641.33				16,581.15	6,296.00				7,652.84	78.7000				95.6605
Police Lieutenant	E	C	23	2301	11,687.17				14,205.84	5,394.08				6,556.54	67.4260				81.9568
MAYOR/CITY COUNCIL																			
City Councilmember	E			0001	3,700.67				4,097.34	1,708.00				1,891.08					
Mayor	E			0002	4,625.83				5,121.68	2,135.00				2,363.85					
POLICE																			
Identification Technician	N	C	29	2901	6,388.14	6,707.55	7,042.92	7,395.05	7,764.81	2,948.37	3,095.79	3,250.58	3,413.10	3,583.76	36.8546	38.6974	40.6322	42.6638	44.7970
Parking Enforcement Officer	N	C	29	2902	4,243.76	4,455.99	4,678.77	4,912.74	5,158.34	1,958.66	2,056.61	2,159.43	2,267.42	2,380.77	24.4833	25.7076	26.9929	28.3427	29.7596
Police Officer Range A	7	C	24	2400	7,307.37	7,672.73	8,056.40	8,459.14	8,882.14	3,372.63	3,541.26	3,718.34	3,904.22	4,099.45	42.1579	44.2657	46.4792	48.8028	51.2431
Police Officer Range B	7	C	24	2400	7,453.53	7,826.18	8,217.52	8,628.34	9,059.78	3,440.09	3,612.08	3,792.70	3,982.31	4,181.44	43.0011	45.1510	47.4088	49.7789	52.2680
Police Officer Range C	7	C	24	2400	7,599.66	7,979.62	8,378.65	8,797.52	9,237.41	3,507.54	3,682.90	3,867.07	4,060.39	4,263.42	43.8442	46.0363	48.3384	50.7549	53.2928
Police Officer Range D	7	C	24	2400	7,745.81	8,133.08	8,539.78	8,966.70	9,415.08	3,574.99	3,753.73	3,941.44	4,138.48	4,345.42	44.6874	46.9216	49.2680	51.7310	54.3177
Police Officer - Entry	7	C	29	2903	6,917.26	7,263.12	7,626.28	8,007.61	8,407.95	3,192.58	3,352.21	3,519.82	3,695.82	3,880.59	39.9072	41.9026	43.9978	46.1978	48.5074
Police Property/Evidence Assistant	N	C	29	2905	4,505.50	4,730.81	4,967.39	5,215.73	5,476.49	2,079.46	2,183.45	2,292.64	2,407.26	2,527.61	25.9933	27.2931	28.6580	30.0907	31.5951
Police Property/Evidence Technician	N	C	29	2906	5,311.61	5,577.22	5,856.05	6,148.87	6,456.30	2,451.51	2,574.10	2,702.79	2,837.94	2,979.83	30.6439	32.1762	33.7849	35.4742	37.2479
Police Range/Equipment Specialist	N	C	29	2908	5,028.08	5,279.45	5,543.46	5,820.62	6,111.65	2,320.65	2,436.67	2,558.52	2,686.44	2,820.76	29.0081	30.4584	31.9815	33.5805	35.2595
Police Records Specialist	N	C	29	2904	3,898.79	4,093.74	4,298.36	4,513.30	4,738.96	1,799.44	1,889.42	1,983.86	2,083.06	2,187.21	22.4930	23.6177	24.7983	26.0383	27.3401
Police Records Supervisor	N	C	29	2914	5,311.61	5,577.22	5,856.05	6,148.87	6,456.30	2,451.51	2,574.10	2,702.79	2,837.94	2,979.83	30.6439	32.1762	33.7849	35.4742	37.2479
Police Sergeant	7	C	24	2401	9,423.85	9,895.04	10,389.82	10,909.30	11,454.78	4,349.47	4,566.94	4,795.30	5,035.06	5,286.82	54.3684	57.0867	59.9412	62.9382	66.0853
Police Services Coordinator	N	C	29	2916	4,688.97	4,923.38	5,169.58	5,428.04	5,699.42	2,164.14	2,272.33	2,385.96	2,505.25	2,630.50	27.0518	28.4041	29.8245	31.3156	32.8813
Police Services Specialist	N	C	29	2915	4,017.22	4,218.05	4,428.97	4,650.40	4,882.93	1,854.10	1,946.79	2,044.14	2,146.34	2,253.66	23.1763	24.3349	25.5518	26.8293	28.1708
Police Technician	N	C	29	2909	4,243.76	4,455.99	4,678.77	4,912.74	5,158.34	1,958.66	2,056.61	2,159.43	2,267.42	2,380.77	24.4833	25.7076	26.9929	28.3427	29.7596
Public Safety Dispatcher I	N	U	29	2910	4,688.97	4,923.38	5,169.58	5,428.04	5,699.42	2,164.14	2,272.33	2,385.96	2,505.25	2,630.50	27.0518	28.4041	29.8245	31.3156	32.8813
Public Safety Dispatcher II	N	C	29	2911	4,928.76	5,175.15	5,433.94	5,705.66	5,990.92	2,274.81	2,388.53	2,507.97	2,633.38	2,765.04	28.4351	29.8566	31.3496	32.9172	34.5630
Public Safety Dispatcher III	N	C	29	2912	5,445.72	5,718.05	6,003.94	6,304.11	6,619.32	2,513.41	2,639.10	2,771.05	2,909.59	3,055.07	31.4176	32.9887	34.6381	36.3699	38.1884
Public Safety Dispatcher Supervisor	N	C	29	2913	6,293.26	6,607.90	6,938.32	7,285.24	7,649.48	2,904.58	3,049.80	3,202.30	3,362.42	3,530.53	36.3073	38.1225	40.0288	42.0302	44.1316
SUPERVISOR																			
Accounting Supervisor	E	U	04	4064	8,217.69				9,988.64	3,792.78				4,610.14	47.4097				57.6268
Administrative Supervisor	E	U	04	4001	6,081.57				7,392.17	2,806.88				3,411.77	35.0860				42.6471
Administrative/Clerical Supervisor	E	U	04	4000	5,504.20				6,690.36	2,540.40				3,087.86	31.7550				38.5983
Airport Business Development Supervisor	E	U	04	4067	7,173.86				8,719.88	3,311.01				4,024.56	41.3876				50.3070
Airport Maintenance Supervisor	E	U	04	4003	6,704.23				8,149.07	3,094.26				3,761.11	38.6783				47.0139
Airport Operations Supervisor	E	U	04	4004	6,704.23				8,149.07	3,094.26				3,761.11	38.6783				47.0139
Airport Patrol Supervisor	E	U	04	4005	8,232.94				10,007.18	3,799.82				4,618.70	47.4977				57.7337
Billing Supervisor	E	U	04	4008	6,392.58				7,770.23	2,950.42				3,586.26	36.8803				44.8282
Building Inspection/Plan Check Supervisor	E	U	04	4009	9,063.56				11,016.83	4,183.18				5,084.69	52.2897				63.5586
City TV Production Supervisor	E	U	04	4022	7,438.82				9,041.93	3,433.30				4,173.20	42.9163				52.1650
Creeks Supervisor	E	U	04	4023	8,326.54				10,120.98	3,843.02				4,671.22	48.0378				58.3902
Custodial Supervisor	E	U	04	4014	5,185.85				6,303.46	2,393.47				2,909.29	29.9184				36.3661
Electronics/Communication Supervisor	E	U	04	4016	7,126.28				8,662.07	3,289.05				3,997.88	41.1131				49.9735
Environmental Services Supervisor	E	U	04	4017	7,843.03				9,533.23	3,619.86				4,399.95	45.2482				54.9994
Facilities Maintenance Superintendent	E	U	04	4018	8,665.69				10,533.23	3,999.55				4,861.49	49.9944				60.7686
Facilities Maintenance Supervisor	E	U	04	4019	6,786.91				8,249.58	3,132.42				3,807.50	39.1553				47.5938
Finance Supervisor	E	U	04	4020	6,392.58				7,770.23	2,950.42				3,586.26	36.8803				44.8282
Fleet Services Supervisor	E	U	04	4007	6,993.03				8,500.05	3,227.55				3,923.10	40.3444				49.0387
Harbor Patrol Supervisor	E	U	04	4024	8,635.68				10,496.74	3,985.70				4,844.65	49.8213				60.5581
Information Technology Supervisor	E	U	04	4027	9,252.53				11,246.50	4,270.40				5,190.69	53.3800				64.8836
Laboratory Supervisor	E	U	04	4028	7,832.63				9,520.66	3,615.06				4,394.15	45.1883				54.9269
Library Circulation Supervisor	E	U	04	4029	4,763.42				5,789.96	2,198.50				2,672.29	27.4813				33.4036

