

CITY OF SANTA BARBARA
CITY COUNCIL

Cathy Murillo
Mayor

Oscar Gutierrez
Mayor Pro Tempore

Mike Jordan
Ordinance Committee Chair

Eric Friedman
Finance Committee Chair

Alejandra Gutierrez
Meagan Harmon
Kristen Sneddon



Paul Casey
City Administrator

Ariel Pierre Calonne
City Attorney

City Hall
735 Anacapa Street
<http://www.SantaBarbaraCA.gov>

AUGUST 3, 2021, 2:00 PM
AGENDA

IN ORDER TO PROMOTE SOCIAL DISTANCING AND PRIORITIZE THE PUBLIC'S HEALTH AND WELL-BEING, THE GOVERNOR OF THE STATE OF CALIFORNIA ISSUED EXECUTIVE ORDER N-29-20, WHICH ALLOWS THE CITY COUNCIL TO HOLD MEETINGS VIA TELECONFERENCES OR OTHER ELECTRONIC MEETING FORMAT WHILE STILL MEETING THE STATE'S OPEN AND PUBLIC MEETING REQUIREMENTS. AS A PUBLIC HEALTH AND SAFETY PRECAUTION, THE COUNCIL CHAMBERS WILL NOT BE OPEN TO THE GENERAL PUBLIC. COUNCILMEMBERS MAY PARTICIPATE ELECTRONICALLY. THE CITY OF SANTA BARBARA STRONGLY ENCOURAGES AND WELCOMES PUBLIC PARTICIPATION DURING THIS TIME. PUBLIC PARTICIPATION IS AVAILABLE THROUGH THE FOLLOWING OPTIONS:

TELEVISION COVERAGE: Each regular City Council meeting is broadcast live in English and Spanish on City TV Channel 18 and rebroadcast in English on Wednesdays and Thursdays at 7:00 p.m. and Saturdays at 9:00 a.m., and in Spanish on Sundays at 4:00 p.m. Each televised Council meeting is closed captioned for the hearing impaired. Check the City TV program guide at www.santabarbaraca.gov/citytv for rebroadcasts of Finance and Ordinance Committee meetings, and for any changes to the replay schedule.

ONLINE STREAMING: Council meetings are streamed live at www.SantaBarbaraCA.gov/CAP

ELECTRONIC PARTICIPATION: Register to Join Meeting Electronically at:
<https://attendee.gotowebinar.com/register/5996254148478421774>

WEBINAR ID: 812-102-107

To register, please use the Chrome, Firefox, or Safari browsers for the meeting. The Internet Explorer browser is not supported by the software.

After registering, you will receive a confirmation email containing information about joining the webinar. You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended. You can also select the option to use your telephone, but you must use the Go To Webinar software to interact with the meeting. Select "Use Telephone" after joining the webinar in order to use your telephone.

Oral comments during a meeting may be made by electronic participation only.

If you have technical questions about the webinar, please go to: <https://support.goto.com/webinar>, or call the **Technical Support Phone Number (805) 617-7080**. To see what **Accessibility Features** are available in GoToWebinar, please visit <https://support.goto.com/webinar/help/what-accessibility-features-are-available-in-gotowebinar>.

WRITTEN PUBLIC COMMENT: Public comments may also be submitted via email to Clerk@SantaBarbaraCA.gov prior to the beginning of the Council Meeting. All public comments submitted via email will be provided to City Council and will become part of the public record.

CONTINUED ON THE NEXT PAGE

PUBLIC COMMENT: Public comment on matters not listed on the agenda will occur at the beginning of the meeting. Members of the public wishing to speak must “raise their hand” in the GoToWebinar platform by selecting the virtual hand icon during the presentation of that item. When persons are called on to speak, their microphone will be activated by City staff and the speaker will be notified that they can now unmute themselves in order to begin speaking. The speaker will then need to unmute themselves by selecting the ‘mute/unmute’ icon or pressing Ctrl+Alt+A on their keyboard.

For those who need accessibility accommodation in using the “raise hand” function and/or registering to participate in the GoToWebinar session, please contact the Clerk’s office by 5:00 p.m. the day before the meeting for assistance. Additionally, a speaker may email Clerk@SantaBarbaraCA.gov by 5:00 p.m. the day before a meeting, stating which item they wish to speak on. When persons are called on to speak, their microphone will be activated the speaker will be notified by City staff that they can now unmute themselves in order to begin speaking. The speaker will then need to unmute themselves by selecting the ‘mute/unmute’ icon or pressing Ctrl+Alt+A on their keyboard.

Each speaker will be given a total of 3 minutes to address the Council. Pooling of time is not allowed during general public comment. The time allotted for general public comment at the beginning of the 2:00 p.m. session is 30 minutes. The City Council, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond the City’s subject matter jurisdiction.

PUBLIC COMMENT ON AGENDIZED ITEMS: Members of the public wishing to speak on a matter on the agenda must “raise their hand” in the GoToWebinar platform by selecting the virtual hand icon during the presentation of that item. The “raise hand” icon is generally located on most devices in the upper right hand corner of the screen. For those who need accessibility accommodation in using the “raise hand” function, please contact the Clerk’s office by 5:00 p.m. the day before the meeting for assistance. Additionally, a speaker may email Clerk@SantaBarbaraCA.gov by 5:00 p.m. the day before a meeting, stating which item they wish to speak on. When persons are called on to speak, their microphone will be activated and they will be notified to begin speaking. Each speaker will be given a total of 3 minutes to address the Council. Pooling of time is not permitted during meetings conducted electronically.

ORDER OF BUSINESS: Regular meetings of the Finance Committee and the Ordinance Committee begin at 12:30 p.m. The regular City Council meeting begins at 2:00 p.m. in the Council Chamber at City Hall.

REPORTS: Copies of the reports relating to agenda items are available for review at <http://www.SantaBarbaraCA.gov/CAP>. In accordance with state law requirements, this agenda generally contains only a brief general description of each item of business to be transacted or discussed at the meeting. Should you wish more detailed information regarding any particular agenda item, you are encouraged to obtain a copy of the Council Agenda Report (a "CAR") online at the City’s website (<http://www.SantaBarbaraCA.gov/CAP>). Materials related to an item on this agenda submitted to the City Council after distribution of the agenda packet are posted to the City’s website as soon as reasonably feasible.

CONSENT CALENDAR: The Consent Calendar is comprised of items that will not usually require discussion by the City Council. A Consent Calendar item is open for discussion by the City Council upon request of a Councilmember, City staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Council considers the Consent Calendar.

SPANISH INTERPRETATION: If you need interpretation of your communications to Council from Spanish into English, please contact the City Clerk’s Office at 564-5309 or by email at Clerk@SantaBarbaraCA.gov. If possible, notification of at least 48 hours will usually enable the City to make arrangements.

INTERPRETACIÓN EN ESPAÑOL: Si necesita una interpretación del español al inglés, para sus comunicaciones al Consejo, comuníquese con la Oficina del Secretario Municipal al 564-5309, o por correo electrónico a Clerk@SantaBarbaraCA.gov. Si es posible, la notificación de al menos 48 horas generalmente permitirá a la Ciudad hacer los arreglos.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the City Administrator’s Office at 564-5305 or by email at Clerk@SantaBarbaraCA.gov. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

AUGUST 3, 2021 AGENDA

ORDER OF BUSINESS

12:30 p.m. - Ordinance Committee Meeting, Council Chamber

ELECTRONIC PARTICIPATION: Register to Join Meeting Electronically at:
<https://attendee.gotowebinar.com/register/658190067099668749>

WEBINAR ID: 500-466-915

2:00 p.m. - City Council Meeting

ELECTRONIC PARTICIPATION: Register to Join Meeting Electronically at:
<https://attendee.gotowebinar.com/register/5996254148478421774>

WEBINAR ID: 812-102-107

ORDINANCE COMMITTEE MEETING - 12:30 P.M. IN THE COUNCIL CHAMBER (120.03)

Subject: Sidewalk Vending Ordinance (120.03)

Recommendation: That Ordinance Committee consider a proposed Ordinance of the Council of the City of Santa Barbara Amending Title 9 of the Santa Barbara Municipal Code by the Addition of Chapter 9.49 to Regulate Sidewalk Vending in Accordance With State Law.

REGULAR CITY COUNCIL MEETING – 2:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CEREMONIAL ITEMS

1. Subject: Employee Recognition – Service Award Pins (120.04)

Recommendation: That Council authorize the City Administrator to express the City's appreciation to employees who are eligible to receive service award pins for their years of service through August 31, 2021.

CHANGES TO THE AGENDA

PUBLIC COMMENT

CONSENT CALENDAR

2. Subject: Introduction Of An Ordinance Adopting The 2021 Memorandum of Understanding Between The City Of Santa Barbara And The Santa Barbara Police Management Association (440.03)

Recommendation: That Council ratify the Memorandum of Understanding between the City of Santa Barbara and the Santa Barbara Police Management Association for the period of January 1, 2021 through December 31, 2022, by introduction and subsequent adoption of, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Adopting the 2021-2022 Memorandum of Understanding Between the City of Santa Barbara and the Santa Barbara Police Management Association.

3. Subject: Adoption Of An Ordinance For A License Agreement Renewal With Epic Cruises, Inc., D.B.A. Celebration Cruises Of Santa Barbara For Azure Seas And Whisper (570.03)

Recommendation: That Council adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Authorizing the Waterfront Director to Execute a Five Year License Agreement and One, Five Year Option with Epic Cruises, Inc., D.B.A. Celebration Cruises of Santa Barbara, for the Yacht, Azure Seas and the Duffy, Whisper, commencing upon the effective date of the enabling ordinance.

4. Subject: Adoption Of An Ordinance For A License Agreement Renewal With Epic Cruises, Inc., D.B.A. Celebration Cruises Of Santa Barbara For The Lil' Toot Water Taxi Service (570.03)

Recommendation: That Council adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Authorizing the Waterfront Director to Execute a Five Year License Agreement and One, Five Year Option with Epic Cruises, Inc., D.B.A. Celebration Cruises of Santa Barbara, for a Water Taxi Service.

5. Subject: Acceptance Of Federal Aviation Administration American Rescue Plan Act Of 2021 (ARPA) Funding For Santa Barbara Airport (560.01)

Recommendation: That Council accept and authorize the Airport Director to execute, on behalf of the City, a Federal Aviation Administration Grant Offer in an amount not to exceed \$6,344,534 in American Rescue Plan Act of 2021 (ARPA) Funding For Santa Barbara Airport and appropriate the grant revenue into the Airport's Fiscal Year 2022 Airport Operating Fund Budget.

6. Subject: Acceptance Of Federal Aviation Administration Airport Improvement Program Grant For Taxiway H Extension Environmental Assessment (560.04)

Recommendation: That Council:

- A. Accept and authorize the Airport Director to execute, on behalf of the City, Federal Aviation Administration (FAA) Grant, No. 3-06-0235-066, in an amount not to exceed \$150,000 in Airport Improvement Program (AIP) funds for Taxiway H Extension Environmental Assessment;
- B. Approve an increase in FY2021 appropriations and estimated revenue by a total of \$150,000 in the Airport Grants Fund for the Taxiway H Extension Environmental Assessment Project from a reallocation of existing appropriations in the amount of \$145,785 from Airport Capital Fund and in the amount of \$4,215 from Airport Operating Fund Reserve;
- C. Approve an increase of FY2021 appropriations in the amount of \$145,785 from a reduction in existing appropriations prefunded in the Airport Capital Fund to the Airport Grants Fund for Taxiway H Extension Environmental Assessment Project;
- D. Approve an increase of FY2021 appropriations transferring the amount of \$4,215 from the Airport Operating Fund reserve to the Airport Grants Fund as part of the \$14,010 City's match for Taxiway H Extension Environmental Assessment Project; and
- E. Approve an increase in FY2021 appropriations and estimated revenue by a total of \$135,990 in the Airport Grants Fund from the Federal Aviation Administration (FAA) Grant Offers, No. 3-06-0235-066 to reimburse the Airport Operating Fund Revenue for prefunding the Taxiway H Extension Environmental Assessment Project back to the Airport Operating Reserve.

7. Subject: Professional Services Agreement With Campbell-Hill Aviation Group, LLC For Air Service Development Services (560.01)

Recommendation: That Council approve and authorize the Airport Director to execute a three-year Professional Services Agreement with Campbell-Hill Aviation Group, LLC for specialized air service consulting and analysis for Santa Barbara Airport, not to exceed \$75,000 in Year 1, \$80,000 in Year 2, and \$85,000 in Year 3, for a total not to exceed expenditure of \$240,000 from the Airport Operating Fund.

8. Subject: Contract Amendment With Timothy Bowen For Provision Of 2021 Youth Lego Camps (570.06)

Recommendation: That Council:

- A. Authorize the Parks and Recreation Director to execute a contract amendment with Timothy Bowen (DBA Play-Well TEKologies) in the amount of \$16,500 for increased provision of 2021 Youth Lego Camps and increasing the total estimated compensation to \$50,500 based on the projected number of camp participants; and
- B. Increase revenue appropriations by \$22,000 and expenditure appropriations by \$16,500 in the Fiscal Year 2022 Parks and Recreation Operating Budget.

9. Subject: Award Of Contracts For The Advanced Metering Infrastructure Implementation Project (540.06)

Recommendation: That Council:

- A. Authorize the Public Works Director to execute a contract with Aclara Technologies LLC in the amount of \$5,577,323 for the Advanced Metering Infrastructure Implementation Project, and authorize expenditures of up to \$557,732 for extra services that may result from necessary changes in the scope of work;
- B. Authorize the Public Works Director to execute a contract with WaterSmart Software Inc. in the amount of \$372,805 for the Customer Engagement Portal for the Advanced Metering Infrastructure Implementation Project, and authorize expenditures of up to \$37,280 for extra services that may result from necessary changes in the scope of work; and
- C. Authorize the Public Works Director to execute the first contract amendment with E Source Companies LLC in the amount of \$72,600 for project management services for the Advanced Metering Infrastructure Implementation Project, and authorize expenditures of up to \$25,020 for extra services that may result from necessary changes in the scope of work for a not to exceed amount of \$618,415.

This concludes the Consent Calendar.

REPORT FROM THE ORDINANCE COMMITTEE

COUNCIL AND STAFF COMMUNICATIONS

COUNCILMEMBER COMMITTEE ASSIGNMENT REPORTS

PUBLIC COMMENT (IF NECESSARY)

CLOSED SESSIONS

10. Subject: Conference With City Attorney – Existing Litigation – Gov. Code §54956.9(d)(1) (160.03)

Recommendation: That Council hold a closed session to consider pending litigation pursuant to subsection (d)(1) of section 54956.9 of the Government Code and take appropriate action as needed.

The pending litigation is David Henderson v. City of Santa Barbara WCAB Case Nos. ADJ5762052, ADJ12076104.

Scheduling: Duration, 20 minutes; anytime
Report: None anticipated

11. Subject: Conference With City Attorney – Liability Claims – Gov. Code §54956.9(d)(2) & (e)(3) (160.03)

Recommendation: That Council hold a closed session to consider significant exposure to litigation (one potential case) pursuant to Government Code Section 54956.9(d)(2) & (e)(3) and take appropriate action as needed.

The significant exposure arises out of the of the liability claim of Boat Launch Mini Mart and its insurance carrier, Liberty Mutual.

Scheduling: Duration, 20 minutes; anytime
Report: None anticipated

12. Subject: Conference With Labor Negotiator (440.03)

Recommendation: That Council hold a closed session pursuant to the authority of Government Code Section 54957.6 to consider instructions to City negotiator Wendy Levy, Human Resources Director, Sam Ramirez Administrative Analyst III, Keith De Martini, Finance Director regarding negotiations with, Santa Barbara City Employees' Association (General Bargaining Unit) Local 620 Service Employees' International Union, Service Employees' International Union, Local 620, Treatment and Patrol Bargaining Units, Fire Management Association, Santa Barbara City Firefighters Association, Police Officers Association, Santa Barbara City Supervisory Employees.

Scheduling: Duration, 40 Minutes; anytime
Report: None anticipated

13. Subject: Conference With City Attorney -- Anticipated Litigation -- Gov. Code §54956.9(d)(2) & (e)(1) Significant Exposure To Litigation On One Matter (160.03)

Recommendation: That Council hold a closed session to consider significant exposure to litigation (one potential case) pursuant to Government Code Section 54956.9(d)(2) & (e)(1) and take appropriate action as needed.