Classification Title	FLSA	Service Status	Unit	Job Class	Monthly					Biweekly					Hourly				
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
Maintenance Supervisor I	E	U	04	4030	6,022.88				7,320.86	2,779.79				3,378.86	34.7474				42.2357
Maintenance Supervisor II	E	U	04	4031	6,621.55				8,048.54	3,056.10				3,714.71	38.2012				46.4339
Neighborhood & Outreach Services Supervisor I	E	U	04	4032	6,194.44				7,529.36	2,858.97				3,475.09	35.7371				43.4386
Parking Supervisor	E	U	04	4034	6,621.55				8,048.54	3,056.10				3,714.71	38.2012				46.4339
Parking/TMP Superintendent	E	U	04	4035	8,582.10				10,431.59	3,960.97				4,814.58	49.5121				60.1823
Parks Capital Project Supervisor	E	U	04	4065	7,843.03				9,533.23	3,619.86				4,399.95	45.2482				54.9994
Parks Superintendent	E	U	04	4068	6,989.28				8,495.48	3,225.82				3,920.99	40.3227				49.0124
Parks Supervisor	E	U	04	4033	6,051.33				7,355.42	2,792.92				3,394.81	34.9115				42.4351
Purchasing Supervisor	E	U	04	4036	7,122.64				8,657.61	3,287.37				3,995.82	41.0921				49.9478
Recreation Supervisor I	E	U	04	4037	6,194.44				7,529.36	2,858.97				3,475.09	35.7371				43.4386
Senior Librarian	E	U	04	4038	6,586.28				8,005.62	3,039.82				3,694.90	37.9977				46.1863
Senior Planner I	E	U	04	4039	7,921.44				9,628.56	3,656.05				4,443.95	45.7006				55.5494
Senior Planner II	E	U	04	4040	8,326.54				10,120.98	3,843.02				4,671.22	48.0378				58.3902
Senior Recreation Supervisor	E	U	04	4041	7,194.20				8,744.60	3,320.40				4,035.97	41.5050				50.4496
Street Tree Supervisor	E	U	04	4042	6,051.33				7,355.42	2,792.92				3,394.81	34.9115				42.4351
Supervising Engineer	E	U	04	4043	9,064.32				11,017.76	4,183.53				5,085.12	52.2941				63.5640
Supervising Librarian	E	U	04	4044	7,240.96				8,801.39	3,341.98				4,062.18	41.7747				50.7772
Supervising Transportation Engineer	E	U	04	4047	9,150.98				11,123.10	4,223.53				5,133.74	52.7941				64.1717
Supervising Transportation Planner	E	U	04	4046	8,326.54				10,120.98	3,843.02				4,671.22	48.0378				58.3902
Treatment Plant Technician Supervisor	E	U	04	4049	8,550.58				10,393.33	3,946.42				4,796.92	49.3303				59.9615
Urban Forest Superintendent	E	U	04	4050	7,695.85				9,354.32	3,551.93				4,317.38	44.3991				53.9672
Wastewater Collection System Superintendent	E	U	04	4053	10,306.62				12,527.80	4,756.90				5,782.06	59.4612				72.2757
Wastewater Collection System Supervisor	E	U	04	4052	8,118.70				9,868.34	3,747.09				4,554.62	46.8386				56.9327
Wastewater Treatment Superintendent	E	U	04	4054	10,306.62				12,527.80	4,756.90				5,782.06	59.4612				72.2757
Wastewater Treatment Supervisor	E	U	04	4055	8,118.70				9,868.34	3,747.09				4,554.62	46.8386				56.9327
Water Conservation Supervisor	E	U	04	4066	7,921.44				9,628.56	3,656.05				4,443.95	45.7006				55.5494
Water Distribution Superintendent	E	U	04	4059	10,306.62				12,527.80	4,756.90				5,782.06	59.4612				72.2757
Water Distribution Supervisor	E	U	04	4060	8,574.30				10,422.10	3,957.37				4,810.20	49.4671				60.1275
Water Quality Superintendent	E	U	04	4069	10,306.62				12,527.80	4,756.90				5,782.06	59.4612				72.2757
Water Treatment Superintendent	E	U	04	4057	10,306.62				12,527.80	4,756.90				5,782.06	59.4612				72.2757
Water Treatment Supervisor	E	U	04	4058	8,714.16				10,592.12	4,021.92				4,888.67	50.2740				61.1084
Waterfront Maintenance Superintendent	E	U	04	4062	7,210.67				8,764.64	3,328.00				4,045.22	41.6000				50.5653
Waterfront Parking Supervisor	E	U	04	4061	6,952.62				8,450.98	3,208.90				3,900.45	40.1113				48.7556
SUPERVISOR/CONFIDENTIAL																			
Administrator's Office Supervisor*	E	U	05	5000	7,324.18				8,902.64	3,380.39				4,108.91	42.2549				51.3614
Administrative Supervisor*	E	U	05	5004	6,081.57				7,392.17	2,806.88				3,411.77	35.0860				42.6471
Information Technology Supervisor*	E	U	05	5001	9,252.53				11,246.50	4,270.40				5,190.69	53.3800				64.8836
Legal Office Supervisor*	E	U	05	5002	6,081.57				7,392.17	2,806.88				3,411.77	35.0860				42.6471
Payroll Supervisor*	E	U	05	5003	6,392.58				7,770.23	2,950.42				3,586.26	36.8803				44.8282
TREATMENT AND PATROL																			
Airport Operations Specialist	N	C	19	1900	4,430.66	4,652.22	4,884.79	5,129.04	5,385.49	2,044.92	2,147.18	2,254.52	2,367.25	2,485.61	25.5615	26.8397	28.1815	29.5906	31.0701
Airport Patrol Officer	N	C	19	1901	5,853.60	6,146.27	6,453.55	6,776.23	7,115.05	2,701.66	2,836.74	2,978.56	3,127.49	3,283.87	33.7707	35.4593	37.2320	39.0936	41.0484
Airport Patrol Officer II	N	C	19	1903	6,407.87	6,728.28	7,064.68	7,417.93	7,788.80	2,957.48	3,105.36	3,260.62	3,423.66	3,594.83	36.9685	38.8170	40.7577	42.7958	44.9354
Control Systems Operator Specialist I	N	C	19	1904	6,143.37	6,450.54	6,773.07	7,111.72	7,467.27	2,835.40	2,977.17	3,126.03	3,282.33	3,446.43	35.4425	37.2146	39.0754	41.0291	43.0804
Control Systems Operator Specialist II	N	C	19	1905	6,824.00	7,165.21	7,523.49	7,899.65	8,294.63	3,149.54	3,307.02	3,472.38	3,645.99	3,828.29	39.3692	41.3378	43.4047	45.5749	47.8536
Cross Connection Specialist	N	C	19	1939	6,022.01	6,323.09	6,639.23	6,971.25	7,319.78	2,779.39	2,918.35	3,064.26	3,217.50	3,378.36	34.7424	36.4794	38.3033	40.2187	42.2295
Harbor Patrol Officer	N	C	19	1906	6,906.25	7,251.57	7,614.17	7,994.87	8,394.64	3,187.50	3,346.88	3,514.23	3,689.94	3,874.45	39.8438	41.8360	43.9279	46.1243	48.4306
Harbor Patrol Officer - Entry	N	C	19	1907	6,198.88	6,508.84	6,834.23	7,175.96	7,534.71	2,861.02	3,004.08	3,154.26	3,311.98	3,477.56	35.7628	37.5510	39.4283	41.3998	43.4695
Laboratory Analyst Coordinator	N	C	19	1911	6,348.90	6,666.34	6,999.66	7,349.64	7,717.13	2,930.26	3,076.77	3,230.61	3,392.14	3,561.75	36.6283	38.4596	40.3826	42.4018	44.5219
Laboratory Analyst I	N	C	19	1909	5,227.04	5,488.45	5,762.86	6,051.00	6,353.56	2,412.48	2,533.13	2,659.78	2,792.77	2,932.41	30.1560	31.6641	33.2473	34.9096	36.6551
Laboratory Analyst II	N	C	19	1910	5,800.67	6,090.67	6,395.24	6,714.98	7,050.75	2,677.23	2,811.08	2,951.65	3,099.22	3,254.19	33.4654	35.1385	36.8956	38.7403	40.6774
Lead Meter Reader/Water Distribution OIT	N	C	19	1912	4,333.20	4,549.87	4,777.37	5,016.25	5,267.04	1,999.94	2,099.94	2,204.94	2,315.19	2,430.94	24.9993	26.2492	27.5617	28.9399	30.3868
Lead Park Ranger	N	C	19	1955	4,881.63	5,125.71	5,382.00	5,651.10	5,933.74	2,253.06	2,365.71	2,484.00	2,608.20	2,738.65	28.1633	29.5714	31.0500	32.6025	34.2331

Classification Title	FLSA	Service Status	Unit	Job Class	Monthly					Biweekly					Hourly				
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
Meter Reader/Water Distribution OIT	N	C	19	1913	3,941.43	4,138.49	4,345.45	4,562.70	4,790.83	1,819.12	1,910.07	2,005.59	2,105.86	2,211.15	22.7390	23.8759	25.0699	26.3232	27.6394
Park Ranger	N	C	19	1914	4,437.85	4,659.76	4,892.75	5,137.38	5,394.26	2,048.24	2,150.66	2,258.19	2,371.10	2,489.66	25.6030	26.8833	28.2274	29.6387	31.1208
Reclamation Specialist	N	C	19	1924	4,577.26	4,806.12	5,046.41	5,298.74	5,563.70	2,112.58	2,218.21	2,329.11	2,445.57	2,567.86	26.4073	27.7276	29.1139	30.5696	32.0983
Reservoir & Dam Caretaker/Distribution Operator	N	C	19	1915	5,314.10	5,579.75	5,858.75	6,151.73	6,459.31	2,452.66	2,575.27	2,704.04	2,839.26	2,981.22	30.6582	32.1909	33.8005	35.4907	37.2652
Senior Airport Operations Specialist	N	C	19	1916	4,938.66	5,185.59	5,444.88	5,717.12	6,002.95	2,279.38	2,393.35	2,513.02	2,638.67	2,770.59	28.4922	29.9169	31.4128	32.9834	34.6324
Senior Control Systems Operator Specialist	N	C	19	1917	7,471.49	7,845.09	8,237.36	8,649.20	9,081.63	3,448.38	3,620.81	3,801.86	3,991.94	4,191.52	43.1047	45.2601	47.5232	49.8993	52.3940
Senior Treatment Plant Technician	N	C	19	1918	5,903.06	6,198.23	6,508.13	6,833.54	7,175.18	2,724.49	2,860.72	3,003.75	3,153.94	3,311.62	34.0561	35.7590	37.5469	39.4242	41.3953
Senior Wastewater Collection System Outreach Program Coordinator	N	C	19	1958	6,967.87	7,316.27	7,682.09	8,066.20	8,469.52	3,215.94	3,376.74	3,545.58	3,722.86	3,909.01	40.1992	42.2093	44.3197	46.5357	48.8626
Senior Wastewater Collection System Operator	N	C	19	1919	4,908.28	5,153.70	5,411.38	5,681.93	5,966.07	2,265.36	2,378.63	2,497.56	2,622.43	2,753.57	28.3170	29.7329	31.2195	32.7804	34.4196
Senior Wastewater Treatment Plant Operator	N	C	19	1921	6,619.60	6,950.56	7,298.07	7,663.02	8,046.16	3,055.20	3,207.95	3,368.34	3,536.78	3,713.61	38.1900	40.0994	42.1043	44.2097	46.4201
Senior Water Distribution Operator	N	C	19	1920	5,104.62	5,359.86	5,627.83	5,909.24	6,204.71	2,355.98	2,473.78	2,597.46	2,727.34	2,863.71	29.4497	30.9222	32.4682	34.0917	35.7964
Treatment Plant Technician	N	C	19	1923	5,369.35	5,637.80	5,919.72	6,215.67	6,526.48	2,478.16	2,602.06	2,732.18	2,868.77	3,012.22	30.9770	32.5257	34.1522	35.8596	37.6528
Wastewater Collection System Lead Operator	N	C	19	1927	5,396.17	5,666.01	5,949.26	6,246.76	6,559.06	2,490.54	2,615.08	2,745.81	2,883.12	3,027.26	31.1318	32.6885	34.3226	36.0390	37.8408
Wastewater Collection System Operator I	N	C	19	1925	4,060.88	4,263.91	4,477.09	4,700.95	4,936.01	1,874.25	1,967.96	2,066.35	2,169.67	2,278.16	23.4281	24.5995	25.8294	27.1209	28.4770
Wastewater Collection System Operator II	N	C	19	1926	4,464.53	4,687.74	4,922.15	5,168.24	5,426.63	2,060.55	2,163.57	2,271.76	2,385.34	2,504.60	25.7569	27.0446	28.3970	29.8168	31.3075
Wastewater Collection System Operator Technician I	N	C	19	1929	5,159.14	5,417.12	5,688.00	5,972.37	6,270.98	2,381.14	2,500.21	2,625.23	2,756.48	2,894.30	29.7643	31.2526	32.8154	34.4560	36.1788
Wastewater Collection System Project Coordinator	N	C	19	1954	6,205.64	6,515.90	6,841.68	7,183.78	7,542.97	2,864.14	3,007.34	3,157.70	3,315.59	3,481.37	35.8017	37.5918	39.4713	41.4449	43.5171
Wastewater Compliance Specialist	N	C	19	1953	5,205.92	5,466.24	5,739.54	6,026.52	6,327.84	2,402.73	2,522.88	2,649.02	2,781.47	2,920.54	30.0341	31.5360	33.1127	34.7684	36.5068
Wastewater Treatment Plant Chief Operator	N	C	19	1932	7,334.64	7,701.40	8,086.48	8,490.80	8,915.29	3,385.22	3,554.49	3,732.22	3,918.83	4,114.75	42.3153	44.4311	46.6527	48.9854	51.4344
Wastewater Treatment Plant OIT	N	U	19	1931	4,439.31	4,661.24	4,894.33	5,139.03	5,396.00	2,048.91	2,151.34	2,258.92	2,371.86	2,490.46	25.6114	26.8918	28.2365	29.6483	31.1307
Wastewater Treatment Plant Operator I	N	C	19	1933	4,950.88	5,198.40	5,458.35	5,731.27	6,017.83	2,285.02	2,399.26	2,519.24	2,645.20	2,777.46	28.5628	29.9907	31.4905	33.0650	34.7182
Wastewater Treatment Plant Operator II	N	C	19	1934	5,436.49	5,708.34	5,993.76	6,293.43	6,608.14	2,509.15	2,634.62	2,766.35	2,904.66	3,049.91	31.3644	32.9327	34.5794	36.3083	38.1239
Wastewater Treatment Plant Operator III	N	C	19	1935	6,021.10	6,322.20	6,638.28	6,970.19	7,318.70	2,778.97	2,917.94	3,063.82	3,217.01	3,377.86	34.7371	36.4742	38.2978	40.2126	42.2232
Water Distribution Chief Operator	N	C	19	1957	7,471.49	7,845.09	8,237.36	8,649.20	9,081.63	3,448.38	3,620.81	3,801.86	3,991.94	4,191.52	43.1047	45.2601	47.5232	49.8993	52.3940
Water Distribution Equipment Operator	N	C	19	1930	5,314.10	5,579.75	5,858.75	6,151.73	6,459.31	2,452.66	2,575.27	2,704.04	2,839.26	2,981.22	30.6582	32.1909	33.8005	35.4907	37.2652
Water Distribution Lead Operator	N	C	19	1937	5,612.04	5,892.64	6,187.24	6,496.62	6,821.43	2,590.17	2,719.68	2,855.65	2,998.44	3,148.35	32.3771	33.9960	35.6956	37.4805	39.3544
Water Distribution Lead Operator Technician	N	C	19	1938	6,204.94	6,515.17	6,840.95	7,183.00	7,542.12	2,863.82	3,007.00	3,157.36	3,315.23	3,480.98	35.7977	37.5875	39.4670	41.4404	43.5123
Water Distribution OIT	N	U	19	1941	3,767.62	3,955.97	4,153.78	4,361.46	4,579.51	1,738.90	1,825.83	1,917.13	2,012.98	2,113.62	21.7362	22.8229	23.9641	25.1622	26.4203
Water Distribution Operator I	N	C	19	1945	4,182.71	4,391.83	4,611.43	4,841.96	5,084.08	1,930.48	2,027.00	2,128.35	2,234.75	2,346.50	24.1310	25.3375	26.6044	27.9344	29.3312
Water Distribution Operator II	N	C	19	1947	4,643.10	4,875.26	5,119.01	5,374.96	5,643.69	2,142.97	2,250.12	2,362.62	2,480.75	2,604.78	26.7871	28.1265	29.5328	31.0094	32.5597
Water Distribution Operator Technician OIT	N	C	19	1936	4,514.45	4,740.19	4,977.22	5,226.04	5,487.34	2,083.59	2,187.78	2,297.18	2,412.02	2,532.62	26.0449	27.3473	28.7147	30.1503	31.6577
Water Distribution Operator Technician I	N	C	19	1948	5,108.09	5,363.48	5,631.64	5,913.22	6,208.89	2,357.58	2,475.45	2,599.22	2,729.18	2,865.64	29.4697	30.9431	32.4903	34.1148	35.8205
Water Distribution Operator Technician II	N	C	19	1949	5,615.87	5,896.61	6,191.49	6,501.08	6,826.13	2,591.94	2,721.51	2,857.61	3,000.50	3,150.52	32.3992	34.0189	35.7201	37.5062	39.3815
Water Distribution Operator/Emergency Services	N	C	19	1950	5,612.04	5,892.64	6,187.24	6,496.62	6,821.43	2,590.17	2,719.68	2,855.65	2,998.44	3,148.35	32.3771	33.9960	35.6956	37.4805	39.3544
Water Distribution Project Coordinator	N	C	19	1956	6,205.64	6,515.90	6,841.68	7,183.78	7,542.97	2,864.14	3,007.34	3,157.70	3,315.59	3,481.37	35.8017	37.5918	39.4713	41.4449	43.5171
Water Treatment Chief Operator	N	C	19	1940	7,471.49	7,845.09	8,237.36	8,649.20	9,081.63	3,448.38	3,620.81	3,801.86	3,991.94	4,191.52	43.1047	45.2601	47.5232	49.8993	52.3940
Water Treatment Plant OIT	N	U	19	1942	4,656.08	4,888.82	5,133.31	5,389.97	5,659.49	2,148.96	2,256.38	2,369.22	2,487.68	2,612.07	26.8620	28.2048	29.6153	31.0960	32.6509
Water Treatment Plant Operator II	N	C	19	1944	5,857.30	6,150.15	6,457.69	6,780.56	7,119.60	2,703.37	2,838.53	2,980.47	3,129.49	3,285.97	33.7921	35.4816	37.2559	39.1186	41.0746
Water Treatment Plant Operator III	N	C	19	1946	6,499.50	6,824.48	7,165.69	7,523.95	7,900.17	2,999.77	3,149.76	3,307.24	3,472.59	3,646.23	37.4971	39.3720	41.3405	43.4074	45.5779
Water/Wastewater Maintenance Planner/Scheduler	N	C	19	1951	6,787.76	7,127.12	7,483.47	7,857.68	8,250.52	3,132.81	3,289.44	3,453.91	3,626.62	3,807.93	39.1601	41.1180	43.1739	45.3328	47.5991

Subsection 2(a). The salaries of employees holding classifications or positions which are reclassified downward or for which the salary is adjusted as a result of salary surveys or other studies conducted by the City may be "Y" rated. When "Y" rated, the employee's salary shall be maintained at its current salary level until the salary applicable to the appropriate step in the employee's assigned classification is increased to equal the employee's current salary level. Thereafter, the employee's salary shall no longer be "Y" rated. As used herein, the term "current salary level" shall mean the salary which the employee was receiving at the time the salary for his assigned classification was reduced.