Scheduling: Duration: 15 minutes; anytime
Report: None anticipated

ADJOURNMENT

CITY OF SANTA BARBARA

ORDINANCE COMMITTEE MEETING

MEETING AGENDA

DATE: August 3, 2021
TIME: 12:30 p.m.
PLACE: Council Chambers

Mike Jordan, Chair
Oscar Gutierrez
Kristen Sneddon

Office of the City
Administrator

Office of the City
Attorney

Nicole Grisanti
Supervisor, City Administrator's Office

Ariel Pierre Calonne
City Attorney

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ELECTRONIC PARTICIPATION:

Registration URL

<https://attendee.gotowebinar.com/register/658190067099668749>

Webinar ID

500-466-915

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Ordinance Committee Agenda

August 3, 2021

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ITEMS FOR CONSIDERATION

SUBJECT: Sidewalk Vending Ordinance

RECOMMENDATION: That Ordinance Committee consider a proposed Ordinance Of The Council Of The City Of Santa Barbara Amending Title 9 Of The Santa Barbara Municipal Code By The Addition Of Chapter 9.49 To Regulate Sidewalk Vending In Accordance With State Law.



CITY OF SANTA BARBARA

ORDINANCE COMMITTEE AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Ordinance Committee

FROM: City Attorney's Office

SUBJECT: Sidewalk Vending Ordinance

RECOMMENDATION:

That Ordinance Committee consider a proposed Ordinance of the Council of the City of Santa Barbara Amending Title 9 of the Santa Barbara Municipal Code by the Addition of Chapter 9.49 to Regulate Sidewalk Vending in Accordance With State Law.

EXECUTIVE SUMMARY:

Santa Barbara Municipal Code (SBMC) § 9.48.010 generally prohibits all commercial use of City streets, sidewalks, pathways, and other public areas, subject to certain exceptions. In January 2019, Government Code Sections 51036–51039 went into effect preventing cities from prohibiting vendors from operating on public sidewalks or parks except in accordance with certain objective performance standards. The purpose of the proposed ordinance is to establish performance criteria for sidewalk vendors in the City consistent with state statute.

DISCUSSION:

State Law- SB 946

Currently, the City regulates street vendors under SBMC §9.48.010 (a general prohibition), § 15.16.010 (a general prohibition against vending in parks), and Chapter 5.32 (a tax permit requirement for door-to-door vendors). There are certain exceptions to this prohibition either created by ordinance (such as the exceptions contained within SBMC § 9.48.010 itself, the outdoor dining permit program established under SBMC Chapter 9.95, and the temporary authorization under the Emergency Economic Recovery Ordinance) or by operation of case law (such as the current limitation on the City's ability to prohibit vending from legally parked vehicles that the staff intends to remedy by an ordinance that will be brought forward in the near future).

On September 17, 2018, Senate Bill 946 was signed into law, which limits the oversight cities (charter cities included) have on sidewalk vendors and establishes statewide governance of vending in public parks and rights-of-way. Cities may adopt certain regulations so long as they are directly related to objective health, safety and welfare concerns. The law went into effect on January 1, 2019 and is codified under Government Code Sections 51036–51039.

The stated intent of the legislation is to create entrepreneurial and economic development opportunities for immigrant and low-income communities. The Legislature found that sidewalk vending increases access to desired goods, such as culturally significant food and merchandise; contributes to a safe and dynamic public space; and that the safety and welfare of the public is promoted by encouraging local authorities to support and properly regulate sidewalk vending and decriminalizing sidewalk vending.

State law also permits sidewalk vending in public parks unless there is a concession agreement that exclusively permits the sale of food or merchandise by the concessionaire. State law also allows park authorities to limit sidewalk vending in parks to ensure the public's use and enjoyment of natural resources and recreational opportunities or to prevent an undue concentration of commercial activity that unreasonably interferes with the scenic and natural character of the park.

Lastly, State law makes any violation of the proposed ordinance punishable only by an administrative fine and also requires a local authority to take into consideration the individual's ability-to-pay the fine, reducing the fine if the assessment warrants reduction.

While the passage of SB 946 restricted some aspects of the City's regulatory oversight, the City is still able to adopt time, place, and manner restrictions on vending on public property that are in response to objective health, safety, or welfare concerns. The proposed ordinance has been prepared to be consistent with state law.

Proposed Ordinance

Sidewalk vendors include individuals who sell food or merchandise from a pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance, or from one's person, upon a public sidewalk or other pedestrian paths. In addition, sidewalk vendors may be one of two types: roaming or stationary. A roaming sidewalk vendor is a sidewalk vendor who moves from place to place and stops only to complete a transaction while a stationary sidewalk vendor is a sidewalk vendor who vends from a fixed location. Sidewalk vendors do not include an owner, employee, agent, or independent contractor of a business having an established storefront or other fixed business location within the City. The proposed ordinance regulates both stationary and roaming sidewalk vendors.

The proposed ordinance establishes business license, health permit, operational, and location requirements, as well as special requirements for parks and the State Street

Promenade area. For specific requirements, please refer to the proposed ordinance that is attached to this report, however, a summary of the requirements is provided below:

City Approvals-

- Sidewalk vendors must pay the applicable business tax under SBMC Chapter 5.04 and display a business tax receipt. However, no additional City permit or license is required.
- In issuing a business tax receipt, the Finance Department will accept a California driver's license or identification number, or an individual taxpayer number in lieu of a social security number.
- Sidewalk vendors who vend food must obtain and display a County Health Department Permit.

Prohibited Items:

- Alcoholic Beverages, tobacco products and electronic smoking devices, cannabis and cannabis products, weapons, pharmaceuticals, and other merchandise prohibited by law.

Location regulations include:

- Roaming sidewalk vendors are permitted in residential zones between the hours of 8 a.m. and one-half hour after sunset and must move continuously except when stopped to complete a sale. Stationary sidewalk vendors are prohibited in all residential zones.
- Sidewalk vending is prohibited within 500 feet of any elementary, middle, junior high, or high school during the hours of 7:30 a.m. to 4:00 p.m. on days that school is in session.
- Sidewalk vending is prohibited within 200 feet of the entrance to any library, city hall, police station, government administration building, a fire station, or a hospital.
- Sidewalk vending is prohibited in a location or manner where placement or operation endangers the safety of persons or creates a dangerous condition of property.
- Sidewalk vending is prohibited within 500 feet of a City-permitted special event.
- Sidewalk vending is prohibited within 5 feet of a bicycle rack and the area directly in front of a transparent window or within 4 feet of an entry or exit of a business.
- Vending is prohibited within 100 feet of playgrounds, recreational fields, skate parks, ball courts, and designated parking stalls.
- Sidewalk vending is prohibited in any City park or beach where the City has entered into an exclusive concessionaire's agreement for the sale of food or merchandise.
- All sidewalk vending activities in parks shall be conducted from a sidewalk or pedestrian pathway within the park in an area designated for sidewalk vending by the Parks and Recreation Director. A vending cart may not be placed or operated in a manner that impedes the flow of pedestrian traffic, including persons with

disabilities using a mobility device, by reducing the path of travel on a sidewalk or pedestrian pathway to less than 4 feet.

Operational requirements include:

- *Requires vendors to keep their vending area clean and litter-free, and the vending cart must have a container for disposal of waste generated from vending activity.*
- *Vending carts cannot exceed a length of 74 inches, a width of 34 inches, or a height of 80 inches.*
- *Vending carts cannot operate in commercial zones between the hours of midnight and 6:00 a.m.*
- *Vending carts may not be stored in any zone on the sidewalk or other City property overnight and must be removed from the sidewalk after the hours of operation.*
- *Vending carts cannot be left unattended.*
- *Vending carts cannot be locked, chained, or otherwise secured to any pole, sign, tree, or other object in the public right-of-way.*
- *Sidewalk vendors cannot use or set up tables, chairs, or other structures on sidewalks.*

State Street Promenade - Sidewalk vending is permitted within that portion of the State Street Promenade roadway that is authorized pursuant to guidelines issued by the City Administrator for outdoor dining or other commercial use.

Penalties - The proposed ordinance establishes administrative citation fines that range from \$100 to \$500 for licensed vendors who violate the provisions of the ordinance. Criminal penalties for violation of sidewalk vending regulations are prohibited by state law.

ATTACHMENT: Draft Sidewalk Vending Ordinance

PREPARED BY: Daniel S. Hentschke, Assistant City Attorney
John S. Doimas, Assistant City Attorney

SUBMITTED BY: Ariel Calonne, City Attorney

APPROVED BY: City Administrator's Office

AN ORDINANCE OF THE COUNCIL OF THE
CITY OF SANTA BARBARA AMENDING TITLE
9 OF THE SANTA BARBARA MUNICIPAL
CODE BY THE ADDITION OF CHAPTER 9.49
TO REGULATE SIDEWALK VENDING IN
ACCORDANCE WITH STATE LAW

THE CITY COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS
FOLLOWS:

SECTION 1. Title 9 of the Santa Barbara Municipal Code is amended by the
addition of Chapter 9.49 as follows:

Chapter 9.49

Sidewalk Vendors

Section 9.49.010 Purpose

9.49.020 Definitions

9.49.030 Measurements

9.49.040 Sidewalk Vending Authorized – Violations Prohibited

9.49.050 Sidewalk Vending in Residential Zones

9.49.060 Prohibited Merchandise

9.49.070 Business License – Health Department Permit

9.49.080 Operational Requirements

9.49.090 Locational Requirements

9.49.100 Sidewalk Vending in Parks and Beaches

9.49.110 State Street Promenade

9.49.120 Administrative Penalty

9.49.130 Removal of Carts

9.49.140 Exemptions

9.49.010 Purpose.

This Chapter establishes regulations of sidewalk vending in accordance with California Government Code Sections 51036 – 51039.

9.49.020 Definitions.

A. FOOD. Any type of edible substance or beverage intended for human consumption.

B. HEALTH DEPARTMENT. The County of Santa Barbara Environmental Health Services.

C. HEALTH DEPARTMENT PERMIT. All licenses, permits, certifications, and courses required and issued by the Health Department to vend food within the City.

D. MERCHANDISE. Any item, good, or tangible personal property of any kind that is not food intended for human consumption.

E. ROAMING SIDEWALK VENDOR. A sidewalk vendor who moves from place to place and stops only to complete a transaction, or as otherwise defined by Government Code Section 51036(b), as it may be amended.

F. SIDEWALK. The portion of a public street or highway, other than the roadway, set apart by curbs, barriers, markings or other delineation for pedestrian travel. Sidewalk excludes, public paseos, plazas, and other public pedestrian pathways that are not part of a public street or highway.

G. SIDEWALK VENDOR. A person who vends food or merchandise from a vending cart or from one's person upon a sidewalk. A sidewalk vendor does not include an owner, employee, agent, or independent contractor of a business having an established storefront or other fixed business location within the City.

H. STATIONARY SIDEWALK VENDOR. A sidewalk vendor who vends from a fixed location, or as otherwise defined by Government Code Section 51036(c), as it may be amended.

I. SUNSET. A time of day as determined by the National Weather Service.

J. VEND OR VENDING. To sell, offer for sale, expose or display for sale, solicit offers to sell, barter, or exchange anything of value, even if the transaction is characterized as a donation.

K. VENDING CART. A pushcart, stand, display, pedal-driven cart, wagon, showcase, rack, or other non-motorized conveyance used by a sidewalk vendor to sell food or merchandise.

9.49.030 Measurements.

Distance shall be measured along a sidewalk as the closes points between the items or places being measured. When a distance is being measured between a vending cart and the entrance to a location, the measurement will be made to the point where the pathway to the entrance intersects the sidewalk. When a distance is measured to a school or other building or facility, measurement shall be made to the exterior boundary of the grounds on which the school or other building or facility is located.

9.49.040 Sidewalk Vending Authorized – Violations Prohibited.

Notwithstanding Chapter 9.48 of this Code, sidewalk vendors may vend on sidewalks in the City in compliance with all the requirements of this Chapter. A sidewalk vendor who vends in the City in violation of this Chapter is subject to an administrative citation punishable by an administrative penalty pursuant to Section 9.49.110 only.

9.49.050 Sidewalk Vending in Residential Zones.

- A. Stationary sidewalk vendors are prohibited in residential zones.

- B. Roaming sidewalk vendors are permitted in residential zones between the hours of 8 a.m. and one-half hour after sunset. Roaming vendors must move continuously except when stopped to complete a sale. For purposes of this Section, “move continuously” means not staying in the same location for more than 5 minutes, except to complete a sale commenced during the initial 5 minutes.

9.49.060 Prohibited Merchandise.

Notwithstanding Section 9.49.040, sidewalk vending of the following merchandise is prohibited and punishable pursuant to Chapter 1.28 of this Code:

- 1. Alcoholic beverages;
- 2. Tobacco, tobacco products, or electronic smoking devices;
- 3. Cannabis or cannabis products;
- 4. Weapons, including knives, guns, or explosive devices;
- 5. Pharmaceuticals;
- 6. Any other merchandise prohibited by law from being vended from a vending cart.

9.49.070 Business License – Health Department Permit.

A. Sidewalk vendors are prohibited from vending without first paying the applicable business tax pursuant to Chapter 5.04 of this Code and obtaining and displaying a business tax receipt.

B. When accepting business tax payments and issuing a business tax receipt to a sidewalk vendor, the Finance Department shall accept either a California driver's license or identification number, or an individual taxpayer number in lieu of a social security number. The Finance Director will keep the information exempt from public

inspection, confidential, and not disclosable except as required to administer the permit or licensure program or comply with a state law or state or federal court order as required by Government Code Section 51038(c)(4).

C. Before issuance or renewal of a business tax receipt, a sidewalk vendor must provide the following information to the Finance Department:

1. The name and current mailing address of the sidewalk vendor;
2. A description of the merchandise offered for sale or exchange;
3. A statement whether the vendor intends to operate as a stationary or a roaming vendor;
4. All other information required by Chapter 5.04 of this Code;
5. The vendor's California seller's permit number (California Department of Tax and Fee Administration sales tax number);
6. If the sidewalk vendor is an agent of an individual, company, partnership, or corporation, the name and business address of the principal;
7. A certification by the vendor that to his or her knowledge and belief, the information provided is true.

D. No sidewalk vendor may vend food anywhere within the City without first obtaining a Health Department Permit.

E. A copy of the business license certificate and, if applicable, the Health Department Permit, must be prominently displayed on each vending cart used by the licensed sidewalk vendor or carried by a sidewalk vendor when vending without a cart.

9.49.080 Operational Requirements.

A. Sidewalk vendors shall comply with each of the operational requirements in this Section.

B. Sidewalk vendors who vend food shall comply with the requirements of the Health Department Permit issued to the sidewalk vendor.

C. Vending carts shall not exceed a length of 74 inches, a width of 34 inches, or a height of 80 inches. A vending cart may have an attached umbrella with a diameter that does not exceed 72 inches and a height that does not exceed 94 inches.

D. Stationary sidewalk vendors and roaming sidewalk vendors shall not operate in commercial zones between the hours of midnight and 6:00 a.m.

E. Vending carts may not be stored in any zone on the sidewalk or other City property overnight and must be removed from the sidewalk after the hours of operation.

F. Vending carts shall not be left unattended.

G. Vending carts shall not be locked, chained, or otherwise secured to any pole, sign, tree, or other object in the public right-of-way.

H. Stationary sidewalk vendors shall maintain a clean and trash-free vending location including a 10-foot radius from the stationary cart. All waste generated by the

preparation or service of food products or other products shall be maintained within cart until properly disposed of in a proper receptacle that is lawfully available for use of a stationary or roaming sidewalk vendor.

I. Sidewalk vendors that vend food items shall provide a trash receptacle for customers. The trash receptacle shall be large enough to accommodate customer trash but no larger than 20 gallons in capacity. The trash receptacle may be attached to the vending cart or placed adjacent to it. The trash receptacle shall be regularly emptied and available for customer use. Sidewalk vendors shall dispose of all waste, including all waste generated from preparation or service of food or other products and customer trash, in a proper receptacle that is lawfully available for use of the vendor.

J. A stationary sidewalk vendor that vends food shall operate within 200 feet travel distance of an approved and readily available toilet and handwashing facility, as required by California Health & Safety Code Section 114315.

K. Freestanding signs are prohibited. A vending cart may have signs advertising the sidewalk vendor and the products vended attached to the cart.

L. Sidewalk vendors shall not use or set up tables, chairs, or other structures, provided however, that a stationary vendor may use a stool or chair for personal use.

M. Carts shall be self-contained, including any power sources. Sidewalk vendors shall not connect to or use a water or an electricity source owned by the City or a private party without authorization from the City or the private party. Gas powered generators are prohibited.

N. Sidewalk vendors shall comply with all laws regulating noise and must not create a noise nuisance.

O. Sidewalk vendors shall comply with all applicable rules, regulations and requirements promulgated by the City, including but not limited to, park regulations and regulations related to the State Street Promenade.