Subsection 2(b). As provided by Municipal Code Section 3.04.161, regular part-time employees working in the classifications contained herein shall serve in the unclassified service. Regular part-time employees shall be paid on an hourly basis the salaries provided herein for the appropriate classification.

Subsection 2(c). Any employee designated as "Confidential" by the City Administrator shall be paid an increase in pay equal to two and one-half percent (2½%) for the applicable step and range.

Subsection 2(d). Managers and Professional Attorneys will receive salary and benefits as established by resolution, ordinance, and administrative procedure, and as reflected in the Management and Performance Compensation Plan, the Professional Attorney's Performance and Compensation Plan, the Police Managers' Association (PMA) MOU/Agreement, and the Fire Managers' Association (FMA) MOU/Agreement .

Subsection 2(e). Any employee designated by the City Administrator as an Administrative Fire Captain, working forty (40) hours a week, shall be paid an increase in pay equal to three percent (3.0%) in order to maintain a salary approximately equal to a fifty-six (56) hours per week Fire Captain.

Subsection 2(f). Salary ranges for non-management positions shall have 5 steps. Appointments shall be made at Step 1 in the salary range, except as may be provided by ordinance or authorized by the City Administrator based on extraordinary qualifications. All step increases shall be based upon the equivalent of one year of satisfactory performance at the lower step in the appropriate range.

Subsection 2(g). The City Administrator may appoint a professional attorney or management employee to a salary anywhere between the minimum and maximum of the salary range.

Subsection 2(h). Employees may serve in an hourly assignment in the classifications listed herein as provided under Santa Barbara Municipal Code Section 3.04.160. All such appointments shall be made at Step 1 in the salary range, except as may be provided by ordinance or authorized by the City Administrator based on extraordinary qualifications. In the alternative, the City Administrator may authorize the creation of limited or temporary hourly classifications. Such limited or temporary ("L/T") hourly classifications shall be paid an hourly rate of not less than the applicable state or federal minimum wage and not greater than \$80.00 per hour, or such greater amount as may be provided by ordinance. The official salary schedules for such limited or temporary hourly classifications shall be made publicly available on the City's web site.

Hourly Assignment to "Regular" Classes			
01 Management			
MUNIS 17	MUNIS 18		Hourly Rate
7332	N/A	Assistant Attorney IV	\$78.4823
7334	N/A	Assistant City Attorney III	\$71.3476
7335	N/A	Deputy City Attorney	\$46.0009
02 Management			
MUNIS 17	MUNIS 18		Hourly Rate
7336	N/A	Creeks Restoration/Clean Water Manager	\$54.7900
7333	N/A	Facilities & Energy Manager	\$57.0202
7337	N/A	Library Services Manager	\$49.5743
7340	N/A	Parks and Recreation Business Manager	\$52.6320
7341	N/A	Streets Manager	\$52.1096
7338	N/A	Transportation Manager	\$61.1268
04 Supervisors			
MUNIS 17	MUNIS 18		Range
7342	N/A	Custodial Supervisor	\$29.9184
7343	N/A	Facilities Maintenance Supervisor	\$39.1553
7344	N/A	Parking/TMP Superintendent	\$49.5121
7345	N/A	Parks Supervisor	\$34.9115
7346	N/A	Senior Librarian	\$37.9977
7347	N/A	Water Treatment Superintendent	\$59.4612
14 General			
MUNIS 17	MUNIS 18		Range
7013	8008	Accountant II	\$32.9290
7074	8062	Accounting Assistant	\$25.7893
7103	8090	Accounting Coordinator	\$29.8025
7003	8001	Accounting Technician	\$27.1082
7000	N/A	Administrative Analyst I	\$36.9315
7001	N/A	Administrative Analyst II	\$42.2549
7002	8000	Administrative Assistant	\$30.2519
7065	8053	Administrative Specialist	\$22.6526
7011	8006	Airport Security Aide	\$18.2801
7004	8002	Assistant Parking Coordinator	\$23.5748
7007	8004	Assistant Planner	\$34.6129
7010	N/A	Assistant Transportation Planner	\$34.6129
7008	8005	Associate Planner	\$37.4881
7009	8301	Associate Transportation Planner	\$37.4881
7062	8050	Automotive/Equipment Tech	\$28.3527
7012	8007	Automotive Service Writer	\$32.9290
7014	8009	Budget Technician	\$28.4945
7015	8010	Building Inspector	\$34.9918
7387	8307	Building Permit Tech	\$28.6629
7016	8011	Buyer II	\$31.6150
7017	8012	Carpenter	\$29.1121
7039	8031	City TV Production Assistant	\$24.5344
7040	8032	City TV Production Specialist	\$35.1571
7018	8013	Code Enforcement Officer	\$31.0158
7079	8067	Commission Secretary	\$25.0903
7020	N/A	Communications Specialist	\$28.7801
7019	8014	Community Development Programs Specialist	\$33.9292
7026	8020	Computer Training Coordinator	\$38.2056
7027	8021	Creeks Outreach Coordinator	\$32.7652
7025	8019	Custodian	\$20.1976
7389	8308	Deputy City Clerk	\$27.7222
7028	8022	Electrician	\$30.9079
7029	8023	Electronics/Communications Technician I	\$29.5167
7031	8025	Engineering Technician I	\$26.5199
7032	8026	Engineering Technician II	\$29.1557
7386	N/A	Environmental Services Specialist II	\$40.8054
7030	8024	Equipment Operator	\$23.7516
7034	N/A	Executive Assistant	\$26.3735
7038	N/A	Executive Assistant to Mayor/Council	\$27.7222
7036	8029	Fire Public Education Coordinator	\$32.7652
7414	8323	Fleet Services Technician I	\$28.3527
7415	8324	Fleet Services Technician II	\$31.3268
7037	8030	Geographic Information Systems Technician	\$33.0936
7021	8015	Graphic Designer	\$35.3103
7043	8035	Grounds Maintenance Crew Leader	\$26.7718
7044	8036	Grounds Maintenance Worker I	\$21.1773

Hourly Rate Classes

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Hourly Assignment to "Regular" Classes			
MUNIS 17	MUNIS 18		Hourly Rate
7045	8037	Grounds Maintenance Worker II	\$23.7516
7046	8038	Heavy Equipment Tech	\$31.3268
7047	8039	Housing Programs Specialist	\$37.4881
7411	8322	Housing Project Planner	\$40.1992
7048	N/A	Human Resources Analyst II	\$42.2549
7416	8325	Human Resources Technician	\$31.1709
7023	8017	Information Technology Technician I	\$26.1781
7024	8018	Information Technology Technician II	\$28.4945
7049	N/A	Law Clerk	\$28.9947
7050	N/A	Legal Assistant I	\$24.8411
7051	N/A	Legal Assistant II	\$30.0248
7052	8040	Librarian I	\$28.6717
7053	8041	Librarian II	\$31.5217
7054	8042	Library Assistant I	\$21.4892
7055	8043	Library Assistant II	\$22.3640
7057	8045	Library Systems Technician I	\$26.1781
7056	8044	Library Technician	\$23.8619
7005	N/A	Litigation Paralegal	\$30.6300
7058	8046	Mail Services Specialist	\$18.2801
7061	8049	Maintenance Crew Leader	\$26.7055
7059	8047	Maintenance Worker I	\$20.1976
7060	8048	Maintenance Worker II	\$22.6526
7417	8326	Marketing Coordinator	\$35.3103
7022	8016	Network Analyst	\$38.2056
7063	8051	Office Specialist I	\$18.7416
7064	8052	Office Specialist II	\$20.6047
7067	8055	Outreach Coordinator	\$32.7652
7066	8054	Painter	\$28.1609
7068	8056	Parking Coordinator	\$30.1014
7072	8060	Planning Technician I	\$28.7801
7071	8059	Planning Technician II	\$31.1709
7073	8061	Plumber	\$29.8472
7070	8058	Project Engineer I	\$37.1160
7075	8063	Project Engineer II	\$40.8054
7077	8065	Project Planner	\$40.1992
7078	8066	Public Works Inspector I	\$30.4781
7397	8310	Real Property Agent	\$37.3017
7080	8068	Records Technician	\$23.8112
7382	8306	Recreation Coordinator	\$27.3799
7082	8070	Recreation Program Leader	\$19.8974
7083	8071	Recreation Specialist	\$22.6526
7081	8069	Recycling Educator	\$28.4945
7084	8072	Rental Housing Mediation Specialist	\$30.8615
7085	N/A	Risk Analyst II	\$42.2549
7091	8078	Senior Commission Secretary	\$27.7222
7086	8073	Senior Custodian	\$21.3365
7035	8028	Senior Electronics/Communications Technician	\$34.7978
7033	8027	Senior Engineering Technician	\$33.1929
7087	8074	Senior Grounds Maintenance Worker	\$24.7184
7088	8075	Senior Library Technician	\$26.1033
7089	8076	Senior Maintenance Worker	\$25.4062
7076	8064	Senior Network/Applications Analyst	\$42.0222
7380	8303	Senior Plans Examiner	\$42.3144
7090	8077	Senior Real Property Agent	\$42.8919
7092	8079	Stock Clerk	\$21.0197
7094	8081	Survey Technician I	\$26.4405
7093	8080	Survey Technician II	\$28.7801
7096	8083	Traffic Technician I	\$26.1781
7097	8084	Traffic Technician II	\$28.7801
7100	8087	Transportation Engineering Associate	\$38.0531
7098	8085	Tree Trimmer I	\$21.6583
7099	8086	Tree Trimmer II	\$24.2909
7101	8088	Vehicle Services Assistant	\$21.4433
7104	8091	Water Resources Specialist	\$36.3831
7379	8304	Water Resources Technician	\$28.4945
7102	8089	Welder/Fabricator	\$28.6797