9.49.090 Locational Requirements.

A. Sidewalk vendors shall comply with each of the locational requirements in this Section.

B. Sidewalk vending is prohibited within 500 feet of any elementary, middle, junior high, or high school during the hours of 7:30 a.m. to 4:00 p.m. on days that school is in session.

C. A vending cart shall not be placed or operated in a manner that impedes the flow of pedestrian traffic, including persons with disabilities using a mobility device, by reducing the path of travel on a sidewalk to less than 4 feet, or impede access to or restrict the use of adjacent residences or businesses.

D. Sidewalk vending is prohibited within 500 feet of a City-permitted special event. Permitted special events include certified farmers' markets, the Santa Barbara Arts and Crafts Show, parades, and other events conducted pursuant to a special event permit or other authorization issued by the City. This prohibition does not apply to a sidewalk vendor who has been authorized to participate as a vendor in the Santa Barbara Arts and

Craft Show pursuant to Chapter 15.08. This prohibition does not apply to a sidewalk vendor who has been authorized to vend at a special event by the organizer of the event.

E. A stationary sidewalk vendor shall not place a vending cart or vend, and a roaming sidewalk vendor shall not vend, in any of the following locations:

1. Within 5 feet of a marked crosswalk;
2. Within 5 feet of the curb return of an unmarked crosswalk;
3. Within 5 feet of any fire hydrant;
4. Within 5 feet ahead and 45 feet to the rear of a sign designating a bus stop;
5. Within a marked bus zone;
6. Within 5 feet of a bus bench;
7. Within 10 feet of a bench or transit shelter used for public transit;
8. Within 5 feet of a driveway or driveway apron;
9. Within 100 feet of an outdoor dining or patio dining area;
10. Within 18 inches from the edge of the curb;
11. Within the roadway of any street or highway;
12. On a sidewalk having a slope greater than 5 percent;

13. In a location or manner where placement or operation endangers the safety of persons or creates a dangerous condition of property;

14. Within 200 feet of the entrance to any library, city hall, police station, government administration building, a fire station, or a hospital;

15. Within 10 feet of the entrance to any business, during the hours that any business is open to the public;

16. Within 5 feet of a bicycle rack.

F. Stationary sidewalk vendors shall not occupy the area directly in front of a transparent window or within 4 feet of an entry or exit of a business fronting on a public street.

G. In order to limit obstructions caused by a congregation of customers during periods of operations, and to clearly delineate responsibilities in operation, stationary sidewalk vendors shall not locate and roaming sidewalk vendors shall not vend closer than 50 feet from another sidewalk vendor.

9.49.100 Sidewalk Vending in Parks and Beaches.

A. Sidewalk vending is prohibited in City parks or beach, except when conducted in compliance with Subsection C., below.

B. Stationary sidewalk vending is prohibited in any City park or beach where the City has entered into an exclusive concessionaire's agreement for the sale of food or

merchandise in that City park, and signs have been posted at each entrance notifying sidewalk vendors.

C. Sidewalk vendors shall comply with each of the following vending requirements:

1. Sidewalk vending shall not be conducted during times the park or beach is closed;

2. All sidewalk vending activities in parks shall be conducted from a sidewalk or pedestrian pathway within the park in an area designated for sidewalk vending by the Parks and Recreation Director. A vending cart may not be placed or operated in a manner that impedes the flow of pedestrian traffic, including persons with disabilities using a mobility device, by reducing the path of travel on a sidewalk or pedestrian pathway to less than 4 feet;

3. Sidewalk vending is prohibited within 100 feet of playgrounds, recreational fields, skate parks, ball courts, and designated parking stalls;

4. Sidewalk vending is prohibited in areas set aside for special events or reserved use during the time period authorized for the special event or reserved use;

D. The Parks and Recreation Director may adopt additional rules and requirements consistent with this Section and Government Code Section 51038(b)(2)(B) for conduct of sidewalk vending within parks. The additional rules will be effective upon publication of the rules in English and in Spanish.

9.49.110 State Street Promenade.

A. Sidewalk vending is permitted within that portion of the State Street Promenade roadway that is authorized pursuant to guidelines issued by the City Administrator for outdoor dining or other commercial use and subject to all other requirements of this Chapter.

B. Notwithstanding Subsection A, sidewalk vending is prohibited entirely on the 500 block of State Street.

9.49.120 Administrative Penalty.

A. A violation of this Chapter is punishable only by the following:

1. An administrative fine not exceeding \$100 for a first violation;

2. An administrative fine not exceeding \$200 for a second violation within one year of the first violation;

3. An administrative fine not exceeding \$500 for each additional violation within one year of the first violation;

B. Administrative citations may be issued by any city employee designated by the City Administrator as responsible for enforcement of this Chapter.

C. Administrative citations and business license revocation issued pursuant to this Section may be appealed according to the provisions of Sections 1.25.080 – 1.25.130 of this Code. For purposes of this appeal, the employee issuing the citation will be deemed to be the Director as that term is used in Sections 1.25.080 – 1.25.130.

D. In reviewing an appeal, the Hearing Administrator shall take into consideration the person's ability to pay the fine. The citation must include notice of the right to appeal, including the right to request an ability-to-pay determination and shall make available information regarding how to file an appeal. A person may request an ability-to-pay determination at adjudication or while the judgment remains unpaid, including when a case is delinquent or has been referred to a comprehensive collection program.

E. If a person meets the criteria described in Government Code Section 68632 (a) or (b), the City will accept, in full satisfaction, 20 percent of the administrative fine imposed pursuant to Subsection A of this Section.

9.49.130 Removal of Carts.

A. The placement of a vending cart on a sidewalk in violation of the provisions of this Chapter is a public nuisance. A City employee authorized to enforce this Chapter may direct a sidewalk vendor remove a cart placed in violation of this Chapter. If the sidewalk vendor refuses to remove the cart, or if the cart has been left unattended overnight, the City may impound the cart.

B. Impounded carts will be stored at a location designated by the City Administrator and may be retrieved by the sidewalk vendor during normal City business hours beginning on the day following impoundment. The City Administrator is directed to provide reasonable notice to sidewalk vendors, which notice may be by posting in a prominent location on the City's Internet website or by written notice distributed to

sidewalk vendors in connection with the issuance or renewal of a business license. A vending cart will be released to a sidewalk vendor upon proper identification of the cart, execution by the vendor of a statement under penalty of perjury declaring ownership of the cart, and payment of an impound fee in an amount set by City Council resolution not to exceed the reasonable cost to impound and store the cart.

C. Carts not retrieved within 30 days following the date of impound will be deemed abandoned property and may be may be sold or destroyed by the City.

9.49.140 Exemptions.

This Chapter does not apply to:

A. Traveling salespersons, commercial travelers or the like who exclusively or primarily sell to, or solicit orders for future delivery from local retailers, local businesses, local governments, local schools or local wholesale firms.

B. The occasional sales of goods and services, including admission to local events, by local school students to a function of their school; or fund raising sales by service clubs or groups such as Elks, Kiwanis, Lions, Boy Scouts or Girl Scouts.

C. Peddlers operating pursuant to a permit issued under Chapter 5.32 of this Code.

D. Solicitation of charitable or political contributions that do not involve the exchange of any merchandise or food in exchange for the donation. Such activity may be subject to Chapter 5.06 of this Code.

ATTACHMENT
STAFF DRAFT SHOWING CHANGES
FROM CURRENT CODE 08/03/21



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: City Administrator's Office

SUBJECT: Employee Recognition – Service Award Pins

RECOMMENDATION:

That Council authorize the City Administrator to express the City's appreciation to employees who are eligible to receive service award pins for their years of service through August 31, 2021.

DISCUSSION:

The City appreciates the loyalty to the community and the dedication to public service that are demonstrated by City employees throughout the organization every day. Since 1980, the City Employees' Recognition Program has recognized length of City Service. Service award pins are presented to employees for every five years of service. Those employees achieving 25 years of service or more are eligible to receive their pins in front of the City Council.

Attached is a list of those employees who will be awarded pins for their service through August 31, 2021.

ATTACHMENT: August 2021 Service Awards

PREPARED BY: Nicole Grisanti, Administrator's Office Supervisor

SUBMITTED BY: Paul Casey, City Administrator

APPROVED BY: City Administrator's Office

AUGUST 2021 SERVICE AWARDS

August 3, 2021 Council Meeting

5 YEARS

Carlos Razo, Custodian, Public Works Department

Andrew Benson, Water Distribution Project Coordinator, Public Works Department

Blake Jaeger, Airport Operations Specialist, Airport Department

10 YEARS

Derrick Bailey, Principal Traffic Engineer, Public Works Department

15 YEARS

Yolanda McGlinchey, Emergency Services Manager, Fire Department

Julie Thomas, Recreation Coordinator, Parks and Recreation Department

20 YEARS

Chris Short, Senior Plan Check Engineer, Community Development Department

George Johnson, Creeks Supervisor, Parks & Recreation Department

Rick Hubbard, Harbor Patrol Officer, Waterfront Department

25 YEARS

Margaret Douville, Applications Analyst, Information Technology Department

Andrew Hill, Police Sergeant, Police Department



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: Human Resources Department

SUBJECT: Introduction Of An Ordinance Adopting The 2021 Memorandum of Understanding Between The City Of Santa Barbara And The Santa Barbara Police Management Association

RECOMMENDATION:

That Council ratify the Memorandum of Understanding between the City of Santa Barbara and the Santa Barbara Police Management Association for the period of January 1, 2021 through December 31, 2022, by introduction and subsequent adoption of, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Adopting the 2021-2022 Memorandum of Understanding Between the City of Santa Barbara and the Santa Barbara Police Management Association.

DISCUSSION:

Negotiators from the City and the Santa Barbara Police Management Association (PMA) have reached an agreement for a new Memorandum of Understanding (MOU) covering the period of January 1, 2021, through December 31, 2022. The agreement was ratified by the membership of the bargaining unit, which is comprised of nine employees.

In 2020, during the peak of the Covid-19 pandemic, the Police Management Association took the noble step of extending its contract for one year, without any salary increases or additional memorandum benefits. This course of action contributed to helping the City of Santa Barbara navigate the financial impacts of Covid-19. At that time, the bargaining unit had in place a tentative agreement that provided for a 3.0% salary increase in year one and a 2.5% salary increase in year two. The 12 month contract extension caused the bargaining unit to be without a salary increase since January 5, 2019.

Under the newly ratified agreement, PMA employees will receive a 3.0% salary increase effective July 3, 2021, and an additional 2.5% effective January 1, 2022.

In addition, the City has negotiated an increase to the PMA vacation cap of 600 hours. This is consistent with almost all of our other City bargaining units. The unit will also receive pay to recognize additional POST certifications that have been obtained.

Other low or no cost negotiated items can be found in the attached Memorandum of Understanding.

BUDGET/FINANCIAL INFORMATION:

The cost of the Police Management Association agreement in Fiscal Year 2022 is estimated to be \$131,187. If adjustments to the Fiscal Year 2022 budget are necessary, staff will return to request additional appropriations with the mid-year budget adjustments.

ATTACHMENTS:

1. The 2021-2022 Police Management Association Bargaining Unit Memorandum of Understanding
2. Updated Regular Salary Schedule
3. Updated Hourly Salary Schedule

PREPARED BY: Sam Ramirez, Administrative Analyst III

SUBMITTED BY: Wendy Levy, Human Resources Director

APPROVED BY: City Administrator's Office

ORDINANCE NO. _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF
SANTA BARBARA ADOPTING THE 2021-2022
MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY OF SANTA BARBARA AND THE SANTA BARBARA
POLICE MANAGEMENT ASSOCIATION

THE CITY COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS
FOLLOWS:

SECTION 1. The Memorandum of Understanding between the City of Santa Barbara and the Santa Barbara Police Management Association entered into as of January 1, 2021 and attached hereto and incorporated herein by reference as Exhibit "A" is hereby adopted.

SECTION 2. During the term of the agreement, the City Administrator is hereby authorized to implement the terms of the Memorandum of Understanding between the City of Santa Barbara and the Santa Barbara Police Management Association without further action by the City Council, unless further action is required by state or federal law. This authorization shall include, but not be limited to, the authority to implement employee salary increases and publish changes to the salary schedule(s) adopted with the annual operating budget.

**CITY OF SANTA BARBARA
AND
SANTA BARBARA POLICE MANAGEMENT ASSOCIATION**

MEMORANDUM OF UNDERSTANDING
JANUARY 1, 2021 THROUGH DECEMBER 31, 2022

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF SANTA BARBARA
AND THE
SANTA BARBARA POLICE MANAGEMENT ASSOCIATION**

THIS AGREEMENT, SIGNED ON _____, IS ENTERED INTO AS OF JANUARY 1, 2021, BETWEEN THE CITY OF SANTA BARBARA, HEREINAFTER REFERRED TO AS THE "CITY," AND THE SANTA BARBARA POLICE MANAGEMENT ASSOCIATION, HEREINAFTER REFERRED TO AS THE "ASSOCIATION."

Pursuant to Section 3.12 of the Municipal Code of the City of Santa Barbara and Section 3500 et. seq. of the Government Code, the duly authorized representatives of the City and the duly authorized representatives of the Association, having met and conferred in good faith concerning wages, hours, and terms and conditions of employment of Unit employees, declare their agreement to the provisions of this Memorandum of Understanding.

FOR THE CITY:

FOR THE ASSOCIATION:

Wendy Levy
Human Resources Director

Marylinda Arroyo
Police Captain

Sam Ramirez
Administrative Analyst III

Kenneth Kushner
Police Lieutenant

John Doimas
Assistant City Attorney III

Joshua Morton
Police Lieutenant

Keith De Martini
Finance Director

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1. Scope of Representation

The Association represents the following management job classifications:

Police Lieutenant
Police Captain

2. Base Salaries

A. Base salary ranges for each classification will increase as follows:

Effective July 3, 2021	3.0%
Effective January 1, 2022	2.5%

B. During the term of the agreement, the existing ability of the Police Chief to recommend merit increases for eligible employees will not be changed. The intent of this section is that the Police Chief not be directed to reduce or eliminate merit increases during the term of the agreement based on economic conditions.

C. Upon promotion, an employee will be appointed at the bottom of the salary range for the new classification, or at the following percentage above the top of the salary range for the classification from which he/she was promoted, whichever is greater;

<u>Promotion to</u>	<u>Percent Above</u>
To Lieutenant	10% above Sergeant
To Captain	5% above Lieutenant

D. Effective for promotions on or after October 1, 2016, if an employee is promoted from within to Lieutenant at 5% above the top of the salary range for sergeant, any lieutenant paid less than that base salary rate will be increased to the same base salary rate effective on the same date.

E. In addition to the regular annual merit increase, employees in the classification of Lieutenant who are not at the top of the salary range will be advanced an additional percentage within the salary range, not to exceed the top of the salary range, as follows;

<u>Effective</u>	<u>Additional %</u>
July 7, 2018	2.0%
July 6, 2019	2.0%

F. The survey agencies to be used for future salary/compensation survey purposes shall be identical to that provided in the 2019-2022 Police Officer's Association (POA) Memorandum of Understanding.

3. Overtime

Overtime will be accrued only when assigned by the Police Chief to emergency duty, disasters, mutual aid, or similar situations. Overtime will be accrued or paid out at the rate of time and one-half.

4. Payroll

Employees who receive payroll overpayments shall reimburse the City for such overpayments. City shall establish a reasonable schedule of payments based upon the amount of the overpayment

5. Educational Incentive (POST) Pay

- A. Once the City is notified by POST of PMA members qualification for an Advance, Supervisor, and/or Management POST certificate, that PMA member shall receive the supplemental to their base pay as described in section B below starting the first full pay period after receiving notice. As of July 3, 2021, any certificates previously earned and on file with POST will be paid for the rate outlined in section B for all current PMA members effective July 3, 2021.
- B. Effective July 3, 2021, the monthly amount of Advance POST certificate pay a full-time employee shall receive is as follows:

POST ADVANCED + POST Supervisors Certificate	\$850 per month
POST ADVANCED + POST Supervisors + POST Management Certificate	\$1050 per month

- C. Supplemental pay shall be included in the employee's regular biweekly paycheck.
- D. Certificate pay cannot be combined (stacking).

6. Spanish Language Premium Pay

Employees who establish proficiency in Spanish to the satisfaction of the Police Chief and the Human Resources Manager will be eligible for Spanish language premium pay in the same amount, and under the same conditions, as established for police officers under their labor agreement in effect at the time.

7. Uniform Allowance

Employees will receive a uniform allowance in the same amount, and under the same conditions, as established for a Police Officer under their labor agreement in effect at the time.

8. Cafeteria Plan Contribution

- A. Employees will receive a monthly contribution to the cafeteria plan for the purchase of health and welfare benefits and/or optional cash-out. The cafeteria plan contribution will be \$1,746.00 per month.
- B. The City shall maintain and pay for the existing level of health insurance benefits for up to six (6) months for the surviving family of a unit member who dies in the line of duty or for the period of time required by State or Federal Law, whichever is greater.
- C. Information about the benefits available and their cost will be distributed to all employees at the beginning of each benefit year (i.e. calendar year).
- D. The City retains full and complete control over the selection, approval and administration of the City's group insurance program.
- E. The benefits will be subject to the following rules:
 - 1) Benefit selections must be made prior to the beginning of each benefit year. Employee changes in benefit plan selections, such as adding or deleting coverage and/or dependents, may only be made in accordance with Section 125 of the Internal Revenue Code and City policy.
 - 2) All benefits selected from the cafeteria plan must be paid for in full from the maximum benefit provided except when the maximum is insufficient to cover all insurance coverage selected. In such cases, the premium amount not funded by the City-provided benefit will be paid through an employee deduction applied against the medical premiums.
 - 3) No unexpended dollar amounts associated with selected benefits may be disbursed to a terminating employee.
 - 4) All benefit selections are subject to State and Federal rules, regulations, and laws regarding employee benefits and tax status. No guarantee is made regarding the tax-exempt status of any and all benefits presented or selected.
 - 5) Employees will be eligible for benefits coverage and the monthly cafeteria plan contribution, on the first day of the month following their hire date.

9. Domestic Partnership Benefits

The cafeteria plan allowance can be used toward same sex and opposite sex domestic partner dependent coverage under the medical, dental, and vision plans, and any other plan where such coverage is allowed. In order to receive this benefit, domestic partners must be registered with the City Clerk's Office and/or the Secretary of State of California, and the employee must provide proof of registration. The affected employee(s) will be responsible for all tax consequences of this benefit.

Additionally, Domestic Partners who are registered with the City Clerk's Office and/or the Secretary of State of California are treated the same as spouses under all City policies related to employees' families.

10. Life Insurance

Life Insurance will be provided equal to an amount of one times annual salary. An equal amount will be provided for accidental death and dismemberment (ADD) coverage. This amount will not be counted against the cafeteria plan allowance.

11. Long Term Disability

Each employee will receive City-paid coverage under a long term disability insurance program. This amount will not be counted against the cafeteria plan allowance.

12. Short Term Disability

Employees will be eligible to participate in an optional Short-term Disability plan at their own cost.

13. Accident/Critical Illness Insurance

Employees will be eligible to participate in an optional Supplemental Accident and Critical Illness insurance plan at their own cost.

14. Bereavement

In case of the death of an immediate family member, full-time employees shall be eligible for up to forty (40) hours leave with pay.

Immediate family member is defined as: mother, father, brother, sister, spouse, registered domestic partner, child, grandparents by blood or marriage, grandchildren by blood or marriage, mother-in-law, father-in-law, brother-in-law, sister-in-law, daughter-in-law, son-in-law, person standing in loco parentis, and step family members. "In-law" and "step" relationships shall include the immediate family of a registered domestic partner on the same basis as that of a spouse.

Co-worker funeral attendance is acceptable upon the approval of the Chief of Police, consistent with the operational needs of the Department.

15. Tax-Qualified Expense Accounts

The City will continue to offer several tax-qualified arrangements to allow employees to set aside money to pay for eligible expenses on a pre-tax basis. These include:

- Medical Flexible Spending Account
- Dependent Care Account

16. Vacation

A. Employees will accrue vacation as follows:

0-2	15	Days	(120 hours)
3-5	20	Days	(160 hours)
6-7	25	Days	(200 hours)
8+	28	Days	(224 hours)

B. The maximum vacation accrual will be 600 hours. A employee whose vacation balance reaches the maximum accrual hours will not be eligible to accrue further vacation until such time as the employee has reduced his or her accrued leave balances through time off or catastrophic leave donation, to below the maximum accrual. There is no retroactive grant of vacation compensation for the period of time the vacation compensation was at the cap.

C. The maximum vacation accrual may be waived if scheduled vacations are cancelled by the City for emergencies or cancelled by the employee due to the illness, injury, or personal emergency. The employee will submit to the City Administrator, via the Department Head, a memo requesting approval for the accrual beyond the maximum. The City Administrator may establish a deadline by which the employee must reduce the vacation accrual to at or below the maximum, or be subject to the accrual discontinuance as outlined in Section B, above.

17. Vacation & Sick Leave Advanced Credit Upon Hire

- A. An employee who is appointed from outside City of Santa Barbara government service within one (1) year of leaving employment with either the City of Santa Barbara or another city, county, state agency, federal agency or special district and who, in the opinion of the Human Resources Manager, possesses government experience directly related to the position to which he or she has been appointed, may be offered credit for years of prior service with the City of Santa Barbara and/or his or her immediate previous government employer in the following ways:
- i. Vacation Accrual: At the discretion of the Human Resources Manager, the employee may be offered credit for up to the total number of prior full years of service at the City of Santa Barbara and/or his or her immediate previous government employer toward the initial vacation accrual rate. The employee will not be eligible to progress to a higher accrual rate until employee has the normal required minimum amount of City of Santa Barbara service for that accrual rate.
 - ii. Sick bank: At the discretion of the Human Resources Manager, the employee may be credited with up to 96 hours of sick leave. Thereafter, employee will accrue sick leave at the normal rate.
- B. A former City of Santa Barbara employee reemployed within one year under Santa Barbara Municipal Code Section 3.16.320 will automatically qualify for the full vacation accrual credit under (i), above, for his or her prior City of Santa Barbara service. However, under no circumstance will prior accrued vacation balances cashed out to the employee upon termination be reinstated.

18. Holidays

Employees shall accrue 4 hours of holiday leave each biweekly pay period (26 pay periods per year). Said hours shall be credited to the employee's Holiday Bank.

1. The following days are included in the Holiday Bank:
 - January 1st (New Year's Day)
 - 3rd Monday in January (Martin Luther King Jr.'s Birthday)
 - 3rd Monday in February (President's Day)
 - Last Monday in May (Memorial Day)
 - July 4th (Independence Day)
 - 1st Monday in September (Labor Day)
 - 4th Thursday in November (Thanksgiving)
 - The Friday immediately following Thanksgiving Day
 - December 25th (Christmas Day)
2. Four additional days (32 hours) each fiscal year are included in the holiday bank and may be designated by the employee as holidays

For employees hired or promoted into the bargaining unit on or after July 1, 2013 only: If an employee's holiday bank exceeds 120 hours, the City shall have the option to either require the employee to take the holiday time off or to pay the employee for the hours at straight time. The option of time off or pay in lieu of holiday hours shall be at the sole discretion of the City. Employee in the bargaining unit before July 1, 2013 will not be subject to this provision.

19. Management Leave

- A. Full-time regular employees designated as being exempt from the overtime provisions of the Fair Labor Standards Act will be eligible for management leave, subject to the Police Chief's approval.
- B. Each eligible management employee is awarded management leave for the fiscal year as follows:

- Employees on the payroll July 1 (inclusive) 40 hours
- Employees hired between July 2 and October 1 (inclusive) 30 hours
- Employees hired between October 2 and January 1 (inclusive) 20 hours
- Employees hired between January 2 and April 1 (inclusive) 10 hours

- C. An employee on a Leave of Absence without Pay on July 1st will receive the Management Leave hours (prorated) when s/he returns to work
- D. The Police Chief may grant additional paid Management Leave to each eligible management employee during the year. The amount of additional paid leave, if any, will be subject to discretion of the Police Chief.
- E. Management Leave is scheduled like vacation.
- F. Management Leave is not related to hours worked nor subject to accrual, and may not be carried over beyond the end of the fiscal year. Upon resignation or termination, an employee will not be entitled to any payout of management leave.
- G. Administration of Management Leave is subject to the discretion and approval of the Police Chief. Final resolution of any disputes arising with regard to Management Leave will rest with the City Administrator.

20. Sick Leave

Sick leave allowance will accrue at the rate of 8 hours per month. Effective May 31, 2014 there will be a 2080 hours maximum sick leave accrual, not including non-replenishable sick leave, for all employees except as provided herein.

Grandfathering: Employees who were members of the bargaining unit on May 30, 2014 and whose accrual balances already exceeded the 2080 hour cap on that date will not be subject to a maximum sick accrual.

21. Non-Replenishable Sick Leave

- A. After five (5) years of continuous service, an employee may accumulate additional “non-replenishable” sick leave at the rate of sixteen (16) hours at full salary for each additional year of continuous service.
- B. The maximum accumulation is two hundred and forty (240) hours and is not replenishable.
- C. Non-replenishable sick leave hours may only be used after the employee’s entire regular sick leave bank is exhausted.

22. Catastrophic Leave

Employees will be eligible to donate vacation time to the applicable leave banks of full-time and part-time employees who are incapacitated due to a catastrophic illness or injury or who must care for a spouse or child who has a catastrophic illness or injury under the Citywide Catastrophic Leave Policy.

23. Leaves of Absence

- A. Employees may request a medical leave of absence of up to one year under the City’s FMLA/CFRA Family Medical Leave Policy, the Leave without Pay (Medical Reasons) Policy, the Maternity Leave Policy, and/or the Parental Leave Policy.

- B. The City Administrator may grant an extra leave of absence, in addition to that provided under the various sick leave policies to an employee who has been continuously employed by the City for five (5) years or more. When all sick leave has been exhausted, the employee can make a request, in writing, for extra leave and attach a report from his/her medical doctor stating the extent of the illness and the approximate time required for recovery. If approved the request shall be based on the following schedule:

Service in Years (active & continuous):	Maximum # of Months of Extra Leave Allowable:
5- 10	3
10-15	6 (including the 3 above)
15-20	9 (including the 6 above)
20 +	12 (including the 9 above)

During such period of extra leave, the employee shall receive an amount equal to 50% of his/her regular salary (MC 3.08.210).

- C. Non-Medical Leave: Employees may also request a personal leave of absence of up to one year for non-medical reasons under the City’s Leave of Absence without Pay (Non-medical reasons) Policy. A sabbatical may constitute a reason for a leave of absence. An approved leave of absence without pay will not constitute a break in continuous service.

24. PERS Retirement

- A. Retirement Formula:

Classic Employee

Employees designated as “classic” employees will be covered under the Police Safety contract under the Public Employees’ Retirement System (PERS) with a 3% at age 50 benefit formula and with a final compensation measurement period of the highest single (1) year.

PEPRA Employee

Effective January 1, 2013, new employees and/or members as defined by California Public Employees’ Pension Reform Act of 2013 (hereinafter “PEPRA Employees”) shall be covered under the 2.7% at 57 retirement formula, with a final compensation measurement period of the average of the highest three (3) consecutive years, as well as all other statutory requirements.

- B. Member Contributions:

Classic Employee

Bargaining unit members designated as “classic” employees will pay the full 9% member contribution and the City will no longer pay any portion of these employees’ member contributions. Classic employees will pay an additional cost share amount as follows:

1. Effective January 6, 2018, “Classic” employees under CalPERS will pay an additional 4% to CalPERS as cost-sharing under section 20516 (f), the “MOU Method,” of cost-sharing.
2. To the extent allowable by CalPERS, and consistent with the results of any required member election, these contributions will be tax-deferred and credited to the member account through the “Amendment Method” of cost-sharing. The City agrees to use reasonable haste to determine the eligibility of the cost-share under the amendment method, and to conduct any administrative processes necessary to achieve such amendment.

PEPRA Employee

PEPRA Employees shall contribute the greater of what other employees contribute, or half the normal cost as defined by statute; the City will not pay any portion of these employees’ contributions.

- C. Employees will also have the option, at their own expense, to receive PERS service credit for any military service time or other service time eligible for service credit purchase under the PERS Police Safety plan.
- D. The parties agree that any provisions of this Agreement that are contrary to or inconsistent with state law, shall be modified so as to cause them to be consistent with the law through letter of understanding to amend the Agreement.

25. Deferred Compensation

In addition to the City's retirement plans, employees may elect to participate in a tax-qualified Section 457 government defined contribution retirement program.

26. Service Credit For Sick Leave Upon Retirement

- A. At the time of retirement, the City purchases an annuity for the retiring employee that pays a monthly benefit similar to the PERS amendment that provides service credit for sick leave.
- B. The following conditions apply to this benefit:
 - 1. In order to qualify for service credit for sick leave upon retirement, the retiring employee must have at least 500 sick leave hours;
 - 2. The conversion rate of 0.004 years of service credit for each day of sick leave is utilized;
 - 3. The retiring employee may take the cash purchase value of the annuity in lieu of the monthly annuity;
 - 4. Employees who are eligible to receive an annuity under this program shall not be subject to reduction of that annuity based on the 90% PERS retirement limit.
 - 5. If the City amends its PERS Police contract evaluation to include service credit for sick leave upon retirement, employees will be included in that PERS contract amendment and the annuity program will be discontinued.

27. Retiree Medical Insurance Contribution

- A. This provision is applicable to employees who retire from City service and
 - 1. Have 10 or more years of classified or unclassified service; or
 - 2. Retire from the City with an industrial disability retirement.
- B. The City will contribute \$12.00 per month, per year of service, toward the purchase of retiree medical insurance, up to a maximum of 35 years (i.e. \$420.00 per month).
- C. The retiree is not limited to the purchase of a City sponsored plan, provided however, that if the retiree purchases another insurance plan, the retiree must supply the City with adequate proof of insurance coverage prior to any contribution from the City. Proof of such coverage will be provided to the City on a periodic basis, as reasonably determined by the City.
- D. The City will continue to make its contribution until the retiree reaches age 65 or dies, whichever occurs first, provided however, that if the retiree dies before reaching the age of 65 and there is a surviving spouse or registered domestic partner, the City's contribution will cease when the retiree would have reached 65. Thereafter, the spouse may remain on the insurance plan, at his/her cost, subject to the conditions set forth by the insurance company.
- E. At the request of either party, parties will meet informally (not meet and confer) to discuss possible implementation of a Retirement Health Savings Plan (RHSP) for employee-funded contributions.

28. Educational Reimbursement Programs

Employees will be eligible to apply for reimbursement under the citywide Educational Reimbursement Policy under the same terms and conditions as other Group II (Non-executive) Managers. If the citywide Management Master's Degree Program is reinstated, employees will be eligible to apply for reimbursement under the same terms and conditions as other Group II (Non-executive) Managers.

29. Layoff and Rehire

- A. In cases of the abolition of a position which results in the layoff of personnel or reduction in force, the individual with the least time in classification will be the first laid off.
- B. Where individuals possess equal time in classification, total time with the Santa Barbara City Police Department will be used to determine seniority.
- C. The individual affected will have the right to "bump" downward to the next lower sworn classification such that the last hired employee in the lowest sworn rank will be the first employee laid off.
- D. Rehiring will be accomplished pursuant to Municipal Code Section 3.16.350.

30. Retroactivity

An employee will be eligible for retroactive increases to salaries and benefits provided under this Agreement on the dates specified for each increase if the employee is an active City employee and bargaining unit member on the date that the City Council ratifies this Agreement.

31. City Rights

- A. The City shall retain, whether exercised or not, solely and exclusively, all express and inherent rights and authority pursuant to law, except to the extent such authority is explicitly waived by the express terms of this agreement.
- B. The City's rights shall include the right to determine the level of, and the manner in which, the City's activities are conducted, managed, and administered. The Association recognizes the exclusive right of the City to establish and maintain rules and procedures for the administration of its departments. Such rights include, but are not limited to, the exclusive right to: determine the mission of its constituent departments, commissions and boards; set standards of service; determine the procedures and standards of selection for employment and promotion; direct its employees; take disciplinary action; relieve its employees from duty because of economic reasons or for cause as provided in Section 1007 of the City Charter; maintain the efficiency of governmental operations; determine the methods, means and personnel by which government operations are to be conducted; determine the content of job classifications; take all necessary actions to carry out its mission in emergencies; and exercise complete control and discretion over its organization and the technology of performing its work.
- C. The Association recognizes that the City Administrator retains, whether exercised or not, exclusive management decision-making authority over matters within the rights of the City.
- D. The Association recognizes that all bargaining unit members are "unclassified" employees as that term is defined in Article X of the City Charter.