Hourly Assignment to "Regular" Classes			
19 SBCEA Treatment & Patrol			
MUNIS 17	MUNIS 18		Range
7006	8003	Airport Operations Specialist	\$25.5615
7348	8283	Airport Patrol Officer	\$33.7707
7352	8287	Harbor Patrol Officer	\$39.8438
7354	8289	Lab Analyst I	\$30.1560
7069	8057	Park Ranger	\$25.6030
7356	8291	Treatment Plant Technician	\$30.9770
7349	8284	Wastewater Treatment Plant OIT	\$25.6114
7350	8285	Wastewater Treatment Plant Operator III	\$34.7371
7351	8286	Water Distribution Operator Technician II	\$32.3992
7355	8290	Water Treatment Plant OIT	\$26.8620
7353	8288	Water Treatment Plant Operator II	\$33.7921
23 Police Management III			
MUNIS 17	MUNIS 18		Range
7357	N/A	Police Lieutenant	\$67.4260
24 Police Sworn			
MUNIS 17	MUNIS 18		Range
7359	N/A	Police Officer	\$42.1579
7361	N/A	Police Officer- Entry	\$39.9072
29 Police Non-Sworn			
MUNIS 17	MUNIS 18		Range
7395	N/A	Identification Technician	\$36.8546
7360	N/A	Parking Enforcement Officer	\$24.4833
7358	N/A	Public Safety Dispatcher II	\$28.4351
7362	N/A	Police Property/Evidence Assistant	\$25.9933
7391	N/A	Police Property/Evidence Technician	\$30.6439
7363	N/A	Police Records Specialist	\$22.4930
7364	N/A	Police Technician	\$24.4833

Hourly Rate Classes

Revised 7/4/2020

Hourly Rate Schedule (Limited Term)				
MUNIS 17	MUNIS 18	Classification	Department	Hourly Rate
7409	8320	Adult Sports Official I	Parks & Recreation	\$20.10
7410	8321	Adult Sports Official II	Parks & Recreation	\$21.11
7220	N/A	Airport Marketing Assistant	Airport	\$16.06
7219	8205	Airport Operations Intern	Airport	\$14.04
7394	8309	Airport Services Coordinator	Airport	\$30.60
7221	8206	Airport Traffic Aide	Airport	\$13.28
7218	8204	Alternative Transportation Planner	Public Works	\$37.77
7396	N/A	ARCON Instructor	Police	\$46.29
7225	N/A	Assistant PAL Coordinator I	Police	\$13.28
7222	N/A	Assistant PAL Coordinator II	Police	\$16.06
7224	8207	Assistant Park Planner	Parks & Recreation	\$22.12
7223	N/A	Assistant to Council I	City Council	\$13.28
7270	N/A	Assistant to Council II	City Council	\$14.04
7271	N/A	Assistant to Council III	City Council	\$16.06
7226	8208	Automotive Parts Aide	Public Works	\$18.08
7227	N/A	Background Investigator	Police	\$46.29
7145	8132	Beach Lifeguard I	Parks & Recreation	\$14.04
7146	8133	Beach Lifeguard II	Parks & Recreation	\$14.54
7147	8134	Beach Lifeguard III	Parks & Recreation	\$15.05
7148	8135	Beach Lifeguard IV	Parks & Recreation	\$15.55
7149	8136	Beach Lifeguard V	Parks & Recreation	\$16.06
7150	8137	Beach Lifeguard VI	Parks & Recreation	\$16.56
7370	8292	Bus Driver I	Parks & Recreation	\$18.08
7371	8293	Bus Driver II	Parks & Recreation	\$19.09
7372	8294	Bus Driver III	Parks & Recreation	\$20.10
7373	8295	Bus Driver IV	Parks & Recreation	\$21.11
7228	8209	Cannoneer	Waterfront	\$21.11
7229	N/A	CAO Special Projects Manager	CAO	\$55.76
7240	N/A	CAO Intern	CAO	\$13.00
7242	N/A	CAO Intern III	CAO	\$13.03
7243	N/A	City Council Intern	City Council	\$13.00
7253	8222	City TV Production Aid Lead	Admin Services	\$16.82
7251	8220	City TV Production Aide I	Admin Services	\$13.28
7252	8221	City TV Production Aide II	Admin Services	\$15.05
7250	8219	City TV Production Intern	Admin Services	\$13.00
7135	8122	Clerical Assistant	Various	\$13.00
7137	8124	Clerical Assistant III	Parks & Recreation	\$13.03
7138	8125	Clerical Assistant IV	Parks & Recreation	\$13.53
7139	8126	Clerical Assistant V	Parks & Recreation	\$14.04
7234	8211	Commercial Driver Trainer	Public Works	\$25.65
7217	N/A	Community Services Liaison	Police	\$17.07
7384	N/A	Community Services Officer	Police	\$22.73
7235	8212	Creeks Resources Technician	Parks & Recreation	\$25.15
7236	8213	Database Specialist	Public Works	\$19.70
7237	N/A	Development Manager	Library	\$33.23
7238	N/A	Dispatch Training Coordinator	Police	\$44.24
7239	8214	Diver	Waterfront	\$21.11
7399	8311	Downtown Ambassador I	Public Works	\$16.67
7400	8312	Downtown Ambassador II	Public Works	\$22.73
7374	8296	Driver Trainer I	Parks & Recreation	\$21.11
7375	8297	Driver Trainer II	Parks & Recreation	\$26.16
7413	N/A	Elections Advisor	Admin Services	\$105.00
7412	N/A	Elections Assistant	Admin Services	\$25.00
7392	N/A	EMD Auditor	Police	\$50.80
7388	N/A	EMD Dispatcher	Police	\$36.29
7275	N/A	EMS Nurse Educator	Fire	\$80.80
7245	8215	Extension Aide	Library	\$17.07
7246	N/A	Facilities Project Manager	Public Works	\$36.26
7381	N/A	Financial Systems Analyst	Admin Services	\$51.01
7247	8216	Fire Public Education Assistant	Fire	\$15.35
7231	N/A	Fire Service Mutual Aide Specialist I	Fire	\$37.27
7232	N/A	Fire Service Mutual Aide Specialist II	Fire	\$51.41
7230	N/A	Fire Special Projects Manager	Fire	\$48.31
7248	8217	GIS Mapping Technician	Fire	\$18.08
7249	8218	Golf Course Maintenance Worker	Parks & Recreation	\$13.53
7254	8223	Grounds Maintenance Assistant I	Parks & Recreation	\$13.28
7255	8224	Grounds Maintenance Assistant II	Parks & Recreation	\$14.54
7306	8260	Harbor Patrol Crew I	Waterfront	\$13.53
7307	8261	Harbor Patrol Crew II	Waterfront	\$14.24
7308	8262	Harbor Patrol Crew III	Waterfront	\$14.95
7309	8263	Harbor Patrol Crew IV	Waterfront	\$15.66
7310	8264	Harbor Patrol Crew V	Waterfront	\$16.36
7311	8265	Harbor Patrol Crew VI	Waterfront	\$17.07
7312	8266	Harbor Patrol Crew VII	Waterfront	\$17.78
7313	8267	Harbor Patrol Crew VIII	Waterfront	\$18.48
7314	8268	Harbor Patrol Crew IX	Waterfront	\$19.19
7315	8269	Harbor Patrol Crew X	Waterfront	\$19.90
7316	8270	Harbor Patrol Crew XI	Waterfront	\$20.60