32. Term, Waiver, and Severability

- A. The term of this agreement shall be twenty-four (24) months commencing January 1, 2021 and ending at midnight on December 31, 2022. The term of this agreement may be extended by mutual agreement.
- B. The Association acknowledges that it had the unlimited right to bargain with regard to issues within the scope of representation. For the term of this Agreement, unless otherwise provided in this Agreement, the City shall not be further obligated to meet and confer. All terms and conditions of employment not covered by this agreement shall continue to be subject to the City's direction and control.
- C. If any provision of this Agreement is declared by judicial authority to be unlawful, unenforceable, or not in accordance with applicable provisions of state, federal or local laws or regulations, such part of the provision will be suspended and superseded by the applicable law or regulation and the remainder of this Agreement shall remain in full force and effect for the duration of this Agreement.

Classification Title	FLSA	Service Status	Unit	Job Class	Monthly					Biweekly					Hourly				
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
					Web Services Technician	E	C	14	1586	5,879.62	6,173.59	6,482.28	6,806.41	7,146.73	2,713.67	2,849.35	2,991.82	3,141.42	3,298.49
Webmaster	E	C	14	1550	8,204.26	8,614.54	9,045.25	9,497.48	9,972.34	3,786.58	3,975.94	4,174.73	4,383.45	4,602.62	47.3323	49.6992	52.1841	54.7931	57.5328
Welder/Fabricator	N	C	14	1568	5,095.44	5,350.22	5,617.69	5,898.60	6,193.53	2,351.74	2,469.33	2,592.78	2,722.43	2,858.55	29.3967	30.8666	32.4098	34.0304	35.7319
FIRE																			
Fire Captain (56 Hour)	7	C	34	3400	8,649.31	9,081.80	9,535.91	10,012.69	10,513.32	3,991.99	4,191.60	4,401.19	4,621.24	4,852.30	35.6428	37.4250	39.2963	41.2611	43.3241
Fire Captain (40 Hour)	7	C	34	3405	8,649.31	9,081.80	9,535.89	10,012.67	10,513.32	3,991.99	4,191.60	4,401.18	4,621.23	4,852.30	49.8999	52.3950	55.0147	57.7654	60.6538
Fire Engineer (56 Hour)	7	C	34	3401	7,484.60	7,858.83	8,251.79	8,664.37	9,097.60	3,454.43	3,627.15	3,808.52	3,998.94	4,198.89	30.8431	32.3853	34.0046	35.7048	37.4901
Fire Engineer (40 Hour)	7	C	34	3402	7,484.58	7,858.85	8,251.79	8,664.37	9,097.60	3,454.42	3,627.16	3,808.52	3,998.94	4,198.89	43.1803	45.3395	47.6065	49.9868	52.4861
Fire Inspector I (40 Hour)	7	C	39	3901	6,607.19	6,937.58	7,284.46	7,648.68	8,031.10	3,049.47	3,201.96	3,362.06	3,530.16	3,706.66	38.1184	40.0245	42.0258	44.1270	46.3332
Fire Inspector II (40 Hour)	7	C	39	3902	7,484.58	7,858.85	8,251.79	8,664.37	9,097.60	3,454.42	3,627.16	3,808.52	3,998.94	4,198.89	43.1803	45.3395	47.6065	49.9868	52.4861
Fire Inspector III (40 Hour)	7	C	39	3903	8,649.31	9,081.80	9,535.89	10,012.67	10,513.32	3,991.99	4,191.60	4,401.18	4,621.23	4,852.30	49.8999	52.3950	55.0147	57.7654	60.6538
Firefighter (56 Hour)	7	C	34	3403	6,607.21	6,937.56	7,284.46	7,648.66	8,031.10	3,049.48	3,201.95	3,362.06	3,530.15	3,706.66	27.2275	28.5888	30.0184	31.5192	33.0952
Firefighter (40 Hour)	7	C	34	3404	6,607.19	6,937.58	7,284.46	7,648.68	8,031.10	3,049.47	3,201.96	3,362.06	3,530.16	3,706.66	38.1184	40.0245	42.0258	44.1270	46.3333
Firefighter - Entry	7	C	39	3904	5,946.48	6,243.81	6,556.01	6,883.80	7,228.00	2,744.53	2,881.76	3,025.85	3,177.14	3,336.00	34.3066	36.0220	37.8231	39.7142	41.7000
LEGAL/PROFESSIONAL ATTORNEY																			
Assistant City Attorney I	E	U	01	0103	9,589.41				11,656.04	4,425.88				5,379.71	55.3235				67.2464
Assistant City Attorney II	E	U	01	0104	10,648.28				12,943.06	4,914.59				5,973.72	61.4324				74.6715
Assistant City Attorney III	E	U	01	0105	12,366.92				15,032.07	5,707.81				6,937.88	71.3476				86.7235
Assistant City Attorney IV	E	U	01	0106	13,603.59				16,535.29	6,278.58				7,631.67	78.4823				95.3959
Deputy City Attorney	E	U	01	0110	7,973.49				9,691.80	3,680.07				4,473.14	46.0009				55.9143
MANAGEMENT																			
Accounting Manager	E	U	02	0200	9,369.21				11,388.35	4,324.25				5,256.16	54.0531				65.7020
Airport Business Development Manager	E	U	02	0203	9,685.56				11,772.87	4,470.26				5,433.63	55.8782				67.9204
Airport Business Manager	E	U	02	0259	8,853.91				10,762.01	4,086.42				4,967.08	51.0802				62.0885
Airport Facilities Manager	E	U	02	0246	9,389.34				11,412.81	4,333.54				5,267.45	54.1693				65.8431
Airport Operations Manager	E	U	02	0202	9,685.56				11,772.87	4,470.26				5,433.63	55.8782				67.9204
Assistant Library Director	E	U	02	0253	11,241.36				13,664.00	5,188.32				6,306.46	64.8540				78.8307
Assistant Parks & Recreation Director	E	U	02	0205	11,195.99				13,608.79	5,167.38				6,280.98	64.5922				78.5123
Budget Manager	E	U	02	0207	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745
Chief Building Official	E	U	02	0208	10,487.73				12,747.97	4,840.49				5,883.68	60.5061				73.5460
City Clerk Services Manager	E	U	02	0209	9,831.55				11,950.34	4,537.64				5,515.54	56.7205				68.9443
City Engineer	E	U	02	0206	12,490.88				15,182.77	5,765.02				7,007.43	72.0628				87.5929
City Planner	E	U	02	0210	10,923.77				13,277.90	5,041.74				6,128.26	63.0217				76.6033
Community Development Business Manager	E	U	02	0211	8,853.91				10,762.01	4,086.42				4,967.08	51.0802				62.0885
Community Engagement Officer/PIO	E	U	02	0264	8,853.91				10,762.01	4,086.42				4,967.08	51.0802				62.0885
Creeks Restoration/Clean Water Manager	E	U	02	0212	9,496.93				11,543.57	4,383.20				5,327.80	54.7900				66.5975
Downtown Plaza & Parking Manager	E	U	02	0258	9,420.56				11,450.79	4,347.95				5,284.98	54.3494				66.0622
Economic Development Manager	E	U	02	0260	12,490.88				15,182.77	5,765.02				7,007.43	72.0628				87.5929
Emergency Services Manager	E	U	02	0215	8,247.50				10,024.86	3,806.54				4,626.86	47.5817				57.8357
Energy and Climate Program Manager	E	U	02	0262	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745
Environmental Services Manager	E	U	02	0217	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745
Facilities Manager	E	U	02	0218	9,883.51				12,013.47	4,561.62				5,544.68	57.0202				69.3085
Finance and Treasury Manager	E	U	02	0255	10,785.06				13,109.33	4,977.72				6,050.46	62.2215				75.6308
Fire Business Manager	E	U	02	0254	8,853.91				10,762.01	4,086.42				4,967.08	51.0802				62.0885
Fire Operations Division Chief	E	U	32	3200	13,129.70				15,959.21	6,059.86				7,365.79	75.7482				92.0724
Fleet Services Manager	E	U	02	0219	8,534.52				10,373.74	3,939.01				4,787.88	49.2376				59.8485
General Services Manager	E	U	02	0220	9,369.21				11,388.35	4,324.25				5,256.16	54.0531				65.7020
Harbor Operations Manager	E	U	02	0222	9,420.56				11,450.79	4,347.95				5,284.98	54.3494				66.0622
Housing & Human Services Manager	E	U	02	0257	9,496.93				11,543.57	4,383.20				5,327.80	54.7900				66.5975
Human Resources Manager	E	U	02	0223	10,572.03				12,850.39	4,879.40				5,930.95	60.9925				74.1369
Information Technology Manager	E	U	02	0214	10,572.03				12,850.39	4,879.40				5,930.95	60.9925				74.1369
Library Services Manager	E	U	02	0224	8,592.87				10,444.72	3,965.94				4,820.64	49.5743				60.2580
Parks & Recreation Business Manager	E	U	02	0226	9,122.88				11,088.91	4,210.56				5,117.96	52.6320				63.9745

Classification Title	FLSA	Service Status	Unit	Job Class	Monthly					Biweekly					Hourly				
					Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
					Parks Manager	E	U	02	0227	8,775.17				10,666.28	4,050.08				4,922.90
Police Business Manager	E	U	02	0229	8,853.91				10,762.01	4,086.42				4,967.08	51.0802				62.0885
Police Information Technology Manager	E	U	02	0228	9,306.70				11,312.38	4,295.40				5,221.10	53.6925				65.2638
Police Records Manager	E	U	02	0230	7,639.52				9,134.93	3,525.93				4,216.12	44.0741				52.7015
Principal Engineer	E	U	02	0231	10,379.40				12,616.24	4,790.49				5,822.88	59.8811				72.7860
Principal Planner	E	U	02	0232	9,496.93				11,543.57	4,383.20				5,327.80	54.7900				66.5975
Principal Project Manager	E	U	02	0256	10,379.40				12,616.24	4,790.49				5,822.88	59.8811				72.7860
Principal Traffic Engineer	E	U	02	0252	10,379.40				12,616.24	4,790.49				5,822.88	59.8811				72.7860
Public Safety Communications Manager	E	U	02	0245	9,670.14				11,754.21	4,463.14				5,425.02	55.7892				67.8127
Public Works Business Manager	E	U	02	0234	9,685.56				11,772.87	4,470.26				5,433.63	55.8782				67.9204
Recreation Programs Manager	E	U	02	0235	8,775.17				10,666.28	4,050.08				4,922.90	50.6260				61.5363
Risk Manager	E	U	02	0236	9,241.46				11,233.08	4,265.29				5,184.50	53.3161				64.8062
Senior Assistant to the City Administrator	E	U	02	0248	9,763.48				11,867.61	4,506.22				5,477.36	56.3278				68.4670
State Street Master Planner	E	U	02	0265	10,923.77				13,277.90	5,041.74				6,128.26	63.0217				76.6033
Streets Operations & Infrastructure Manager	E	U	02	0251	10,896.86				13,245.20	5,029.32				6,113.17	62.8665				76.4146
Transportation Planning & Parking Manager	E	U	02	0250	10,379.40				12,616.24	4,790.49				5,822.88	59.8811				72.7860
Wastewater System Manager	E	U	02	0240	11,756.98				14,290.68	5,426.30				6,595.70	67.8287				82.4462
Water Resources Manager	E	U	02	0242	13,519.00				16,432.50	6,239.54				7,584.23	77.9943				94.8029
Water Services Manager	E	U	02	0263	11,756.98				14,290.68	5,426.30				6,595.70	67.8287				82.4462
Water System Manager	E	U	02	0241	11,756.98				14,290.68	5,426.30				6,595.70	67.8287				82.4462
Waterfront Business Manager	E	U	02	0244	9,685.56				11,772.87	4,470.26				5,433.63	55.8782				67.9204
Waterfront Facilities Manager	E	U	02	0243	9,389.34				11,412.81	4,333.54				5,267.45	54.1693				65.8431
MANAGEMENT/APPOINTED																			
City Administrator/Clerk/Treasurer	E	U	01	0107	19,393.60				23,573.10	8,950.89				10,879.89	111.8861				135.9986
City Attorney	E	U	01	0108					21,901.41					10,108.34					126.3543
MANAGEMENT/EXECUTIVE																			
Administrative Services Director	E	U	01	0100	13,190.54				16,033.25	6,087.94				7,399.96	76.0993				92.4995
Airport Director	E	U	01	0102	13,300.47				16,166.84	6,138.68				7,461.62	76.7335				93.2703
Assistant City Administrator	E	U	01	0101	15,625.87				18,993.39	7,211.94				8,766.18	90.1492				109.5772
Community Development Director	E	U	01	0109	14,008.84				17,027.88	6,465.62				7,859.02	80.8202				98.2377
Finance Director	E	U	01	0111	13,870.13				16,859.27	6,401.60				7,781.20	80.0200				97.2650
Fire Chief	E	U	31	3100	14,947.62				18,168.95	6,898.90				8,385.67	86.2362				104.8209
Information Technology Director	E	U	01	0119	13,435.46				16,330.90	6,200.98				7,537.34	77.5123				94.2168
Library Director	E	U	01	0112	13,406.60				16,295.85	6,187.66				7,521.16	77.3457				94.0145
Parks & Recreation Director	E	U	01	0113	13,435.46				16,330.90	6,200.98				7,537.34	77.5123				94.2168
Police Chief	E	U	21	2100	16,028.63				19,482.93	7,397.83				8,992.12	92.4729				112.4015
Public Works Director	E	U	01	0114	15,140.95				18,403.95	6,988.13				8,494.13	87.3516				106.1766
Sustainability & Resilience Director	E	U	01	0120	13,300.47				16,166.84	6,138.68				7,461.62	76.7335				93.2703
Waterfront Director/Harbormaster	E	U	01	0115	12,679.20				15,411.67	5,851.94				7,113.08	73.1492				88.9135
MANAGEMENT/FIRE																			
Fire Battalion Chief	E	C	33	3300	11,456.21				13,925.12	5,287.48				6,426.98	47.2096				57.3838
Fire Battalion Chief 40 HR	E	C	33	3301	11,456.21				13,925.12	5,287.48				6,426.98	66.0935				80.3373
Fire Prevention Division Chief	E	C	33	3302	11,456.21				13,925.12	5,287.48				6,426.98	66.0935				80.3373
MANAGEMENT/POLICE																			
Police Captain	E	C	23	2300	14,050.57				17,078.58	6,484.88				7,882.42	81.0610				98.5303
Police Lieutenant	E	C	23	2301	12,037.78				14,632.02	5,555.90				6,753.24	69.4488				84.4155
MAYOR/CITY COUNCIL																			
City Councilmember	E			0001					4,204.68					1,940.62					
Mayor	E			0002					5,255.84					2,425.77					

Subsection 2(a). The salaries of employees holding classifications or positions which are reclassified downward or for which the salary is adjusted as a result of salary surveys or other studies conducted by the City may be "Y" rated. When "Y" rated, the employee's salary shall be maintained at its current salary level until the salary applicable to the appropriate step in the employee's assigned classification is increased to equal the employee's current salary level. Thereafter, the employee's salary shall no longer be "Y" rated. As used herein, the term "current salary level" shall mean the salary which the employee was receiving at the time the salary for his assigned classification was reduced.

Subsection 2(b). As provided by Municipal Code Section 3.04.161, regular part-time employees working in the classifications contained herein shall serve in the unclassified service. Regular part-time employees shall be paid on an hourly basis the salaries provided herein for the appropriate classification.

Subsection 2(c). Any employee designated as "Confidential" by the City Administrator shall be paid an increase in pay equal to two and one-half percent (2½%) for the applicable step and range.

Subsection 2(d). Managers and Professional Attorneys will receive salary and benefits as established by resolution, ordinance, and administrative procedure, and as reflected in the Management and Performance Compensation Plan, the Professional Attorney's Performance and Compensation Plan, the Police Managers' Association (PMA) MOU/Agreement, and the Fire Managers' Association (FMA) MOU/Agreement .

Subsection 2(e). Any employee designated by the City Administrator as an Administrative Fire Captain, working forty (40) hours a week, shall be paid an increase in pay equal to three percent (3.0%) in order to maintain a salary approximately equal to a fifty-six (56) hours per week Fire Captain.

Subsection 2(f). Salary ranges for non-management positions shall have 5 steps. Appointments shall be made at Step 1 in the salary range, except as may be provided by ordinance or authorized by the City Administrator based on extraordinary qualifications. All step increases shall be based upon the equivalent of one year of satisfactory performance at the lower step in the appropriate range.

Subsection 2(g). The City Administrator may appoint a professional attorney or management employee to a salary anywhere between the minimum and maximum of the salary range.

Subsection 2(h). Employees may serve in an hourly assignment in the classifications listed herein as provided under Santa Barbara Municipal Code Section 3.04.160. All such appointments shall be made at Step 1 in the salary range, except as may be provided by ordinance or authorized by the City Administrator based on extraordinary qualifications. In the alternative, the City Administrator may authorize the creation of limited or temporary hourly classifications. Such limited or temporary ("L/T") hourly classifications shall be paid an hourly rate of not less than the applicable state or federal minimum wage and not greater than \$150.00 per hour, or such greater amount as may be provided by ordinance. The official salary schedules for such limited or temporary hourly classifications shall be made publicly available on the City's web site.

Hourly Rate Classes

Effective 7/03/2021
Revised 8/3/2021

Effective 7/3/2021: 2.5% COLA - Hourly Assignments to POA
Effective 7/3/2021: 3.0% COLA - Hourly Assignments to PMA
Effective 07/31/2021: Downtown Ambassador I, Rate Change

Hourly Assignment to "Regular" Classes			
01 Management			
MUNIS 17	MUNIS 18		Hourly Rate
7332	N/A	Assistant Attorney IV	\$78,4823
7334	N/A	Assistant City Attorney III	\$71,3476
7335	N/A	Deputy City Attorney	\$46,0009
02 Management			
MUNIS 17	MUNIS 18		Hourly Rate
7336	N/A	Creeks Restoration/Clean Water Manager	\$54,7900
7333	N/A	Facilities & Energy Manager	\$57,0202
7337	N/A	Library Services Manager	\$49,5743
7340	N/A	Parks and Recreation Business Manager	\$52,6320
7341	N/A	Streets Manager	\$52,1096
7338	N/A	Transportation Manager	\$61,1268
04 Supervisors			
MUNIS 17	MUNIS 18		Range
7342	N/A	Custodial Supervisor	\$29,9184
7343	N/A	Facilities Maintenance Supervisor	\$39,1553
7344	N/A	Parking/TMP Superintendent	\$49,5121
7345	N/A	Parks Supervisor	\$34,9115
7346	N/A	Senior Librarian	\$37,9977
7347	N/A	Water Treatment Superintendent	\$59,4612
14 General			
MUNIS 17	MUNIS 18		Range
7013	8008	Accountant II	\$33,7522
7074	8062	Accounting Assistant	\$26,4340
7103	8090	Accounting Coordinator	\$30,5476
7003	8001	Accounting Technician	\$27,7859
7000	N/A	Administrative Analyst I	\$37,8548
7001	N/A	Administrative Analyst II	\$43,3113
7002	8000	Administrative Assistant	\$31,0082
7065	8053	Administrative Specialist	\$23,2189
7011	8006	Airport Security Aide	\$18,7371
7004	8002	Assistant Parking Coordinator	\$24,1642
7007	8004	Assistant Planner	\$35,4782
7010	N/A	Assistant Transportation Planner	\$35,4782
7008	8005	Associate Planner	\$38,4253
7009	8301	Associate Transportation Planner	\$38,4253
7062	8050	Automotive/Equipment Tech	\$29,0615
7012	8007	Automotive Service Writer	\$33,7522
7014	8009	Budget Technician	\$29,2069
7015	8010	Building Inspector	\$35,8666
7387	8307	Building Permit Tech	\$29,3795
7016	8011	Buyer II	\$32,4054
7017	8012	Carpenter	\$29,8399
7039	8031	City TV Production Assistant	\$25,1478
7040	8032	City TV Production Specialist	\$36,0360
7018	8013	Code Enforcement Officer	\$31,7912
7079	8067	Commission Secretary	\$25,7176
7020	N/A	Communications Specialist	\$29,4996
7019	8014	Community Development Programs Specialist	\$34,7774
7026	8020	Computer Training Coordinator	\$39,1607
7027	8021	Creeks Outreach Coordinator	\$33,5843
7025	8019	Custodian	\$20,7025
7389	8308	Deputy City Clerk	\$28,4153
7028	8022	Electrician	\$31,6806
7029	8023	Electronics/Communications Technician I	\$30,2546
7031	8025	Engineering Technician I	\$27,1829
7032	8026	Engineering Technician II	\$29,8846
7386	N/A	Environmental Services Specialist II	\$41,8255
7030	8024	Equipment Operator	\$24,3454
7034	N/A	Executive Assistant	\$27,0328
7038	N/A	Executive Assistant to Mayor/Council	\$28,4153
7036	8029	Fire Public Education Coordinator	\$33,5843
7414	8323	Fleet Services Technician I	\$29,0615
7415	8324	Fleet Services Technician II	\$32,1100
7037	8030	Geographic Information Systems Technician	\$33,9209
7021	8015	Graphic Designer	\$36,1931
7043	8035	Grounds Maintenance Crew Leader	\$27,4411
7044	8036	Grounds Maintenance Worker I	\$21,7067

Hourly Rate Classes

Effective 7/03/2021
Revised 8/3/2021

Hourly Assignment to "Regular" Classes			
MUNIS 17	MUNIS 18		Hourly Rate
7045	8037	Grounds Maintenance Worker II	\$24.3454
7046	8038	Heavy Equipment Tech	\$32.1100
7047	8039	Housing Programs Specialist	\$38.4253
7411	8322	Housing Project Planner	\$41.2042
7048	N/A	Human Resources Analyst II	\$43.3113
7416	8325	Human Resources Technician	\$31.9502
7023	8017	Information Technology Technician I	\$26.8326
7024	8018	Information Technology Technician II	\$29.2069
7049	N/A	Law Clerk	\$29.7196
7050	N/A	Legal Assistant I	\$25.4621
7051	N/A	Legal Assistant II	\$30.7754
7052	8040	Librarian I	\$29.3885
7053	8041	Librarian II	\$32.3097
7054	8042	Library Assistant I	\$22.0264
7055	8043	Library Assistant II	\$22.9231
7057	8045	Library Systems Technician I	\$26.8326
7056	8044	Library Technician	\$24.4584
7005	N/A	Litigation Paralegal	\$31.3958
7058	8046	Mail Services Specialist	\$18.7371
7061	8049	Maintenance Crew Leader	\$27.3731
7059	8047	Maintenance Worker I	\$20.7025
7060	8048	Maintenance Worker II	\$23.2189
7417	8326	Marketing Coordinator	\$36.1931
7022	8016	Network Analyst	\$39.1607
7063	8051	Office Specialist I	\$19.2101
7064	8052	Office Specialist II	\$21.1198
7067	8055	Outreach Coordinator	\$33.5843
7066	8054	Painter	\$28.8649
7068	8056	Parking Coordinator	\$30.8539
7072	8060	Planning Technician I	\$29.4996
7071	8059	Planning Technician II	\$31.9502
7073	8061	Plumber	\$30.5934
7070	8058	Project Engineer I	\$38.0439
7075	8063	Project Engineer II	\$41.8255
7077	8065	Project Planner	\$41.2042
7078	8066	Public Works Inspector I	\$31.2401
7397	8310	Real Property Agent	\$38.2342
7080	8068	Records Technician	\$24.4065
7382	8306	Recreation Coordinator	\$28.0644
7082	8070	Recreation Program Leader	\$20.3948
7083	8071	Recreation Specialist	\$23.2189
7081	8069	Recycling Educator	\$29.2069
7084	8072	Rental Housing Mediation Specialist	\$31.6330
7085	N/A	Risk Analyst II	\$43.3113
7091	8078	Senior Commission Secretary	\$28.4153
7086	8073	Senior Custodian	\$21.8699
7035	8028	Senior Electronics/Communications Technician	\$35.6677
7033	8027	Senior Engineering Technician	\$34.0227
7087	8074	Senior Grounds Maintenance Worker	\$25.3364
7088	8075	Senior Library Technician	\$26.7559
7089	8076	Senior Maintenance Worker	\$26.0414
7076	8064	Senior Network/Applications Analyst	\$43.0728
7380	8303	Senior Plans Examiner	\$43.3723
7090	8077	Senior Real Property Agent	\$43.9642
7092	8079	Stock Clerk	\$21.5452
7094	8081	Survey Technician I	\$27.1015
7093	8080	Survey Technician II	\$29.4996
7096	8083	Traffic Technician I	\$26.8326
7097	8084	Traffic Technician II	\$29.4996
7100	8087	Transportation Engineering Associate	\$39.0044
7098	8085	Tree Trimmer I	\$22.1998
7099	8086	Tree Trimmer II	\$24.8982
7101	8088	Vehicle Services Assistant	\$21.9794
7104	8091	Water Resources Specialist	\$37.2927
7379	8304	Water Resources Technician	\$29.2069
7102	8089	Welder/Fabricator	\$29.3967

Hourly Rate Classes

Effective 7/03/2021
Revised 8/3/2021

Hourly Assignment to "Regular" Classes			
19 SBCEA Treatment & Patrol			
MUNIS 17	MUNIS 18		Range
7006	8003	Airport Operations Specialist	\$26,2005
7348	8283	Airport Patrol Officer	\$41,0513
7352	8287	Harbor Patrol Officer	\$40,8399
7354	8289	Lab Analyst I	\$30,9099
7069	8057	Park Ranger	\$26,2431
7356	8291	Treatment Plant Technician	\$31,7514
7349	8284	Wastewater Treatment Plant OIT	\$26,2517
7350	8285	Wastewater Treatment Plant Operator III	\$35,6055
7351	8286	Water Distribution Operator Technician II	\$33,2092
7355	8290	Water Treatment Plant OIT	\$27,5336
7353	8288	Water Treatment Plant Operator II	\$34,6369
21 Police Chief			
MUNIS 17	MUNIS 18		Range
7390	N/A	Police Chief	\$112,4000
23 Police Management III			
MUNIS 17	MUNIS 18		Range
7357	N/A	Police Lieutenant	\$69,4488
24 Police Sworn			
MUNIS 17	MUNIS 18		Range
7359	N/A	Police Officer	\$43,2118
7361	N/A	Police Officer- Entry	\$40,9049
29 Police Non-Sworn			
MUNIS 17	MUNIS 18		Range
7395	N/A	Identification Technician	\$37,7760
7360	N/A	Parking Enforcement Officer	\$25,0954
7358	N/A	Public Safety Dispatcher II	\$29,1460
7362	N/A	Police Property/Evidence Assistant	\$26,6431
7391	N/A	Police Property/Evidence Technician	\$31,4100
7363	N/A	Police Records Specialist	\$23,0553
7364	N/A	Police Technician	\$25,0954

Hourly Rate Classes

Effective 7/03/2021
Revised 8/3/2021

Hourly Rate Schedule (Limited Term)				
MUNIS 17	MUNIS 18	Classification	Department	Hourly Rate
7409	8320	Adult Sports Official I	Parks & Recreation	\$20.10
7410	8321	Adult Sports Official II	Parks & Recreation	\$21.11
7220	N/A	Airport Marketing Assistant	Airport	\$16.06
7219	8205	Airport Operations Intern	Airport	\$14.04
7394	8309	Airport Services Coordinator	Airport	\$30.60
7221	8206	Airport Traffic Aide	Airport	\$14.00
7218	8204	Alternative Transportation Planner	Public Works	\$37.77
7396	N/A	ARCON Instructor	Police	\$46.29
7225	N/A	Assistant PAL Coordinator I	Police	\$14.00
7222	N/A	Assistant PAL Coordinator II	Police	\$16.06
7224	8207	Assistant Park Planner	Parks & Recreation	\$22.12
7223	N/A	Assistant to Council I	City Council	\$14.00
7270	N/A	Assistant to Council II	City Council	\$14.04
7271	N/A	Assistant to Council III	City Council	\$16.06
7226	8208	Automotive Parts Aide	Public Works	\$18.08
7227	N/A	Background Investigator	Police	\$46.29
7145	8132	Beach Lifeguard I	Parks & Recreation	\$14.04
7146	8133	Beach Lifeguard II	Parks & Recreation	\$14.54
7147	8134	Beach Lifeguard III	Parks & Recreation	\$15.05
7148	8135	Beach Lifeguard IV	Parks & Recreation	\$15.55
7149	8136	Beach Lifeguard V	Parks & Recreation	\$16.06
7150	8137	Beach Lifeguard VI	Parks & Recreation	\$16.56
7370	8292	Bus Driver I	Parks & Recreation	\$18.08
7371	8293	Bus Driver II	Parks & Recreation	\$19.09
7372	8294	Bus Driver III	Parks & Recreation	\$20.10
7373	8295	Bus Driver IV	Parks & Recreation	\$21.11
7228	8209	Cannoneer	Waterfront	\$21.11
7229	N/A	CAO Special Projects Manager	CAO	\$55.76
7240	N/A	CAO Intern	CAO	\$14.00
7243	N/A	City Council Intern	City Council	\$14.00
7425	8334	City Programs Intern I	Various	\$15.00
7426	8335	City Programs Intern II	Various	\$17.00
7427	8336	City Programs Intern III	Various	\$19.00
7428	8337	City Programs Intern IV	Various	\$20.00
7429	8338	City Programs Intern V	Various	\$22.00
7430	8339	City Programs Intern VI	Various	\$23.00
7431	8340	City Programs Intern VII	Various	\$25.00
7253	8222	City TV Production Aid Lead	Admin Services	\$16.82
7251	8220	City TV Production Aide I	Admin Services	\$14.00
7252	8221	City TV Production Aide II	Admin Services	\$15.05
7250	8219	City TV Production Intern	Admin Services	\$14.00
7135	8122	Clerical Assistant	Various	\$14.00
7139	8126	Clerical Assistant V	Parks & Recreation	\$14.04
7234	8211	Commercial Driver Trainer	Public Works	\$25.65
7217	N/A	Community Services Liaison	Police	\$17.07
7384	N/A	Community Services Officer	Police	\$22.73
7235	8212	Creeks Resources Technician	Parks & Recreation	\$25.15
7236	8213	Database Specialist	Public Works	\$19.70
7237	N/A	Development Manager	Library	\$33.23
7238	N/A	Dispatch Training Coordinator	Police	\$44.24
7239	8214	Diver	Waterfront	\$21.11
7399	8311	Downtown Ambassador I	Public Works	\$18.00
7400	8312	Downtown Ambassador II	Public Works	\$22.73
7374	8296	Driver Trainer I	Parks & Recreation	\$21.11
7375	8297	Driver Trainer II	Parks & Recreation	\$26.16
7413	N/A	Elections Advisor	Admin Services	\$105.00
7412	N/A	Elections Assistant	Admin Services	\$25.00
7392	N/A	EMD Auditor	Police	\$50.80
7388	N/A	EMD Dispatcher	Police	\$37.20
7275	N/A	EMS Nurse Educator	Fire	\$80.80
7245	8215	Extension Aide	Library	\$17.07
7246	N/A	Facilities Project Manager	Public Works	\$36.26
7381	N/A	Financial Systems Analyst	Admin Services	\$51.01
7247	8216	Fire Public Education Assistant	Fire	\$15.35
7231	N/A	Fire Service Mutual Aide Specialist I	Fire	\$37.27
7232	N/A	Fire Service Mutual Aide Specialist II	Fire	\$51.41
7230	N/A	Fire Special Projects Manager	Fire	\$48.31
7248	8217	GIS Mapping Technician	Fire	\$18.08
7249	8218	Golf Course Maintenance Worker	Parks & Recreation	\$14.00
7254	8223	Grounds Maintenance Assistant I	Parks & Recreation	\$14.00
7255	8224	Grounds Maintenance Assistant II	Parks & Recreation	\$14.54
7306	8260	Harbor Patrol Crew I	Waterfront	\$14.00
7307	8261	Harbor Patrol Crew II	Waterfront	\$14.24
7308	8262	Harbor Patrol Crew III	Waterfront	\$14.95
7309	8263	Harbor Patrol Crew IV	Waterfront	\$15.66
7310	8264	Harbor Patrol Crew V	Waterfront	\$16.36
7311	8265	Harbor Patrol Crew VI	Waterfront	\$17.07
7312	8266	Harbor Patrol Crew VII	Waterfront	\$17.78
7313	8267	Harbor Patrol Crew VIII	Waterfront	\$18.48
7314	8268	Harbor Patrol Crew IX	Waterfront	\$19.19
7315	8269	Harbor Patrol Crew X	Waterfront	\$19.90
7316	8270	Harbor Patrol Crew XI	Waterfront	\$20.60