Hourly Rate Classes

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7187	8174	Head Beach Lifeguard I	Parks & Recreation	\$17.07
7188	8175	Head Beach Lifeguard II	Parks & Recreation	\$18.08
7189	8176	Head Beach Lifeguard III	Parks & Recreation	\$19.09
7190	8177	Head Beach Lifeguard IV	Parks & Recreation	\$20.10
7191	8178	Head Beach Lifeguard V	Parks & Recreation	\$21.11
7296	N/A	Human Resources Specialist	Admin Services	\$26.16
7115	8102	Indoor Facilities Monitor	Parks & Recreation	\$13.00
7383	8305	Information Systems Intern	Admin Services	\$13.64
7256	N/A	Internal Affairs Investigator	Police	\$40.91
7105	8092	Job Apprentice I	Parks & Recreation	\$13.00
7151	8138	Junior Lifeguard Instructor I	Parks & Recreation	\$14.04
7152	8139	Junior Lifeguard Instructor II	Parks & Recreation	\$14.54
7153	8140	Junior Lifeguard Instructor III	Parks & Recreation	\$15.05
7154	8141	Junior Lifeguard Instructor IV	Parks & Recreation	\$15.55
7155	8142	Junior Lifeguard Instructor V	Parks & Recreation	\$16.06
7156	8143	Junior Lifeguard Instructor VI	Parks & Recreation	\$16.56
7192	8179	Junior Lifeguard Program Director I	Parks & Recreation	\$17.07
7193	8180	Junior Lifeguard Program Director II	Parks & Recreation	\$18.08
7194	8181	Junior Lifeguard Program Director III	Parks & Recreation	\$19.09
7195	8182	Junior Lifeguard Program Director IV	Parks & Recreation	\$20.10
7196	8183	Junior Lifeguard Program Director V	Parks & Recreation	\$21.11
7257	8225	Library Building Monitor	Library	\$20.10
7280	8243	Library Volunteer Coordinator	Library	\$18.08
7262	8230	Lot Operator	Public Works	\$13.00
7263	8231	Lot Operator IV	Public Works	\$13.28
7265	8234	Management Intern	Various	\$13.00
7273	8238	Management Intern III	Various	\$13.03
7274	8239	Management Intern IV	Various	\$15.05
7268	8236	Marketing Assistant I	Airport	\$14.04
7269	8237	Marketing Assistant II	Airport	\$19.09
7272	N/A	Mayor's Aide	City Council	\$24.39
7330	8302	Meter Reader	Public Works	\$21.83
7130	8117	Outdoor Facility Monitor	Parks & Recreation	\$13.00
7132	8119	Outdoor Facility Monitor III	Parks & Recreation	\$13.03
7133	8120	Outdoor Facility Monitor IV	Parks & Recreation	\$13.53
7134	8121	Outdoor Facility Monitor V	Parks & Recreation	\$14.04
7279	8242	Page	Library	\$13.00
7281	N/A	Parking Citation Admin Review Officer	Police	\$42.75
7288	N/A	Parks Project Manager	Parks & Recreation	\$47.87
7286	8246	Park Ranger Assistant I	Parks & Recreation	\$13.28
7287	8247	Park Ranger Assistant II	Parks & Recreation	\$14.54
7282	8244	Planning Intern I	Community Development	\$15.05
7283	8245	Planning Intern II	Community Development	\$17.57
7284	N/A	Police Cadet I	Police	\$15.45
7285	N/A	Police Cadet II	Police	\$16.46
7401	N/A	Police Project Manager	Police	\$46.29
7124	8111	Pool Lifeguard	Parks & Recreation	\$13.00
7126	8113	Pool Lifeguard III	Parks & Recreation	\$13.03
7127	8114	Pool Lifeguard IV	Parks & Recreation	\$13.53
7128	8115	Pool Lifeguard V	Parks & Recreation	\$14.04
7157	8144	Pool Technician Assistant	Parks & Recreation	\$13.00
7159	8146	Pool Technician Assistant III	Parks & Recreation	\$13.03
7160	8147	Pool Technician Assistant IV	Parks & Recreation	\$13.53
7161	8148	Pool Technician Assistant V	Parks & Recreation	\$14.04
7289	N/A	Project Manager I	Public Works	\$43.33
7290	N/A	Project Manager II	Public Works	\$55.45
7291	8248	Public Information Assistant	Public Works	\$13.53
7120	8107	Recreation Assistant	Parks & Recreation	\$13.00
7110	8097	Recreation Equipment Tech	Parks & Recreation	\$13.00
7197	8184	Recreation Program Coordinator I	Parks & Recreation	\$14.04
7198	8185	Recreation Program Coordinator II	Parks & Recreation	\$15.05
7199	8186	Recreation Program Coordinator III	Parks & Recreation	\$16.06
7200	8187	Recreation Program Coordinator IV	Parks & Recreation	\$17.07
7201	8188	Recreation Program Coordinator V	Parks & Recreation	\$18.08
7172	8159	Recreation Program Director I	Parks & Recreation	\$14.04
7173	8160	Recreation Program Director II	Parks & Recreation	\$15.05
7174	8161	Recreation Program Director III	Parks & Recreation	\$16.06
7175	8162	Recreation Program Director IV	Parks & Recreation	\$17.07
7176	8163	Recreation Program Director V	Parks & Recreation	\$18.08
7162	8149	Recreation Program Leader	Parks & Recreation	\$13.00
7164	8151	Recreation Program Leader III	Parks & Recreation	\$13.03
7165	8152	Recreation Program Leader IV	Parks & Recreation	\$13.53
7166	8153	Recreation Program Leader V	Parks & Recreation	\$14.04
7376	8298	Recreation Therapist/Nurse I	Parks & Recreation	\$21.11
7377	8299	Recreation Therapist/Nurse II	Parks & Recreation	\$26.16
7378	8300	Recreation Therapist/Nurse III	Parks & Recreation	\$36.26
7292	8249	Rental Mediation Aide I	Community Development	\$13.28
7293	8250	Rental Mediation Aide II	Community Development	\$19.09
7294	8251	Rental Mediation Aide III	Community Development	\$22.12
7393	N/A	Restorative Court Liaison	Police	\$22.97
7295	N/A	Restorative Outreach Specialist	Police	\$21.11

Hourly Rate Classes

Revised 7/4/2020

7297	8252	School Crossing Guard I	Police	\$13.03
7298	8253	School Crossing Guard II	Police	\$14.04
7167	8154	Senior Pool Lifeguard I	Parks & Recreation	\$14.04
7168	8155	Senior Pool Lifeguard II	Parks & Recreation	\$14.54
7169	8156	Senior Pool Lifeguard III	Parks & Recreation	\$15.05
7398	N/A	SNAP Officer	Police	\$22.73
7182	8169	Sports Coach I	Parks & Recreation	\$14.04
7183	8170	Sports Coach II	Parks & Recreation	\$15.05
7184	8171	Sports Coach III	Parks & Recreation	\$16.06
7185	8172	Sports Coach IV	Parks & Recreation	\$17.07
7186	8173	Sports Coach V	Parks & Recreation	\$18.08
7207	8194	Sports Official I	Parks & Recreation	\$14.04
7208	8195	Sports Official II	Parks & Recreation	\$15.05
7209	8196	Sports Official III	Parks & Recreation	\$16.06
7210	8197	Sports Official IV	Parks & Recreation	\$17.07
7211	8198	Sports Official V	Parks & Recreation	\$18.08
7202	8189	Sports Program Coordinator I	Parks & Recreation	\$14.04
7203	8190	Sports Program Coordinator II	Parks & Recreation	\$15.05
7204	8191	Sports Program Coordinator III	Parks & Recreation	\$16.06
7205	8192	Sports Program Coordinator IV	Parks & Recreation	\$17.07
7206	8193	Sports Program Coordinator V	Parks & Recreation	\$18.08
7299	8254	Standby Diver	Waterfront	\$16.06
7140	8127	Swim Instructor I	Parks & Recreation	\$13.03
7141	8128	Swim Instructor II	Parks & Recreation	\$13.53
7142	8129	Swim Instructor III	Parks & Recreation	\$14.04
7143	8130	Swim Instructor IV	Parks & Recreation	\$14.54
7144	8131	Swim Instructor V	Parks & Recreation	\$15.05
7214	8201	Tennis Instructor I	Parks & Recreation	\$16.06
7215	8202	Tennis Instructor II	Parks & Recreation	\$17.07
7216	8203	Tennis Instructor III	Parks & Recreation	\$18.08
7212	8199	Tennis Maintenance Asst I	Parks & Recreation	\$15.05
7213	8200	Tennis Maintenance Asst II	Parks & Recreation	\$16.06
7301	8256	Traffic Counter	Public Works	\$13.00
7302	8257	Traffic Counter-Lead	Public Works	\$13.28
7303	N/A	Traffic Engineer	Public Works	\$76.66
7304	8258	Utility Worker I	Public Works	\$19.39
7305	8259	Utility Worker II	Public Works	\$21.74
7177	8164	Van/Youth Bus Driver I	Parks & Recreation	\$14.04
7178	8165	Van/Youth Bus Driver II	Parks & Recreation	\$15.05
7179	8166	Van/Youth Bus Driver III	Parks & Recreation	\$16.06
7180	8167	Van/Youth Bus Driver IV	Parks & Recreation	\$17.07
7181	8168	Van/Youth Bus Driver V	Parks & Recreation	\$18.08
7405	8316	Waterfront Facilities Aide I	Waterfront	\$14.39
7406	8317	Waterfront Facilities Aide II	Waterfront	\$14.90
7407	8318	Waterfront Facilities Aide III	Waterfront	\$15.40
7408	8319	Waterfront Facilities Aide IV	Waterfront	\$15.91
7402	8313	Waterfront Parking Coordinator Aide I	Waterfront	\$16.67
7403	8314	Waterfront Parking Coordinator Aide II	Waterfront	\$18.18
7404	8315	Waterfront Parking Coordinator Aide III	Waterfront	\$19.70
7324	8278	Waterfront Worker	Waterfront	\$13.00
7320	8274	Waterfront Worker VI	Waterfront	\$13.28
7321	8275	Waterfront Worker VII	Waterfront	\$13.53
7322	8276	Waterfront Worker VIII	Waterfront	\$13.79
7323	8277	Waterfront Worker IX	Waterfront	\$14.04
7328	8282	Web Technician	Administrative Services	\$25.15