Hourly Rate Classes

Effective 7/03/2021
Revised 8/3/2021

Hourly Rate Schedule (Limited Term)				
MUNIS 17	MUNIS 18	Classification	Department	Hourly Rate
7187	8174	Head Beach Lifeguard I	Parks & Recreation	\$17.07
7188	8175	Head Beach Lifeguard II	Parks & Recreation	\$18.08
7189	8176	Head Beach Lifeguard III	Parks & Recreation	\$19.09
7190	8177	Head Beach Lifeguard IV	Parks & Recreation	\$20.10
7191	8178	Head Beach Lifeguard V	Parks & Recreation	\$21.11
7296	N/A	Human Resources Specialist	Admin Services	\$26.16
7115	8102	Indoor Facilities Monitor	Parks & Recreation	\$14.00
7383	8305	Information Systems Intern	Admin Services	\$14.00
7256	N/A	Internal Affairs Investigator	Police	\$40.91
7105	8092	Job Apprentice I	Parks & Recreation	\$14.00
7151	8138	Junior Lifeguard Instructor I	Parks & Recreation	\$14.04
7152	8139	Junior Lifeguard Instructor II	Parks & Recreation	\$14.54
7153	8140	Junior Lifeguard Instructor III	Parks & Recreation	\$15.05
7154	8141	Junior Lifeguard Instructor IV	Parks & Recreation	\$15.55
7155	8142	Junior Lifeguard Instructor V	Parks & Recreation	\$16.06
7156	8143	Junior Lifeguard Instructor VI	Parks & Recreation	\$16.56
7192	8179	Junior Lifeguard Program Director I	Parks & Recreation	\$17.07
7193	8180	Junior Lifeguard Program Director II	Parks & Recreation	\$18.08
7194	8181	Junior Lifeguard Program Director III	Parks & Recreation	\$19.09
7195	8182	Junior Lifeguard Program Director IV	Parks & Recreation	\$20.10
7196	8183	Junior Lifeguard Program Director V	Parks & Recreation	\$21.11
7257	8225	Library Building Monitor	Library	\$20.10
7280	8243	Library Volunteer Coordinator	Library	\$18.08
7262	8230	Lot Operator	Public Works	\$14.00
7265	8234	Management Intern	Various	\$14.00
7274	8239	Management Intern IV	Various	\$15.05
7268	8236	Marketing Assistant I	Airport	\$14.04
7269	8237	Marketing Assistant II	Airport	\$19.09
7272	N/A	Mayor's Aide	City Council	\$24.39
7330	8302	Meter Reader	Public Works	\$21.83
7130	8117	Outdoor Facility Monitor	Parks & Recreation	\$14.00
7134	8121	Outdoor Facility Monitor V	Parks & Recreation	\$14.04
7279	8242	Page/Intern	Library	\$14.00
7281	N/A	Parking Citation Admin Review Officer	Police	\$42.75
7288	N/A	Parks Project Manager	Parks & Recreation	\$47.87
7286	8246	Park Ranger Assistant I	Parks & Recreation	\$14.00
7287	8247	Park Ranger Assistant II	Parks & Recreation	\$14.54
7282	8244	Planning Intern I	Community Development	\$15.05
7283	8245	Planning Intern II	Community Development	\$17.57
7284	N/A	Police Cadet I	Police	\$15.45
7285	N/A	Police Cadet II	Police	\$16.46
7401	N/A	Police Project Manager	Police	\$46.29
7124	8111	Pool Lifeguard	Parks & Recreation	\$14.00
7128	8115	Pool Lifeguard V	Parks & Recreation	\$14.04
7157	8144	Pool Technician Assistant	Parks & Recreation	\$14.00
7161	8148	Pool Technician Assistant V	Parks & Recreation	\$14.04
7289	N/A	Project Manager I	Public Works	\$43.33
7290	N/A	Project Manger II	Public Works	\$55.45
7291	8248	Public Information Assistant	Public Works	\$14.00
7120	8107	Recreation Assistant	Parks & Recreation	\$14.00
7110	8097	Recreation Equipment Tech	Parks & Recreation	\$14.00
7197	8184	Recreation Program Coordinator I	Parks & Recreation	\$14.04
7198	8185	Recreation Program Coordinator II	Parks & Recreation	\$15.05
7199	8186	Recreation Program Coordinator III	Parks & Recreation	\$16.06
7200	8187	Recreation Program Coordinator IV	Parks & Recreation	\$17.07
7201	8188	Recreation Program Coordinator V	Parks & Recreation	\$18.08
7172	8159	Recreation Program Director I	Parks & Recreation	\$14.04
7173	8160	Recreation Program Director II	Parks & Recreation	\$15.05
7174	8161	Recreation Program Director III	Parks & Recreation	\$16.06
7175	8162	Recreation Program Director IV	Parks & Recreation	\$17.07
7176	8163	Recreation Program Director V	Parks & Recreation	\$18.08
7162	8149	Recreation Leader	Parks & Recreation	\$14.00
7166	8153	Recreation Leader V	Parks & Recreation	\$14.04
7376	8298	Recreation Therapist/Nurse I	Parks & Recreation	\$21.11
7377	8299	Recreation Therapist/Nurse II	Parks & Recreation	\$26.16
7378	8300	Recreation Therapist/Nurse III	Parks & Recreation	\$36.26
7292	8249	Rental Mediation Aide I	Community Development	\$14.00
7293	8250	Rental Mediation Aide II	Community Development	\$19.09
7294	8251	Rental Mediation Aide III	Community Development	\$22.12
7393	N/A	Restorative Court Liaison	Police	\$22.97
7295	N/A	Restorative Outreach Specialist	Police	\$21.11
7297	8252	School Crossing Guard I	Police	\$14.00
7298	8253	School Crossing Guard II	Police	\$14.04
7167	8154	Senior Pool Lifeguard I	Parks & Recreation	\$14.04
7168	8155	Senior Pool Lifeguard II	Parks & Recreation	\$14.54
7169	8156	Senior Pool Lifeguard III	Parks & Recreation	\$15.05
7398	N/A	SNAP Officer	Police	\$22.73
7182	8169	Sports Coach I	Parks & Recreation	\$14.04
7183	8170	Sports Coach II	Parks & Recreation	\$15.05

Hourly Rate Classes

Effective 7/03/2021
Revised 8/3/2021

Hourly Rate Schedule (Limited Term)				
MUNIS 17	MUNIS 18	Classification	Department	Hourly Rate
7184	8171	Sports Coach III	Parks & Recreation	\$16.06
7185	8172	Sports Coach IV	Parks & Recreation	\$17.07
7186	8173	Sports Coach V	Parks & Recreation	\$18.08
7207	8194	Sports Official I	Parks & Recreation	\$14.04
7208	8195	Sports Official II	Parks & Recreation	\$15.05
7209	8196	Sports Official III	Parks & Recreation	\$16.06
7210	8197	Sports Official IV	Parks & Recreation	\$17.07
7211	8198	Sports Official V	Parks & Recreation	\$18.08
7202	8189	Sports Program Coordinator I	Parks & Recreation	\$14.04
7203	8190	Sports Program Coordinator II	Parks & Recreation	\$15.05
7204	8191	Sports Program Coordinator III	Parks & Recreation	\$16.06
7205	8192	Sports Program Coordinator IV	Parks & Recreation	\$17.07
7206	8193	Sports Program Coordinator V	Parks & Recreation	\$18.08
7299	8254	Standby Diver	Waterfront	\$16.06
7140	8127	Swim Instructor I	Parks & Recreation	\$14.00
7142	8129	Swim Instructor III	Parks & Recreation	\$14.04
7143	8130	Swim Instructor IV	Parks & Recreation	\$14.54
7144	8131	Swim Instructor V	Parks & Recreation	\$15.05
7214	8201	Tennis Instructor I	Parks & Recreation	\$16.06
7215	8202	Tennis Instructor II	Parks & Recreation	\$17.07
7216	8203	Tennis Instructor III	Parks & Recreation	\$18.08
7212	8199	Tennis Maintenance Asst I	Parks & Recreation	\$15.05
7213	8200	Tennis Maintenance Asst II	Parks & Recreation	\$16.06
7301	8256	Traffic Counter	Public Works	\$14.00
7303	N/A	Traffic Engineer	Public Works	\$76.66
7304	8258	Utility Worker I	Public Works	\$19.39
7305	8259	Utility Worker II	Public Works	\$21.74
7177	8164	Van/Youth Bus Driver I	Parks & Recreation	\$14.04
7178	8165	Van/Youth Bus Driver II	Parks & Recreation	\$15.05
7179	8166	Van/Youth Bus Driver III	Parks & Recreation	\$16.06
7180	8167	Van/Youth Bus Driver IV	Parks & Recreation	\$17.07
7181	8168	Van/Youth Bus Driver V	Parks & Recreation	\$18.08
7405	8316	Waterfront Facilities Aide I	Waterfront	\$14.39
7406	8317	Waterfront Facilities Aide II	Waterfront	\$14.90
7407	8318	Waterfront Facilities Aide III	Waterfront	\$15.40
7408	8319	Waterfront Facilities Aide IV	Waterfront	\$15.91
7402	8313	Waterfront Parking Coordinator Aide I	Waterfront	\$16.67
7403	8314	Waterfront Parking Coordinator Aide II	Waterfront	\$18.18
7404	8315	Waterfront Parking Coordinator Aide III	Waterfront	\$19.70
7418	8327	Waterfront Parking Lead I	Waterfront	\$15.50
7419	8328	Waterfront Parking Lead II	Waterfront	\$16.00
7420	8329	Waterfront Parking Lot Operator I	Waterfront	\$14.00
7421	8330	Waterfront Parking Lot Operator II	Waterfront	\$14.50
7422	8331	Waterfront Parking Lot Operator III	Waterfront	\$15.00
7423	8332	Waterfront Parking Monitor I	Waterfront	\$15.00
7424	8333	Waterfront Parking Monitor II	Waterfront	\$15.50
7328	8282	Web Technician	Administrative Services	\$25.15

ORDINANCE NO. _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA BARBARA AUTHORIZING THE WATERFRONT DIRECTOR TO EXECUTE A FIVE YEAR LICENSE AGREEMENT AND ONE, FIVE YEAR OPTION WITH EPIC CRUISES, INC., D.B.A. CELEBRATION CRUISES OF SANTA BARBARA, FOR THE YACHT, AZURE SEAS AND THE DUFFY, WHISPER

THE COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS FOLLOWS:

SECTION 1. In accordance with the provisions of Section 521 of the Charter of the City of Santa Barbara, the agreement, for a five year license and one, five year option with Epic Cruises, Inc., D.B.A. Celebration Cruises of Santa Barbara, for the yacht, Azure Seas and the Duffy, Whisper, a copy of which is on file with the City Clerk, is approved.

ORDINANCE NO. _____

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA BARBARA AUTHORIZING THE WATERFRONT DIRECTOR TO EXECUTE A FIVE YEAR LICENSE AGREEMENT AND ONE, FIVE YEAR OPTION WITH EPIC CRUISES, INC., D.B.A. CELEBRATION CRUISES OF SANTA BARBARA, FOR A WATER TAXI SERVICE

THE COUNCIL OF THE CITY OF SANTA BARBARA DOES ORDAIN AS FOLLOWS:

SECTION 1. In accordance with the provisions of Section 521 of the Charter of the City of Santa Barbara, the agreement for a five year license and one, five year option with Epic Cruises, Inc., D.B.A. Celebration Cruises of Santa Barbara, for a water taxi service, a copy of which is on file with the City Clerk, is approved.



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: Administration Division, Airport Department

SUBJECT: Acceptance Of Federal Aviation Administration American Rescue Plan Act of 2021 (ARPA) Funding For Santa Barbara Airport

RECOMMENDATION:

That Council accept and authorize the Airport Director to execute, on behalf of the City, a Federal Aviation Administration Grant Offer in an amount not to exceed \$6,344,534 in American Rescue Plan Act of 2021 (ARPA) Funding For Santa Barbara Airport and appropriate the grant revenue into the Airport's Fiscal Year 2022 Airport Operating Fund Budget.

DISCUSSION:

Background

Coronavirus 2019 (COVID-19) began to affect major airports across the nation in early February 2020 as international flights began to be cancelled in response to the spread of the virus in Asia. As a small regional airport, the loss of passenger traffic at Santa Barbara Airport (SBA) trailed other medium and large airports. It was not until the President announced a national state of emergency on March 11, 2020, followed by California Governor Newsom's Stay-at-Home Executive Order on March 19, 2020 that the Airport saw a precipitous decline in passengers. By the first week of April, the air system nationwide, including Santa Barbara, showed a remarkably consistent loss of 96% of passenger volumes as compared to the same period in 2019. The warm summer months improved the passenger volumes which peaked in October to a 70% reduction. But it worsened into the winter months where it dipped to 77% of passenger volumes in December 2020 as compared to the same period in 2019. Despite the dramatic loss of passengers, planes were still flying for necessary travel and no airports were permitted to close. The Coronavirus Aid, Relief and Economic Security ("CARES") Act funding which was signed into law on March 27, 2020 allocated SBA \$9.5 million in supplemental funding to support the loss of revenue experienced. On December 27, 2020, the Airport was again allocated additional funds in the amount of \$3,675,746 under the Coronavirus

Response and Relief Supplemental Appropriations (“CRRSAA”) Act and on March 11, 2021, the Airport was allocated \$6,344,534 of additional funds under the American Rescue Plan Act (“ARPA”) to ensure that airports remained operational, both during and after the pandemic.

In the aviation industry, parallels are easily drawn to the impact following the 9/11 terrorist attacks. However, although there was a significant loss of passengers during that event, the crisis was limited in duration. The impacts of the COVID-19 pandemic to aviation will be magnitudes greater due to both the depth and duration of the event. For this reason, both commercial airlines and organizations representing commercial airports aggressively sought consideration by Congress to help sustain operations and assure commercial viability throughout the crisis. Fortunately, and unlike in the aftermath of the 9/11 attacks, U.S. airports, as well as commercial airlines, were considered by Congress for significant emergency funding.

Congressional Intent with American Rescue Plan Act of 2021 (ARPA) Funding

The American Rescue Plan Act of 2021 (ARPA), signed into law by President Biden on March 11, 2021, includes nearly \$8 billion in funds to be awarded as economic relief to eligible U.S. airports and eligible concessions at those airports to prevent, prepare for, and respond to the coronavirus disease 2019 (COVID-19) pandemic. Specifically, airports accepting the funding must continue to employ, through September 30, 2021, at least 90% of the number of individuals employed as of March 27, 2020. The majority of funding, \$6.5 billion, has been allocated to primary commercial service airports, those with more than 10,000 annual passenger boardings, in a similar way to how they currently receive Airport Improvement Program (AIP) entitlement funds. In addition, \$800 million will be available for these airports to provide relief from losses of rent and minimum annual guarantees to on-airport car rental, on-airport parking, and in-terminal airport concessions.

The Airport is required by federal law to be self-sustaining and generate its own revenues from passengers and businesses who use the facility. Nearly 60% of SBA’s total revenues are driven by airline and airport services offered to commercial air passengers. The revenues that come from the Passenger Facility Charge (“PFC”) levied on every airline ticket, as well revenues from rental cars, restaurant visits and other purchases have evaporated since the onset of the pandemic. Airport parking represents 18% of all non-airline revenues and with fewer passengers, the terminal parking lots were virtually empty. Without federal assistance, Santa Barbara Airport would have faced a multi-million dollar budget gap in ordinary airport operations. While SBA has begun to see significant recovery, ARPA funding is essential to support the airport’s FY22 budget projects. Continued uncertainty surrounding a potential resurgence of COVID could potentially impact travel in the fall and winter.

Grant Offer

Based upon the calculation provided by the FAA on February 12, 2021, SBA is projected to receive \$6,344,534 in ARPA funding, of which a portion of \$437,036 may be set aside for concession relief, subject to disbursement by the FAA for approved operational costs. In order to expedite receipt of these emergency funds, staff is requesting authorization for the Airport Director to execute the grant agreement and begin the FAA's process for receiving funds.

BUDGET/FINANCIAL INFORMATION:

With the exception of the potential \$437,036 to support concession relief, the Airport plans to use this \$6,344,534 ARPA grant funding for the purposes determined by Congress and similar to how the previous \$3,675,746 CRRSAA grant funding and the \$9.5 million CARES Act were used. The funding will be allocated to sustain essential administration, operations, maintenance and law enforcement functions. Some of the funding will also be allocated toward the Airport's bond debt obligations. Airport staff will return to Council for any future authorizations that may be required as this funding is allocated.