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA
BARBARA AUTHORIZING THE CONTINUATION OF
CAPITAL AND SPECIAL PROJECT APPROPRIATIONS TO
FISCAL YEAR 2021

WHEREAS, the City Council has approved appropriations for capital and special projects as detailed in the budget annually; and,

WHEREAS, some capital and special projects cannot be completed within the current fiscal year.

NOW, THEREFORE, be it resolved by the Council of the City of Santa Barbara that the City Administrator is authorized to review the appropriations remaining for capital and special projects for fiscal year 2020 and approve the continuation of these projects into the fiscal year 2021 budget.

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RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF
SANTA BARBARA AUTHORIZING THE PUBLIC
WORKS DIRECTOR TO EXECUTE WATER
PURCHASE AGREEMENTS, IN A FORM
APPROVED BY THE CITY ATTORNEY, AND IN
ACCORDANCE WITH THE APPROPRIATION IN THE
APPROVED BUDGET AS MAY BE AMENDED FROM
TIME TO TIME

WHEREAS, the opportunity to purchase water may occur from time to time throughout the year; and,

WHEREAS, the timeframe for securing water supply contracts may be very short, not providing sufficient time to seek Council approval.

NOW, THEREFORE, be it resolved by the Council of the City of Santa Barbara that the Public Works Director is authorized to execute water purchase agreements provided that CEQA review of the water purchase is undertaken, the form of agreement is approved by the City Attorney, and the amount of such purchases does not exceed the amount money of appropriated by Council for this purpose.

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CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: Planning Division, Community Development Department

SUBJECT: Formation Of A Council Committee To Monitor Land Development Team Process Improvement Recommendations, Consideration Of A Council Committee For Downtown Long-Range Planning Initiatives, And Analysis Of COVID-19 Business Advisory Task Force Recommendations

RECOMMENDATION: That Council:

- A. Form and appoint members to a Council committee to monitor the Land Development Team's implementation of process improvements;
- B. Discuss formation of a Council committee to consider Downtown long-range planning initiatives; and
- C. Receive preliminary analysis of the COVID-19 Business Advisory Task Force recommendations.

EXECUTIVE SUMMARY:

On June 2, 2020, Council received recommendations from Novak Consulting Group and the COVID-19 Business Advisory Task Force relative to the Land Development Team and the Community Development Department. This report responds to Council direction for staff to provide information leading to the formation of a committee to monitor implementation of Novak's recommendations; to discuss a second Council committee that would consider Downtown visioning and existing or new long-range planning initiatives; and to receive preliminary staff analysis of the feasibility and timeframe necessary to implement operational and regulatory change as recommended by the COVID-19 Business Advisory Task Force. Estimated additional costs for the Task Force's recommended service improvements range from zero (where recommendations are already implemented) to \$475,000 for additional staff. Similarly, implementation

schedules range from zero (where improvement measures are already in place) to 24 months. Further detail is provided below.

DISCUSSION:

Background

On June 2, 2020, City Council received a report from Novak Consulting Group (Novak) on the preliminary findings of a Land Development Team Workflow and Process Improvement Study (LDT Study), and reviewed permitting process recommendations from the ad hoc COVID-19 Business Advisory Task Force (Task Force). In response, Council directed staff to return with this report, which facilitates:

1. Presentation of staff's preliminary analysis of the Task Force's recommendations;
2. Formation of a Council committee to monitor the Land Development Team's implementation of Novak's recommendations; and
3. Discussion of forming a second Council committee to explore future planning initiatives focusing specifically on the Downtown.

Overview

Land Development Team Process Improvement Study

In early 2020, a study of the City's Land Development Team was undertaken to identify and recommend opportunities for organizational and process improvement, including streamlining and improved communications and customer relations. Preliminary observations and recommendations presented by Novak were grouped into six broad areas:

1. Vision, Outcomes, and Customer Service
2. Intake and Application Screening
3. Technology and Performance Measurement
4. Process Clarity and Consistency
5. Design Review Process
6. Staffing and Organization Structure

As noted above, initial observations and recommendations were presented to City Council. The final step in this study is a Process Improvement Exercise (PIE) that will present an opportunity for Novak and City staff to collaborate and develop solutions/improvements based on Novak's findings. The PIE is scheduled to occur in three half-day work sessions on June 23, 24, and 25, resulting in the development of:

- Shared vision for the land development process;
- Clear customer service guidelines; and
- Clear and consistent entry points for applicants accessing the Land Development process.

A final report that incorporates all aspects of the LDT Study and PIE will be delivered to Council in early July.

Council Committee to Monitor Process Improvements

In response to Novak's presentation, City Council expressed a desire to form a committee to monitor implementation of the recommendations, with particular focus on the Building and Safety and Planning Divisions. In order to establish this committee, Council direction on the following is necessary:

1. Membership: In order to operate as a non-majority committee of the Council, the committee should be limited to two or three City Council members.
2. Scope: As noted above, the expressed intent is to monitor implementation of the Final Process Improvement Study recommendations.
3. Meeting Frequency and Duration: A committee of this nature could meet monthly for one to two hours. However, taking into consideration the objectives, tasks, and extent of implementation progress, staff would defer to the committee to establish a meeting schedule.
4. Committee Duration: In order to gain understanding and insight necessary to ascertain meaningful progress, this committee should meet for no less than six months.
5. Reporting: The committee chair and/or members can provide verbal reports at Council meetings, included as part of every regular meeting agenda. In addition, the Council may desire more formal presentations on a periodic basis.

Staff recommends that this be a standing City Council committee, and the meetings be open to the public. Staff support will be provided to the committee. Community Development Department Management staff on the Land Development Team will attend each meeting, and additional staff may participate depending on the agenda item subject matter.

Long-Range Planning Committee

In addition to the above, discussion on June 2 also included the possibility of creating a second Council committee that would focus on long-range planning and visioning initiatives, particularly as related to the Downtown. The City's 2011 General Plan provides a long-term vision for the City and includes many policies and implementation actions applicable to Downtown. Committee exploration could include future urban form and

potential need for changes to City ordinances, as well as policies and guidelines that could result in process improvements in Land Development Team activities. Because the purpose and intent of this potential committee was not entirely clear, staff requests additional Council input and direction on the objectives and anticipated outcomes of this committee. As currently understood, this committee would add workload to the Planning Division, and prioritization of many other long-range and special projects could be impacted. Please see Attachment 1 for a project and schedule list of Long Range Planning initiatives currently underway.

Business Advisory Task Force Permitting Recommendations

This Task Force, composed of business owners and business organization representatives, developed ten permit process improvements, including ordinance amendments to streamline development, ensure consistency, and enhance permitting efficiency. Recommendations were developed as short-term, immediate improvements that could facilitate re-tenancy of vacant commercial spaces. Recommendations were directed primarily toward improving the building permit process, reducing parking requirements in the Central Business District (CBD), and establishing an ad hoc committee to oversee implementation and address longer-term regulatory improvements to the City's design review process. Attachment 2 presents staff's preliminary responses and budget impact estimates of the ten recommendations.

BUDGET/FINANCIAL INFORMATION:

No funding appropriation is required at this time. However, staff time invested in support of the efforts described above may impact other work efforts.

ATTACHMENTS: 1. Planning Division Major Work Efforts, Citywide (June 2020)
 2. Recommendations from the COVID-19 Business Advisory
 Task Force

PREPARED BY: Marck Aguilar, Business Liaison/Project Planner
 Andrew Stuffer, Chief Building Official
 Renee Brooke, City Planner
 George Buell, Community Development Director

SUBMITTED BY: George Buell, Community Development Director

APPROVED BY: City Administrator's Office

Planning Division - Existing and Future Major Work Efforts

As of June 15, 2020

Work Effort		FY2020				FY2021				FY2022				FY2023			
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
GENERAL PLAN/LOCAL COASTAL PROGRAM IMPLEMENTATION/EIR MITIGATION																	
1	General Plan Annual Report /Adaptive Management Program	ONGOING															
2	SBMC Title 30 "Clean-Up" Amendments			ON HOLD													
3	Objective Design Criteria (per Senate Bill 35)																
4	Accessory Dwelling Unit Ordinance Amendment			ON HOLD													
5	Historic Resources Ordinance Amendments																
6	Historic Resource Design Guidelines																
7	Mass Designation of Eligible Historic Resources (40-50 at a time)																
8	Local Coastal Program Amendments (through CCC certification)																
	Sea Level Rise Adaptation Plan (and related LCPA)																
	Lower-Cost Overnight Accommodation Study																
	SBMC Title 30 Certification by the CA Coastal Commission			ON HOLD													
9	AUD Ordinance Amendments																
	Amend Trial Period																
	Downtown-Focused Density & Development Standards																
	Milpas/Upper State Density Changes; Floor-to-Lot Area Ratios																
	Protect Affordable Housing; other remaining Amendments																
10	General Plan Supplemental Program EIR																
	Scoping																
	Consultant Selection; Kick-Off																
	Preparation of Technical Reports																
	Internal/External Review, Public Hearings, and Adoption																
11	RHNA (6th Cycle) Negotiation & Allocation Process																
12	Housing Element Update (covering 2024-2032)																
13	City-wide Objective Design Standards (per Senate Bill 330)																
14	La Cumbre Plaza Specific Plan	NOT YET PROGRAMMED															
15	Historic District Designations	NOT YET PROGRAMMED															
16	Master Environmental Assessment (MEA) Update	NOT YET PROGRAMMED															
OTHER WORK EFFORTS																	
17	Accela Civic Platform & Citizen Access Portal Implementation																
18	Land Development Team Workflow Study																
	Draft Study/Gap Analysis/Final Study																
	Implementation of Recommendations																
ASSISTANCE TO OTHER CITY DEPARTMENT LONGER-TERM WORK EFFORTS																	
19	SB 743 Implementation (switch to Vehicle Miles Traveled)																
20	Storm Water Management Program Update																
21	CEQA Ordinance Update																
22	Climate Action Plan Update																
23	Plaza De la Guerra Master Plan																
24	Community Wildland Protection Plan																
25	Enhanced Urban Water Management Plan																
26	Density Bonus Ordinance Amendments			ON HOLD													
27	Wireless Facilities Ordinance																
28	Affordable Housing Policies & Procedures Update																
29	Update Board & Commission Guidelines (PC, ABR, HLC, SFDB)																
30	Sign Ordinance Amendments																
31	Alcohol Ordinance (Use Permits)																



Existing Work Efforts



Future Work Efforts



Other Dept Work Efforts

COVID-19 Business Advisory Task Force Recommendations and Preliminary Vetting by Community Development Department Staff

1. Designate staff to be responsible for monitoring and ensuring 30-day maximum review for all initial plan checks.

Response: Systems are in place to monitor the review status and timeliness of all building permit plan checks (initial submittals and resubmittals). Since there is no single individual responsible for monitoring all initial plan checks, additional staff or contract plan review services will be needed to perform this task.

Staffing levels in Community Development are currently funded to meet initial plan check turnaround 80 percent of the time, and there is no provision for coverage in instances when staff are unavailable to work due to medical leave, staff turnover, unfilled vacant positions, etc. Ensuring a 30-day maximum review of all initial plan checks would require the addition of several staff to both the Building and Safety Division and the Planning Division. Staffing at this level would allow the Department to absorb the impacts of variable workload.

Budget impact: The cost of adding between one to three additional staff is estimated at \$175,000–\$475,000. A portion of this expense may be offset by shifting workload priorities.

Implementation time estimate: While Council action is not required to adjust workload priorities, staff would seek Council concurrence so that staff and community expectations would be clear. Council action is required to appropriate funds, and this could theoretically occur within 30 days of receiving direction.

2. Limit plan review to scope of work and provide complete initial reviews.

Response: This recommendation requires Council approval of Municipal Code Amendments (Titles 28 and 30) and a staff-level revision to Land Development Team (LDT) Plan Review Policy.

Title 30 (inland) Municipal Code amendments are estimated to require 60 planner hours and 20 Assistant Attorney hours. (Process includes Planning Commission, Ordinance Committee, and City Council approval.) Title 28 (coastal) Municipal Code amendments would require an additional 40–60 planner hours and 10 Assistant Attorney hours. (Process would be same as Title 30, with additional step requiring Coastal Commission approval.)

Budget impact: Associated workload could be absorbed within existing budget appropriations.

Implementation time estimate: Title 30: 4–6 months to prepare for Planning Commission, Ordinance Committee, and City Council approval. Title 28 could be processed concurrently, but would have the additional step of obtaining Coastal Commission approval (approximately 18–24 months).

3. Continue digital submittals and Accela updates so that Departments must review plans in parallel to each other, not sequentially.

Response: Currently in place and ongoing.

Budget impact: None.

4. No challenge of third-party construction valuation estimates. Allow applicants to provide third-party valuations of existing property improvements for the purpose of flood proofing, electrical undergrounding, and other thresholds.

Response: Policy already in place and endorsed by the City's Building and Fire Code Board of Appeals.

5. No challenge of accessibility if plans are accompanied with a Certified Access Specialist (CASP) review/report and certification.

Response: City currently offers a "limited" Accessibility compliance review of plans with a CASp "Statement of Compliance" and CASp signature. The problem has been enforcing Division-wide consistency of this "limited" review. Developing a checklist that clearly identifies the extent of review that will be applied to CASp pre-certified projects will give all City staff (and applicants) clear parameters for the scope of City staff accessibility reviews. This checklist will be reviewed and approved by a vote of the Building and Fire Code Board of Appeals.

Budget impact: No budget impact to develop a checklist that scopes the City's "limited review" and obtain the City's Building and Fire Code Board of Appeals endorsement.

Implementation time estimate: August 15, 2020 or sooner.

6. Defer to certified structural engineers stamped plans.

Response: The City cannot defer entirely. The problem has been enforcing Division-wide consistency of this structural plan review. Developing a checklist that clearly identifies the extent of structural plan review that will be applied to engineered projects will give all City staff (and applicants) clear parameters for the scope of City staff structural plan reviews. This checklist will be approved by a vote of the City's Building and Fire Code Board of Appeals.

Budget impact: None.

Implementation time estimate: August 15, 2020 or sooner.

7. Continued flexibility to commercial fire sprinkler ordinance if suspension is not possible per Fire Marshal's recommendation.

Response: Currently in place. At Fire Marshal's discretion, on a case-by-case basis, may allow phasing of fire sprinkler installation over a period of time to ease the financial burden.

Budget impact: None.

8. Institute resubmittal meetings and/or direct access to plan checkers for resolution of any questions/outstanding plan check comments. Plan checkers to receive resubmittals in person for review with applicant.

Response: Initially, contract Building and Safety plan check services will be needed to make up for plan reviewer's time while attending these meetings. Once resubmittal meetings have been practiced and refined, internal plan reviews may become less time intensive resulting in a lower (or no) need for contract plan check services.

Budget impact: \$150,000 (estimated) for contract Building and Safety Division plan check services.

Implementation time estimate: July 20, 2020 or sooner.

9. Re-institute previous over-the-counter plan check by appointment for smaller projects.

Response: Initially, each City Division involved with building permit plan review will need to make up for their plan reviewer's "lost" time while

attending these meetings. Once these meetings have been practiced and refined, the amount of internal plan reviews should be reduced, resulting in a lower (or no) need for contract plan check services.

Budget impact: \$50,000 initially for contract plan check services. With the goal of improved plan review efficacy using this service, this expense could diminish for Building and Safety.

Implementation time estimate: July 20, 2020 or sooner.

10. Designate the entire Central Business District (CBD) as 100% zone of benefit.

Response: Would be joint effort of Planning, and Transportation Planning Divisions. Requires: 1) an updated Engineer's estimate to reassess property or business owners in the adjusted Zone of Benefit, in order to contribute their fair portion toward the shared parking resource; and 2) an amendment to Municipal Code Title 30 (Inland Zoning Ordinance).

Budget impact: \$149,000 for Engineers Report under current contract through Public Works Department.

Implementation time estimate: Engineer's report in development, with completion expected in late 2020. Following that, Title 30 amendments anticipated to take approximately 7–8 months. (Amendments process would include Downtown Parking Committee, Planning Commission, Ordinance Committee, City Council.)

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CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: June 23, 2020

TO: Mayor and Councilmembers

FROM: City Attorney's Office
Risk Management Division, Finance Department

SUBJECT: Conference With City Attorney – Existing Litigation – Gov. Code § 54956.9(d)(1)

RECOMMENDATION:

That Council hold a closed session to consider pending litigation pursuant to subsection (d)(1) of section 54956.9 of the Government Code and take appropriate action as needed.

The pending litigation is *Todd Johnson v. City of Santa Barbara* WCAB Case #: ADJ11635895, ADJ12393032, ADJ11635894.

Scheduling: Duration, 20 minutes; anytime

Report: None anticipated

PREPARED BY: Ariel Calonne, City Attorney
Mark W. Howard, Risk Manager

SUBMITTED BY: Jennifer Tomaszewski, Interim Finance Director

APPROVED BY: City Administrator's Office