PREPARED BY: Jonathan Abad, Business Services Manager

SUBMITTED BY: Henry Thompson, Airport Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: Administration Division, Airport Department

SUBJECT: Acceptance Of Federal Aviation Administration Airport Improvement Program Grant For Taxiway H Extension Environmental Assessment

RECOMMENDATION: That Council:

- A. Accept and authorize the Airport Director to execute, on behalf of the City, Federal Aviation Administration (FAA) Grant, No. 3-06-0235-066, in an amount not to exceed \$150,000 in Airport Improvement Program (AIP) funds for Taxiway H Extension Environmental Assessment;
- B. Approve an increase in FY2021 appropriations and estimated revenue by a total of \$150,000 in the Airport Grants Fund for the Taxiway H Extension Environmental Assessment Project from a reallocation of existing appropriations in the amount of \$145,785 from Airport Capital Fund and in the amount of \$4,215 from Airport Operating Fund Reserve;
- C. Approve an increase of FY2021 appropriations in the amount of \$145,785 from a reduction in existing appropriations prefunded in the Airport Capital Fund to the Airport Grants Fund for Taxiway H Extension Environmental Assessment Project;
- D. Approve an increase of FY2021 appropriations transferring the amount of \$4,215 from the Airport Operating Fund reserve to the Airport Grants Fund as part of the \$14,010 City's match for Taxiway H Extension Environmental Assessment Project; and
- E. Approve an increase in FY2021 appropriations and estimated revenue by a total of \$135,990 in the Airport Grants Fund from the Federal Aviation Administration (FAA) Grant Offers, No. 3-06-0235-066 to reimburse the Airport Operating Fund Revenue for prefunding the Taxiway H Extension Environmental Assessment Project back to the Airport Operating Reserve.

DISCUSSION:

Background

The Federal Aviation Administration (FAA), under authorization from the United States Congress, distributes AIP funds each year. Half of each year's authorized level of AIP funding is distributed to all eligible commercial service airports through an entitlement program that guarantees a minimum level of federal assistance each year based on prior year passenger enplanement levels. The remaining AIP funds are distributed on a discretionary basis. Santa Barbara's estimated total funding amount for the 2021 entitlement grants is \$2,018,021.

Grant Projects

Airport Improvement Program (AIP Grant Offer, No. 3-06-0235-066) funds for Taxiway H Extension Environmental Assessment (EA) have been allocated to complete an Environmental Assessment for the Santa Barbara Airport Taxiway H Extension Project. This project will require an Environmental Assessment and a Federal Consistency Determination pursuant to National Environmental Policy Act and the Coastal Zone Management Act. The draft and final Environmental Assessment is the first step of the Environmental review process.

Grant Offer

In order to meet the FAA's deadline for acceptance of the grant award, staff is requesting early authorization for the Airport Director to execute the Taxiway H Extension Environmental Assessment for the Federal Fiscal Year 2021.

BUDGET/FINANCIAL INFORMATION:

On May 18, 2021, the City Council approved the appropriations to prefund the Taxiway H Extension Environmental Assessment in the Airport Capital Fund for the amount of \$145,785. The approval of the recommendations contained in this CAR, gives authorizations to transfer the prefunded appropriations amount for the Taxiway H Extension Environmental Assessment from the Airport Capital Fund to the Airport Grants Fund along with an additional transfer of \$4,215 from the Airport Operating Fund to provide funding for the entire \$150,000 estimated project cost. It also gives authorizations to accept the proceeds from Federal Aviation Administration (FAA) Grant, No. 3-06-0235-066 and transfer back this amount of \$135,990, representing 90.66% of the project cost, to reimburse the Airport Operating Fund. This leaves the Airport Operating Fund's share at \$14,010 for the 9.34% City match.

PREPARED BY: Jonathan Abad, Business Services Manager

SUBMITTED BY: Henry Thompson, Airport Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: Henry Thompson, Airport Director

SUBJECT: Professional Services Agreement With Campbell-Hill Aviation Group, LLC For Air Service Development Services

RECOMMENDATION:

That Council approve and authorize the Airport Director to execute a three-year Professional Services Agreement with Campbell-Hill Aviation Group, LLC for specialized air service consulting and analysis for Santa Barbara Airport, not to exceed \$75,000 in Year 1, \$80,000 in Year 2, and \$85,000 in Year 3, for a total not to exceed expenditure of \$240,000 from the Airport Operating Fund.

DISCUSSION:

Beginning in mid-2016, the Airport embarked on a renewed effort to attract additional air service to Santa Barbara, including Delta Air Lines and Southwest Airlines. At the start of this effort, staff conducted a competitive Request for Qualifications process among firms providing air service development services. There are a limited number of firms nationwide that provide such services and they are primarily staffed by former airline executives with extensive insider understanding and professional networks within the industry. Campbell-Hill was selected to develop a comprehensive plan that identified the mostly likely target air carriers and routes, along with data analysis for discussions with airline executives.

Air service development work requires patience and a credible voice with the airlines. Years of discussions, data sharing and sales calls may take place before new service becomes a reality. Since the time the Airport has used the services of Campbell-Hill, Santa Barbara secured new service with both Delta Air Lines and Southwest. Airport staff believes that it is in the best interest of the City to continue the working relationship with Campbell-Hill while the service with Southwest Airlines builds to maturity, and as Delta Air Lines plans to return to the Santa Barbara market in the next 12-18 months post-pandemic.

The Campbell-Hill project manager for the Santa Barbara Airport air service program is Mr. Kevin Schorr who has more than 25 years of experience in executive roles both in-house and as a consultant with the nation's premier airlines. His network among airline and airport industry stakeholders is extensive and valuable to the Airport. In addition, Campbell-Hill understands the data drivers behind air service decisions and can provide detailed, industry-innovative financial analysis to support the Airport's service objectives. The hourly rates charged by Campbell-Hill, an employee-owned company, are competitive within the industry for similar expertise.

BUDGET/FINANCIAL INFORMATION:

This services agreement is at the discretion of the Airport Director and is charged on a time and materials basis. Funding for the first year of the agreement is included in the Airport Department's Fiscal Year 2022 Operating Budget.

A copy of the agreement may be requested from the Airport Department for public review; please contact dzachrisson@santabarbaraca.gov to request a copy.

PREPARED BY: Deanna Zachrisson, Business Development Manager

SUBMITTED BY: Henry Thompson, Airport Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: Recreation Division, Parks and Recreation Department

SUBJECT: Contract Amendment With Timothy Bowen For Provision Of 2021 Youth Lego Camps

RECOMMENDATION: That Council:

- A. Authorize the Parks and Recreation Director to execute a contract amendment with Timothy Bowen (DBA Play-Well TEKnologies) in the amount of \$16,500 for increased provision of 2021 Youth Lego Camps and increasing the total estimated compensation to \$50,500 based on the projected number of camp participants; and
- B. Increase revenue appropriations by \$22,000 and expenditure appropriations by \$16,500 in the Fiscal Year 2022 Parks and Recreation Operating Budget.

DISCUSSION:

The Recreation Division of the Parks and Recreation Department (Department) offers ten one-week, youth LEGO-inspired engineering camps in summer, fall, and winter that are organized and delivered by a third-party contractor. On January 1, 2021, the City entered into a personal services agreement through December 31, 2021 in the amount of \$34,000 with Mr. Bowen for the provision of ten one-week LEGO camps. Since launching camps in June, parents and participants have overwhelmingly supported the hybrid and traditional camps offered by the Department, which has resulted in higher participation and necessitated the contract amendment.

BUDGET/FINANCIAL INFORMATION:

Per the agreement, Mr. Bowen, is paid 75% of each registration fee collected, calculated using the basic resident rate. Based on the increase in projected number of camp participants, the total amount to be paid to Mr. Bowen through December 31, 2021 is estimated to be \$50,500. The Parks and Recreation Department recommends increasing

revenue appropriations by \$22,000 and expenditure appropriations by \$16,500 in the Fiscal Year 2022 Parks and Recreation General Fund Operating Budget.

A copy of the agreement may be requested from the Parks and Recreation Department for public review. Please contact Rose Nevarez at RNevarez@SantaBarbaraCA.gov to request a copy.

PREPARED BY: Rich Hanna, Recreation Manager

SUBMITTED BY: Jill E. Zachary, Parks and Recreation Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: Water Resources Division, Public Works Department

SUBJECT: Award Of Contracts For The Advanced Metering Infrastructure Implementation Project

RECOMMENDATION: That Council:

- A. Authorize the Public Works Director to execute a contract with Aclara Technologies LLC in the amount of \$5,577,323 for the Advanced Metering Infrastructure Implementation Project, and authorize expenditures of up to \$557,732 for extra services that may result from necessary changes in the scope of work;
- B. Authorize the Public Works Director to execute a contract with WaterSmart Software Inc. in the amount of \$372,805 for the Customer Engagement Portal for the Advanced Metering Infrastructure Implementation Project, and authorize expenditures of up to \$37,280 for extra services that may result from necessary changes in the scope of work; and
- C. Authorize the Public Works Director to execute the first contract amendment with E Source Companies LLC in the amount of \$72,600 for project management services for the Advanced Metering Infrastructure Implementation Project, and authorize expenditures of up to \$25,020 for extra services that may result from necessary changes in the scope of work for a not to exceed amount of \$618,415.

DISCUSSION:

Background

The water metering industry has been undergoing a major paradigm shift from once-a-month conventional manual meter reading to automated meter reading with electronic collection of water usage data each hour. This technology is known as Advanced Metering Infrastructure (AMI). AMI technology automatically collects consumption data from water meters, and subsequently transfers data over a secure network to a central database. The collected data is used for water billing, analyzing water usage trends, providing customers with hourly water usage information, and customer leak notification.

The City has been preparing and planning for the change to AMI since 2014 with the initiation of a system-wide meter replacement project. Nearly all of the City's approximately 28,000

meters have been replaced with AMI compatible meters. In 2019, the City initiated an AMI pilot project, which included 400 water meters. The pilot provided important insights involving network technology and customer engagement. Results of pilot customer surveys indicate that pilot-project customers rate the AMI customer engagement portals as “extremely helpful” in helping them learn about their water usage and leaks in their home or workplace.

AMI Vendors

Staff conducted a competitive Request for Proposals (RFP) process for multiple components of the AMI system. Staff is recommending that Council authorize the Public Works Director to execute contracts with two vendors, Aclara Technologies LLC (Aclara) and WaterSmart Software Inc. (WaterSmart).

Aclara’s project scope of work includes three major components 1) Providing an AMI network and related equipment for the collection of customer water meter reads; 2) Installation of all AMI infrastructure components; and 3) Hosting software known as a Meter Data Management System (MDMS) for long-term retention of water meter reads and advanced analysis of AMI data. The contract with Aclara covers initial implementation as well as five years of ongoing services to operate and maintain certain aspects of the AMI system. A component of the contract is an agreement for Aclara to provide software services (the MDMS described above) which will be signed along with the overall contract, once approved. The amount being requested for Aclara’s services at this time is \$5,577,323, plus \$557,732 for extra services that may result from necessary changes in Aclara’s scope of work

WaterSmart will be providing a Customer Engagement Portal (CEP) that will allow all City water customers to view their hourly water usage data. WaterSmart is one of the CEPs that the City is currently piloting for the AMI pilot project, and has received positive reviews from the City’s water customers. Through WaterSmart’s CEP, customers will be able to view water usage information, set personalized leak alerts, and trouble shoot causes of high water usage. WaterSmart seamlessly integrates with the City’s existing payment processing vendor; therefore, customers may also pay their bill by accessing the WaterSmart platform. The proposed contract term is five years, which may be renewed in the future. The amount being requested for WaterSmart’s services at this time is \$372,805, plus \$37,280 for extra services that may result from necessary unforeseen changes in WaterSmart’s scope of work.

Consulting Services

After a competitive RFP process, the City entered into a contract with Utiliworks Consulting LLC, now known as E Source Companies LLC (E Source), in April 2020 to provide project management and integration services for the AMI project. E Source’s contract scope of work includes overseeing all systems integration between the selected AMI system vendors and existing City systems, as well as project management over the technical project components. As the City moves closer to AMI implementation, and as project needs become clearer, staff has determined additional project management support is needed from E Source to ensure successful project implementation. The proposed contract amendment is for E Source to provide project management services throughout the Proof of Concept (POC) phase of the project, which includes setting up the AMI network, installing AMI radios on a portion of City water meters, and developing interfaces with existing City systems. The amount being

requested for E Source’s services at this time is \$72,600, plus \$25,020 for extra services that may result from additional unanticipated services required of E Source.

BUDGET/FINANCIAL INFORMATION:

The City’s Adopted Water Capital Fund Budget includes \$7.5 million appropriated for the AMI project through the annual budget adoption process. Additionally, the City was awarded a \$1.5 million Federal Bureau of Reclamation WaterSMART Energy and Efficiency grant to help offset the cost of the project. Together, the existing appropriations and grant funding will be sufficient to fund the recommendations in this report.

Vendor	Previously Authorized Contract Amounts	Proposed Contract Amount	Proposed Extra Services	Total Authorization Request at this time	Total Contract Authorizations
Aclara	\$ -	\$ 5,577,323	\$ 557,732	\$ 6,135,055	\$ 6,135,055
WaterSmart	\$ -	\$ 372,805	\$ 37,280	\$ 410,085	\$ 410,085
ESource	\$ 520,795	\$ 72,600	\$ 25,020	\$ 97,620	\$ 618,415
Total Project Contract Authorizations				\$ 6,642,760	\$ 7,163,555

SUSTAINABILITY IMPACT:

The hourly water usage data available through AMI will enable customers and the City to detect leaks earlier than the current monthly meter reads allow, and provides customers the opportunity to track and manage their daily water use. The project will also enhance the City’s ability to more efficiently manage the water system and identify water system losses.

ENVIRONMENTAL REVIEW:

The City received an exemption from the California Coastal Commission on April 28, 2021 for the project. The project has been determined to be exempt from CEQA pursuant to CEQA Guidelines § 15301 (existing facilities).

WATER COMMISSION RECOMMENDATION:

This item was presented to the Water Commission at its meeting on July 15, 2021, and the Commission voted unanimously in support of staff’s recommendations.

A copy of the contracts may be requested from the Public Works Department for public review; please contact PWInfo@SantaBarbaraCA.gov to request a copy.

PREPARED BY: Catherine Taylor, Water Supply and Services Manager/DH/rb

SUBMITTED BY: Joshua Haggmark, Acting Public Works Director

APPROVED BY: City Administrator’s Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: City Attorney's Office
Risk Management Division, Finance Department

SUBJECT: Conference With City Attorney – Existing Litigation – Gov. Code § 54956.9(d)(1)

RECOMMENDATION:

That Council hold a closed session to consider pending litigation pursuant to subsection (d)(1) of section 54956.9 of the Government Code and take appropriate action as needed.

The pending litigation is *David Henderson v. City of Santa Barbara* WCAB Case Nos. ADJ5762052, ADJ12076104.

Scheduling: Duration, 20 minutes; anytime

Report: None anticipated

PREPARED BY: Ariel Calonne, City Attorney
Mark W. Howard, Risk Manager

SUBMITTED BY: Keith DeMartini, Finance Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: City Attorney's Office
Risk Management Division, Finance Department

SUBJECT: Conference With City Attorney – Liability Claims – Gov. Code § 54956.9(d)(2) & (e)(3)

RECOMMENDATION:

That Council hold a closed session to consider significant exposure to litigation (one potential case) pursuant to Government Code Section 54956.9(d)(2) & (e)(3) and take appropriate action as needed.

The significant exposure arises out of the of the liability claim of Boat Launch Mini Mart and its insurance carrier, Liberty Mutual.

Scheduling: Duration, 20 minutes; anytime

Report: None anticipated

PREPARED BY: Ariel Calonne, City Attorney
Mark W. Howard, Risk Manager

SUBMITTED BY: Keith DeMartini, Finance Director

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: City Administrator's Office

SUBJECT: Conference With Labor Negotiator

RECOMMENDATION:

That Council hold a closed session pursuant to the authority of Government Code Section 54957.6 to consider instructions to City negotiator Wendy Levy, Human Resources Director, Sam Ramirez Administrative Analyst III, Keith De Martini, Finance Director regarding negotiations with, Santa Barbara City Employees' Association (General Bargaining Unit) Local 620 Service Employees' International Union, Service Employees' International Union, Local 620, Treatment and Patrol Bargaining Units, Fire Management Association, Santa Barbara City Firefighters Association, Police Officers Association, Santa Barbara City Supervisory Employees.

Scheduling: Duration, 40 Minutes; anytime
Report: None anticipated

PREPARED BY: Sam Ramirez, Administrative Analyst III

SUBMITTED BY: Sam Ramirez, Administrative Analyst III

APPROVED BY: City Administrator's Office



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: August 3, 2021

TO: Mayor and Councilmembers

FROM: City Attorney's Office

SUBJECT: Conference With City Attorney -- Anticipated Litigation -- Gov. Code § 54956.9(d)(2) & (e)(1) Significant Exposure To Litigation On One Matter

RECOMMENDATION:

That Council hold a closed session to consider significant exposure to litigation (one potential case) pursuant to Government Code Section 54956.9(d)(2) & (e)(1) and take appropriate action as needed.

Scheduling: Duration: 15 minutes; anytime
Report: None anticipated

PREPARED BY: John Doimas, Assistant City Attorney

SUBMITTED BY: John Doimas, Assistant City Attorney

APPROVED BY: City Administrator's Office